

RECORD OF PROCEEDINGS  
OF THE

BOARD OF TRUSTEES  
OF THE  
OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1938, to June 30, 1939

THE OHIO STATE UNIVERSITY

WILLIAM MCPHERSON  
*Acting President*

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
HARRY A. CATON, Coshocton.....	May 14, 1925	May 31, 1939
M. EDITH CAMPBELL, Cincinnati.....	June 9, 1933	May 13, 1940
HERBERT S. ATKINSON, Columbus.....	Mar. 17, 1925	May 13, 1941
LOCKWOOD THOMPSON, Cleveland.....	Jan. 27, 1938	May 13, 1942
BURRELL RUSSELL, New Philadelphia.....	Dec. 10, 1936	May 13, 1943
CLINTON J. ALTMAIER, Marion.....	July 13, 1937	May 13, 1944
CARLTON S. DARGUSCH, Columbus.....	May 14, 1938	May 13, 1945
*LEO L. RUMMELL, Columbus.....	June 1, 1939	May 13, 1946

CARL E. STEEB  
*Secretary of the Board*

C. F. KETTERING  
*Treasurer of the Board*

\* Succeeded Harry A. Caton.

# Proceedings of the Board of Trustees The Ohio State University

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND FIRST MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, July 11, 1938.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier,  
Herbert S. Atkinson, M. Edith Campbell, Carlton S. Dargusch, Dr.  
Burrell Russell, and Lockwood Thompson.

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The minutes of the last meeting were approved.

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Upon motion of Dr. Russell, seconded by Mr. Dargusch, the following recommendations as presented by Acting President William McPherson were upon roll call unanimously approved:

### *Resignations*

The following resignations were accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
George E. Boltz	Co. Agr. Agent, Tuscarawas County	July 1, 1938	\$3,200.00
	(Mr. Boltz died June 6, 1938)		
Lester Cronin	Asst. Co. Agr. Agent, Washington County	July 1, 1938	2,200.00
Ralph Crooks	Asst. Co. Agr. Agent, Wayne County	July 1, 1938	2,000.00
<i>College of Agriculture Administration</i>			
Agnes Clymer Myers	Stenographer	July 31, 1938	1,050.00
<i>Animal Husbandry</i>			
Edwin E. Heizer	Assistant Professor	July 1, 1938	1,500.00
Gordon Briggs	Student Laborer	May 31, 1938	240.00
Omer Rasor	Student Laborer	May 31, 1938	240.00
Eugene Cleveland	Student Laborer	May 31, 1938	240.00
John Cordray	Student Laborer	May 31, 1938	240.00
Irvine Elliott	Student Laborer	May 31, 1938	240.00
Lawrence Elliott	Student Laborer	May 31, 1938	240.00
<i>Horticulture and Forestry</i>			
Norman Scott	Student Laborer	July 1, 1938	450.00
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Frank L. Pyle	Graduate Assistant	Oct. 1, 1938	450.00
<i>Political Science</i>			
Peter Odegard	Professor	Oct. 1, 1938	4,752.00

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*College of Commerce and Administration**Accounting*

John C. O'Byrne	Assistant	Oct. 1, 1938	900.00
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*Economics*

Affi Sayin	Graduate Assistant	Oct. 1, 1938	450.00
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*Sociology*

Raymond Gibbs	Assistant	Summer Quarter only	300.00 period
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*College of Dentistry*

Robert T. Trippy	Demonstrating Assistant	July 1, 1938	900.00
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*College of Education**Administration*

Anne C. Beaman	Clerk	June 30, 1938	1,140.00
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*Bureau of Educational Research*

W. H. Cowley	Professor	Oct. 1, 1938	5,000.00
Myrtle E. Bracy	Stenographer (part time)	July 31, 1938	570.00

*Music*

Lela Hardy	Assistant Professor	Summer Quarter only	240.00 period
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*College of Medicine**Pathology*

A. Schubert Knittel	Resident Pathologist	July 1, 1938	600.00
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*Surgical Research*

Italo D. Puppel	Research Assistant	July 1, 1938	1,800.00
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*Starling-Loving Hospital*

Ersa L. Burnside	Waitress	June 5, 1938	588.00
Hazel B. Halley	Waitress	June 19, 1938	588.00
*Mary Gordon	General Duty Nurse	July 1, 1938	900.00
*Louise Pfeleger	General Duty Nurse	July 1, 1938	900.00

\* (Salaries to be paid from Rotary No. 7727)

*Physical Plant Division**Superintendent's Office*

Mary Burkley	Stenographer	June 30, 1938	1,320.00
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*Betterment of Buildings—General Utility Service*

Joseph Gleach	Painter's Helper	July 1, 1938	1,320.00
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*Janitor Service*

James L. Beck	Janitor	June 30, 1938	1,320.00
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*Appointments*

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Lester Cronin	Co. Agr. Agent, Tuscarawas County	July 1, 1938		\$2,600.00
Ray F. Donnan	Co. Agr. Agent, Putnam County	July 1 to Sept. 30, 1938		2,500.00
Paul Cunningham	Asst. Co. Agr. Agent, Wayne County	July 1, 1938		2,300.00
Leo V. Gaffin	Asst. Co. Agr. Agent, Washington County	July 1, 1938		2,000.00
Rudolph M. Isler	Asst. Co. Agr. Agent, Fairfield County	July 1, 1938		1,900.00
Stella Jenks	Assistant in Farm Management	July 1 to Aug. 31, 1938		1,140.00
Elizabeth M. Welch	Stenographer	July 1, 1938		960.00



*College of Agriculture**Agricultural Education*

Flossie Sprague	Stenographer	July 1, 1938	960.00
	(Salary to be paid from Smith-Hughes Funds)		

*Animal Husbandry*

Graydon W. Brandt	Instructor	July 1, 1938 (12 months)	1,500.00
George Barrett	Student Laborer	June 1, 1938	360.00
Kenneth Lloyd	Student Laborer	June 1, 1938	360.00
Ralph Butler	Student Laborer	July 1, 1938	360.00
Laysel Hochstetler	Student Laborer	July 1, 1938	360.00
Jack Rickly	Student Laborer	July 1, 1938	360.00
Ray Schwartz	Student Laborer	July 1, 1938	360.00
John Trumbull	Student Laborer	July 1, 1938	360.00
Robert Watts	Student Laborer	July 1, 1938	360.00

*Home Economics*

Dorothy Ann Patnales	Instructor	July 1, 1938 (12 months)	2,508.00
Grace Beckwith	Instructor	July 1, 1938 (12 months)	2,100.00
Elizabeth C. Swingle	(Above-salaries to be paid from Smith-Hughes Funds) Graduate Assistant	June 20, 1938 Su.	150.00 period
Garnet E. Nagel	(Above salary to be paid from Pomerene Refectory Funds) Graduate Assistant	June 20, 1938 Su.	150.00 period
LaRoux Roebuck	Graduate Assistant	June 20, 1938 1st term, Su.	75.00 period

*Horticulture and Forestry*

John R. Culbert	Graduate Assistant	July 1, 1938 (12 months)	450.00
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*Poultry Husbandry*

Everett W. Brown	Student Laborer	July 1, 1938 for 3 months	75.00 period
W. C. Brown	Student Laborer	July 1, 1938 for 3 months	75.00 period
Earl Hall	Student Laborer	July 1, 1938 for 3 months	75.00 period
Waldo Kinsel	Student Laborer	July 1, 1938 for 3 months	75.00 period

*College of Arts and Sciences**Chemistry*

David Thomas Mowry	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp. 450.00
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*English*

George W. Knipp	Instructor	Oct. 1, 1938	Au.Wi.Sp. 1,800.00
*Wilson Dumble	Instructor	June 20, 1938 1st term, Su.	200.00 period
	* (Special Contract)		

*Geology*

John W. Wells	Instructor	Oct. 1, 1938	Au.Wi.Sp. 2,256.00
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*Mathematics*

George E. Albert	Instructor	Oct. 1, 1938	Au.Wi.Sp. 1,800.00
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*Physics and Astronomy*

*Royal Weller	Instructor	Oct. 1, 1938	Au.Wi.Sp. 2,259.00 period
Paul Darby	Assistant	Oct. 1, 1938	Au.Wi.Sp. 990.00
	* (Special Contract)		

*Political Science*

Ceph Stephens	Graduate Assistant	June 20, 1938 Su.	150.00 period
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*Speech*

Elbert R. Moses, Jr.	Assistant Professor	Oct. 1, 1938	Au.Wi.Sp. 2,508.00
Lloyd Brooks Dodd	Assistant	June 20, 1938 Su.	150.00 period

*College of Commerce and Administration**Bureau of Business Research F-9*

J. C. Yocum	Assistant Professor (Special Contract)	June 20, 1938 Su.	667.00 period
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<i>Business Organization</i>			
Dillard E. Bird	Reader	June 20, 1938 1st term, Su.	50.00 period
Francis A. Babione	Reader	June 20, 1938 Su.	50.00 period
<i>Economica</i>			
Sam Arnold	Graduate Assistant	June 20, 1938 Su.	150.00 period
<i>Geography</i>			
Clarence Heskett	Assistant	June 20, 1938 1st term, Su.	150.00 period
<i>Sociology</i>			
Rupert C. Koeninger	Assistant	June 20, 1938 Su.	300.00 period
<i>College of Dentistry</i>			
George H. Parrot, Jr.	Demonstrating Assistant	Oct. 1, 1938 Au.Wi.Sp.	900.00
<i>College of Education Administration</i>			
Mary C. Williams	Assistant	June 27 to Sept. 2, 1938	250.00 period
Ruth Vaughters	Stenographer	July 1, 1938 for one month	80.00 period
<i>Bureau of Educational Research</i>			
Louis E. Rath	Research Associate and Associate Professor	Oct. 1, 1938 (12 months)	5,000.00
Ross L. Mooney	Research Associate and Assistant Professor	Oct. 1, 1938 (12 months)	4,000.00 period
*H. Harry Giles	Research Associate and Assistant Professor of Education	July 1, 1938 (12 months)	3,500.00
* (Salary to be paid from Rotary No. 7147)			
Alice L. Crist	Research Assistant	July 1, 1938 for 3 months	300.00 period
Louise Walcutt	Assistant	June 1, 1938 for 1 month	80.00 period
Audry Mayer	Stenographer	Aug. 1, 1938	1,200.00
Jean A. Wolfe	Stenographer	July 1, 1938 for 3 months	300.00 period
<i>Education</i>			
Ethel Leazenbee	Field Supervisor	Oct. 1, 1938 Au.Wi.Sp.	600.00
Carrie E. Daugherty	Field Supervisor	Oct. 1, 1938 Au.Wi.Sp.	300.00
George H. Spearman	Assistant	Oct. 1, 1938 Au. Sp.	600.00 period
Alan Griffin	Assistant	June 20, 1938 Su.	200.00 period
R. Heber Richards	Assistant	June 20, 1938 Su.	200.00 period
Lucile Pettis	Assistant	June 20, 1938 1st term, Su.	100.00 period
Gerald B. Stahly	Assistant	June 20, 1938 Su.	75.00 period
Paul Parker	Assistant	June 20, 1938 Su.	50.00 period
Clarence C. Ross	Graduate Assistant	June 20, 1938 1st term, Su.	75.00 period
William A. Hackett	Graduate Assistant	June 20, 1938 1st term, Su.	75.00 period
Sally Menaul	Student Assistant	June 20, 1938 1st term, Su.	50.00 period
Helen Kruse	Student Assistant	June 20, 1938 1st term, Su.	50.00 period
<i>Demonstration School</i>			
Ann Louise Welch	Director, Kindergarten	June 20, 1938 1st term, Su.	300.00 period
Mildred M. Osgood	Instructor	June 20, 1938 1st term, Su.	525.00 period
Roberta Green	Instructor	June 20, 1938 1st term, Su.	400.00 period
Cecile C. Swales	Administrative Assistant	June 20, 1938 1st term, Su.	350.00 period
Mary J. Loomis	Instructor	June 20, 1938 1st term, Su.	300.00 period

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Edna DeBolt	Instructor	June 20, 1938	1st term, Su.	250.00 period
Margaret E. Sutton	Instructor	June 20, 1938	1st term, Su.	250.00 period
Beth W. Thewlis	Instructor	June 20, 1938	1st term, Su.	250.00 period
Harold Shane	Instructor	June 20, 1938	1st term, Su.	200.00 period
Florence Moore	Assistant (Secretary)	June 20, 1938	Su.	180.00 period
Raymond Snyder	Assistant	June 20, 1938	1st term, Su.	150.00 period
Betty Miller	Assistant (part time)	June 20, 1938,	1st term, Su.	50.00 period
*Barbara Brown	Assistant	June 20, 1938,	1st term, Su.	50.00 period

\*(Salary to be paid from Laboratory Supply Store—Summer Demonstration School Pro rata Funds)

*Kellogg Foundation*

Beatrice Laughhead	Instructor	June 20, 1938	1st term, Su.	325.00 period
Helen Powers	Instructor	June 20, 1938	1st term, Su.	250.00 period
Eleanor Earhart	Instructor	June 20, 1938	1st term, Su.	140.00 period
Phyllis Martin	Instructor	June 20, 1938	Su.	150.00 period
Roseamonde Porter	Instructor (part time)	July 28, 1938	2nd term, Su.	200.00 period
L. W. Harding	Instructor (part time)	June 20, 1938	for 8 weeks	200.00 period
Andrew D. Rippey	Assistant	June 20, 1938	Su.	267.00 period
David L. Temple	Assistant	June 20, 1938	for 8 weeks	267.00 period
W. T. Edwards	Assistant	June 20, 1938	1st term, Su.	200.00 period
Mary Connor	Assistant	June 20, 1938	1st term, Su.	150.00 period
John Marquis	Assistant (part time)	June 20, 1938	1st term, Su.	100.00 period
Dorothy Diehl	Assistant (part time)	June 20, 1938	1st term, Su.	50.00 period

*Fine Arts*

Robert E. Smith	Assistant (part time)	June 20, 1938	Su.	75.00 period
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*Music*

Miriam S. Mooney	Instructor	June 20, 1938	1st term, Su.	240.00 period
Jean R. Clymer	Assistant	June 20, 1938	1st term, Su.	200.00 period
Winnifred Roudebush	Assistant	June 20, 1938	1st term, Su.	200.00 period

*University School*

Everett J. Kircher	Assistant Professor (Special Contract)	Oct. 1, 1938	Au.Wi.Sp.	2,754.00 period
*John A. Ramseyer	Administrative Assistant	Oct. 1, 1938	Au.Wi.Sp.	1,200.00 period

\*(Funds to cover are to be transferred to the University School Budget from the Department of Education Budget)

Marjorie H. Post	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
Evelyn M. McClelland	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00

*College of Engineering*

*Electrical Engineering*

Nelson Wax	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
John B. Heffelfinger	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00

*College of Law*

*Herschel W. Arant	Dean and Professor	June 20, 1938	Su.	1,000.00 period
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*Silas A. Harris	Professor	June 20, 1938	Su.	900.00
Lester W. Feezer	Acting Professor	June 20, 1938	Su.	period 700.00
*Alonzo H. Tuttle	Professor	June 20, 1938	1st term, Su.	period 350.00
*Robert E. Mathews	Professor	June 20, 1938	1st term, Su.	period 400.00
*Norman D. Lattin	Professor	June 20, 1938	1st term, Su.	period 360.00
*Frank R. Strong	Assistant Professor	July 28, 1938	2nd term, Su.	period 350.00
*Robert M. Hunter	Professor	July 28, 1938	2nd term, Su.	period 390.00
*Norman D. Lattin	Professor	July 28, 1938	2nd term, Su.	period 400.00
<i>College of Medicine</i>				
<i>Pathology</i>				
Frank C. Andrus	Instructor	July 1, 1938	(12 months)	No salary
Norman O. Rothermich	Resident Pathologist	July 1, 1938	(12 months)	No salary
A. Lois Atkinson	Assistant (part time)	July 1, 1938	for 3 months	150.00 period
<i>Physiological Chemistry</i>				
Alfred E. Brown	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
Chester J. Cavallito	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>Surgical Research</i>				
Harlin Gill Knierim	Research Assistant	July 1, 1938	(12 months)	1,500.00
<i>Starling-Loving Hospital</i>				
<i>Administration</i>				
(To be named later)	Stenographer		(1)	1,020.00
<i>Nursing Care</i>				
Mary Gordon	Assistant Head Nurse, Third Wards	July 1, 1938	(3&4)	1,060.00
Margaret George	Assistant Head Nurse, 3-B	July 1, 1938	(3&4)	984.00
Marion Wood	Assistant Head Nurse, Obstetrics	July 1, 1938	(3&4)	660.00
Anne Keener	Assistant Head Nurse, Obstetrics	July 1, 1938	(3&4)	660.00
Maxine Radwell	General Duty Nurse	July 1, 1938	(3&4)	900.00
Carmela Briton	General Duty Nurse	July 1, 1938	(3&4)	900.00
Betty Finke	General Duty Nurse	July 1, 1938	(3&4)	900.00
Catherine Helman	General Duty Nurse	July 1, 1938	(3&4)	900.00
Robert Reaser	Orderly	July 1, 1938	(3&4)	684.00
<i>Medical and Surgical Service</i>				
C. R. Walters	Assistant Resident, 3rd year	July 1, 1938	(3&4 & room)	300.00
Paul C. Foster	Assistant Resident, 3rd year	July 1, 1938	(3&4 & room)	300.00
Charles R. Baber	Assistant Resident, 3rd year	July 1, 1938	(3&4 & room)	300.00
Everitt O. Jeffreys	Assistant Resident, 3rd year	July 1, 1938	(3&4 & room)	300.00
R. A. Hancock	Assistant Resident, 3rd year	July 1, 1938	(3&4 & room)	300.00
Jack G. Greenfield	Assistant Resident, 3rd year	July 1, 1938	(3&4 & room)	300.00
Robert C. Weaver	Assistant Resident, 3rd year	July 1, 1938	(3&4 & room)	300.00
M. J. Thomas	Assistant Resident, 3rd year	July 1, 1938	(3&4 & room)	300.00
(To be named later)	Assistant Resident		(3&4 & room)	300.00
Sloan Wilson	Resident, 4th year	July 1, 1938	(3&4 & room)	600.00
Karl Klassen	Resident, 4th year	July 1, 1938	(3&4 & room)	600.00
Richard W. Zollinger	Resident, 4th year	July 1, 1938	(3&4 & room)	600.00
Karl T. Langacher	Resident, 4th year	July 1, 1938	(3&4 & room)	600.00
Donald L. Mahanna	Clinical Resident in Medicine	July 1, 1938	(3&4 & room)	600.00
Max A. Hammel	Assistant Resident, 3rd year	July 1, 1938	(3&4 & room)	300.00

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Emma H. Boyle	Assistant Resident, 3rd year	July 1, 1938	(3&4 & room)	300.00
Edmund R. Blower	Intern, 2nd year	July 1, 1938	(3&4 & room)	100.00
Robert F. Daly	Intern, 2nd year	July 1, 1938	(3&4 & room)	100.00
Robert A. Keating	Intern, 2nd year	July 1, 1938	(3&4 & room)	100.00
L. C. Roettig	Intern, 2nd year	July 1, 1938	(3&4 & room)	100.00
William F. Armstrong	Intern	July 1, 1938	(3&4 & room)	50.00
Emerson R. Hatcher	Intern	July 1, 1938	(3&4 & room)	50.00
Stewart M. Wilson	Intern	July 1, 1938	(3&4 & room)	50.00
Orven F. Yaw	Intern	July 1, 1938	(3&4 & room)	50.00
Morris B. Martin	Intern	July 1, 1938	(3&4 & room)	50.00
Austin Coulson	Intern	July 1, 1938	(3&4 & room)	50.00
Hall S. Wiedemer	Intern	July 1, 1938	(3&4 & room)	50.00

*Urology*

Lee Sharp	Resident	July 1, 1938	(3&4 & room)	600.00
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*Dietary*

Florence M. Smith	Waitress	June 10, 1938	(3&4)	588.00
Dema Osburn	Waitress	June 16, 1938	(3&4)	588.00

*Starling-Loving Hospital—Rotary. No. 7727*

*Nursing Care*

Chloe Compton	Head Nurse, 3rd Wards	July 1, 1938	(3&4)	1,300.00
Lynda Evans	Assistant Head Nurse	July 1, 1938	(3&4)	1,200.00
Julia Keeslar	Assistant Head Nurse	July 1, 1938	(3&4)	1,020.00
Eva Higgins	General Duty Nurse	July 1, 1938	(3&4)	900.00
Marjorie Flugge	General Duty Nurse	July 1, 1938	(3&4)	900.00
Irene Finch	General Duty Nurse	July 1, 1938	(3&4)	900.00
Eva Brunt	General Duty Nurse	July 1, 1938	(3&4)	900.00
Eunice Archibald	General Duty Nurse	July 1, 1938	(3&4)	900.00
Helen Burkhart	General Duty Nurse	July 1, 1938	(3&4)	900.00
Florence Price	General Duty Nurse	July 1, 1938	(3&4)	900.00
Louise Reising	General Duty Nurse	July 1, 1938	(3&4)	900.00
Barbara Till	General Duty Nurse	July 1, 1938	(3&4)	900.00
Marjorie Walley	General Duty Nurse	July 1, 1938	(3&4)	900.00
Elsie Wilcox	General Duty Nurse	July 1, 1938	(3&4)	900.00
Martha Shelley	General Duty Nurse	July 1, 1938	(3&4)	900.00
Wanda Robinson	General Duty Nurse	July 1, 1938	(3&4)	225.00
		for 3 months	period	
Charlotte Richards	General Duty Nurse	July 1, 1938	(3&4)	225.00
		for 3 months	period	
Madeline Mason	General Duty Nurse	July 1, 1938	(3&4)	225.00
		for 3 months	period	
Dorothy Wilson	General Duty Nurse	July 1, 1938	(3&4)	225.00
		for 3 months	period	
Kathryn Wiedemer	General Duty Nurse	July 1, 1938	(3&4)	225.00
		for 3 months	period	

*Graduate School*

David F. Beard	Ohio Seed Improvement Association Fellow	July 1, 1938	(12 months)	1,200.00
Robert Parker Moore	Ohio Seed Improvement Graduate Fellow	July 1, 1938	(12 months)	600.00
(Above salaries to be paid from Ohio Seed Improvement Association Fund)				
Robert E. Zell	N. W. Lord Fellow	July 1, 1938	Su.Au.Wi.	750.00
Jean M. Ogden	George Davis Bivin Fellow	Oct. 1, 1938	Au.Wi.Sp.	300.00
(Miss Ogden's salary to be paid from George Davis Bivin Foundation Fund)				
Delmer C. Ports	Jansky and Bailey Fellow	Oct. 1, 1938	Au.Wi.Sp.	300.00
(Mr. Ports' salary to be paid from the Jansky and Bailey Fund)				
Edward Bordin	Assistant	June 20, 1938	Su.	75.00
(Mr. Bordin's salary to be paid from appropriation authorized from the Interest on Endowment Fund)				

*President's Division*

*Broadcasting Station*

Geneva Stephenson	Assistant Supervisor	July 1, 1938	(12 months)	600.00
(Salary to be paid from Ohio School of the Air—F-9 Funds)				

*Franz Theodore Stone Laboratory*

William S. McArtor	Clerk	June 15, 1938	for 3 months	270.00
			period	
William A. Kennedy	Janitor	June 20, 1938	Su.	150.00
			period	

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*Industrial Research*

Herbert A. Crandall	Research Assistant	July 1, 1938 (12 months)	2,000.00
(Salary to be paid from Clensel Products, Inc. Fund—Rotary No. 7188)			
Elton N. Woodbury	Research Fellow	July 1, 1938 (12 months)	720.00
(Salary to be paid from National Association of Insecticide and Disinfectant Manufacturers' Fund—Rotary No. 7485)			
Joseph R. Gross	Research Investigator	July 1 to Sept. 30, 1938	225.00 period
T. H. Cheng	Research Assistant	July 1 to Sept. 30, 1938	150.00 period

(Salaries to be paid from the Dow Chemical Company Fund—Rotary No. 7178)

*Administrative Division**President's Office*

Elinor Bayer	Stenographer	July 1, 1938 for 1 month	100.00 period
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*Business Office*

Josephine L. Curren	Typist	July 1, 1938	960.00
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*Entrance Board*

Frances Naylor	Assistant	July 1, 1938 (12 months)	900.00
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*Stores and Receiving*

Mary Wren	Typist	July 1, 1938	900.00
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*Physical Plant Division**Superintendent's Office*

Alice Glick	Stenographer	July 1, 1938	1,200.00
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*Police and Watchmen*

James L. Beck	Policeman	July 1, 1938	1,440.00
Claire M. Carpenter	Nightwatchman	July 1, 1938	1,200.00
Charles A. Dolby	Nightwatchman	July 1, 1938 for 3 months	300.00 period

*Janitor Service*

Homer J. Palmer	Janitor	July 1, 1938	1,200.00
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*University Health Service*

Dorothea Richards	Technical Assistant	July 1, 1938 (12 months)	1,000.00
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*Changes in Title*

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Winona Morgan	Assistant Professor	Associate Professor	Oct. 1, 1938
<i>Horticulture and Forestry</i>			
Donald Kiplinger	Student Laborer	Graduate Assistant (12 months)	July 1, 1938
Paul F. Bobula	Student Laborer	Graduate Assistant (12 months)	July 1, 1938
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Herrick L. Johnston	Associate Professor	Professor	Oct. 1, 1938
Harvey V. Moyer	Associate Professor	Professor	Oct. 1, 1938
<i>College of Education</i>			
<i>Education</i>			
Arthur H. Moehlman	Assistant Professor (part time)	Associate Professor (part time)	1st term, Su. only
<i>College of Law</i>			
Frank R. Strong	Assistant Professor	Associate Professor	Oct. 1, 1938
<i>College of Medicine</i>			
<i>Surgical Research</i>			
Mary E. Frame	Stenographer	Secretary	Oct. 1, 1938

7-11-'38

*Starling-Loving Hospital*

*Nursing Care*

Esther Swendel	Assistant Head Nurse, 3-B	Head Nurse, 3-B	July 1, 1938
Roberta Philbrook	Instructor in Communicable Disease Nursing (Rotary No. 7727)	Supervisor in Communicable Disease Nursing (A-1)	July 1, 1938

*Starling-Loving Hospital—Rotary No. 7727*

*Nursing Care*

Blanche Skinner	Radium Nurse (A-1)	Night Supervisor (Rotary No. 7727)	July 1, 1938
Eliza Busenberg	General Duty Nurse	Night Supervisor	July 1, 1938
Helen Severns	Instructor in Gynecological Nursing	Supervisor, Gynecological Nursing	July 1, 1938
Ruby Potter	Instructor in Obstetrical Nursing	Supervisor, Obstetrical Nursing	July 1, 1938
Leonora Weaver	General Duty Nurse	Assistant Head Nurse, Obstetrics	July 1, 1938
Mayme E. Becker	General Duty Nurse	Assistant Head Nurse	July 1, 1938

*President's Division*

*Broadcasting Station*

William F. Heimlich	Announcer	Production Supervisor	July 1, 1938
*	*	*	*

*Changes in Salary*

Name	Title	Effective	Annual Rate From	To
<i>College of Agriculture</i>				
<i>Agricultural Education</i>				
Robert Barb	Stenographer (Salary paid from George-Hughes Fund)	July 1, 1938	\$1,404.00	\$1,500.00
Helen Killworth	Stenographer (Salary to be paid from Smith-Hughes Funds)	July 1, 1938	1,404.00	1,440.00
<i>Animal Husbandry</i>				
Ralph Butler	Student Laborer	June 1, 1938	240.00	360.00
Laysel N. Hochstetler	Student Laborer	June 1, 1938	240.00	360.00
Jack Rickly	Student Laborer	June 1, 1938	240.00	360.00
Ray Schwartz	Student Laborer	June 1, 1938	240.00	360.00
John Trumbull	Student Laborer	June 1, 1938	240.00	360.00
Robert Watts	Student Laborer	June 1, 1938	240.00	360.00
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Herrick L. Johnston	Professor	Oct. 1, 1938	4,200.00	4,356.00
Harvey V. Moyer	Professor	Oct. 1, 1938	3,708.00	4,008.00
<i>Geology</i>				
Carl A. Lamey	Instructor	Oct. 1, 1938	2,256.00	2,400.00
<i>College of Education</i>				
<i>Bureau of Educational Research—Rotary No. 7650</i>				
Louis M. Heil	Research Associate and Associate Professor (part-time)	July 1 to Sept. 30, 1938	875.00 period	486.00 period
<i>College of Law</i>				
Frank R. Strong	Associate Professor	Oct. 1, 1938	3,600.00	4,500.00
<i>College of Medicine</i>				
<i>Surgical Research</i>				
Mary E. Frame	Secretary	July 1, 1938	1,500.00	1,650.00
Ruth L. Bierbaum	Assistant	July 1, 1938	900.00	1,050.00
<i>Starling-Loving Hospital</i>				
<i>Nursing Care</i>				
Esther Swendel	Head Nurse, 3-B	July 1, 1938	1,020.00	1,200.00
Roberta Philbrook	Supervisor in Communicable Disease Nursing (Rotary) (A-1)	July 1, 1938	1,392.00 (Rotary)	1,392.00 (A-1)

<i>Urology</i>				No. 7727)	
Gladys S. Robinson	Instructor in Urological Nursing	July	1, 1938	1,080.00	1,104.00
<i>Starling-Loving Hospital—Rotary No. 7727</i>					
<i>Nursing Care</i>					
Blanche Skinner	Night Supervisor	July	1, 1938	1,200.00 (A-1) (No. 7727)	1,500.00
Eliza Busenberg	Night Supervisor	July	1, 1938	900.00	1,500.00
Helen Severns	Supervisor, Gynecological Nursing	July	1, 1938	1,344.00	1,440.00
Leonora Weaver	Assistant Head Nurse, Obstetrics	July	1, 1938	900.00	1,080.00
Mayme E. Becker	Assistant Head Nurse	July	1, 1938	900.00	1,020.00
Beulah Ward	Assistant Head Nurse	July	1, 1938	900.00	1,020.00
<i>College of Veterinary Medicine</i>					
Clarence Woodhouse	Instructor	July	1, 1938	2,000.00	2,250.00
<i>Physical Plant Division</i>					
<i>Superintendent's Office</i>					
Ruth Shillingburg	Stenographer	July	1, 1938	1,260.00	1,320.00
*	*	*	*	*	*

### *Changes in Quarters of Service*

Name	Title	From		To	
College of Education					
Education					
Burl N. Osburn	Instructor	Au.	Sp.	1937-1938 Su.) Au. '38)	Sp.
Psychology					
Raymond T. Kuhlen	Assistant	Su. Au. Wi.		1938-1939 Au. Wi. Sp.	
*	*	*	*	*	*

### *Miscellaneous Recommendations*

That the effective date of the Howald Scholarship for the year 1938-1939 to which the Board of Trustees on June 13, 1938 appointed Julius R. Weinberg, be changed from July 1 to August 1, 1938, the scholarship to continue for twelve months after August 1st.

That the leave of absence, with salary, granted to Dwight P. Miller, County Agricultural Agent, at the meeting of the Board of Trustees on June 13, 1938, for the period October 1, 1938 to June 1, 1939, be changed to read "four months with salary, four months without salary."

That the leave of absence, with salary, granted to R. D. Barden, Extension Specialist, Agricultural Engineering, at a meeting of the Board of Trustees on June 13, 1938, for the first six weeks of the Summer Quarter be changed to read "three weeks with salary, three weeks without salary."

That Gustav H. Poesch, Assistant in the Department of Horticulture, be granted a leave of absence, without salary, for one year, effective October 1, 1938.

That expenditures from the income accruing from the John A. Bownocker Endowment Fund be made as follows:

\$75 to Paul R. Shaffer to apply on expenses incurred while doing field work for his Doctor's dissertation problem on the



geomorphology of the Walden Ridge region of eastern Tennessee;

\$75 to Daniel A. Busch to apply on expenses while doing field work for his Doctor's dissertation problem on the stratigraphy and fauna of the Niagaran series of western Ohio;

\$40 to Paris B. Stockdale, Ohio State University, to pay for stenographic hire in copying the final draft of a 450 page manuscript now completed on the Mississippian stratigraphy of Kentucky;

\$35 to W. Storrs Cole, Ohio State University, to apply on travel expenses incurred while doing field work in eastern Ohio, western Pennsylvania and southern New York on the physiography of these regions.

That the "Laboratory Deposit" fee from the Elementary School (University School), which Board regulations now require to be paid on the basis of \$15 for the Autumn Quarter, \$5 for the Winter and \$5 for the Spring Quarters, be changed to require payment of \$9 for the Autumn Quarter, \$8 for the Winter and \$8 for the Spring Quarters. The total fee charged remains the same but a more effective distribution of this income is hereby obtained.

That \$2000 be appropriated from H-8 Contributions for the use of the Ohio State University Association in the period July 1 to December 31, 1938.

That \$375 be appropriated from H-8 Contributions for the Ohio Journal of Science for its use from July 1 to December 31, 1938 in accordance with the usual practice in this matter.

That there be appropriated from H-8 Contributions \$750 for the use of the Ohio State University Y. M. C. A. for the period July 1 to December 31, 1938, as usual.

That there be appropriated from H-8 Contributions \$250 for the use of the Ohio State University Y.W.C.A. for the period July 1 to December 31, 1938, as usual.

That there be appropriated from H-8 Contributions \$200 for the use of the Agricultural Student, a periodical published by the students of the College of Agriculture, for the period July 1 to December 31, 1938.

That \$900 be appropriated from the Interest on Endowment Fund for the use of the University Research Foundation for maintenance purposes in the period July 1 to December 31, 1938, so far as needed. The Board of Directors of the Foundation will meet in November 1938 and will then have presented to them the matter of the maintenance of the Foundation and how far any funds in the hands of the Foundation may be called upon for this purpose. The above recommendation is therefore made pending the consideration and adoption of a general policy which the Board will now be in position to consider after two years of experience.

That a grant of \$200, payable from F-9, be made to the Committee on Study of Business Education, American Association of Collegiate Schools of Business for a study and survey of collegiate training for business.

That \$1,500 be appropriated from F-9, Commerce Extension, for the support of business conferences sponsored by the College of Commerce and Administration, to be held on the campus this fall. This is

in addition to the \$3,000 granted by the Board of Trustees on March 14, 1938, for this purpose.

That the President and Business Manager be authorized to expend from the appropriation for Commerce Extension such sums as may be necessary to purchase equipment needed in the College of Commerce and Administration.

That the positions of four General Duty Nurses in the Isolation Division provided in the budget to be paid from A-1, Nursing Care, be transferred to Rotary No. 7727 so that it will be possible to engage them when and as they may be needed. A salaried position does not permit this flexibility.

That the position of Floor Clerk budgeted at a salary of \$900 be transferred from A-1, Nursing Care, to Rotary No. 7727.

That the proposal of the Ohio Seed Improvement Association to establish a second fellowship in the Department of Agronomy, to be known as the Second Ohio Seed Improvement Association Fellowship, be approved. The proposal provides for the payment of \$600 to be paid in twelve monthly installments, beginning July 1, 1938, for the support of the Fellowship which will be devoted to the development of the state-wide seed improvement program. It is further recommended that the Chairman of the Board of Trustees be authorized to execute, on behalf of the University, a memorandum of agreement to carry out this proposal.

That the agreement between the Division of Conservation, and Ohio State University, the American Wildlife Institute and the Biological Survey, be continued for the year 1938-1939, effective July 1st.

That the contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation setting up the following project, be reported to the Board of Trustees for information and record:

National Paving Brick Association, Washington, D. C.—Investigation of Paving Brick and their use (known as Foundation Project No. 6—Station Project K-17B).

That the research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Dow Chemical Company, Midland, Michigan—Investigation of the Application of Methyl Bromide for the Control of Household Insect Pests (known as Foundation Project No. 27);

National Association of Insecticide and Disinfectant Manufacturers, New York City—Investigation of methods of testing liquid household insecticides against crawling insects (known as Foundation Project No. 4-A);

Clensel Products, Inc., Tenafly, New Jersey—Investigation of the insecticidal value of Clensel (known as Foundation Project No. 3-A).

That the proposal of the firm of Jansky and Bailey, Consulting Radio Engineers, Washington, D. C., to establish a fellowship in Radio Communication and to give \$300 to support said fellowship during the school year 1938-1939, be accepted and the appreciation of the Board

of Trustees be appropriately expressed. This fellowship is to be known as the Jansky and Bailey Fellowship in Radio Communication.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$7,500 from the Rockefeller Foundation for research under the direction of Professor Frank A. Hartman, Department of Physiology, on the chemical and physiological aspects of the hormone of the adrenal cortex;

\$1,500 from the National Education Association for research in the field of traffic safety, to be carried on by the Bureau of Educational Research under the general supervision of Professor Edgar Dale;

\$1,500 from the Eli Lilly and Company (The Lilly Research Laboratories, Indianapolis, Indiana) for renewal of a fellowship in the Department of Bacteriology for the year 1938-1939 under the same terms and condition as for the year 1937-1938; \$600 from the Wallace and Tiernan Products, Inc., Belleville, New Jersey, for the renewal of a fellowship in the Department of Bacteriology for the year 1938-1939 under the same terms and conditions as for the year 1937-1938.

\* \* \* \* \*

The Acting President now presented the following recommendation:

That the salary hitherto budgeted for a Director of the School of Nursing, namely, \$2,400, be increased to \$3,000 because of the difficulty of securing an adequately competent person for that position at the salary budgeted. Complications are presented by the large salaries of some teachers who will be continued in service next year.

Upon motion of Dr. Russell, seconded by Mr. Dargusch, the above recommendation was, upon roll call, not approved. The Board, however, advised the Acting President that when a suitable person had been selected for recommendation to the Board, to fill the position of Director of the School of Nursing, the salary would at that time be fixed by the Board.

\* \* \* \* \*

Upon motion of Mr. Atkinson, seconded by Miss Campbell, the Board by unanimous vote restored the service of Professor William E. Henderson, Department of Chemistry, from half time to full time, effective July 1, 1938, at a salary of \$5,256 per annum.

Upon motion of Mr. Dargusch, seconded by Miss Campbell, it was ordered by unanimous vote that the contracts for Ruth Perkins Kuehn and Dorothy Rood, Associate Professors in the Department of Education, be made effective as of October 1, 1938, for three quarters of service—such service to be given in the Autumn, Winter and Spring Quarters of 1938-1939.

\* \* \* \* \*

Acting President McPherson now presented the following recommendation:

That the title of Harold P. Fawcett, University School, be changed from Associate Professor to Associate Professor and Associate Director of the University School, effective October 1, 1938.

Upon motion of Mr. Thompson, seconded by Dr. Russell, the above recommendation of the Acting President was approved.

\* \* \* \* \*

The Acting President presented the following recommendation:

That the salary of John W. Wilce, Director of the University Health Service, be increased from \$5,004 per annum to \$5,520 per annum, effective July 1, 1938; and that the salary of Margaret Cahill, Stenographer, University Health Service, be increased from \$1,080 per annum to \$1,200 per annum, effective July 1, 1938.

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the Board by unanimous vote rejected the recommendation relative to an increase in salary for Dr. Wilce, and requested the Acting President to advise Dr. Wilce of the reasons for this action.

Mr. Dargusch then moved that the recommendation concerning an increase in salary for Margaret Cahill be approved. This motion was seconded by Dr. Russell, and the roll call resulted as follows:

Ayes: Messrs. Atkinson, Caton, Dargusch, Thompson, and Miss Campbell.

Nays: Doctors Altmaier and Russell.

The Chairman declared the motion carried.

\* \* \* \* \*

The Board noted with regret the resignations of Professor William H. Cowley and of Professor Peter Odegard, effective October 1st, and requested the Acting President to send to each of these men, on behalf of the Board, a letter of recognition of their services at the University and an expression of good will and wishes for success and happiness in their new fields.

\* \* \* \* \*

At this time, Mr. Theodore Tangeman, Mr. Harry R. Drackett, and Mr. John B. Fullen, representing the Housing Sub-Committee of the Board of Visitors of the Ohio State University Association, appeared before the Board and presented a comprehensive report of the study made by this committee as to the need for dormitory facilities for the men students on the Ohio State University campus.

Mr. Drackett explained the report to the Board in detail, and stated that his committee recommends unanimously:

- (1) That the Board of Trustees give approval to the proposal to construct dormitories for men;
- (2) that said dormitories be located in the area east of the Ohio Union and south of Twelfth Avenue; said units to provide space for approximately 480 students at an estimated cost of \$870,000;
- (3) that the construction be financed through the provisions of Senate Bill No. 492 and a grant by the Public Works Administration—\$478,500 to be provided by the University and \$391,500 by the Public Works Administration grant.

Mr. Dargusch moved that, in accordance with authority granted to the Board of Trustees by Senate Bill No. 492, the Board will give approval to the general project for constructing dormitories for men as recommended above by the Housing Committee; said dormitories

to make provision for approximately 480 students, at an estimated cost of \$870,000—\$478,500 of this amount to be provided by notes issued under authority of Senate Bill No. 492, and \$391,500 to be requested from the Federal Emergency Administration of Public Works as a grant to aid in financing the construction of said dormitories.

This motion was seconded by Mr. Atkinson and was upon roll call unanimously approved.

Upon motion of Mr. Thompson, seconded by Miss Campbell, the Board of Trustees by unanimous vote agreed to allocate the area lying between Eleventh and Twelfth Avenues and east of the Ohio Union as a site for such dormitories.

Mr. Dargusch offered the following resolution and moved its adoption:

Be It Resolved by the Board of Trustees:

Section 1. That the Secretary of the Board of Trustees be and he is authorized to execute and file an application on behalf of the Ohio State University to the United States of America for a grant to aid in financing the construction of Men's Dormitories;

Section 2. That Carl E. Steeb, Secretary of the Board of Trustees, Howard Dwight Smith, University Architect, and Herbert S. Duffy, Attorney General, be and they are hereby authorized and directed to furnish such information as the United States of America through the Federal Emergency Administration of Public Works may reasonably request in connection with the application which is herein authorized to be filed.

The above motion was seconded by Dr. Russell and upon roll call was unanimously approved.

\* \* \* \* \*

Upon motion of Mr. Thompson, seconded by Miss Campbell, the Acting President was requested to formally express to the Board of Visitors the thanks and appreciation of the Board of Trustees for the splendid work which this committee has just completed.

The Board also requested the Board of Visitors to make a similar study in regard to the need for additional dormitories for women, and if possible, to have its report ready for submission to the Board of Trustees at its August meeting.

\* \* \* \* \*

At the meeting of the Board held April 11, 1938, approval was given for the construction of an Addition to the Journalism Building, said construction to be financed jointly by the University from a special appropriation made for this purpose by the Legislature, and the Works Progress Administration of Ohio. The Secretary reported that the Works Progress Administration would be pleased to be relieved of this project, and recommended that it be turned into a Public Works Administration project.

The University Architect's estimate of cost for this improvement is approximately \$145,454, of which \$80,000 is now available from legislative appropriation, and on this amount, the Public Works Administration grant would be \$65,454.

Upon motion of Mr. Thompson, seconded by Mr. Dargusch, the Board by unanimous vote approved the above recommendation:

Mr. Thompson then offered the following resolution and moved its adoption:

Be It Resolved by the Board of Trustees:

Section 1. That the Secretary of the Board of Trustees be and he is authorized to execute and file an application on behalf of the Ohio State University to the United States of America for a grant to aid in financing the construction of an Addition to Journalism Building;

Section 2. That Carl E. Steeb, Secretary of the Board of Trustees, Howard Dwight Smith, University Architect, and Herbert S. Duffy, Attorney General, be and they are hereby authorized and directed to furnish such information as the United States of America through the Federal Emergency Administration of Public Works may reasonably request in connection with the application which is herein authorized to be filed.

The above motion was seconded by Mr. Dargusch, and upon roll call was unanimously approved.

\* \* \* \* \*

The Secretary reported that the City Council of Columbus, in considering the request made by the Board of Trustees for the vacation of certain streets and alleys in land owned by the state of Ohio and bounded by the Olentangy River, Lane Avenue, Doe Alley, and Woodruff Avenue, is of the opinion that before these streets and alleys can be vacated, the width of Doe Alley, lying to the east of this area, should be extended from thirty feet to sixty feet. In order to do this, it would be necessary for the University to dedicate this additional strip of land—thirty feet in width—extending from Lane Avenue to Woodruff Avenue.

The Secretary explained that the Board of Trustees would have to secure the approval of the Legislature before it would have the authority to dedicate this strip of land to the city of Columbus.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Secretary was directed to advise the City Council, through the Chief Engineer of the city of Columbus, that the Board of Trustees favors the widening of Doe Alley, as suggested by the City Council, and that the Board will at the next session of the General Assembly of Ohio, make request for such authority. Upon roll call, the above motion was approved.

\* \* \* \* \*

The Secretary now reported to the Board that bids for Greenhouses and Miscellaneous Equipment will be received on July 18th.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Cabinet was authorized, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary presented a request from Robert Marshall, Placement Agent, Ohio Commission for the Blind, relative to the establishment of a stand, in the room occupied by the United States Post Office, for the sale of candy, cigars, cigarettes, magazines, newspapers, etc.

Mr. Marshall stated that this request is in line with the policy incorporated in the Randolph Shepard bill, and he therefore asks the Board to authorize the Commission to set up such a stand.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, this request was declined because of the general rule of the Board of Trustees which does not permit the sale of merchandise on the University campus except through regularly constituted University divisions. Upon roll call, the above motion was unanimously approved.

\* \* \* \* \*

The Secretary reported for record that under date of July 6, 1938, the Board of County Commissioners of Franklin County approved the construction of a trench across Lane Avenue to carry the service lines to the new Poultry Plant.

\* \* \* \* \*

Satisfactory evidence having been presented that the original diploma has been damaged, it was moved by Mr. Dargusch, seconded by Dr. Altmaier and ordered by unanimous vote that a duplicate diploma be granted to Lee Spitler Lenz who received the degree of Doctor of Medicine on August 27, 1926.

It was further ordered that Asa Zadel Hall, A.B., be granted a Medical Certificate inasmuch as evidence has been presented that he received the degree of Doctor of Medicine from the Cleveland Homeopathic Medical College on April 6, 1903.

\* \* \* \* \*

At this time, Messrs. George W. Eckelberry, Vice President, and J. B. Taylor, Secretary-Treasurer, representing the Board of Control of the Faculty Club, appeared before the Board of Trustees and explained the urgent need for additional space for Faculty Club purposes, stating that the Board of Control after having given this matter serious consideration respectfully requests the Board of Trustees to give approval to the securing of additional space for the use of the Faculty Club and to allocate a site on the campus where such a building may be constructed in case it is found undesirable to add more stories to the present Administration Building. This new construction would be financed from funds provided by the Club itself, plus a grant from the Federal Emergency Administration of Public Works.

Mr. Taylor stated that the Faculty Club has available at this time \$60,750 and that the Board of Control proposes to borrow \$30,000 which will make available a total of \$90,750. Added to this, a grant of \$74,250 from the Federal Emergency Administration of Public Works would make available the sum of \$165,000 for the construction of the first unit of such a building.

Mr. Thompson now offered the following motion:

That the Board of Trustees recognizes the need of additional facilities for the Faculty Club and therefore directs the Board of Control of the Faculty Club to present formal application to the Board of Trustees for such project, giving

assurance of its financial ability to furnish to the Trustees the \$90,750 suggested by the Committee.

Further, that the site for such building be determined at the next meeting of the Board, based upon a careful study of the campus.

The above motion was seconded by Mr. Dargusch and upon roll call was unanimously approved.

Mr. Thompson offered the following resolution and moved its adoption:

Be It Resolved by the Board of Trustees:

Section 1. That the Secretary of the Board of Trustees be and he is authorized to execute and file an application on behalf of the Ohio State University to the United States of America for a grant to aid in financing the construction of a Faculty Assembly Unit.

Section 2. That Carl E. Steeb, Secretary of the Board of Trustees, Howard Dwight Smith, University Architect, and Herbert S. Duffy, Attorney General, be and they are hereby authorized and directed to furnish such information as the United States of America through the Federal Emergency Administration of Public Works may reasonably request in connection with the application which is herein authorized to be filed.

The above motion was seconded by Mr. Dargusch and was upon roll call unanimously approved.

\* \* \* \* \*

The Secretary reported for record the following Articles of Trust in respect of the trust created by Marietta Comly for the purpose of installing a Coleman Memorial Alcove to house the Coleman Medical Library:

#### ARTICLES IN TRUST

KNOW ALL MEN BY THESE PRESENTS: That I, MARIETTA COMLY, of the City of Columbus, Ohio, do hereby certify and declare that I have on this 18th day of November, 1932, made and constituted the trust herein set forth and have accordingly delivered and deposited in trust to, with and in the care, custody and control of the THE OHIO NATIONAL BANK OF COLUMBUS, and its successors, during the life of the trust hereby created, as such Trustee hereunder, and I do hereby give, grant, convey, transfer and assign to said Trustee and to its successors, in the trust hereby created, the following described property, to-wit:

Certificate of Deposit Number 95492, of The Ohio National Bank of Columbus, dated November 18th, 1932, for Twenty-one Thousand Dollars (\$21,000), standing in the name of MARIETTA COMLY; bearing interest at rate of 3% per annum.

TO HAVE AND TO HOLD the same unto the said THE OHIO NATIONAL BANK OF COLUMBUS, and its successors, in trust however, for the uses and purposes following, to-wit:

To collect the income and interest, and manage and control the same in its best judgment and discretion, in the in-



terest and for the benefit of said fund and of the cestui que trust of the reversion of said fund as herein provided, and to dispose of the same as follows, to-wit:

Should at any time during the life of the trust hereby created, my Trustee hereunder desire to re-invest said funds, said re-investment shall be made in United States Government securities, and thus continuing throughout the life time of the trust aforesaid.

1. The net income thereof to be paid to MARIETTA COMLY, until such time as the "COLEMAN MEMORIAL ALCOVE" shall have been built and "BRONZE TABLET OF DR. N. R. COLEMAN", deceased, shall have been cast, and should said MARIETTA COMLY, deceased, before the ALCOVE and TABLET have been built and cast, then said net income shall accumulate until such time as said ALCOVE and TABLET shall have been built and cast.

2. Not to exceed Twenty Thousand Dollars (\$20,000) of the principal of said trust fund, and such accumulated interest shall be used for the purpose of installing a "COLEMAN MEMORIAL ALCOVE" in connection with one of the buildings now located, or to be hereafter erected, on the campus at Ohio State University and Five Hundred Dollars (\$500) to be used for the casting of a "BRONZE TABLET OF DR. N. R. COLEMAN", which TABLET shall be placed in said ALCOVE.

3. Out of the balance of said fund, the Trustee shall be compensated for its services and reimbursed for any and all expenses incurred in the administration of said trust.

4. The balance of said fund shall be paid to the Executors or Administrators of the Estate of MARIETTA COMLY.

The COLEMAN MEMORIAL ALCOVE shall be constructed as near as can be according to the photograph of sketch hereto attached, signed by MARIETTA COMLY, marked Exhibit "A" and made a part hereof.

The BRONZE TABLET shall be cast from the picture of Dr. N. R. Coleman, deceased, which picture has been signed by MARIETTA COMLY, marked Exhibit "B" and made a part hereof.

I hereby authorize and instruct my Trustee herein appointed or its successors, to advance to THE OHIO STATE UNIVERSITY, such funds, as it, in its discretion, deems best and proper after work on said ALCOVE has been begun.

And I further instruct my Trustee to rely upon the affidavit of the then business manager of THE OHIO STATE UNIVERSITY, relative to the estimates of expense in the construction and furnishings of the COLEMAN MEMORIAL ALCOVE.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name to duplicates hereof, on this 18th day of November, A. D. 1932.

Signed and acknowledged  
in the presence of:

FRANCES M. SNIDER }  
JOHN F. DRAKE } Signed

(Signed) MARIETTA COMLY

Columbus, Ohio, November 18th, 1932.

7-11-'38

The undersigned hereby acknowledges receipt from  
MARIETTA COMLY of property mentioned and described in the  
foregoing Articles of Trust.

THE OHIO NATIONAL BANK OF COLUMBUS

By (Signed) NEATH O. JONES

*Vice President.*

\* \* \* \* \*

The Board now fixed the salary of Acting President William McPherson at the monthly rate appropriated for the position of President, less the amount now received by Dr. McPherson as Dean Emeritus and from the State Teachers Retirement System. The net additional amount to be paid to the Acting President will therefore be \$614.38 per month.

\* \* \* \* \*

Thereupon the Board adjourned to met on Thursday, August 11, 1938, 9:00 A. M., at Gibraltar Island.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND SECOND MEETING OF THE BOARD OF TRUSTEES

Gibraltar Island, Ohio, August 11, 1938.

The Board of Trustees met on Gibraltar Island, Ohio, at 9:00 A. M.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier, Carlton S. Dargusch, and Dr. Burrell Russell.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Dr. Carl W. Gay and Mr. George W. Eckelberry, President and Vice President, respectively, of the Board of Control of the Faculty Club, appeared before the Board and presented a report covering the actions of the Board of Control of the Faculty Club with reference to the proposed new Faculty Assembly Unit. They stated that in accordance with the action taken by the Board of Trustees on July 11, 1938, the active members of the Faculty Club at a meeting held July 26, 1938, authorized the Board of Control of the Faculty Club to present a formal application for the above project, and to request the Board of Trustees to take the following steps:

- (a) to appropriate a site on the campus for the construction of a new Faculty Club Building, to be referred to on the plat of the campus as "The Faculty Assembly Unit," which site shall be one of the following, named in order of the preference of the Board of Control; the site now temporarily occupied by the State Board of Health, at the northeast end of and overlooking Mirror Lake, or the northeast corner of Seventeenth Avenue and College Road;
- (b) to institute negotiations with the Public Works Administration of the United States Government for a construction project for a new Faculty Club Building on the site chosen and to make application therefor at the earliest convenient date prior to September 30, 1938.

The officers of the Faculty Club gave assurance to the Board that, pursuant to the above stated authority, the Board of Control has authorized its Treasurer to pay to the Treasurer of the University the sum of \$60,000 (representing the amount of cash and the value of securities now in the hands of the Treasurer of the Faculty Club), as a partial contribution from the Faculty Club toward the cost of said project. The Board of Control has also secured the assurance of the willingness of two banks in the city of Columbus to lend to the Board of Control the sum of \$30,750 which the Treasurer of the Faculty Club will pay to the Treasurer of the University when such sum may be needed, thus making a total contribution of \$90,750 from the Faculty Club toward the construction costs of this project.

Formal action on the above application was deferred until later in the meeting.

\* \* \* \* \*

The University Architect presented the detailed drawings, specifications, estimate of cost, bill of materials and form of proposal for the Addition to Journalism Building which is to be constructed as a Public Works Administration project. This project was authorized by the Board of Trustees at its meeting held July 11, 1938, at an estimated cost of \$145,454, of which \$80,000 is now available from legislative appropriation for this purpose and the balance of \$65,454 is to be supplied by a grant from the Public Works Administration.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the drawings, specifications, estimate of cost, bill of materials and form of proposal were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

The University Architect now presented a building site plan of the southeast portion of the University campus, and recommended a definite location for the proposed Men's Dormitory Unit as indicated on said plan.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the Board by unanimous vote approved the site as recommended by the University Architect.

\* \* \* \* \*

Acting President McPherson stated that in accordance with the request of the Board of Trustees, the Housing Sub-Committee of the Board of Visitors of the Ohio State University Association has made a study as to the need for additional dormitory facilities for women students on the University campus. As a result of this study, the committee is of the opinion that the need for additional dormitory facilities for women is apparent.

The committee therefore recommends:

- (1) that the Board of Trustees give consideration to the proposal to construct additional Dormitories for Women;
- (2) that said Dormitories provide space for approximately 240 women students at an estimated cost of \$522,000;
- (3) that the construction be financed through the provisions of Senate Bill No. 492 and a grant from the Public Works Administration—\$287,100 to be provided by the University and \$234,900 by the Public Works Administration grant.

Dr. Russell moved that, in accordance with authority granted to the Board of Trustees by Senate Bill No. 492, the Board give approval to the general project for constructing additional dormitories for women as recommended above by the Housing Committee of the Board of Visitors; said dormitories to make provision for approximately 240 women students at an estimated cost of \$522,000—\$287,100 of this amount to be provided by notes issued under authority of Senate Bill No. 492, and \$234,900 to be requested from the Federal Emergency

Administration of Public Works as a grant to aid in financing the construction of said dormitories.

This motion was seconded by Dr. Altmaier and was upon roll call unanimously approved.

\* \* \* \* \*

The University Architect now presented the site plan showing the proposed additions to the Dormitories for Women, and recommended that the site of the proposed additional units be located contiguous to Oxley Hall and Mack Hall as shown on the site plan.

Upon motion of Dr. Russell, seconded by Mr. Dargusch, the site for the proposed additions to Women's Dormitories, as recommended by the University Architect, was upon roll call unanimously approved.

\* \* \* \* \*

Dr. Russell offered the following resolution and moved its adoption:

Be It Resolved by the Board of Trustees:

SECTION 1. That the Secretary of the Board of Trustees be and he is authorized to execute and file an application on behalf of the Ohio State University to the United States of America for a grant to aid in financing the construction of Women's Dormitories:

SECTION 2. That Carl E. Steeb, Secretary of the Board of Trustees, Howard Dwight Smith, University Architect, and Herbert S. Duffy, Attorney General, be and they are hereby authorized and directed to furnish such information as the United States of America through the Federal Emergency Administration of Public Works may reasonably request in connection with the application which is herein authorized to be filed.

The above motion was seconded by Dr. Altmaier and upon roll call was unanimously approved.

\* \* \* \* \*

Acting President McPherson presented the following recommendations:

That John N. Wolfe be appointed an Instructor in the Department of Botany for the Autumn, Winter and Spring Quarters of the year 1938-1939 at an annual salary rate of \$1,800.

Upon motion of Dr. Russell, seconded by Mr. Dargusch, the above appointment was upon roll call unanimously approved.

That Edna DeBolt be appointed an Instructor in the University School for the Autumn, Winter and Spring Quarters of the year 1938-1939 at an annual salary rate of \$2,025.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the above appointment was upon roll call unanimously approved.

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Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the following recommendations as presented by Acting President William McPherson were upon roll call unanimously approved:

*Resignations*

The following resignations were accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
R. R. Starbuck	Co. Agr. Agent, Gallia County	Aug. 31, 1938	\$ 2,700.00
<i>College of Agriculture</i>			
<i>Agricultural Chemistry</i>			
Alvin C. Wolfe	Graduate Assistant	June 30, 1938	450.00
<i>Botany</i>			
Robert B. Gordon	Assistant Professor	Sept. 30, 1938	2,100.00
<i>Dairy Technology</i>			
T. V. Armstrong	Creamery Manager	July 31, 1938	625.00
<i>Home Economics</i>			
Carolyn L. Starbuck	Graduate Assistant	June 30, 1938	450.00
<i>Rural Economics</i>			
R. H. Baker	Research Assistant	July 31, 1938	600.00
Lillian E. Wilson	Stenographer	Aug. 31, 1938	1,020.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
E. Cornelia Kale	Stenographer	Aug. 31, 1938	1,092.00
Elizabeth Chandler	Stenographer	Sept. 17, 1938	1,080.00
<i>Bacteriology</i>			
Oliver N. Fellowes	Assistant	Sept. 30, 1938	1,000.00
Paul J. Kaduill	Animal Attendant	Sept. 30, 1938	900.00
Herman A. Dettwiler	Graduate Assistant	June 30, 1938	450.00
Fred W. Gallagher	Graduate Assistant	June 30, 1938	450.00
Margaret D. Heise	Graduate Assistant	June 30, 1938	450.00
<i>English</i>			
Robert E. Brittain	Instructor	Sept. 30, 1938	1,800.00
John L. Cutler	Assistant	Sept. 30, 1938	954.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Mary Ida Macomber	Stenographer	Aug. 31, 1938	1,200.00
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Mary Ann Porter	Bibliographical Assistant	July 31, 1938	1,250.00
Mary M. Price	Stenographer	Aug. 31, 1938	1,200.00
<i>Education</i>			
Forrest L. Shoemaker	Instructor	Sept. 30, 1938	2,316.00
<i>Music</i>			
Dorothy J. Lord	Instructor	July 27, 1938	400.00
<i>College of Engineering</i>			
<i>Electrical Engineering</i>			
Ralph E. Bailey	Graduate Assistant	June 30, 1938	450.00
Frederic R. Ainslie	Graduate Assistant	June 30, 1938	450.00
<i>College of Medicine</i>			
<i>Physiology</i>			
Saul L. Cohen	Research Assistant (Rockefeller)	Aug. 31, 1938	3,000.00
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
Maxine Radwell	General Duty Nurse	July 31, 1938	900.00
Barbara Till	General Duty Nurse	July 31, 1938	900.00

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<i>Dietary</i>			
Bessie Shank White	Assistant Cook	July 31, 1938	588.00
<i>President's Division</i>			
<i>Broadcasting Station</i>			
C. S. Bidlack	Technical Supervisor	Sept. 15, 1938	2,256.00
<i>Library</i>			
Gwen Meredith	Library Assistant	Aug. 31, 1938	1,020.00
Marianna Schaupp	Library Assistant	Sept. 15, 1938	1,020.00
Edwin N. Hughes	Library Assistant	Sept. 30, 1938	1,020.00
A. Elmore Price	Library Assistant	Aug. 15, 1938	900.00
Kathleen Clary	Library Assistant	Sept. 30, 1938	900.00
<i>Physical Plant Division</i>			
<i>Roads and Grounds</i>			
Harold C. Esper	Assistant Landscape Gardener	July 31, 1938	2,700.00
<i>Janitor Service</i>			
E. J. Nutt (Mr. Nutt died July 12, 1938)	Janitor (Retired)	July 31, 1938	360.00
<i>University Health Service</i>			
Earl Baxter	Physician, University School	June 30, 1938	1,000.00
Ruth St. John	Assistant Physician, University School	June 30, 1938	300.00
<i>Pomerene Refectory</i>			
Jean Walters	Assistant Manager	July 31, 1938	900.00
<i>Athletics</i>			
Floyd S. Stahl	Assistant Professor, Base- ball Coach, Assistant Football Coach and Basketball Coach	June 30, 1938	3,720.00
Howard H. Blair	Instructor, Assistant Foot- ball and Track Coach	June 30, 1938	1,200.00
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### Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
C. C. Allison	Extension Plant Pathologist	Sept. 1, 1938		\$3,800.00
Everett G. Rover	Co. Agr. Agent, Gallia County	Sept. 1, 1938		2,400.00
Gerald H. Huffman	Asst. Co. Agr. Agent, Clinton County	July 1, 1938		1,800.00
Donald F. Rehl	Asst. Co. Agr. Agent, Ross County	Sept. 1, 1938		1,800.00
Lloyd Truxal	Instructor in Floriculture	Oct. 1, 1938		1,800.00
<i>College of Agriculture Administration</i>				
Marguerite Clark (Salary to be paid as follows: \$450 from A-1; \$600 from Agricultural Extension)	Stenographer	Aug. 1, 1938		1,050.00
<i>Agricultural Chemistry</i>				
Virginia R. Ebright	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>Agricultural Education</i>				
Thomas J. Horne (Salary to be paid from George-Deen funds)	Research Assistant	Sept. 1, 1938 for 10 months		400.00 period
<i>Dairy Technology</i>				
Howard G. Dissly (Salary to be paid from Rotary No. 7250)	Dairy Superintendent	Aug. 1, 1938 (12 months)		1,500.00

*Home Economics*

Mabel Combs Joyce	Instructor	Sept. 1, 1938 for 10 months	1,750.00
(Special Contract)	(Salary to be paid from George-Deen Funds)		period
Marion L. Carr	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp. 450.00
(Salary to be paid from Home Economics Nursery School Fund—Rotary No. 7310)			
Lucille E. Wagner	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp. 450.00
(Salary to be paid from Pomerene Refectory Fund—Rotary No. 8228)			

*Horticulture and Forestry*

Lloyd Truxal	Instructor	Oct. 1, 1938 (12 months)	1,236.00
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*College of Arts and Sciences**Bacteriology*

Fred W. Gallagher	Assistant	Oct. 1, 1938	Au.Wi. 666.00
			period
Paul J. Kadull	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp. 450.00
Richard A. Ormsbee	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp. 450.00
Warner W. Carlson	Graduate Assistant	Jan. 1, 1939	Wi.Sp. 300.00
			period
Charles W. Botts	Graduate Assistant	Oct. 1, 1938	Au. 150.00
			period

*English*

Harry Graff	Instructor	Jan. 1, 1939 Su.) '39)	Wi.Sp. 1,800.00
T. A. Barnhart	Assistant	June 20, 1938 Su.	159.00
			period
Lowell Leland	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp. 450.00
Margret Trotter	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp. 450.00

*History*

Neal Southard	Reader	June 20, 1938 Su.	100.00
			period

*Political Science*

Earl E. Warner	Instructor	Oct. 1, 1938	Au.Wi.Sp. 1,800.00
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*College of Commerce and Administration**Business Organization*

John R. Roller	Reader	July 28, 1938 2nd term, Su.	25.00
			period

*Economics*

Edgar E. Poulton	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp. 450.00
Gordon W. McKinley	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp. 450.00

*Geography*

Clarence Heskett	Assistant	July 28, 1938 2nd term, Su.	150.00
			period

*College of Education**Administration*

Virginia Glassmacher	Clerk	July 1, 1938	1,140.00
Anne C. Beaman	Clerk	July 1, 1938 for 2½ months	220.00
			period
Ruth Vaughters	Stenographer	Aug. 1, 1938 for 2½ months	187.50
			period
Marguerite J. McCoy	Stenographer (part time)	July 1, 1938	480.00

*Bureau of Educational Research*

Audrey Knowlton	Bibliographical Assistant	Aug. 1, 1938 (12 months)	1,260.00
Alice L. Crist	Research Assistant	Oct. 1, 1938 (12 months)	1,200.00
William J. Jones	Research Assistant	Oct. 1, 1938 (12 months)	1,200.00
John G. Odgers, Jr.	Research Assistant	July 1, 1938 (12 months)	No salary
Edna R. Cooke	Stenographer	Oct. 1, 1938	1,200.00
Louise English	Stenographer	Oct. 1, 1938	1,200.00
Bernice Devine	Stenographer	Sept. 1, 1938 for 1 month	100.00
			period

*Education*

James D. Teller	Instructor	Oct. 1, 1938	Au.Wi.Sp. 2,004.00
Orin B. Graff	Instructor	Oct. 1, 1938	Au.Wi.Sp. 2,004.00
Merle R. Sumption	Assistant	Oct. 1, 1938	Au.Wi.Sp. 801.00
Clarence C. Ross	Assistant	Jan. 1, 1939	Wi.Sp. 600.00
			period
W. L. Sprouse	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp. 450.00
John R. Ludington	Graduate Assistant	Oct. 1, 1938 Su.) '39)	Au.Wi. 450.00



William A. Hackett	Assistant	July 28, 1938 2nd term, Su.	75.00
Elizabeth D. Gelvin	Assistant	July 28, 1938 2nd term, Su.	period 50.00
Lester E. Angene	Assistant	July 28, 1938 2nd term, Su.	period 50.00
Kenneth W. Brown	Graduate Assistant	July 28, 1938 2nd term, Su.	period 50.00
<i>Music</i>			
Marguerite L. Miller	Instructor	Oct. 1, 1938 Au.Wi.Sp.	1,860.00
Eleanor Anawalt	Instructor (part time)	July 28, 1938 2nd term, Su.	period 200.00
<i>University School</i>			
Barbara Brown	Assistant	Oct. 1, 1938 Au.Wi.Sp.	450.00
(Salary to be paid from Laboratory Supply Store—Pro Rata Funds)			
<i>College of Engineering</i>			
<i>Electrical Engineering</i>			
(To be named later)	Graduate Assistant	Oct. 1, 1938 Au.Wi.Sp.	450.00
(Salary to be paid from funds to be deposited by Professor F. C. Caldwell)			
<i>Engineering Experiment Station</i>			
Charles J. Koenig	Research Engineer	July 26, 1938 (12 months)	2,400.00
(Salary to be paid from the Great Lakes Foundry Sand Company Fund)			
<i>College of Medicine</i>			
<i>Anatomy</i>			
Morris B. Guthrie	Instructor (part time)	Oct. 1, 1938 Au.Wi.Sp.	900.00
Homer I. Keck	Assistant (part time)	Oct. 1, 1938 Au.Wi.Sp.	450.00
<i>Physiology</i>			
Gordon C. Ring	Assistant Professor	Oct. 1, 1938 Au.Wi.Sp.	3,500.00
Saul L. Cohen	Instructor	Oct. 1, 1938 Au.Wi.Sp.	3,000.00
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Edythe Mae Massey	Clerk	Aug. 1, 1938 for (1) 6 months	510.00 period
<i>Nursing Care</i>			
Priscilla K. Hall	Director of the School of Nursing	Aug. 27, 1938 (12 months)	3,600.00 and complete maintenance
Anne Madaras	General Duty Nurse	Aug. 1, to Sept. 30, 1938 (3&4)	150.00 period
Margaret R. Kornis	Nurses Aide	July 1, 1938 (3&4)	504.00
*Jane Ryan	General Duty Nurse	July 15 to Sept. 30, 1938 (3&4)	900.00
*(Salary paid from Rotary No. 7727)			
<i>Laboratories</i>			
Harry H. Henderson	Resident in Pathology	Aug. 1, 1938 (3&4 & room)	300.00
(\$300 to be transferred from Department of Pathology to Hospital)			
<i>Radium Therapy</i>			
Verna Bowyer	Radium Nurse	July 11, 1938 (3&4)	1,200.00
<i>Dietary</i>			
Loma Jeanne Yeas	Waitress	July 1, 1938 (3&4)	588.00
Billie L. Linn	Diet Kitchen Helper	July 23, 1938 for (3&4) 1 month and 9 days	63.22 period
<i>College of Veterinary Medicine</i>			
Robert J. Cyrog	Graduate Assistant	July 1, 1938 for 3 months	112.50 period
<i>Graduate School</i>			
Herman A. Dettwiler	Eli Lilly and Company Fellow	Oct. 1, 1938 (12 months)	900.00
(Salary to be paid from the Eli Lilly and Company Fund)			
Margaret D. Heise	Wallace and Tiernan Fellow	Oct. 1, 1938 (12 months)	480.00
(Salary to be paid from the Wallace and Tiernan Products, Inc. Fund)			
Harold E. Wilcox	National Aluminate Fellow	July 1, 1938 for 6 months	300.00
(Salary to be paid from the National Aluminate Corporation Fund)			

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James D. King	Research Assistant	July 1, 1938 for 6 months	200.00
(Salary to be paid as follows: \$100 from Iodine Research Fund \$100 from Graduate School Rotary No. 7230)			period
Howard McDonald	Scholar	Oct. 1, 1938 Au.Wi.Sp.	250.00

*President's Division**Broadcasting Station*

Andrew L. Hammer-	Technical Supervisor	Sept. 15, 1938 (12 months)	2,256.00
schmidt			
Eugene Cafege	Assistant Operator	Sept. 1, 1938 for 1 month	110.00
*Irona Winterrowd	Stenographer	Aug. 15, 1938	960.00
*(Salary to be paid from Ohio School of the Air—F-9 Funds)			period

*Franz Theodore Stone Laboratory*

David C. Chandler	Assistant Professor	Oct. 1, 1938 Au.Wi.Sp.	2,500.00
Leonard J. Bodenlos	Assistant	Oct. 1, 1938 Au.Wi.Sp.	500.00
Pearl C. Chandler	Librarian	Oct. 1, 1938 Au.Wi.Sp.	500.00
(Salaries paid from Division of Conservation—Stone Laboratory Funds)			period

*Industrial Research*

Eugene D. Witman	Research Fellow	July 9 to Sept. 30, 1938	520.97
			period
Howard W. Brody	Graduate Assistant	July 15, 1938 to May 31, 1939	527.42
(Salaries to be paid from Sherwin-Williams Company Funds—Rotary No. 7705)			period

*Library*

Norman O. Pierce	Library Assistant	Aug. 15, 1938	900.00
Claude M. Hayes	Library Assistant	Oct. 1, 1938	900.00

*Ohio Biological Survey*

Elizabeth A. Davis	Office Assistant (part time)	July 1, 1938	360.00
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*University Health Service*

Ruth H. St. John	Physician, University School	Sept. 1, 1938 for 10 months	1,000.00
			period

*Summer Quarter Recreation*

Howard G. Danford	Assistant (part time)	July 28, 1938 2nd term, Su.	75.00
(Salary to be paid from General Activities Fee Funds)			period

*Athletics*

Kenneth O. Stark	Assistant Trainer	Sept. 1, 1938 for 5 months	750.00
			period

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*Changes in Title*

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Botany</i>			
Ralph O. Freeland	Instructor	Assistant Professor	Oct. 1, 1938
<i>College of Arts and Sciences</i>			
<i>English</i>			
E. L. Marilla	Assistant	Instructor	Oct. 1, 1938
John F. Moore	Assistant	Instructor	Oct. 1, 1938
<i>School of Journalism</i>			
James E. Pollard	Associate Professor	Professor	Oct. 1, 1938
<i>College of Education</i>			
<i>University School</i>			
Cecile C. Swales	Instructor	Instructor and Teacher in Charge of Elementary School	Oct. 1, 1938
* * * * *			

*Changes in Salary*

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Arts and Sciences</i>				
<i>English</i>				
E. L. Marilla	Instructor	Oct. 1, 1938	\$ 954.00	\$1,800.00
John F. Moore	Instructor	Oct. 1, 1938	954.00	1,800.00
William Sutton	Assistant	Oct. 1, 1938	450.00	954.00
<i>University Health Service</i>				
Dorothea Richards	Technical Assistant	July 1, 1938	1,000	1,200.00
(Salary paid from General Activities Fee Funds)				
*	*	*	*	*

*Changes in Quarters of Service*

Name	Title	From	To	
<i>College of Agriculture</i>				
<i>Home Economics</i>				
Florence Petzel	Assistant Professor (part time)	Wi.Sp.	Su.	Wi.Sp.
*	*	*	*	*

*Miscellaneous  
Recommendations*

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid by the University from the Interest on Endowment Fund:

George F. Arps, Dean of the Graduate School, to attend a meeting of educators to be held at Columbia University, October 8-12, 1938, for the purpose of appraising the work leading to advanced degrees in education.

That Harold E. Burt, Professor in the Department of Psychology, be designated as Acting Chairman of the Department of Psychology for the year 1938-1939, effective July 1, 1938.

That, in order to adjust the teaching and research activities of the Department of Civil Engineering and the Engineering Experiment Station, the following transfers be made:

- (1) Professor C. E. Sherman, with a salary of \$3,600 for two-thirds service in the Department of Civil Engineering, to be transferred to the Engineering Experiment Station as Research Professor of Civil Engineering, part-time, at the same salary. (Professor Sherman will retain his part-time professorship in the Department of Civil Engineering at no salary.)
- (2) Associate Professor G. E. Large, with a salary of \$2,375 from the Engineering Experiment Station and \$1,632 from the Department of Civil Engineering, to be placed in the Department of Civil Engineering with a salary of \$4,007 for full-time service in that department.

These transfers involve no increase in the budget of the College of Engineering.

That Lillian Peek, Assistant Professor in Home Economics, (George-Deen), be placed on the 10 months basis, effective September 1, 1938, at a salary of \$3,300 for the period.

That George H. Parrot, Jr., Demonstrating Assistant in the Col-

lege of Dentistry, be placed on a 12 months basis, effective July 1, 1938, at an annual salary of \$900.

That the Business Manager be authorized to pay to Robert E. Brittain, former Instructor in the Department of English, in full, the credit standing to his account amounting to \$600, for teaching during the Summer Quarter of 1938; said sum to be paid in four monthly installments, beginning with October, 1938.

That Sidney C. Sufrin, Instructor in the Department of Economics, be granted a leave of absence, without salary, for one year beginning October 1, 1938, to accept a position as economist in the International Labor Office in Geneva.

That Adele Broady Rees, Diet Kitchen Helper, Starling-Loving Hospital, be granted a temporary leave of absence, without salary, effective July 18, 1938 because of illness.

That, in accordance with the Board resolution adopted under date of May 10, 1937 and upon the recommendation of Director H. C. Ramsower and Dean John F. Cunningham, the following leaves of absence, with salary, be granted:

F. P. Taylor, County Agricultural Agent, Jefferson County, from September 30 to December 31, 1938, for one quarter's advanced study at Ohio State University;

H. F. Thayer, County Agricultural Agent, Fairfield County, from September 15 to December 31, 1938, for study at Michigan State College;

Joseph Henry Boyd, Extension Specialist, Vegetable Gardening, from September 30 to December 23, 1938, for advanced study at Ohio State University;

Jesse E. Whonsetler, County Agricultural Agent, Franklin County, from September 15, 1938, to January 30, 1939, for study at the University of Southern California;

Rossie B. Greer, Home Demonstration Agent, Lake County, from September 15, 1938 to February 1, 1939, for graduate study in Claremont Colleges, Claremont, California;

Walter Bluck, County Agricultural Agent, Clinton County, from September 30 to December 25, 1938, for study at Ohio State University;

Addis H. Barthelmeh, County Home Demonstration Agent, Stark County, from September 15, 1938 to June 19, 1939 for study at Wisconsin University and observation of Extension work done in that state. (The first four months are to be taken with salary, and the remaining time without salary.)

That a laboratory fee of \$2 per quarter per student be authorized for Education 407, the proceeds of this fee to be set up as a Rotary Fund to be used for the rental of tabulating machines, the purchase of tests, printing, the purchase of other supplies, and the employment of labor and services in connection with the laboratory.

That a Gymnasium fee of \$1 per quarter be added to the fees assessed pupils in the Elementary School.

That the Board of Trustees authorize the Business Manager to accept from Henry Holt and Company royalties on the sale of the book "Were We Guinea Pigs?" published jointly by the faculty and students

of the University School in accordance with the contract executed on December 2, 1937.

Expenditures of all monies thus collected are to be made upon recommendation of the Director of the University School with the approval of the Dean of the College of Education and all such expenditures are to be for the benefit and in support of the University School program and activities.

A copy of the publisher's contract is to be filed in the office of the Business Manager of the University.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$7,200 from the General Education Board of New York City, to enable a selected group of persons interested in school broadcasting to attend the summer workshops of the Progressive Education Association (to be credited to Rotary No. 7661);

\$5,000 from Mr. Julius F. Stone, of Columbus, Ohio; this makes a total of \$15,000 which Mr. Stone has contributed to date toward the construction of a Cyclotron which will be used by various departments of the University;

\$125 from Mr. William Wallace Kincaid of Youngstown, New York. This is the first quarterly payment toward the renewal of the Kincaid Fellowship amounting to \$500 for research in nutrition under the direction of Dr. George M. Curtis;

\$200 from William R. Kenan, Jr., of Lockport, New York, for experimental work in the College of Dentistry with the Department of Agricultural Chemistry in the College of Agriculture (to be credited to Rotary No. 7360);

\$200 from Sears Roebuck and Company in support of a sophomore scholarship in the College of Agriculture, which has been awarded to Noland Vandemark of Columbus Grove, Ohio;

\$500 from Mr. Fred Lazarus, Jr., of Columbus, Ohio, to be credited to the School of Social Administration Fund, Rotary No. 7722.

That the contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation setting up the following project be reported to the Board of Trustees for information and record:

Great Lakes Foundry Sand Company, Detroit, Michigan—  
Investigation of the use of Syenite in Ceramic Bodies—  
(known as Foundation Project No. 25-A).

That the research agreement hitherto entered into between the Ohio State University and the Ohio State University Research Foundation setting up the following project be reported to the Board of Trustees for information and record:

Central Soya Company, Fort Wayne, Indiana—Investigation  
of the comparative value of certain rations of reducing  
the mortality of chicks (known as Foundation Project  
No. 24).

That the President be authorized to make minor readjustments of items in the budget of the Ohio School of the Air, as approved by the

Board of Trustees on June 13, 1938, provided that such readjustments shall conform with the following major classifications approved by the Board, as follows:

Operating Staff .....	\$ 4,170
Building and equipment .....	7,480
Printing and travel .....	400
Program production .....	950
	<hr/> \$13,000

That, in accordance with the recommendation of the University faculty, degrees be awarded at the Summer Convocation on September 2, 1938, to the following named students who have completed their requirements therefor:

#### DOCTOR OF PHILOSOPHY

Archibald Watson Anderson, Jr., B.S., A.M. (Columbia University); George Washington Auxier, A.B., M.A. (Miami University); Charles Alden Barrell, B.A. (Hampden-Sydney College), M.A. (University of Virginia); John Carl Beltz, A.B. (Marietta College), M.Sc.; Richard Ensign Brooks, A.B. (Colorado College), M.Sc.; Orin Everett Burley, B.S. in Com. (Oklahoma Agricultural and Mechanical College), M.A.; Floyd Barton Chapman, B.A., M.A.; LaVerne Emerson Cheyney, B.S. (University of Akron), M.S. (University of Pennsylvania); Joe D. Clary, B.S., M.S. (Emory University); Ralph Waldo Cummings, B.S. in Agr. (North Carolina State College of Agriculture and Engineering); William Thomas Edwards, A.B.E., M.A.E. (University of Florida); George Frederick Ekstrom, B.S. in Agr. (Purdue University), M.S. (Iowa State College); Oliver Nelson Fellowes, Jr., B.S. (Mount Union College), M.Sc.; James Donald Gibson, B.A., B.S. (Wheaton College); Paul Ridgeway Grim, B.Sc. in Edu., M.A.; Preston Clarence Hammer, A.B. (Kalamazoo College), A.M. (University of Michigan); William Stanley Herbert, B.S., M.S. (University of Saskatchewan); Lyle Kermit Herndon, B.Ch.E., M.Sc., Ch.E. (West Virginia University); James Arthur Herriek, B.Sc. in Edu., M.Sc.; William Wilson Hess, B.S. (Ashland College); Ralph Alexander Irwin, B.S., M.S. (Kansas State College of Agriculture and Applied Science); George Leslie Matuschka, B.S. in Edu. (Kansas State Teachers College), A.M. (University of Chicago); Paul Dever Miller, A.B. (Manchester College), M.A.; Verle Archie Miller, B.S. (Otterbein College); Mary Roseamonde Porter, B.Sc. in Edu., M.A.; Edwin Oliver Price, B.A. (University of Colorado), M.Sc.; Don Davenport Prosser, Ph.B. (University of Chicago), M.A.; Harvey Mitchell Rice, A.B. (Concord State Teachers College), M.A. (West Virginia University); Harry William Rudel, B.S. in Chem. (Johns Hopkins University), M.S. (University of Maryland); Aaron John Sharp, B.A. (Ohio Wesleyan University), M.S. (University of Oklahoma); James Wilson Sherburne, A.B. (Greenville College), A.M. (University of Michigan); Glenn Wallace Sutton, B.S. in Com. and Fin., A.M. in Econ. (Indiana University); Walter Lynn Wall, B.A., M.A.; James Martis Whitsett, B.A. (University of Texas), M.A.; Kathryn Matilda Wolfe, B.A., M.A. (University of Kansas).

#### MASTER OF ARTS

Erwin Thoburn Acord, B.A. (Ohio Wesleyan University), B.D. (Garrett Biblical Institute); Charles William Allensworth, B.S. in E.E., B.S. in Edu. (Ohio Northern University); Robert Asbury Aught-  
 inbaugh, B.A., B.Sc. in Edu.; Mary Agnes Ault, B.A. (Ohio Wesleyan

University); Ivan Reiner Barnhart, B.Sc. in Edu.; Willis J. Baughman, B.S. in Edu. (Wittenberg College); Eleanor Heintz Beaumont, B.E. in Art (University of Akron); Glenn Rundle Beaumont, A.B. (Baldwin-Wallace College); Elizabeth Louise Beckman, B.A. (Carleton College); Grace Rea Beckwith, B.Sc. in H.E.; Martha Alice Bedsworth, A.B. (University of Pittsburgh); Dorothy Hills Beesley, B.A. (Texas College of Arts and Industries); Kendrick Harding Bell, B.Edu. (Wisconsin State Teachers College); Loren Ellsworth Bibler, B.Sc. in Edu.; Myron Bishop, B.S. in Edu. (Miami University); Philip Beach Blakesly, B.Sc. in Edu.; Wendell Wright Blauser, A.B. (Otterbein College); Wilber Floyd Bolen, B.Sc. in Edu.; Leonard Frank Bollinger, B.S. in Edu. (University of North Dakota); Harry Roosevelt Bowman, B.S. in Edu. (Ohio University); Eugene Charles Branstetter, B.S. in Edu. (Ohio Northern University); Marie Suzanne Bricher, B.A. (Ohio Wesleyan University); Ralph Riddile Brown, B.Sc. in Edu.; Scott Myles Brown, B.S. (Wilberforce University), B.Sc. in Edu. (West Virginia State College); Thomas Dickson Brown, Jr., B.S. (Geneva College); Frederic Oliver Bundy, B.S. in Edu., A.B. (Kent State University); Dewayne Herman Burke, B.S. in Edu. (Bowling Green State College); Milton Rogers Byerly, B.Sc. in Edu.; John Frederick Caldwell, A.B. (Ohio University); Ida Elizabeth Carlson, A.B. (Hiram College); Harold Glenn Carmany, A.B. (Findlay College); Byron Harrison Carmean, A.B. (Ohio University); Irvin Francis Carney, B.E. (Northern Illinois State Teachers College); Lawrence Boyd Chambers, B.S. (Harvard University), B.Sc. in Edu.; Henrietta Cherrington, B.S. in Edu. (University of Michigan); Rufus Thayer Church, B.S. (The College of Wooster), B.S. in Edu. (Kent State College); Charles Robert Clapper, A.B. (Findlay College); Elizabeth Dale Clark, B.A.; Helen Marie Clark, B.Sc. in Edu.; Doris Elaine Clickinger, B.Sc. in Edu.; Brenda Marcella Conn, B.A. (Muskingum College); Raymond Donald Conn, B.S. in Edu. (Miami University); Grace Mildred Conzett, B.S. in Edu. (Kent State University); Harold Henry Cook, B.A. (Ohio Wesleyan University); Herbert Lee Coon, A.B. (Bluffton College); Frances Elizabeth Corkwell, A.B. (The College of Wooster); Raymond Boyd Craig, B.Sc. in Edu.; Richard Ellsworth Craiglow, B.A.; Leslie Cribley, A.B. (Ohio Northern University); Richard Ronald Crow, B.S. in Edu. (State Teachers College, Pennsylvania); John Horace Curry, B.A.; Raymond Lawrence Curtis, A.B. (Ohio University); N. C. Davis, A.B. (Miami University); Olive Elmira Davis, B.A. (Geneva College); Samuel Benton Davis, Jr., A.B. in Edu. (Fairmont State Teachers College); Herbert Winfred Deem, B.E.E., B.Sc. in Edu.; Lucille Craighead DeLoache, B.Sc. in Edu.; Francis Harvey Deter, B.A.; Wendell Oswald DeVore, A.B. (Defiance College); Hilda Elizabeth Dierker, B.Sc. in Edu.; John Ellis Durrett, A.B. (Western Kentucky State Teachers College); Helen Grey Edmonds, A.B. (Morgan College); Florence Karn Ellinger, A.B. (Capital University); Harley Andrew Ellinger, B.S. (Capital University); Kathryn Enlow, B.S. in Edu. (Ohio University); Albert James Esgain, B.Sc. in Edu.; Henry Oscar Evjen, A.B. (Wittenberg College); Clyde Houston Farnsworth, B.S. (East Tennessee State Teachers College), A.B. (Union University); Ross C. Faught, B.Sc. in E.E. (Tri-State College); George Porter Felger, B.Sc. in Edu.; Harriett Madge Fenneman, A.B. (University of Akron); Edwin August Fensch, A.B. (Ashland College); Ivan Frank Ferneau, B.A.; Homer Dolph Ferris, A.B. (Ohio Northern University); Erwin George Fieger, A.B. (Wilmington College); Eddie Leo Finnigan, B.A. (West-

ern Reserve University); Alexander Davis Gaither, A.B. (Knoxville College); John Manuel Gandy, Jr., A.B. (Virginia State College for Negroes); Roma Marian Gaskill, B.A.; Ralph Howard Geer, A.B. (Defiance College); Carolyn May Glover, B.Sc. in Edu.; Stewart Maxwell Gottschalk, B.S. in Edu. (Bowling Green State College); Gretchen Henrietta Graf, B.A.; Helen Louise Gressel, B.A. (St. Mary's of the Springs College); Elsie Grove, B.Sc. in H.E.; Marvin E. Habel, B.Sc. in Edu.; Lois Virginia Albright Hale, B.Sc. in H.E.; Julia Elizabeth Hamlin, B.Fine Arts; Pielgord Hansen, A.B. in Edu. (Rio Grande College); Gordon Kenneth Harris, B.Sc. in Edu.; Edna Gene Harrison, B.A. (Ohio Wesleyan University); Le Grand Herman Headington, B.A.; Odin Ezekiel Hearing, B.Sc. in Agr.; Virgil Leroy Heskett, B.Sc. in Edu.; John Lewis Hess, B.A.; Lelah Christena Hess, B.Sc. in Edu.; Joseph Carter Heston, B.A. (Muskingum College); Lucy Carmen Hetzel, A.B. (Heidelberg College); Ralph Douglas Hilty, A.B. (Bluffton College); Mary Eck Holland, B.Fine Arts; John Louis Holmes, B.Sc. in Edu.; Roy Edward Holmes, A.B. (Wilmington College); Francis Jorgan Holyoak, B.S. (Brigham Young University); Lewis Henry Horton, A.B. (Oberlin College); Oliver Christian Hotz, A.B. (Heidelberg College); Arthur Layton Huff, A.B. (Denison University); Nell Ann Humphrey, B.A.; Sara Helen Huntington, A.B. (Coe College); Earl Dickinson Irick, B.Sc. in Edu.; John Byers Jackson, B.S. (The College of Wooster); Grace Geneva Jacobs, B.Sc. in Edu.; Dean Stewart Jacoby, B.Sc. in Edu.; Cletis Frederick Johnson, B.Sc. in Edu.; Margaret Ann Johnson, B.A.; Arthur Willard Jones, B.Sc. in Agr.; Christina Carolyn Jones, B.Sc. in Edu.; Homer George Jones, A.B. (Ohio Northern University); Olwen Elizabeth Jones, B.Sc. in Edu.; Webster Sourber Jones, B.A. (Lehigh University); Robert M. Keck, B.S. (University of Toledo); Howard Wagner Keister, B.S. (The College of Wooster); Hannah Lucille Kerlin, B.A.; Samuel Joseph Keusch, A.B. (Wittenberg College); Clair Daniel Kirchhofer, A.B. (Bluffton College); Theodore Warren Knight, B.S. in Edu. (Bowling Green State College); Mary Alice Kost, B.A., B.Sc. in Edu.; Mahlon Oren Krabill, A.B. (Goshen College); Mary Margaret Lacey, B.A.; Paul Ford Laning, A.B. (Cornell University); Herbert Arnold Lee, A.B. (Rio Grande College); Franklin Van Nover Lehn, A.B. (Mount Union College); Gaston Frederick Lewis, B.S. in Edu. (Wilberforce University); Vernon Gordon Lewis, B.Sc. in Edu.; George William Liverpool, A.B. (Virginia Union University); Harold Richards Livingston, A. B. (Hope College); Muriel Pauletta Long, A.B. (Wittenberg College); William Carl Long, B.A.; Mary Catherine Maloney, B.Sc. in Edu.; Ivan Charles Mann, A.B. (Bethany College); Joseph Harrison Mardis, B.Sc. in Edu.; Frances Emma Marshall, B.A. (Muskingum College); Charles Dwight McDonald, B.A. (Muskingum College); Sarah Jeannette McGraw, B.A. (The College of Wooster); Harry Robert McKissick, B.A. (The College of Wooster); James Bryant McQuown, B.S. (Bethany College); Doris Emeline Merthe, B.A. (The College of Wooster); Helen Ferdilla Mettler, B.Sc. in H.E.; Jane Carree Millar, B.S. in Edu. (Ohio University); Howard George Miller, B.S. in Edu. (State Teachers College, New York); William Harvey Miller, B.S. in E.E. (Ohio University), B.Sc. in Edu.; DeWitt Talmadge Mills, A.B. (Otterbein College); Richard Luther Moenter, B.S. (Capital University); Paul Eugene Monett, B.Sc. in Edu.; Urban Lowell Monical, B.Edu. (Eastern Illinois State Teachers College); Robert H. Moore, A.B. (Marietta College); Nellie Abigail Morris, B.Sc. in Edu.; William David Murdock, B.A. (Ohio Wesleyan Univer-



sity); Dwight Landes Musselman, A.B. (Bluffton College); Robert Lewis Nash, B.A. (Muskingum College); Allen Clifford Neiswander, A.B. (Bluffton College); Alma Marie Obenland, B.Sc. in Edu.; Edward E. Packer, B.S. (The University of Toledo); Allen Donald Page, A.B. (Ripon College); Henry Howard Palmer, A.B. (Wilmington College); Charles Merrill Patrick, A.B. (Otterbein College); Arthur Parker Peebles, B.S. in Edu. (Kent State College); Doyt Leatherman Perry, B.S. in Edu. (Bowling Green State College); John Zeb Perry, B.S. in Edu. (Southeast Missouri State Teachers College); Charles Ross Pfouts, B.S. (Mount Union College); Margaret Gillespie Phillips, A.B. (Randolph-Macon Women's College); Elijah Roy Pickering, B.Sc. in Edu.; Dallas Elwood Porter, B.A. (Huntington College); Mary Alice Price, B.A.; Mary Agnes Pusateri, B.A., B.Sc. in Edu.; Ruth Frances Pushin, A.B. (University of Cincinnati); Arneita Fern Rains, B.Sc. in Edu.; Horace Rains, B.S. (Wilberforce University); Cecil Robert Ratcliff, B.S. in Edu. (Wilmington College); Joseph Russell Reaver, Jr., A.B. (Miami University); George Elbert Redman, B.S. in Edu. (Ohio University); Everett William Reiter, A.B. (Marietta College); Homer Franklin Richmond, B.S. in Edu. (Northwest Missouri State Teachers College); Morton Edward Riegel, B.S. in Edu. (Ohio University); Charles Walter Riggs, B.A. (Muskingum College); Howard Rufus Rinehart, A.B. (Asbury College); Ralph Clark Rogers, B.S. in Edu. (Kent State College); Eugene Raymond Ross, B.A. (Ohio Wesleyan University); Maurice Edwin Rowley, B.Sc. in Edu.; Homer Levi Royer, A.B. (Manchester College); Evelyn Carolyn Runkle, B.Sc. in Edu.; Mary Elizabeth Saenger, B.Sc. in Edu.; Sarah Isabel Sampson, B.Sc. in Edu.; Fred Samuel Schiff, B.S. (Columbia University); Sarah Stasel Schiffeler, A.B., B.Music (Denison University); Lawrence Emmitt Schmidt, B.S. in Edu. (Muskingum College); John Edwin Scott, B.Sc. in Edu.; Lucius Lee Shackson, B.Sc. in Edu.; Marshall Augustus Shepard, A.B. (Defiance College); Donald Wayne Shepherd, A.B. (Ohio University); Helen Katherine Sherer, B.A. (Ohio Wesleyan University); Robert Marcellus Short, B.S. (Otterbein College); John Franklin Shuster, B.S. in Edu. (Miami University); Harry Allen Simmermacher, A.B. (Otterbein College); Ralph William Skeels, B.Sc. in Soc. Adm.; Elizabeth Sara Smith, B.Sc. in Edu.; William Andrew Smith, B.S. (Baldwin-Wallace College); Willis Clark Smith, A.B. (Marion College); Samuel Kenneth Sollars, B.A. (Ohio Wesleyan University); Ted Bernard Southerland, B.Sc. in Edu.; Charles Paul Sparks, B.Sc. in Edu.; Barsha Work Sprague, B.Sc. in Edu.; Leland Nugent Sprecher, A.B. (Otterbein College); Gerald Blough Stahly, A.B. (Bluffton College); Alice Virginia Starkey, A.B. (Denison University); William Sickman Stinson, B.Sc. in Edu.; Raymond Bailey St. John, B.A. (Ohio Wesleyan University); Lucille Eleanore Stoll, B.Sc. in Edu.; Everett Dowling Stonebraker, B.S. in Edu. (Ohio University); Edward William Stubbs, B.A. (Ohio Wesleyan University); Edward Charles Susat, B.S. (Buffalo State Teachers College); Walter Evender Sutton, A.B. (Heidelberg College); Cloyce Roland Swank, A.B. (Bluffton College); Harry Humphrey Taft, B.S. (Mount Union College); Calloway Taulbee, B.S. (Eastern Kentucky State Teachers College); George William Taylor, B.Sc. in Edu.; Irene Rebecca Terrill, B.Sc. in H.E.; Ralston Carlton Thompson, A.B. (Wittenberg College); Beatrice Toharsky, A.B. (University of Akron); Dorothy Ruth Tressel, B.Sc. in Edu.; Helen Catherine Vane, B.S. in Edu. (Ohio University); Charles Cecil Vaughn, A.B. (Bethany College); Ross Arthur Wagner,

A.B. (Wittenberg College); Richard William Wallen, A.B. (Findlay College); Clyde Russell Warden, B.A. (Muskingum College); Ralph Howard Waterhouse, B.Sc. in Edu.; Charles Manville Watson, B.Sc. in Edu.; Everett Beecher Webb, B.S. in Edu. (Ohio University); Earl John Weikel, B.S. in Edu. (Kent State College); Joseph J. Weltmer, B.S. in Edu. (Ashland College); Mary Helen Welton, B.A. (Ohio Wesleyan University); Clarence Porter Welty, B.S. (Otterbein College); Harold Calvert Wetherby, B.A. (Macalester College); Evelyn Marie Wilcox, B.Sc. in Edu.; Jane Boyd Wiley, B.A. (Muskingum College); William Norris Wiley, A.B. (Denison University); Lawrence Arthur Wilkens, B.Sc. in Edu.; Henry D. Williams, B.S. (Otterbein College); David William Wilson, B.S. in Edu. (Bowling Green State College); William Howard Wilson, B.S. in Edu. (Ohio University); Mary Frances Winchester, B.Sc. in Edu.; Harold Poe Wisman, B.A. (Ohio Wesleyan University); George William Woerlein, Jr., B.Sc. in Agr.; Margaret Agatha Woodburn, B.A. (Muskingum College); Zehner W. Wulber, B.S. (Central Normal College, Indiana); Theodore Charles Yaecker, B.Edu. (University of Toledo); Joseph Yonovitz, B.S. in Edu. (Miami University); Charles Watson Young, B.A. (Ohio Wesleyan University); Wilbur George Young, B.S. (The College of Wooster); Charles Eugene Zartman, A.B. (Heidelberg College).

#### MASTER OF ARTS IN SOCIAL ADMINISTRATION

Waterman Baldwin, B.S. (Hamilton College); Norton Benton, A.B. (Capital University); Ben David Danchik, B.Sc. in Edu.; Norman Bernard Finch, A.B., B.S. in Edu. (Capital University); Whitney Henderson Herr, A.B. (Oberlin College); Theodore Roosevelt Meyer, B.Sc. in Bus. Adm.; Charles Perelman, A.B. (University of Southern California); William Earl Prosser, A.B. (Earlham College); J. Clifford Rinehart, A.B. (Manchester College); Edward William Schneider, A.B. (Kent State University); Robert William Schunke, B.Sc. in Soc. Adm.; Morris Shapiro, A.B. (Harvard University); Eleanor Jane Shawaker, B.Sc. in Soc. Adm.; Helen Jaeger Speiser, Ph.B. (University of Toledo); John Russell Stockham, A.B. (Ohio University); William Penfield Walton, B.A. (Ohio Wesleyan University).

#### MASTER OF BUSINESS ADMINISTRATION

Dillard Eugene Bird, A.B. (University of Cincinnati); Hans Peter Carstensen, B.A., B.Sc. in Bus. Adm.; Carolyn Clyde Fore, A.B. (Marshall College); Edward Emmett Garrison, B.S. in Edu. (Kent State University); Helen May Miller, B.A.; Marjorie Dee Poston, B.Sc. in Bus. Adm.; Ross Myron Trump, B.Sc. in Bus. Adm.; James Douglas Willson, B.Sc. in Bus. Adm.

#### MASTER OF SCIENCE

Edwin Brown Adams, B.S. (Agr.) (University of Wisconsin); Ralph Emerson Bailey, B.Edu. (Southern Illinois State Normal University), B.S. in E.E. (University of Illinois); Richard Heinley Baker, B.Sc. in Agr.; Roderick Dudley Barden, B.Sc. in Agr.; William Callum Bell, B.S. in Cer. E. (North Carolina State College of Agriculture and Engineering); William Edward Bills, D.V.M.; Bernard Jerome Brief, B.A.; Leora Nelson Campbell, B.S. in Edu. (Miami University); Robert Crouthers Clark, B.Sc. in Agr.; Harold Lowden Collins, B.S. (Michigan State College); Robert John Cyrog, B.V.Sc. (University of Toronto); Daniel Webster Duncan, B.S. (Alabama Polytechnic Insti-

tute); Eugene Kelty Falls, M.E. (University of Akron); James Howard Fetto, B.Sc. in Agr.; Sanford Wayne Foor, B.S. (Capital University); Ebert Murphy Giberson, B.S. in Agr. (State College of Washington); Clyde Edgar Gleim, B.S. (Ohio University); Clarence Francis Goodheart, B.S. (California Institute of Technology); Harvey Howard Grice, B.Ch.E.; Elton Brandon Gunyou, B.Ch.E.; Louis Corydon Haddox, B.Sc. in Physics; Howard Fenimore Haines, B.Sc. in Bus. Adm., B.Sc. in App. Optics; Ray Emmerson Heiks, A.B. (Bluffton College); John Evans Hocutt, B.S. (The College of William and Mary); Daniel Loney Leedy, A.B., B.S. in Edu. (Miami University); Paul Hamilton Lenz, B.S. (Ashland College); Nelson Marshall, B.S. (Rollins College); Helen Mandilla Mason, A.B. (Denison University); Francis Willard McCoy, B.A.; Lewis H. Moe, D.V.M.; Dwight Jacob Myers, B.S. in Edu. (Kent State College); Florence Jean Neuman, B.Sc. in H.E.; Herman Frederick Openlander, B.S. in Agr. (Michigan State College); William Vincent Organic, B.E.E.; Arthur Thomas Owen, B.E.E.; Calvin Eugene Park, B.S. in Edu. (Bowling Green State College); Donald Edwin Powell, A.B. (Findlay College); Harold Wright Quigley, B.Ch.E.; Maynard Stanley Raasch, B.S. in Ch.E. (South Dakota State School of Mines); Jose Ramirez, M.E. (Syracuse University); M.S. (Louisiana State University); Ernest John Rauschenberger, B.S. (Agr.) (University of Illinois); Henry Edson Roberts, B.S. (University of New Hampshire); William Cassel Shank, B.Ch.E.; Mary Frances Sharp, B.A. (Ohio Wesleyan University); Frank Russell Short, B.A. (Muskingum College); Robert Franklin Snider, B.Ch.E.; Charles Elliott Spencer, A.B. (Cedarville College); Ella Lou Stamm, A.B. (Hiram College); Kenneth Louis Stehle, B.M.E.; James Albert Strasburg, B.S. in Edu. (Kent State College); John Edward Teagarden, B.S. (Waynesburg College); James Trimble Walker, B.A.; Orval Joseph Walley, B.A.; Jo Barnecut Welch, B.A. (Ohio Wesleyan University); Alvin Clair Wolfe, B.A.; John Berns Ziegler, B.A.

#### BACHELOR OF SCIENCE IN AGRICULTURE

David Allwyn Davis; Walter Lovell Green; Lois Margaret Hopkins; Agnes Stiers Hufford; Arthur Horace Hummell; Hubert Charles Mohr; Myrtle Belle Patterson; John Alfred Shank; Ira Thomas Swartwood.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Ruth Hermine Barrett; Lois Magdalene Burman; Rita Margaret Burns; Dorothy Marie Fuller; Eunice Mae Grant; Dorothy Lorraine Herbaugh; Phoebe Jane Huff; Lois Belle Keller; Marian Frances Lewis; Frances Eleanor McCreary; Davida Carol Naftalin; Nell Louise Radabaugh; Bernice Reid; Ellen Caroline Rudolph; Marjorie Ruth Shupe; Mabel Helen Souder; Lucille Weaver.

#### BACHELOR OF ARTS—WITH HONORS

Richard Alden Hayes (cum laude); Edward Likover (with Distinction in Chemistry).

#### BACHELOR OF ARTS

Fred Stewart Allard; Samuel Charles Beesch; Clara Bucklew; Paul Castor Chrisman (as of the Class of 1923); George Patrick Fitzgerald, Jr.; William Creamer Foreman; Virginia May French; Robert Wylie Gates; Emerson Wayne Gearheart; Thomas Steve Gialelis; Robert Cooper Gilkey; Ruven Greenberg; John Anderson Howe; Nathan Hurvitz; Jane Curtis Jackson; Robert Hanna Jones; Betty Jean

Kauffman; Robert Francis Logsdon; Harold Ashly McMaster; Walter S. Osipoff; Andrew John Owens; George Joseph Parker; Catherine Elizabeth Roush, B.Sc. in Edu.; Ralph Robert Rubin; Raleigh Edward Sain; Catherine Mary Scholz; Ruth Ann Stevens; Charles Brandt Tefft; David Velk; Charles Henry Vortriede; Sieglinde I. M. Weber; Judson Rudolph Wynkoop; Edmond Kiefer Yantes.

#### BACHELOR OF SCIENCE IN JOURNALISM

Charles Robert Bellinger; Robert Clark Dunn; Harry Andrew Haberer; Jerome Julius Lamm; Nathan Theodore Lewis; Mary Jane Lowe; William Paul Shaughnessy; Richard Franklin Westerkamp.

#### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION—WITH HONORS

Joe Bruerd Collinson (with Distinction in Accounting); David Lee Conrad (with Distinction in Accounting); Don Whitmer Deeter (with Distinction in Accounting); Ralph Alphonse Kraft (with Honors and with Distinction in Accounting); John Mueller Waterman (with Honors and with Distinction in Accounting); Robert William Wingard (with Honors and with Distinction in Accounting).

#### BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION—WITH HONORS

Ann Theresa Goldberg (with Honors).

#### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

William Ray Archer; Jacob Charles Baas; Richard Hamilton Barrett; Paul Ellsworth Benner; Martha Louise Berlin; Paul Augustus Boley; James Hobart Borland; Leonarda Mary Brickman; Norman Frederick Bunker; Joe Richard Burkett; Hollis H. Chase; Burton Beck Chizzick; Albert Comello; Maurice Victor Cornell; Robert Selwyn Davis; Edward Walter Dombrosky; Clarence William Elliott; Naomi Josephine Fisher; Charles Elton Fry; Charles William Fullerton; Bernard W. Gold; Edward Teeter Greenfield; Arthur Charles Haines; Dorothy Jane Hansberger; Edwin Jay Hardy; William Henry Hartsough; Cuthbert Newton Hayhurst; Roy Hiram Heldenbrand; Edwin Richard Houck; Richard Lewis Jackson; Wilbur Kennedy Jones; Elmer Kuke Kelsik; Richard William Lieb; Rocco Michael Martino; Donald Edward Mason; George John Matesich; Robert Treat McGeorge; Robert Ford Mehrling; Frederick H. Miller, Jr.; Thomas Merton Monahan; Wilbur Wilson Morris; Richard Louis Nardi; Harry Olszewski; Richard Weil Schiff; Russell Herbert Schulte; Robert Berman Scranage; Harriet Patricia Sears; Philip Theodore Sherman; Fred Lawrence Snyder; James Alden Standard; Byron Evers Thomas; Dorothy Louise Todd; Henry Richard Trees; Kenneth Dwight Trimmer; Melvin Michael Vuksich; Herman Seigfried Weinstein.

#### BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Coreda Hortense Bailey; Helen Louise Braunlin; Mary Frances Carter; Peter Francis Cavanaugh; Robert Eaton Hadley; Barbara Elizabeth Haywood; Willard Seth Ives; Robert Jacob Kaiser; Maybelle Lewis; Morris All Ross; Clement Joseph Russ.

#### DOCTOR OF DENTAL SURGERY

Fred Stewart Allard; Reuben Stanton Klein; Paul Riese Myers; Earl William Reed.

## BACHELOR OF SCIENCE IN EDUCATION—WITH HONORS

Alice Gwen Callender (with Distinction).

## BACHELOR OF SCIENCE IN EDUCATION

Ray Erland Aldrich; Mary Jane Allread; Grace Marie Althaus, A.B. (Western College); Kenneth Rex Baile; Marie Josephine Baker; Dorothy Rennison Beetham; Mary Bernadine Bell; Margaret Demorest Bigelow, B.A., M.A.; Margaret Lydia Binns; Rachel Blain; Merdith Elizabeth Bogan; Ruth Olive Bowsher; Marjorie Frances Bracy; Helen Emma Buck; Charles Joseph Capazo; Louis Alfred Caperucci; Elizabeth White Carlile; Horace Westly Carter, B.Arch.E.; Constance Purdy Cone, B.A.; George Scott Cree, B.A.; Robert Vincent Curie; Charles Storer Custer; Mary Ruth Davis; Robert Owen Davis; Florence D. Dean; Carmen Caroline Diehn; Fred Newman Dillon; Theodore Charles Dungan, B.E.E.; Wilma Dorothy Evans; Virginia Ruth Fowler; Albert Parker Fulton; William Andrew Goellner; Virginia Marie Grama, B.A., M.A.; Florence Myrthel Grener; Kathleen Grube; Minnie Ethel Hachtel; Bessie Edith Hamilton; Betty Altenburg Hamilton; Analee Hanger, B.A.; Evelyn Maude Hart; Robert Otis Hartmann; Lawrence Emery Hayes; Florence Roselind Hoffman; Roberta Bell Holland; Harriett Hunter; William Edward Huss; Betty Helene Irwin; Lola Leona Johnson; Russell Leroy Johnson; Bernice Kathryn Kaufman; Oreon Pierre Keeslar; Roy Bradshaw Keller; Willett Emma Keyser; Ellis Dean Knapp; Genevieve Alberta Kohler; Katherine Kyle; Margaret Evelyn Lantz; William Shriver Lawrence; Stanley Robert Leisk; Oakley Herbert Leist; Alice Elizabeth Lloyd; Helen Rosalie Lodge; Morrill Thomas Lynd; Harold Hance Mahoney; Robert Jesse Marsh; Mary Elizabeth Jones Mason, B.A.; Mary Helen McClain; Evelyn Mary McClelland; Sherwood Cecil McIntyre, B.A.; Margaret May McMaster; Sally Menaul, A.B. (Denison University); Ruth Anne Mills; Edith Mildred Morehead; Alice Esther Morgan; India Aileen Morral; Clarence Henry Myton; Gladys Elizabeth Ohl; Helen Irene Oldfield; Helen Elizabeth Patterson; Helen Grace Payne; Margaret Ruth Petersen; Philip Edwin Peterson; Madge Alma Pierpont; Alfred Tennyson Ploeser; Dorothy Clara Prange; Daniel Webster Prewitt; Mary Moore Rader; Bernice Rapp Ramsey; Samuel Ernest Richardson; Dena Harshman Richeson; Newman Winget Roseberry; Mary Annetta Rutan; Sarah Martha Sayre; Miriam Irene Sholley; Idabelle Veronica Simon; Mable Langworthy Smith; Wilbur Franklin Stover; John Francis Sullivan; Esther Katherine Sump; Guy Homer Thrall, B.Sc. in Bus.Adm.; John Augustus Vargo, B.A.; Charles Henry Wack; Clarabel Walker; Nicholas Joseph Wasylik; Alice Marie Waterhouse; Jean Louise Weismiller; Edgar Newton Williams; Helen Irene Williams; Emilia Rose Wisneski; Dorothy Josephine Wonderly; Robert Howard Wynd, B.A.; Vilma Yarmila Yunger; Constantine Gust Zarnas.

## BACHELOR OF FINE ARTS

Pearl Mildred Beach; Virginia Jane Hout; Mary Ellen Peach.

## BACHELOR OF CHEMICAL ENGINEERING

Gerald Lawrence Benson; Carl Samuel Casto; Victor Jackson Harris; Chester Adrian McCall; James Richard O'Roark.

## BACHELOR OF CIVIL ENGINEERING

John Davis Tilton.

## BACHELOR OF ELECTRICAL ENGINEERING

Paul Thomas Astholz; George Henry Booth; Fred William Nigemyer; James Cyril Taugher.

## BACHELOR OF INDUSTRIAL ENGINEERING

William Frederick Gall.

## BACHELOR OF MECHANICAL ENGINEERING

Henry McDonald Curl.

## BACHELOR OF METALLURGICAL ENGINEERING

William John Doelker.

## BACHELOR OF SCIENCE IN PHARMACY

John Walter Brungart; Ward Allen Denig; Albert Orris Tatman; George Nelson Wheeler.

## CERTIFICATE OF GRADUATE NURSE

Betty Helene Irwin; Madge Alma Pierpont.

## CERTIFICATE OF GRADUATE NURSE

(As of June, 1938)

Evelyn Louise Black; Neva Gertrude Doak; Helen Susan Dresher; Amy Barbara Cowgill Henson; Madeline Lucille Mason; Ruth Moorhead; Jane Fulton Plumer; Charlotte Johnson Richards; Flora Hanna Rosenbaum; Elizabeth Gillie Taylor; Margaret Louise Van Buren.

\* \* \* \* \*

Acting President McPherson read a letter from Mr. Hurlbut S. Jacoby, Director of the Ohio State University Research Foundation, in which was outlined a proposed research which has for its object the preparation and study of pure hydrocarbons. The research will be financed by the American Petroleum Institute and the budget calls for \$18,000 for the first year, the assumption being that it will take about four years to complete the research.

After a discussion of the subject, the Board of Trustees of the Ohio State University agreed to give its full support to the proposed cooperation between the American Petroleum Institute and the Ohio State University Research Foundation in the study of the preparation and properties of pure hydrocarbons.

\* \* \* \* \*

Acting President McPherson presented a communication from Dean Charles E. MacQuigg, of the College of Engineering, relating to the proposed new course in Welding Engineering, together with a proposed curriculum, to meet the need for a training for men who want to specialize in this comparatively new technology. The proposed curriculum has been approved by the faculty of the College of Engineering and the Council on Instruction with respect only to the educational policy involved. The degree would be "Bachelor of Industrial Engineering (Welding Engineering)", and for administrative purposes the new course would be allocated in the Department of Industrial Engineering.

The Acting President explained that the proposed curriculum is not given elsewhere and would therefore not conflict with or duplicate instruction given in any other university. With respect to financing, he stated that the cost will consist of the salary of one man, estimated

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at from \$3,600 to \$4,500 per year, depending upon the individual obtained for the position of Assistant or Associate Professor. An interested alumnus has offered to underwrite the cost up to \$5,000 for the first year, and in the second year will underwrite 75 per cent of the cost if the University will assume 25 per cent; for the third year the cost will be allocated 50 per cent each and for the fourth year, 25 per cent for the alumnus and 75 per cent for the University. The fifth year the University is to assume the entire cost.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the following resolution was upon roll call unanimously adopted:

WHEREAS, the importance of technological training in the principles and practices of welding engineering has been so far recognized as to warrant the recommendation of the College of Engineering faculty that a special curriculum leading to the degree Bachelor of Industrial Engineering (Welding Engineering), be established and offered by The Ohio State University, and

WHEREAS, an alumnus of the University has declared his generous willingness to contribute funds to the University for a period of years to assist the financing of instruction and research in welding engineering, and

WHEREAS, other like-minded industrialists and firms have also expressed to the Dean of the College of Engineering their willingness to contribute funds for these purposes,

THEREFORE, BE IT RESOLVED, that the Board of Trustees express to this alumnus and other possible donors its intention to accept and utilize for the purposes above described such gifts of money or equipment as may be made to the University in such amounts and upon such terms as may be arranged by the respective donors, the President of the University, the Dean of the College of Engineering, and the Business Manager of the University, subject to the approval of the Board.

\* \* \* \* \*

Acting President McPherson stated to the Board that the language used in the resolution fixing the compensation and allowances to be paid to student nurses in the Nursing-Education course, as adopted by the Board of Trustees at its meeting held May 22nd, was somewhat confusing and that he had asked Dean Klein and Dean Upham to examine these paragraphs and to agree upon an interpretation thereof.

The following letter from these deans is therefore submitted:  
August 4, 1938.

Dr. William McPherson  
Acting President  
Administration Building  
Dear Dr. McPherson:

The College of Medicine and the College of Education join in the request that you ask the Board of Trustees of the University to authorize the application of the following interpretations to its action of May 22, 1938, in regard to Nursing-Education.

1. All under-graduate students who had entered the five year curriculum prior to July 1, 1938 shall be continued

until graduation upon the same status of allowances and compensations as those which prevailed upon their entrance, with the following exceptions and limitations.

- (a) They shall receive during their seventh and eighth quarters (that is, during their preliminary hospital period), board, room and laundry of uniforms, but not remission of fees.
- (b) Students who have not reached their seventh quarter at the beginning of the Autumn Quarter, 1938, shall not be entitled to the status of students who have already entered upon the five year curriculum within the meaning of this regulation.
- (c) They shall receive remission of fees, but not board, room and laundry, during their sixteenth quarter of work, that is, during the quarter of public health field experience when they are rendering no service in the hospital, provided the sixteenth quarter is completed prior to July 1, 1939. After July 1, 1939, such remission of fees shall be discontinued during the sixteenth quarter.
- (d) Until July 1, 1939, the five year students shall, during their seventeenth or final quarter, be given part-time hospital employment on the six-hour co-operative basis if they wish it and signify their desire at least one quarter in advance, and shall receive for such service allowances of board, room, laundry of uniforms and remission of fees, but not the \$15 per month which seventeenth quarter students have received in the past.  
Any five year student already in the program who enters upon her seventeenth quarter subsequent to the Spring Quarter, 1939, may be given part-time employment in the hospital under such conditions as are mutually agreed upon between the hospital and the student, but the hospital is under no obligation to furnish employment to such students.
- (e) Students who entered upon the five year curriculum prior to July 1, 1938 but who dropped out prior to and remained out during the period from January 1 to July 1, 1938, will, if readmitted subsequent to the Autumn Quarter, 1938, receive only the allowances and compensations contemplated for new students by the Board action of May 22, 1938. Such students, as well as new ones, will be admitted subject to the quota fixed by the College of Medicine in agreement with the College of Education upon July 9, 1938, or to such additions to that quota as are jointly agreed to by the Dean of the College of Medicine and the Dean of the College of Education.

2. Graduate students who entered upon any of the degree curricula prior to July 1, 1938, shall be continued until the end of the Spring Quarter, 1939, on the following schedule of allowances and compensations while render-



ing hospital services of six hours per day of six days per week:

remission of fees, board, room, laundry of uniforms and the payment of \$15 per month;

but the following exceptions and limitations shall apply to this ruling:

graduate students who entered upon their degree curricula prior to July 1, 1938, but who dropped out prior to and remained out during the period from January 1, 1938, to July 1, 1938, will, if readmitted subsequent to the Autumn Quarter, 1938, receive only the allowances and compensations contemplated by the Board action of May 22, 1938. Such students, as well as new graduate students, will be admitted subject to the quota referred to in paragraph 1-(e) above.

3. Any five year or graduate student who drops out for a quarter or more subsequent to the Summer Quarter, 1938, must be readmitted under the quota previously referred to (paragraph 1-(e) above) and will be subject to the allowances and compensations fixed by the Board's action of May 22, 1938.

Respectfully submitted,

(Signed) J. H. J. UPHAM,  
*Dean, College of Medicine.*

(Signed) ARTHUR J. KLEIN,  
*Dean, College of Education.*

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board by unanimous vote approved the interpretation as outlined in the above letter.

\* \* \* \* \*

Acting President McPherson now called to the attention of the Board the contents of his letter to the Board members under date of August 5, 1938, relating to the subject of retirement allowances for members of the instructional staff.

After some discussion, it was agreed to ask Professor C. C. Morris of the Department of Mathematics to confer with the Board of Trustees at a future meeting.

\* \* \* \* \*

The Acting President presented the report of the Committee of the Graduate Council governing the Organization of the Graduate School and recommended that the rules and regulations contained therein be adopted as By-Laws of the Board of Trustees. The report is submitted herewith:

1. The Graduate School shall consist of (a) a Graduate Council, (b) an Executive Board, and (c) a Dean.
2. The Graduate Council shall be composed of the President, the Dean and twenty-five or more members of the University Faculty to be appointed by the President in consultation with the Dean. Each member of the Graduate Council, except ex-officio members, shall be appointed for a period of three years and shall, for one year after the expiration

of an appointment, be ineligible for reappointment. The Council shall constitute the policy-making body of the Graduate School. It shall lay down general regulations for the government of the Graduate School, including requirements for degrees offered, standards for admission, approval of graduate courses and curricula, and programs of graduate students.

3. The Executive Board shall consist of seven members and the Dean, who shall be ex-officio a member and chairman. Four members of the Executive Board shall be appointed by the President in consultation with the Dean, the first four to be appointed for four, three, two and one years and thereafter the member chosen each year to be appointed for four years; and three shall be elected by the Council from its membership. The four members of the Board to be appointed by the President shall be members ex-officio of the Graduate Council. The Dean shall consult with the Executive Board in the administration of the Graduate School and in the disbursement of the Graduate School funds.
4. The Dean of the Graduate School shall be appointed by the Board of Trustees upon recommendation of the President, acting with the advice of the Graduate Council. The Dean shall also preside at the meetings of the Graduate School with the same general powers, duties and privileges that pertain to the office of Dean in the several colleges. He shall also preside at the meetings of the Graduate Council and of its Executive Committee and of the Executive Board of the Graduate School; make recommendations to the Council concerning all such matters as are of primary importance in the development of the graduate work of the University; serve ex-officio as a member of the Administrative Council and, in the absence of the President, preside at its meetings; present candidates for graduate degrees to the President of the University and officially report upon the condition and progress of the Graduate School whenever called upon by the President to do so.
5. The Dean of the Graduate School, after consultation with its Executive Board, shall annually recommend to the Board of Trustees through the President an adequate budget to provide for the proper maintenance and development of graduate work and research programs.
6. The Dean of the Graduate School shall be jointly responsible with the Deans of the different colleges and the Chairman of the different departments for recommendations for appointment or promotions in rank or salary in departments in which graduate work is offered.
7. The Dean of the Graduate School, with the advice of the Graduate Council and in cooperation with the Chairman of the different departments offering work in the Graduate School, shall be responsible for fixing the minimum qualifications for those members of departmental staffs who may offer work in the Graduate School.
8. Since the department is the unit of university organization

for instruction and research in a defined field of learning, the departments offering graduate work shall deal directly with the Dean of the Graduate School in all matters related to graduate work.

9. The Dean of the Graduate School shall advise with the Chairman of the departments offering work in the Graduate School concerning the duties and responsibilities of members of the instructional staff concerned with graduate work and research, with a view to adjusting teaching loads and research responsibilities to facilitate the program of the Graduate School.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the report of the Committee of the Graduate Council governing the Organization of the Graduate School, as presented above, was upon roll call unanimously approved and it was ordered that the rules and regulations contained therein be incorporated in the By-Laws of the Board of Trustees.

\* \* \* \* \*

Acting President McPherson recommended that the following regulation be approved and adopted as a By-Law of the Board of Trustees:

That the income from all endowment funds specifically applicable to research, unless otherwise specified by the donor, shall be assigned and administered by the President of the University in consultation with the Dean and the Executive Board of the Graduate School, subject to approval of the Board of Trustees.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the above recommendation was upon roll call unanimously approved, and it was ordered that the regulation be incorporated in the By-Laws of the Board of Trustees.

\* \* \* \* \*

The Secretary advised the Board that it would be necessary for the Board to establish a procedure for the sale of the proposed revenue bonds in connection with the construction of the Men's Dormitory and the Women's Dormitories.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, Mr. Dargusch and the Secretary were, by unanimous vote, appointed a special committee to advise with the Attorney General on this matter and to present to the Board at a later meeting a suggested plan of procedure for the sale of revenue bonds.

\* \* \* \* \*

The Secretary reported that in order to complete certain campus improvements in connection with the Works Progress Administration, it would be necessary to secure from the Emergency Board approximately \$15,000 for materials. A plat showing the improvements contemplated was presented to the Board.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, Mr. Dargusch and the Secretary were, by unanimous vote, appointed a committee to present a formal request to the State Emergency Board for money sufficient to buy the materials needed to complete the projects as shown.

\* \* \* \* \*

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The Secretary presented a request from the City of Columbus relative to the widening of Olentangy Boulevard at the intersection of King Avenue.

The Board looked over the section, as presented on an accompanying sketch, and agreed to defer action thereon until a personal inspection of the site might be made by the members.

\* \* \* \* \*

The Secretary now presented for record the following letter from the Director of Public Works concerning the employment of the University Architect on the proposed new buildings:

July 15, 1938.

Mr. Carl E. Steeb  
Secretary, Board of Trustees  
Ohio State University  
Columbus, Ohio

Men's Dormitory  
Addition to Journalism Building  
Faculty Assembly Unit  
Ohio State University

Dear Sir:

I hereby approve the following named projects at the Ohio State University for the purpose of filing application to the Federal Emergency Administration of Public Works (PWA) for grants of Federal Aid:

Men's Dormitory  
Addition to Journalism Building  
Faculty Assembly Unit

The University Architect, Howard Dwight Smith, is hereby authorized to prepare the necessary drawings and specifications for the completion of these projects.

Very truly yours,

DEPARTMENT OF PUBLIC WORKS.

(Signed) CARL G. WAHL,  
*Director.*

\* \* \* \* \*

Satisfactory evidence having been presented that the name of Emil Kronfeld has been changed by Probate Court order to Emile Lengyel, it was moved by Mr. Dargusch, seconded by Dr. Altmaier, and ordered by unanimous vote that the following new diplomas be issued to Emile Lengyel:

Bachelor of Arts, September 4, 1936  
Master of Science, December 22, 1937

\* \* \* \* \*

The following report of the University Architect and actions of the Cabinet were now presented relative to bids received on July 18, 1938, and contract awarded for Greenhouses and Miscellaneous Equipment:

#### CABINET MINUTES

Columbus, Ohio,  
July 18, 1938.

The Cabinet met in the office of the Secretary at 12 noon.  
Present: Messrs. McCracken, Elleman, Smith, and Steeb.

\* \* \* \* \*

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The Cabinet, acting under instructions received from the Board of Trustees at its meeting on July 11, 1938, met for the purpose of opening and reading in public the following bids received on July 18, 1938, for Greenhouses and Miscellaneous Equipment:

**Bids received:**

<i>General Contract</i>							<i>Base Bid</i>	
Lord and Burnham Company.....							\$19,840.00	
Metropolitan Greenhouse Mfg. Corp.....							22,640.00	
American-Moninger Greenhouse Mfg. Corp.....							21,100.00	
Alt. No. 1 {							Alternate No. 2—Add	
Deduct {							Items	
	No. 1	No. 2	No. 3	No. 4	No. 5	No. 6		
Lord & Burnham.....	\$575.00	\$575.00	\$ 575 ea	\$ 725 ea	\$ 685 ea	\$ 670 ea	\$ 650 ea	
Metropolitan Greenhouse	740.80	819.77	1,639.54	2,931.00	3,782.26	4,683.52	5,484.78	
American-Moninger Greenhouse	950.00	950.00	1,900.00	2,900.00	3,850.00	4,800.00	5,750.00	
<i>Heating Contract</i>							<i>Base Bid</i>	
Lord and Burnham Company.....							\$4,530.00	
American-Moninger Greenhouse Mfg. Corp.....							8,145.00	
W. H. Spohn Plumbing Company.....							6,558.00	
Huffman-Wolfe Company .....							7,930.00	
Samuel A. Esswein Company.....							9,850.00	
J. F. Oelgoetz.....							7,400.00	
Alt. No. 1 {							Alternate No. 2—Add	
Deduct {							Items	
	No. 1	No. 2	No. 3	No. 4	No. 5	No. 6		
Lord and Burnham.....	\$112	\$112	\$112 ea	\$235 ea	\$ 240 ea	\$ 215 ea	\$ 200 ea	
American-Moninger Greenhouse	329	329	659	989	1,350	1,680	2,010	
W. H. Spohn.....		160	220	380	440	800	860	
Huffman-Wolfe Co.....	120	120	120 ea	400	420	320	300	
Samuel A. Esswein Co.....		636	550	721	738			
J. F. Oelgoetz.....	55	95	95 ea	100 ea	215 ea	188 ea	170 ea	
<i>Equipment Contract</i>							<i>Base Bid</i>	
Lord and Burnham Company.....							\$2,645.00	
Alt. No. 1 {							Alternate No. 2—Add	
Deduct {							Items	
	No. 1	No. 2	No. 3	No. 4	No. 5	No. 6		
Lord and Burnham.....	\$90	\$90	\$90 ea	\$150 ea	\$145 ea	\$140 ea	\$140 ea	
<i>Equipment in Conjunction with General Contract</i>							<i>Base Bid</i>	
Lord and Burnham.....							\$21,550.00	
Alt. No. 1 {							Alternate No. 2—Add	
Deduct {							Items	
	No. 1	No. 2	No. 3	No. 4	No. 5	No. 6		
Lord and Burnham.....	\$640	\$640	\$640 ea	\$830 ea	\$780 ea	\$760 ea	\$740 ea	
<i>Explanation of Alternates</i>								
Alternate No. 1—Deduct for each unit omitted								
Alternate No. 2—Item No. 1—add for each unit added if one								
Item No. 2—add for each unit added if two								
Item No. 3—add for each unit added if three								
Item No. 4—add for each unit added if four								
Item No. 5—add for each unit added if five								
Item No. 6—add for each unit added if six								

The above bids were referred to the University Architect for tabulation and report.

**CABINET MINUTES**

Columbus, Ohio,  
July 21, 1938.

The Cabinet met in the office of the Secretary at 9:00 A. M.

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Present: Messrs. McPherson, McCracken, Elleman, Smith, and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received July 18th for Greenhouses and Miscellaneous Equipment.

July 19, 1938.

University Cabinet,  
Administration Building.  
Gentlemen:

Attached hereto is a tabulation of the bids received July 18th on Horticulture Greenhouses and Greenhouse Equipment, which were referred to this office for report and recommendation.

The base proposals are for greenhouses 150 feet long, and Alternate No. 2 indicates the additional cost of 8'4" sections to be added. It is apparent from the figures that two units of Alternate No. 2 may be added within the funds available, and I recommend that the award be made on that basis.

Lord and Burnham are low bidders by any possible combination and I, therefore, recommend that the awards be made as follows:

	Base Bid 150 feet	Alt. No. 2 Add two 8'4" units	Total
<i>Equipment in Conjunction with</i>			
<i>General Contract</i>			
Lord and Burnham.....	\$21,550.00	@ \$640.00 ea. \$1,280.00	\$22,830.00
<i>Heating Contract</i>			
Lord and Burnham.....	\$ 4,530.00	@ \$112.00 ea. \$ 224.00	\$ 4,754.00

From the attached tabulation it will be noted that Lord and Burnham's equipment bids are \$2,645 for the base, and \$90 each for two additional units under Alternate No. 2, or \$2,825 total. This amount of \$2,825 should therefor be charged against the \$10,000 appropriation for Greenhouse Equipment, and \$20,005 against the \$30,000 appropriation for Horticulture Greenhouses, as well as the \$4,754 contract for heating.

These recommended awards are below the amounts of the estimates of cost for the several items as filed with the Auditor of State.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
University Architect.

The Cabinet, acting upon instructions received from the Board of Trustees at its meeting on July 11th, therefore recommends to the Director of Public Works that the following contracts be awarded for the Greenhouses and Miscellaneous Equipment:

Equipment Contract in conjunction with	
General Contract .....	Lord and Burnham.....\$22,830
Heating Contract .....	Lord and Burnham..... 4,754

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Board now recessed to meet on August 12th.

August 12, 1938.

The Board resumed its session, with the same members present and also Mr. Lockwood Thompson.

The Chairman and the Secretary explained to Mr. Thompson all of the items considered at yesterday's meeting and the actions taken thereon by the Board. To all of these actions, Mr. Thompson gave his approval.

\* \* \* \* \*

The Board now made an inspection of possible housing facilities on Peach Point, South Bass Island, for the members of the permanent staff at the Laboratory, viewing particularly two properties which might be available, one known as the Somers property and the other as the Smith property.

\* \* \* \* \*

Acting President McPherson now advised the Board that some misunderstanding has arisen in an effort to interpret the first paragraph of the action of the Board of Trustees taken on May 22, 1938, relative to the School of Nursing in that it is not consistent with the action taken by the Board at its meeting held April 11th on this same subject.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Board by unanimous vote adopted the following revised and clarifying re-statement of its action of May 22, 1938, in regard to training for Nursing:

(1) That the School of Nursing be transferred from the administrative jurisdiction of the College of Education to the administrative jurisdiction of the College of Medicine.

(2) That the College of Education shall offer curricula in Nursing-Education leading to the degree, Bachelor of Science in Education, for graduate nurses only, (i.e., students who have completed the work of the School of Nursing prescribed by the College of Medicine of the Ohio State University, or of other schools of Nursing acceptable to the College of Education).

(3) That, beginning with the academic year, 1938-1939, the present five year curricula in Nursing offered by the College of Education be continued only for those students who have already entered upon such curricula prior to the Autumn Quarter, 1938; and that prospective students, if any, who may have been admitted to the University with the declared intention of pursuing such five year curricula beginning in the Autumn Quarter, 1938, shall be advised that these curricula are not now available.

\* \* \* \* \*

The Board now discussed the possibility of securing housing facilities for the permanent Laboratory staff on Peach Point, and upon

motion of Dr. Altmaier, seconded by Mr. Thompson, Mr. Dargusch and the Secretary were by unanimous vote appointed a special committee to make formal request of the State Emergency Board for a sum of money sufficient to purchase the Smith property on South Bass Island, if a satisfactory option on said property can be obtained.

\* \* \* \* \*

The Board now gave consideration to the request of the officers of the Faculty Club as presented at yesterday's session; whereupon Mr. Dargusch offered the following resolution and moved its adoption:

RESOLVED, that the report of the Board of Control of the Faculty Club be received and filed;

RESOLVED, that the proposal of the Board of Control of the Faculty Club to pay over to the Board of Trustees of the Ohio State University \$90,750 as a partial contribution to the cost of a new Faculty Assembly Unit be accepted;

RESOLVED FURTHER, that any building ultimately constructed, in whole or in part from the funds contributed by the Faculty Club, shall be set aside by the Board of Trustees for the use of the Faculty Club; and that the Board of Trustees shall furnish to the Faculty Club, free of charge, the services now supplied to it in the club quarters in the Administration Building, namely, water, heat, electricity, and gas.

Mr. Thompson seconded the above motion and upon roll call it was unanimously adopted.

\* \* \* \* \*

Mr. Dargusch now offered the following motion which was seconded by Dr. Russell and was, upon roll call, unanimously approved:

In the event the Board of Trustees desires to put the proposed Faculty Assembly Unit to any other use, the Board will compensate the Faculty Club by cash in an amount equal to the present contribution of the Faculty Club of \$90,750 and any additions thereto which may be made by the Faculty Club, less such amount to reduce the total sum so contributed by the Faculty Club, to the then present value of the portion of the cost borne by the Faculty Club, as the Board of Trustees may then determine.

This minute and the above resolution are subject, however, to the approval of the Attorney General.

\* \* \* \* \*

The Board of Trustees agreed to defer action on the selection of a site for the proposed Faculty Assembly Unit until its next meeting on the University campus.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, September 12, 1938, 10:00 A. M., at the Ohio Agricultural Experiment Station, Wooster, Ohio.

Attest:

(Signed) CARL E. STEEB,  
Secretary.

(Signed) HARRY A. CATON,  
Chairman.



# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRD MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, August 25, 1938.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., in special session pursuant to call of the Chairman.

The meeting was called to order by the Chairman and on roll call the following answered present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier, Herbert S. Atkinson, and Carlton S. Dargusch.

The following were absent: M. Edith Campbell, Dr. Burrell Russell and Lockwood Thompson.

\* \* \* \* \*

The Chairman announced that this meeting was called for the purpose of considering the offers of the United States of America to aid by way of grants in financing the construction of (1) an addition and alterations to a University building (Addition to Journalism Building), and (2) a Men's Dormitory building, including necessary equipment and service tunnels, as indicated in the two formal calls issued to each member, as follows:

Notice is hereby given that a special meeting of the Board of Trustees of the Ohio State University will be held at the University at 9:30 o'clock, A. M. on the 25th day of August, 1938, for the purpose of considering an offer of the United States of America to aid by way of a grant in financing the construction of an addition and alterations to a University building, and adopting a resolution approving and authorizing the acceptance of such offer.

Dated this 22nd day of August, 1938.

Notice is hereby given that a special meeting of the Board of Trustees of the Ohio State University will be held at the University at 9:30 o'clock, A. M. on the 25th day of August, 1938, for the purpose of considering an offer of the United States of America to aid by way of a grant in financing the construction of a Men's Dormitory building, including necessary equipment and service tunnels, and adopting a resolution approving and authorizing the acceptance of such offer.

Dated this 24th day of August, 1938.

\* \* \* \* \*

After discussion of the offer of the United States of America to aid by way of grant in financing the construction of an addition and alterations to a University building, the following resolution was proposed by Mr. Atkinson and read in full:

A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES  
TO THE BOARD OF TRUSTEES OF THE OHIO STATE UNIVERSITY

TO AID BY WAY OF GRANT IN FINANCING THE CONSTRUCTION  
OF AN ADDITION AND ALTERATIONS TO A UNIVERSITY BUILDING.

Be It Resolved by the Board of Trustees of the Ohio  
State University:

Section 1. That the offer of the United States of America  
to the Board of Trustees of the Ohio State University to aid  
by way of grant in financing the construction of an addition  
and alterations to a University building, a copy of which offer  
reads as follows:

FEDERAL EMERGENCY ADMINISTRATION  
OF PUBLIC WORKS

Washington, D. C.

Dated: August 18, 1938.

Docket No. Ohio 1986-F

Board of Trustees of the  
Ohio State University  
Columbus, Ohio

1. Subject to the Terms and Conditions (PWA Form  
No. 230, as amended to the date of this Offer), which are  
made a part hereof, the United States of America hereby  
offers to aid in financing the construction of an addition  
and alterations to a University building (herein called  
the "Project"), by making a grant to the Board of Trus-  
tees of the Ohio State University (herein called the "Ap-  
plicant"), in the amount of 45 per cent of the cost of the  
Project upon completion, as determined by the Federal  
Emergency Administrator of Public Works (herein called  
the "Administrator"), but not to exceed in any event, the  
sum of \$66,454.

2. By acceptance of this Offer the Applicant cove-  
nants to begin work on the Project as early as possible  
but in no event later than 8 weeks from the date of this  
Offer and to complete such Project with all practicable  
dispatch, and in any event within 12 months from the  
commencement of construction.

3. This Offer is made subject to the express condi-  
tion that, if the Administrator shall determine at any  
time that the Applicant has paid or agreed to pay,  
whether directly or indirectly, a bonus, commission or fee  
to any person, firm or corporation for attempting to  
procure an approval of the Applicant's application, or  
for alleged services in procuring or in attempting to pro-  
cure such approval or for activities of the nature com-  
monly known as lobbying performed or agreed to be per-  
formed in connection with the application, then the  
Administrator shall have the right, in his discretion, to  
rescind this Offer and any agreements resulting here-  
from, and, in the event of such rescission, the United  
States of America shall be under no further obligation  
hereunder.

UNITED STATES OF AMERICA  
Federal Emergency Administrator  
of Public Works

By (Signed) E. W. CLARK

For the Assistant Administrator

be and the same is hereby in all respects accepted.

Section 2. That said Board of Trustees of the Ohio State University agrees to abide by all Terms and Conditions relating to such grant, a copy of which Terms and Conditions were annexed to the Government's offer and made a part thereof.

Section 3. That the Secretary of the Board of Trustees of the Ohio State University be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified extracts from the minutes of this meeting showing the adoption and containing the full text of this resolution, and such further documents or proofs in connection with the acceptance of the Government's offer as may be requested by the Federal Emergency Administration of Public Works.

The above resolution was seconded by Dr. Altmaier, and was adopted with the following voting aye: Messrs. Caton, Altmaier, Atkinson, and Dargusch; and the following voting nay: none.

The Chairman thereupon declared said resolution carried and the Chairman thereupon signed said resolution in approval thereof.

\* \* \* \* \*

After discussion of the offer of the United States of America to aid by way of grant in financing the construction of a Men's Dormitory building, including necessary equipment and service tunnels, the following resolution was proposed by Mr. Atkinson and read in full:

A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES TO THE BOARD OF TRUSTEES OF THE OHIO STATE UNIVERSITY TO AID BY WAY OF GRANT IN FINANCING THE CONSTRUCTION OF A MEN'S DORMITORY BUILDING, INCLUDING NECESSARY EQUIPMENT AND SERVICE TUNNELS.

Be It Resolved by the Board of Trustees of the Ohio State University:

Section 1. That the offer of the United States of America to the Board of Trustees of the Ohio State University to aid by way of grant in financing the construction of a Men's Dormitory building, including necessary equipment and service tunnels, a copy of which offer reads as follows:

FEDERAL EMERGENCY ADMINISTRATION  
OF PUBLIC WORKS

Washington, D. C.  
Dated: August 22, 1938.  
Docket No. Ohio 1990-F

Board of Trustees of the  
Ohio State University  
Columbus, Ohio

1. Subject to the Terms and Conditions (PWA Form No. 230, as amended to the date of this Offer), which are made a part hereof, the United States of America hereby offers to aid in financing the construction of a Men's Dormitory building, including necessary equipment and service tunnels (herein called the "Project"), by making a grant to the Board of Trustees of the Ohio State University (herein called the "Applicant"), in the amount of 45 per cent of the cost of the Project upon completion, as determined by the Federal Emergency Administrator

of Public Works (herein called the "Administrator"), but not to exceed, in any event, the sum of \$391,500.

2. By acceptance of this Offer the Applicant covenants to begin work on the Project as early as possible but in no event later than 12 weeks from the date of this Offer and to complete such Project with all practicable dispatch, and in any event within 18 months from the commencement of construction.

3. This Offer is made subject to the express condition that, if the Administrator shall determine at any time that the Applicant has paid or agreed to pay, whether directly or indirectly, a bonus, commission or fee to any person, firm or corporation for attempting to procure an approval of the Applicant's application for alleged services in procuring or in attempting to procure such approval, or for activities of the nature commonly known as lobbying performed or agreed to be performed in connection with the application, then the Administrator shall have the right, in his discretion, to rescind this Offer and any agreements resulting herefrom, and, in the event of such rescission, the United States of America shall be under no further obligation hereunder.

UNITED STATES OF AMERICA ...  
Federal Emergency Administrator  
of Public Works  
By (Signed) H. A. GRAY  
*Assistant Administrator.*

be and the same is hereby in all respects accepted.

Section 2. That said Board of Trustees of the Ohio State University agrees to abide by all the Terms and Conditions relating to such grant, a copy of which Terms and Conditions were annexed to the Government's offer and made a part thereof.

Section 3. That the Secretary of the Board of Trustees of the Ohio State University be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified extracts from the minutes of this meeting showing the adoption and containing the full text of this resolution, and such further documents or proofs in connection with the acceptance of the Government's offer as may be requested by the Federal Emergency Administration of Public Works.

The above resolution was seconded by Dr. Altmaier, and was adopted with the following voting aye: Messrs. Caton, Altmaier, Atkinson, and Dargusch; and the following voting nay: none.

The Chairman thereupon declared said resolution carried and the Chairman thereupon signed said resolution in approval thereof.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, September 12, 1938, 10:00 A.M., at the Ohio Agricultural Experiment Station, Wooster, Ohio.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND FOURTH MEETING OF THE BOARD OF TRUSTEES

Wooster, Ohio, September 12, 1938.

The Board of Trustees met in Wooster, Ohio, at 10:00 A.M.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier, Carlton S. Dargusch, and Dr. Burrell Russell. Director E. N. Dietrich, of the State Department of Education, was also present.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the following recommendations as presented by Acting President McPherson were upon roll call unanimously approved:

### *Resignations*

The following resignations were accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Administration and Agricultural Extension</i>			
Marguerite Clark	Stenographer	Sept. 14, 1938	\$1,050.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Richard A. Ormsbee	Graduate Assistant	Sept. 30, 1938	450.00
<i>English</i>			
Charles A. Rowan	Assistant	June 30, 1938	954.00
<i>Political Science</i>			
Donald G. Bishop	Assistant	June 30, 1938	954.00
<i>Romance Languages</i>			
Vern L. Fluharty	Assistant	June 30, 1938	855.00
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Robert Bartels	Assistant	June 30, 1938	900.00
Dillard E. Bird	Assistant	Sept. 30, 1938	900.00
<i>College of Education</i>			
<i>Music</i>			
Gilbert F. Stansell	Assistant	June 30, 1938	450.00
Kenneth E. Newland	Graduate Assistant	Sept. 30, 1938	450.00
<i>University School</i>			
Mary E. Yoder	Assistant Librarian	Aug. 31, 1938	1,356.00
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
Charles A. Rohrman	Assistant	Sept. 30, 1938	855.00
Howard P. Simons	Graduate Assistant	June 30, 1938	450.00

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*College of Medicine**Dispensaries*

John V. Horst	Instructor	Aug. 31, 1938	1,000.00
Donald E. Yochem	Instructor	Aug. 31, 1938	600.00

*Medicine*

A. S. Canowitz	Clinical Assistant	Aug. 31, 1938	150.00
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*Physiological Chemistry and Pharmacology*

R. W. Cunningham	Instructor	Sept. 30, 1938	2,504.00
Chester J. Cavallito	Graduate Assistant	Sept. 30, 1938	450.00

*Starling-Loving Hospital**Administration*

Wilma H. Dolezal	Student Relief Clerk	Aug. 31, 1938	636.00
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*Dietary*

Lucile Wright	Administrative Dietitian	Aug. 27, 1938	1,104.00
Billie L. Linn	Diet Kitchen Helper	Aug. 5, 1938	588.00

*Nursing Care*

Margaret R. Korn	Nurses Aide	Aug. 12, 1938	504.00
Herbert Roseler	Orderly	Aug. 31, 1938	684.00

*Operating Room*

Martha D. Andrews	Nurses Aide	Aug. 31, 1938	504.00
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*College of Veterinary Medicine*

Robert J. Cyrog	Graduate Assistant	Aug. 31, 1938	450.00
Irene T. Johnson	Typist	Aug. 31, 1938	1,044.00

*Graduate School*

Eleanor F. Brown	Scholar	June 30, 1938	250.00
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*President's Division**Library*

Muriel Faulkner	Cataloguer	Oct. 15, 1938	1,260.00
Elizabeth Balz	Library Assistant	Sept. 30, 1938	1,080.00

*Physical Education for Women**Intramural Athletics*

Jean Drake	Stenographer	June 30, 1938	960.00
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*Administrative Division**Registrar's Office*

Jane Evans	Assistant to Registrar	Aug. 14, 1938	1,020.00
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*Residence Halls**Neil Hall*

Nellie Ramseur Hardy	Maid	July 31, 1938	648.00
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*Appointments*

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Alice McKinney	Specialist in Home Furnishings	Sept. 15, 1938		\$2,500.00
Richard H. Baker	Assistant, Farm Management	Aug. 1, 1938		1,200.00
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Helen Buchanan	Stenographer	Sept. 19, 1938		960.00

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<i>Bacteriology</i>				
Hannah C. Gallagher	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
Warren Copenhaver	Animal Attendant	Oct. 1, 1938 for 9 months		675.00 period
<i>Chemistry</i>				
Albert L. Henne	Associate Professor	Sept. 1, 1938 (12 months)	No salary	
<i>English</i>				
Hugh F. Wilson	Assistant	Oct. 1, 1938	Au.Wi.Sp.	954.00
Joseph R. Reaver	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>Political Science</i>				
Charles A. Barrell	Instructor	Oct. 1, 1938	Au.Wi.Sp.	1,800.00
Ceph Leroy Stephens	Assistant	Oct. 1, 1938	Au.Wi.Sp.	954.00
John C. Sparks	Assistant	Oct. 1, 1938	Au.Wi.Sp.	900.00
Paul Kelso	Assistant (part time)	Oct. 1, 1938	Au.Wi.Sp.	468.00
<i>Romance Languages</i>				
Charles E. Carlut	Assistant	Oct. 1, 1938	Au.Wi.Sp.	855.00
<i>Speech</i>				
Lewis M. Ewing	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Anne C. Totten	Stenographer	Sept. 1, 1938		1,200.00
<i>Accounting</i>				
Martin K. Barrett	Assistant	Oct. 1, 1938	Au.Wi.Sp.	900.00
<i>Business Organization</i>				
Evelyn McDonald	Graduate Assistant	Oct. 1, 1938	Au.	150.00 period
J. Reid Roller	Graduate Assistant	Oct. 1, 1938	Au.	150.00 period
<i>College of Education</i>				
<i>Administration</i>				
Howard W. Crall	Assistant (part time)	Oct. 1, 1938	Au.Wi.	200.00 period
<i>Bureau of Educational Research</i>				
Cuthbert F. Daniel	Research Associate	Oct. 1, 1938	Au.Wi.Sp.	2,475.00 period
(Salary to be paid from General Education Board Funds—Rotary No. 7661)				
Hugh B. Masters	Research Associate	Aug. 15 to Dec. 31, 1938		No salary
(Mr. Masters will be paid direct by the General Education Board)				
Roy Wenger	Research Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00 period
(Salary to be paid from National Education Association Funds— Rotary No. 7495)				
<i>Education</i>				
Glenn Drummond	Part-time Instructor	Oct. 1, 1938	Au. Sp.	900.00 period
<i>Music</i>				
Samuel R. Goldman	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
Edith F. Lyman	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>University School</i>				
Virginia Lou Bassett	Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
(Salary to be paid from Laboratory Supply Store—Pro Rata Funds)				
Janet MacLeod	Assistant Librarian	Sept. 1, 1938 (12 months)		1,356.00
<i>College of Engineering</i>				
<i>Chemical Engineering</i>				
Charles Robley Owens	Instructor (part time)	Oct. 1, 1938	Au.Wi.Sp.	855.00
<i>College of Medicine</i>				
<i>Dispensaries</i>				
Camille J. DeLor	Instructor	Sept. 1, 1938 (12 months)		500.00
Robert Kirk	Instructor	Sept. 1, 1938 (12 months)		500.00
Harve M. Clodfelter	Instructor	Sept. 1, 1938 (12 months)		200.00
John H. Mitchell	Instructor	Sept. 1, 1938 (12 months)		200.00
Robert H. Schoene	Instructor	Sept. 1, 1938 (12 months)	No salary	
Clark Pritchett	Instructor	Sept. 1, 1938 (12 months)	No salary	
Morris Guthrie	Assistant	Sept. 1, 1938 (12 months)		400.00
William F. Mitchell	Assistant	Sept. 1, 1938 (12 months)		200.00

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*Medicine*

Donald E. Yochem	Clinical Instructor	Sept. 1, 1938 (12 months)	150.00
John E. Hoberg	Clinical Instructor (Pediatric Dispensary)	Sept. 1, 1938 (12 months)	No salary
Clark Pritchett	Clinical Instructor (Dispensary)	Sept. 1, 1938 (12 months)	No salary
Robert H. Schoene	Clinical Instructor (Dispensary)	Sept. 1, 1938 (12 months)	No salary
Harve M. Clodfelter	Clinical Instructor (Dispensary)	Sept. 1, 1938 (12 months)	No salary
William F. Mitchell	Clinical Assistant (Medicine)	Sept. 1, 1938 (12 months)	No salary
Rollo W. Bonnell	Clinical Assistant (Medical Dispensary)	Sept. 1, 1938 (12 months)	No salary
Ruth A. Koons	Clinical Assistant (Pediatric Dispensary)	Sept. 1, 1938 (12 months)	No salary
Joseph H. Shepard	Clinical Assistant (Dermatology)	Sept. 1, 1938 (12 months)	No salary

*Physiological Chemistry and Pharmacology*

Chester J. Cavallito	Assistant	Oct. 1, 1938	Au.Wi.Sp. 1,000.00
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*Physiology*

Harold R. Street	Research Assistant	Sept. 1, 1938 (12 months)	3,000.00
(Salary to be paid from Rockefeller Foundation Funds)			

*Starling-Loving Hospital**Administration*

Wilma H. Dolezal	Clerk (student)	Sept. 1, 1938	Code (3) 972.00
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*Dietary*

Beatrice Evans	Administrative Dietitian	Sept. 1, 1938	(3&4 and room) 1,104.00
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*Nursing Care*

Mildred Ewing	General Duty Nurse	Aug. 12 to Oct. 31, 1938	(3&4) 900.00
Thelma Rodgers	General Duty Nurse—Isolation	Sept. 3 to Oct. 3, 1938	(3&4) 900.00
Geraldine Miedel	General Duty Nurse—Isolation	Sept. 3, 1938 to Jan. 31, 1939	(3&4) 900.00
Peggy Knapp	General Duty Nurse—Isolation	Sept. 3 to Oct. 3, 1938	(3&4) 900.00
Margaret VanBuren	General Duty Nurse—Isolation	Sept. 2 to Oct. 2, 1938	(3&4) 900.00
Helen Miller	General Duty Nurse—Obstetrics	Sept. 2, 1938 to June 30, 1939	(3&4) 900.00

(Above salaries to be paid from Rotary No. 7727)

*College of Pharmacy*

Joseph A. Zapotocky	Student Assistant	Oct. 1, 1938	Au.Wi.Sp. 198.00
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*College of Veterinary Medicine*

Myrta Johnston	Typist	Sept. 1, 1938	1,044.00
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*Graduate School*

Glenn Arthur Lowery	Fellow	Oct. 1, 1938	Au.Wi.Sp. 400.00
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*President's Division**Industrial Research*

Cecil E. Boord	Supervisor	Sept. 1, 1938 (12 months)	1,500.00
Albert L. Henne	Associate Professor	Sept. 1, 1938 (12 months)	4,000.00
(Salaries to be paid from the American Petroleum Institute Funds)			
Warren B. Felter, Jr.	Ferro Enamel Corporation Fellow	Oct. 1, 1938 to June 30, 1939	750.00 period
(Salary to be paid from the Ferro Enamel Corporation Funds)			

*Library*

Evelyn Baker	Cataloguer	Oct. 17, 1938	1,200.00
Marian Sloane	Librarian, Brown Hall	Oct. 1, 1938	900.00
Marian Hollingshead	Librarian, Social Administration Building	Oct. 1, 1938	900.00
Helen Robuck	Library Assistant	Sept. 15, 1938	900.00
Frances Earhart	Library Assistant	Oct. 1, 1938	900.00
Pauline Ramsey	Library Assistant	Oct. 1, 1938	900.00



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*Physical Education for Men*

Noel H. Petree	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
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*Administrative Division*

*Registrar's Office*

Lou Mesloh	Assistant to Registrar	Aug. 15, 1938		1,020.00
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*Entrance Board*

Ada Ruth Davis	Clerk	Sept. 12, 1938 for 1 month		80.00 period
Jane Littleton	Clerk	Sept. 12, 1938 for 1 month		80.00 period
Ellen Vick	Clerk	Oct. 1, 1938 for 1 month		80.00 period

*University Health Service*

Earl Baxter	University School Pediatric Consultant and Examiner	Sept. 1, 1938 for 10 months		300.00 period
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*Athletics*

John E. Blicke	Instructor	Sept. 1, 1938 (12 months)		2,700.00
William D. Heintz	Assistant Track Coach	Sept. 1, 1938 for 10 months		600.00 period
Gomer T. Jones	Assistant Football Coach	Sept. 1, 1938 for 10 months		400.00 period
Wayne B. Wright	Assistant Baseball Coach	Sept. 1, 1938 for 10 months		300.00 period
Dorothy Fogle	Stenographer	Sept. 1, 1938 for 10 months		800.00 period

*Residence Halls*

*Oxley and Mack Halls*

Myrtle Campbell	Maid	Aug. 1, 1938	Code (3)	540.00
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*Changes in Title*

Name	Title—From	To	Effective
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Philip Schaffner	Graduate Assistant	Instructor (For one year only)	Oct. 1, 1938
<i>Geography</i>			
Alford Archer	Graduate Assistant	Assistant	Oct. 1, 1938
<i>College of Medicine</i>			
<i>Medicine</i>			
C. J. DeLor	Clinical Assistant	Clinical Instructor	Sept. 1, 1938
Robert Kirk	Clinical Assistant	Clinical Instructor	Sept. 1, 1938
Nicholas Michael	Clinical Assistant (Psychiatry)	Clinical Instructor (Psychiatry)	Sept. 1, 1938
Marion L. Ainsworth	Clinical Assistant (Pediatrics)	Clinical Instructor (Pediatrics)	Sept. 1, 1938
Harrison Evans	Clinical Assistant	Clinical Instructor	Sept. 1, 1938
Oram C. Woolpert	Assistant Professor (Infectious Diseases)	Associate Professor (Infectious Diseases)	Oct. 1, 1938
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*Changes in Salary*

Name	Title	Effective	Annual Rate From	To
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Philip Schaffner	Instructor (Salary to be paid in nine monthly installments)	Oct. 1, 1938	\$ 450.00	\$2,004.00
<i>Geography</i>				
Clarence Heskett	Assistant	Oct. 1, 1938	600.00	750.00
Lowry B. Karnes	Assistant	Oct. 1, 1938	600.00	750.00
Alford Archer	Assistant	Oct. 1, 1938	450.00	600.00

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*College of Medicine**Dispensaries*

Oscar W. Jepsen	Instructor	Sept. 1, 1938	600.00	200.00
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*Medicine*

Marion L. Ainsworth	Clinical Instructor (Pediatrics)	Sept. 1, 1938	No salary	100.00
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Harrison Evans	Clinical Instructor (Pediatrics)	Sept. 1, 1938	No salary	100.00
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*Physiological Chemistry and Pharmacology*

George H. Ruggy	Instructor in Pharmacology	Oct. 1, 1938	1,800.00	2,504.00
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*Athletics*

Frederick C. Mackey	Assistant Professor	Sept. 1, 1938	3,600.00	3,900.00
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*Changes in Quarters of Service*

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Horticulture and Forestry</i>			
N. F. Childers	Assistant Professor	Au.Wi.Sp.	12 months basis, eff. July 1, 1938

*College of Arts and Sciences**Romance Languages*

Don L. Demorest	Professor	Au.Wi.Sp.	Su.Au.Wi.
Girdler B. Fitch	Instructor	Au.Wi.Sp.	Su.Au.Wi.Sp.

*English*

Harold R. Walley	Professor	Su.Au.Wi.Sp.	Su. Wi.Sp.
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*President Division**Physical Education for Women*

Violet Boynton	Assistant Professor	Au.Wi.Sp.	1st term { Su. } Au.Wi.Sp.
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*Miscellaneous**Recommendations*

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad and pullman fare only be paid by the University from funds as designated:

N. T. Bobrovnikoff, Director of Perkins Observatory, to attend a meeting of the American Astronomical Society and the Advisory Committee of the Perkins Observatory in Ann Arbor, Michigan, September 14-18, 1938 (from Perkins Observatory Rotary funds);

Elizabeth Simmerman, Director of Business Administration, Starling-Loving Hospital, to attend the Hospital Conference held in connection with the Congress of the American College of Surgeons, in New York City, October 16-22, 1938 (from Hospital Rotary funds).

That the Business Manager be authorized to pay to Peter H. Odegard, former Professor in the Department of Political Science, the amount in full (\$1584) standing to his credit for teaching during the Summer Quarter 1938.

That the date of the resignation of Kathleen Clary, Library Assistant, be changed from September 30 to September 15, 1938.

That William F. Heimlich, Production Supervisor, Broadcasting Station, be granted leave of absence, with salary, from September 12 to 25, 1938 for active duty with the regular Army.

That the following leaves of absence, without salary, be granted:

Name	Title	Period of Leave
Donald C. Power	Associate Professor, Business Organization	Au. Qr. 1938
John H. Garland	Instructor, Geography	October 1, 1938 to March 27, 1939
Jane H. Burrows	Stenographer, College of Education	September 22, 1938 for one year
Lottie Moore	Diet Kitchen Helper, Starling-Loving Hospital	August 14 to September 8, 1938

That the agreement between the Ohio State University and the Dairy and Ice Cream Machinery and Supplies Association, Inc. of New York City, be continued for the year 1938-1939.

That the research agreements hitherto entered into between the Ohio State University and the Ohio State Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

American Petroleum Institute, New York City—Investigation of Pure Hydrocarbons;

Ferro Enamel Corporation, Cleveland, Ohio—Investigation of the determination of physical factors and the relations of enamel composition to these factors.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$3375 constituting the first quarterly payment from the Progressive Education Association for study entitled "Commission on the Relation of School and College" (Rotary No. 7147);

\$200 from the Town and Country Garden Club of Cleveland, Ohio, for a scholarship which has been awarded to William Haberecht for the year 1938-1939.

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Acting President McPherson now recommended that the salary of James M. Whitsett, Instructor in the Department of Economics, be increased from \$2004 to \$2500 per annum, effective October 1, 1938.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the above recommendation of the Acting President was upon roll call unanimously approved.

\* \* \* \* \*

Acting President McPherson now reported the death of Frank A. Ray, Emeritus Professor in the College of Engineering, on August 9, 1938, and of Dr. Edwin Asher Hamilton, Assistant Professor in Surgery in the College of Medicine, on July 31, 1938, and presented the following minutes for the consideration of the Board:

Frank A. Ray graduated from the University, a member of the class of 1887. After several years of experience in the mining industry, he entered the University service in 1894 as Assistant Professor of Mine Engineering. He was made full Professor in June of 1900 and from 1906 to 1908 he was Dean of the College of Engineering. In 1921 he was made Consulting Director of the School of Mines and he became Emeritus Professor in 1928.

Professor Ray was recognized as one of the outstanding leaders in all matters pertaining to the mining industry, and from time to time was called upon to carry on important

investigations in this field, both in our own country and abroad; but wherever his duties took him, his heart was ever in the University and his incessant labor and wise counsel were important factors in the up-building of our College of Engineering and the School of Mines. A distinguished scientist, a wise counselor, a true friend to faculty and students alike, all mourn his untimely death. The Board of Trustees hereby expresses its sincere appreciation for his outstanding services in behalf of the University.

Dr. Edwin Asher Hamilton entered the service of the University as Assistant Professor of Proctology, July 1, 1914, and was made Assistant Professor of Surgery, July 1, 1916, a position which he retained until the time of his death.

Dr. Hamilton was not only a distinguished surgeon, outstanding in his special field, but he had a warm interest in our College of Medicine and in many ways rendered valuable services to its advancement. The Board of Trustees expresses its very great appreciation for all his services in behalf of the University.

Upon motion of Dr. Altmaier, seconded by Mr. Dargusch, the above minutes were ordered made a part of the record of this meeting and the Acting President was requested to send copies thereof to the respective families.

\* \* \* \* \*

The Board now gave consideration to the drawings, specifications, estimate of cost, bill of materials and form of proposal for the proposed Men's Dormitory as prepared by the University Architect.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board upon roll call unanimously approved the plot plan covering the proposed excavation for the Men's Dormitory, and also the plan and details covering the Service Tunnel for the Men's Dormitory.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the specifications, estimate of cost, bill of materials and form of proposal for the proposed excavation and construction of a Service Tunnel as prepared by the University Architect for the Men's Dormitory were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

The Board now gave consideration to the drawings, specifications, estimate of cost, bill of materials and form of proposal for the proposed Women's Dormitories as prepared by the University Architect.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board upon roll call unanimously approved the plot plan covering the proposed excavation for the Women's Dormitories, and also the plan and details covering the Service Tunnel for the Women's Dormitories.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the specifications, estimate of cost, bill of materials and form of proposal for the proposed excavation and construction of a Service Tunnel as pre-

pared by the University Architect for the Women's Dormitories were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

The Secretary reported that under date of August 19, 1938 the Attorney General was advised that the Ohio State University had decided to proceed with the construction of Dormitories for Men and Dormitories for Women under authority of Amended Senate Bill No. 492; and that the funds for the construction of these two projects would be derived from the sale of revenue bonds and from grants from the Federal Emergency Administration of Public Works. The opinion of the Attorney General was requested as to where these funds should be deposited—whether with the State Treasurer or with the University Treasurer.

In formal Opinion No. 2899, dated August 31, 1938, the Attorney General concluded as follows:

"It is my opinion that funds derived by a university for the construction of a dormitory under authority of Section 7923-1, General Code, from the sale of notes or bonds or from the federal government should not be paid into the state treasury, but should be held by the treasurer of such university."

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board by unanimous vote ordered that the Secretary deposit the funds derived from the sale of revenue bonds and grants from the federal government for the construction of a Men's Dormitory and the Women's Dormitories with the Treasurer of the University, pursuant to the advice of the Attorney General as contained in formal Opinion No. 2899 dated August 31, 1938.

\* \* \* \* \*

In view of the large amounts of money which will be deposited with the University Treasurer due to the construction of building projects now under contemplation, the Secretary reported to the Board that under date of August 19, 1938, the advice of the Attorney General was requested as to what procedure should be followed by the Board of Trustees in the way of securing collateral or security from the depository in order to protect the liability of the Board of Trustees and the liability of its Treasurer in case of failure of the depository.

In formal Opinion No. 2899, dated August 31, 1938, the Attorney General states that in the enactment of the banking laws prescribing the powers of state banks as well as in the enactment of the Uniform Depository Act, a situation such as that which now confronts the Ohio State University, involving the deposit of substantial sums, was not considered by the General Assembly. He states further that the remedy for this situation lies with the Legislature and suggests that his office will be ready to prepare an amendment to the present law for presentation to the next General Assembly. However, he concludes his Opinion with the following statement:

"In conclusion, I may say that your Treasurer should, of course, endeavor in so far as is possible to protect deposits of this nature by attempting to secure the hypothecation of collateral in the absence of an express adjudication of this ques-

tion of power hereinabove discussed by a court of competent jurisdiction in this state."

The Secretary reported that upon receipt of this Opinion, formal request was made of the Ohio National Bank, the depository for the funds of the Treasurer of the University, as to just what type and amount of collateral the Ohio National Bank would be willing to hypothecate in order to protect the liability of the Board of Trustees and the liability of its Treasurer. To this request, the Ohio National Bank replied as follows:

September 10, 1938

Mr. Carl E. Steeb, Secretary to the  
Board of Trustees  
The Ohio State University  
Columbus, Ohio

Dear Mr. Steeb:

We refer to your letter of September 9th regarding certain funds to be deposited in the University Treasurer's account in the Ohio National Bank.

We wish to advise that we will be pleased to pledge as security first mortgages and high grade municipal bonds in sufficient amount to fully satisfy your Board.

We appreciate this opportunity to be of service to the University.

Yours very truly,  
(Signed) AVERY G. CLINGER,  
*President.*

\* \* \* \* \*

The Secretary reported that the Board of Trustees at its meeting held September 20, 1937, upon recommendation of President Rightmire, ordered the Secretary to set up a special fund from the monies received from transcript fees, expenditures from this fund to be made upon requisition signed by the Registrar and to be used for the purpose of defraying expenses connected with the issuance of transcripts, including the purchase of equipment and supplies used in this work.

Prior to September 20, 1937, these fees were deposited in the General Revenue Fund of the state and were not credited to the University account; all expenses connected with the preparation of transcripts of record were paid from University appropriations.

The State Examiner, under date of September 9, 1938, took exception to this action on the part of the Board and expressed the opinion that funds so collected should be deposited to the credit of the General Revenue Fund of the state and should not be subject to the use of the University.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Secretary was directed to call to the attention of the Attorney General the opinion of the State Examiner and to request from the Attorney General formal opinion as to the right of the Board of Trustees to fix such a fee and to use the funds so derived.

\* \* \* \* \*

The Secretary now reported to the Board that bids for the Addition to Journalism Building (PWA Docket No. Ohio 1986-F) will be received on September 21, 1938.

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Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Cabinet was authorized, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary now presented a communication from Mr. L. W. St. John, Director of Athletics, stating that under date of June 2, 1938, the Athletic Board had made provision in the annual budget for funds in connection with the Works Progress Administration project for the construction of the additional nine holes for the Ohio State University Golf Course and for an addition to the Golf Club House. Mr. St. John stated that funds to cover the sponsor's contribution are available.

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the Secretary was authorized by unanimous vote to execute this supplemental WPA proposal relative to the University Golf Course project.

\* \* \* \* \*

The Secretary presented for information and record the following communication from the Director of Public Works relative to the authorization of the University Architect to prepare the necessary drawings, specifications, etc., for the Women's Dormitories:

August 18, 1938.

Mr. Carl E. Steeb  
Secretary, Board of Trustees  
Ohio State University  
Columbus, Ohio

Women's Dormitory  
Ohio State University

Dear Sir:

I hereby approve the following named project at the Ohio State University for the purpose of filing application to the Federal Emergency Administration of Public Works (PWA) for grants for Federal aid:

Women's Dormitory  
Ohio State University

The University Architect, Howard Dwight Smith, is hereby authorized to prepare the necessary drawings and specifications for the completion of this project.

Very truly yours,

DEPARTMENT OF PUBLIC WORKS  
(Signed) CARL G. WAHL  
Director.

\* \* \* \* \*

At the last meeting of the Board, Mr. Dargusch and the Secretary were directed to request of the State Emergency Board funds for the purchase of the so-called Smith property located in Put-in-Bay.

The committee now reported that when this matter had been discussed informally with the members of the Emergency Board, it was suggested to the committee that this property might be purchased

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from funds under the control of the Ohio Conservation Council, and information has since been received that the Ohio Conservation Council has approved such a purchase and has made formal request of the State Emergency Board for the transfer of funds for this purpose.

\* \* \* \* \*

The committee, consisting of Mr. Dargusch and the Secretary, reported further that the State Emergency Board took no action on the request authorized by the Board of Trustees at its last meeting with regard to additional funds to purchase materials needed for the Works Progress Administration projects on the campus.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, \$3,000 was by unanimous vote appropriated from the Interest on Endowment Fund, to be used for the purchase of paint materials necessary to complete the painting projects now approved by the Works Progress Administration. The labor for this work is supplied by the WPA.

\* \* \* \* \*

Upon motion of Dr. Russell, seconded by Mr. Dargusch, \$3,000 was by unanimous vote transferred from Rotary No. 7970, University Print Shop, to Rotary No. 7999, General Maintenance, for printing purposes, and \$3,000 was also transferred from Rotary No. 7951, University Bookstore, to Rotary No. 7999, General Maintenance.

\* \* \* \* \*

Satisfactory evidence having been presented that the original diplomas had been stolen and damaged, respectively, it was moved by Dr. Russell, seconded by Dr. Altmaier, and ordered by unanimous vote that duplicate diplomas be granted to the following persons:

Louis Theodore Spohr—Doctor of Medicine—June, 1934

Joseph James Reingold—Doctor of Dental Surgery—June, 1937

Upon motion of Dr. Russell, seconded by Dr. Altmaier, a new diploma was granted by unanimous vote to Helen Elizabeth Brewer who received the degree of Master of Arts in September, 1937. Miss Brewer has submitted the legal papers showing that her name has been changed from Helen Elizabeth Sears.

\* \* \* \* \*

The Chairman announced the appointment of Mr. Herbert S. Atkinson and Mr. Carlton S. Dargusch to represent the Board of Trustees at the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions which will be held at the University of Colorado, Boulder, Colorado, October 13, 14, and 15, 1938. Expenses for this trip will be paid from Interest on Endowment Funds.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board by unanimous vote selected Mr. Tom Miller to act as Assistant to the Secretary to prepare the necessary bond transcripts for the Men's and Women's Dormitories projects.

\* \* \* \* \*

The Secretary read a communication from Dr. B. A. Eisenlohr, Emeritus Professor in the Department of German, concerning the



establishment of an endowment fund under the following conditions:

At his death, a bequest of \$1,000 will be made to the University, the income to be expended as follows:

- (a) for 25 years an annual payment of \$30 shall be made to the caretaker of his cemetery lot located in New Lexington, Ohio;
- (b) the excess over \$30 shall be used for the purchase of books for the Department of German at the Ohio State University;
- (c) after 25 years all of the income shall be used for the purchase of books for the Department of German.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Secretary was directed to advise Dr. Eisenlohr that the Board of Trustees will accept the trust under the conditions as outlined above, and the Secretary was also instructed to express to Dr. Eisenlohr the appreciation of the Board for his thoughtfulness in this matter.

\* \* \* \* \*

Mr. Dargusch now presented the transcript as prepared by Mr. Tom Miller covering the issuance of bonds for the Men's Dormitory.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the following resolution, subject to the approval of the Attorney General, was upon roll call unanimously adopted:

(This resolution was rescinded by the Board of Trustees at its meeting on October 22, 1938; for revised resolution see the minutes of that meeting).

\* \* \* \* \*

Mr. Dargusch presented the transcript as prepared by Mr. Tom Miller covering the issuance of bonds for the Women's Dormitories.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the following resolution, subject to the approval of the Attorney General, was upon roll call unanimously adopted:

(This resolution was rescinded by the Board of Trustees at its meeting on October 22, 1938; for revised resolution see the minutes of that meeting).

\* \* \* \* \*

The Secretary now presented a telegram just received from Mr. G. L. Rounds, Acting Regional Director of the Federal Emergency Administration of Public Works, outlining an offer, dated September 13, 1938, which had been mailed by that office to the Board of Trustees of the Ohio State University, to aid by way of grant in financing the construction of Women's Dormitories, including connecting tunnels and necessary equipment (Docket No. Ohio 2095-F).

Mr. Rounds stated further in the telegram that, inasmuch as the offer is dated September 13th, formal acceptance by the Board of Trustees should be taken on September 13th. Therefore, further consideration of this offer was deferred until the morning session.

\* \* \* \* \*

The Board now recessed to meet in the morning at 9:00 A.M.

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September 13, 1938.

The Board met at 9:00 A.M., pursuant to recess, with the same members present as at yesterday's session.

\* \* \* \* \*

After discussion of the offer of the United States of America to aid by way of grant in financing the construction of Women's Dormitories, including connecting tunnels and necessary equipment, the following resolution was proposed by Mr. Dargusch and read in full:

A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES TO THE BOARD OF TRUSTEES OF THE OHIO STATE UNIVERSITY TO AID BY WAY OF GRANT IN FINANCING THE CONSTRUCTION OF WOMEN'S DORMITORIES, INCLUDING CONNECTING TUNNELS AND NECESSARY EQUIPMENT

Be it Resolved by the Board of Trustees of the Ohio State University:

Section 1. That the offer of the United States of America to the Board of Trustees of the Ohio State University to aid by way of grant in financing the construction of Women's Dormitories, including connecting tunnels and necessary equipment, a copy of which offer reads as follows:

FEDERAL EMERGENCY ADMINISTRATION  
OF PUBLIC WORKS

Washington, D. C.

Dated: September 13, 1938

Docket No. Ohio 2095-F

Board of Trustees of the  
Ohio State University  
Columbus, Ohio

1. Subject to the Terms and Conditions (PWA Form No. 230, as amended to the date of this Offer), which are made a part hereof, the United States of America hereby offers to aid in financing the construction of Women's Dormitories, including connecting tunnels and necessary equipment (herein called the "Project"), by making a grant to the Board of Trustees of the Ohio State University (herein called the "Applicant") in the amount of 45 per cent of the cost of the Project upon completion, as determined by the Federal Emergency Administrator of Public Works (herein called the "Administrator"), but not to exceed in any event, the sum of \$234,900.

2. By acceptance of this Offer the Applicant covenants to begin work on the Project as early as possible but in no event later than 14 weeks from the date of this Offer and to complete such Project with all practicable dispatch, and in any event within 18 months from the commencement of construction.

3. This Offer is made subject to the express condition that, if the Administrator shall determine at any time that the Applicant has paid or agreed to pay, whether directly or indirectly, a bonus, commission or fee to any person, firm or corporation for attempting to procure an approval of the Applicant's

application, or for alleged services in procuring or in attempting to procure such approval, or for activities of the nature commonly known as lobbying performed or agreed to be performed in connection with the application, then the Administrator shall have the right, in his discretion, to rescind this Offer and any agreements resulting herefrom, and, in the event of such rescission, the United States of America shall be under no further obligation hereunder.

UNITED STATES OF AMERICA

Federal Emergency Administrator  
of Public Works

By (Signed) H. A. GRAY  
*Assistant Administrator.*

be and the same is hereby in all respects accepted.

Section 2. That said Board of Trustees of the Ohio State University agrees to abide by all the Terms and Conditions relating to such grant, a copy of which Terms and Conditions were annexed to the Government's offer and made a part thereof.

Section 3. That the Secretary of the Board of Trustees of the Ohio State University be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified extracts from the minutes of this meeting showing the adoption and containing the full text of this resolution, and such further documents or proofs in connection with the acceptance of the Government's offer as may be requested by the Federal Emergency Administration of Public Works.

The above resolution was seconded by Dr. Russell, and was adopted, with the following voting aye: Messrs. Caton, Altmaier, Dargusch and Russell; and the following nay: none.

The Chairman thereupon declared said resolution carried and the Chairman thereupon signed said resolution in approval thereof.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, October 10, 1938, 9:30 A.M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND FIFTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, October 10, 1938.

The Board of Trustees met in Columbus, Ohio, at 9:30 A.M.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier, Herbert S. Atkinson, M. Edith Campbell, Carlton S. Dargusch, Dr. Burrell Russell and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Upon motion of Mr. Atkinson, seconded by Miss Campbell, the following recommendations as presented by Acting President McPherson were upon roll call unanimously approved:

### *Resignations*

The following resignations were accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Robert C. Clark	Instructor in Rural Sociology	Aug. 31, 1938	\$2,000.00
Martha Dush	Home Dem. Agent, Portage County	Oct. 15, 1938	2,100.00
Virginia Judy Sower	Home Dem. Agent, Scioto County	Sept. 30, 1938	2,000.00
Arline Graff	Home Dem. Agent, Meigs County	Sept. 30, 1938	2,000.00
Mary Hilles Murphy	Stenographer (part-time)	Sept. 30, 1938	360.00
<i>College of Agriculture</i>			
<i>Administration</i>			
Mary Hilles Murphy	Stenographer (part-time)	Sept. 30, 1938	120.00
Margaret Wasem	Stenographer (part-time)	Sept. 30, 1938	540.00
<i>Agricultural Chemistry</i>			
Lawson F. Marcy	Graduate Assistant	Sept. 30, 1938	450.00
<i>Animal Husbandry</i>			
George Barrett	Graduate Assistant	June 30, 1938	450.00
Ralph Butler	Student Laborer	Sept. 30, 1938	360.00
George Barrett	Student Laborer	Sept. 30, 1938	360.00
Laysel Hochstetler	Student Laborer	Sept. 30, 1938	360.00
<i>Horticulture and Forestry</i>			
Robert K. Gerber	Student Laborer	Sept. 30, 1938	450.00
<i>College of Arts and Sciences</i>			
<i>English</i>			
Lowell P. Leland	Graduate Assistant	June 30, 1938	450.00
<i>Geology</i>			
Roger Buss	Graduate Assistant	June 30, 1938	450.00

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*College of Commerce and Administration*  
*Economics*

Oscar E. Altman	Instructor	Sept. 30, 1938	2,004.00
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*Sociology*

Louise M. Spaeth	Instructor	Sept. 30, 1938	2,040.00
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*College of Education*  
*Administration*

Howard W. Crall	Assistant (part time)	Sept. 30, 1938	200.00
Kathryn Riley	Stenographer	Sept. 30, 1938	1,200.00
Bernardine Howard	Stenographer	Oct. 9, 1938	960.00

*Bureau of Educational Research*

Mary Howe	Stenographer	Sept. 30, 1938	1,200.00
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*Music*

Robert S. Tangeman	Instructor	Sept. 30, 1938	2,508.00
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*Psychology*

Glenn M. Blair	Instructor	Sept. 30, 1938	2,004.00
Richard H. Leukart	Assistant	June 30, 1938	954.00
Harry C. Mahan	Assistant	June 30, 1938	954.00
Gladys Kiljjan	Assistant (part time)	Sept. 30, 1938	100.00
Naomi M. Ekdahl	Graduate Assistant	June 30, 1938	450.00
Allen L. Edwards	Graduate Assistant	June 30, 1938	450.00

*University School*

Alice Stone	Assistant	June 30, 1938	450.00
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*College of Engineering*

*Electrical Engineering*

Clarence Goodheart	Graduate Assistant	June 30, 1938	450.00
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*Industrial Engineering*

Robert S. Bee	Student Assistant	Sept. 30, 1938	300.00
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*College of Medicine*

*Medicine*

Elizabeth Wareham	Technical Assistant	Sept. 30, 1938	912.00
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*Pathology*

Edith Miller	Instructor in Clinical Pathology	Sept. 30, 1938	1,800.00
Harry Henderson	Resident Pathologist	Aug. 31, 1938	600.00
Lois Atkinson	Part-time Assistant	Sept. 30, 1938	150.00

*Physiological Chemistry*

Chester J. Cavallito	Assistant	Sept. 30, 1938	1,000.00
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*Surgical Research*

Norman L. Matthews	Research Assistant	June 30, 1938	450.00
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*Starling-Loving Hospital*

*Nursing Care*

George E. Minnich	Orderly	Sept. 30, 1938	684.00
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*Laboratories*

Florence H. Wood	Chief Laboratory Technician	Oct. 31, 1938	1,800.00
Marie Moorhead	Medical Technologist	Sept. 30, 1938	1,500.00
Harry Henderson	Resident in Pathology	Aug. 31, 1938	300.00

*Dietary*

Dema Osburn	Waitress	Aug. 31, 1938	588.00
Clara Blakely	Diet Kitchen Helper	Sept. 16, 1938	588.00

*Starling-Loving Hospital—Rotary 7727*

*Nursing Care*

Ruby Potter	Instructor in Obstetrics Nursing	Sept. 16, 1938	1,500.00
Eva Brunt	General Duty Nurse	Aug. 31, 1938	900.00
Elsie Wilcox	General Duty Nurse	Aug. 31, 1938	900.00
Charlotte Richards	General Duty Nurse	Sept. 19, 1938	900.00

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Eva Higgins Averill	General Duty Nurse	Sept. 30, 1938	900.00
Carmen Berry	General Duty Nurse	Sept. 30, 1938	900.00
<i>School of Nursing</i>			
Frances George	Instructor in Nursing	Aug. 31, 1938	2,400.00
Katherine McNair	Instructor in Nursing Arts	Sept. 30, 1938	2,400.00
<i>Graduate School</i>			
Henry H. Remak	Scholar	Sept. 30, 1938	250.00
Paul Kelso	Scholar	Sept. 30, 1938	250.00
<i>President's Division</i>			
<i>Military Science</i>			
Dorothy O. Smith	Stenographer	Sept. 30, 1938	1,140.00
<i>Physical Education for Women</i>			
Lucille Stoll	Graduate Assistant	June 30, 1938	450.00
<i>Administrative-Division</i>			
<i>Entrance Board</i>			
Ellen Vick	Clerk	Sept. 30, 1938	360.00
<i>Dean of Men's Office</i>			
Ruby Pearl Evans	Stenographer	Nov. 15, 1938	1,200.00
<i>Typewriter Repair Service</i>			
Richard Hegler	Mechanic (Typewriter Repair)	Sept. 30, 1938	1,500.00
<i>Physical Plant Division</i>			
<i>Police and Watchmen</i>			
Clare M. Carpenter	Nightwatchman	Sept. 30, 1938	1,200.00
<i>Student Employment Office</i>			
Florence Goddard	Student Typist	June 30, 1938	400.00
<i>Stores and Receiving</i>			
Barbara G. Seaman	Clerk	Sept. 30, 1938	1,200.00
<i>Pomerene Refectory</i>			
Mary Boeticker	Counter Assistant	Sept. 30, 1938	780.00
Dorothy R. Gibbs	Graduate Assistant	Sept. 30, 1938	450.00
Leona J. Rowe	Cook	Oct. 7, 1938	780.00
*	*	*	*

### Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Dorothy Stamback	Home Dem. Agent, Scioto County	Oct. 1, 1938		\$2,000.00
Ruth E. Knoch	Home Dem. Agent, Morgan County	Sept. 1, 1938		1,800.00
Winifred Gray	Stenographer (part time)	Sept. 15, 1938		600.00
Thelma Davis	Stenographer (part time)	Oct. 1, 1938		480.00
Maxine Goodwin	Stenographer (part time)	Oct. 1, 1938		360.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Winifred Gray	Stenographer (part time)	Sept. 15, 1938		450.00
*Thelma Davis	Stenographer (part time)	Oct. 1, 1938		480.00
*Maxine Goodwin	Stenographer (part time)	Oct. 1, 1938		120.00
*(Salaries paid from Rotary No. 7250)				
<i>Agricultural Chemistry</i>				
Glenn O. Pettijohn	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00

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*Agricultural Education*

Lloyd B. Fidler	Instructor	Oct. 1, 1938	Au.Wi.	1,200.00
	(Salary to be paid from George-Deen Funds)			period

*Animal Husbandry*

Frank W. Jones, Jr.	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
Paul Boerger	Student Laborer	Oct. 1, 1938 (12 months)		240.00
Kenneth Elliott	Student Laborer	Oct. 1, 1938 (12 months)		240.00
Hugh Stiver	Student Laborer	Oct. 1, 1938 (12 months)		240.00
Daniel Thomas	Student Laborer	Oct. 1, 1938 (12 months)		240.00
Thomas Williams	Student Laborer	Oct. 1, 1938 (12 months)		240.00
Lawrence Elliott	Student Laborer	Oct. 1, 1938 (12 months)		240.00
Omer Rasor	Student Laborer	Oct. 1, 1938 (12 months)		240.00

*Dairy Technology*

Russell L. Fifer	Assistant	Oct. 1, 1938 (12 months)		1,656.00
	(Salary to be paid as follows: \$1,257.00 from A-1 399.00 from Farm Rotary No. 7250)			

*Home Economics*

Hazel Huston Price	Assistant Professor	Oct. 1, 1938 for 9 months		2,529.00
				period
Georgianna Rew	Assistant (part time)	Oct. 1, 1938	Au.Wi.Sp.	675.00
	(Above salaries to be paid from Smith-Hughes Funds)			
Mildred Van Nest	Research Assistant	Oct. 1, 1938 for 8 months		800.00
				period
Martha Dush	Assistant (part time)	Oct. 1, 1938	Au.Wi.Sp.	675.00
	(Salaries to be paid from George-Deen Funds)			
Emily M. Johnstone	Part-time Assistant	Oct. 1, 1938 for 8 months		400.00
				period
	(Salary to be paid from Home Economics Nursery School Rotary Fund No. 7310)			
Margaret Bremner	Assistant (part time)	Oct. 1, 1938	Au.Wi.Sp.	600.00
Martha Dush	Assistant (part time)	Oct. 1, 1938	Au.	75.00
				period
Cornelia Evans	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
Mary Jane Madden	Student Assistant	Jan. 1, 1939	Wi.Sp.	300.00
				period

*Horticulture and Forestry*

Elbert L. Agnew	Graduate Assistant	Oct. 1, 1938 (12 months)		450.00
*Charles D. Fitzgerald	Graduate Assistant (part time)	Oct. 1, 1938 (12 months)		300.00

\* (Salary to be paid from Farm Rotary No. 7250)

*Rural Economics*

Mabel Snyder	Stenographer	Oct. 1, 1938		960.00
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*Zoology and Entomology*

James T. Walker	Graduate Assistant	Oct. 1, 1938	Au.	150.00
				period

*College of Arts and Sciences**Administration*

Elinor Bayer	Stenographer	Sept. 1, 1938		960.00
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*Bacteriology*

John Newbauer	Technical Assistant	Oct. 1, 1938	Au.Wi.Sp.	675.00
				period

(Salary to be paid as follows: \$50.00 per month from Laboratory Supply Store—

Pro Rata Funds

\$25.00 per month from Medical Pro Rata Fund)

*Donald Gilpin	Technical Assistant	Oct. 1, 1938	Au.Wi.Sp.	180.00
				period
*William Bradley	Technical Assistant	Oct. 1, 1938	Au.Wi.Sp.	180.00
				period

\* (Above salaries to be paid from Laboratory Supply Store—Pro Rata Funds)

*Geology*

Susan Smith Hobbs	Graduate Assistant	Oct. 1, 1938	Au.	150.00
				period

*History*

Earl Beck	Reader	Oct. 1, 1938	Au.Wi.Sp.	200.00
Margaret Koehler	Reader	Oct. 1, 1938	Au.Wi.Sp.	200.00
David Lattimer	Reader	Oct. 1, 1938	Au.Wi.Sp.	200.00
Elmer E. Noyes	Reader	Oct. 1, 1938	Au.Wi.Sp.	200.00

<i>Speech</i>					
Kenneth R. Baile	Assistant (part time)	Oct. 1, 1938	Au.Wi.Sp.	300.00	
<i>College of Commerce and Administration</i>					
<i>Accounting</i>					
Norma Davis	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00	
George H. Winchell	Graduate Assistant	Oct. 1, 1938	Au.	150.00	period
<i>Business Organization</i>					
Warren Whitlinger	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00	
Marjorie Poston	Graduate Assistant	Oct. 1, 1938	Au.	150.00	period
H. Peter Carstensen	Graduate Assistant	Oct. 1, 1938	Au.	150.00	period
Ralph Ablon	Graduate Assistant	Oct. 1, 1938	Au.	150.00	period
<i>Economics</i>					
Arthur Salz	Professor	Oct. 1, 1938	Au.Wi.Sp.	4,000.00	period
(Salary to be paid as follows: \$2,000.00 by Lazarus Brothers of Columbus, Ohio \$2,000.00 by Emergency Committee in Aid of Displaced German Scholars of New York City)					
Jack Colclough	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00	
Robert E. Emmer	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00	
Dwight Morehead	Graduate Assistant	Oct. 1, 1938	Au.	150.00	period
<i>Sociology</i>					
Christopher E. Sower	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00	
<i>College of Dentistry</i>					
Robert T. Trippy	Demonstrating Assistant	Oct. 1, 1938	Au.Wi.Sp.	800.00	
(Salary to be paid from Dental Clinic Rotary No. 7160)					
<i>College of Education</i>					
<i>Administration</i>					
Marjorie Lisle	Stenographer	Oct. 1, 1938		1,200.00	
Florabel Carpenter	Stenographer	Sept. 21, 1938		960.00	
Ruth Vaughters	Stenographer	Oct. 10, 1938		960.00	
Margie A. Plummer	Assistant (part time)	Oct. 1, 1938	Au.Wi.	200.00	period
<i>Bureau of Educational Research</i>					
A. L. Chapman	Research Associate	Sept. 1, 1938	Au.Wi.	No salary	
James D. Finn	Research Associate	Sept. 1, 1938	Au.	No salary	
(Salaries to be paid direct by General Education Board)					
Hazel L. Gibbony	Research Assistant	Oct. 1, 1938	Au.Wi.Sp.	No salary	
Ila H. Church	Stenographer	Oct. 1, 1938		1,200.00	
<i>Education</i>					
James K. Skipper	Part-time Instructor	Oct. 1, 1938	Au.	267.00	period
Archibold Anderson	Part-time Instructor	Oct. 1, 1938	Au.	267.00	period
Alan Griffin	Assistant	Oct. 1, 1938	Au.Wi.Sp.	801.00	
R. H. Richards	Assistant	Oct. 1, 1938	Au.	No salary	
James L. Oppelt	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00	
Chester C. Carrothers	Graduate Assistant	Oct. 1, 1938	Au.	150.00	period
<i>Fine Arts</i>					
Kathleen B. Williams	Assistant	Oct. 1, 1938	Au.	150.00	period
<i>Music</i>					
Howard S. Wilson	Instructor	Oct. 1, 1938	Au.Wi.Sp.	2,508.00	
(To be named later)	Assistant	Oct. 1, 1938	Au.	300.00	period
(To be named later)	Assistant	Oct. 1, 1938	Au.	300.00	period
<i>Psychology</i>					
Edward J. Carr	Instructor	Oct. 1, 1938	Au.Wi.Sp.	2,004.00	
Lynde C. Steckle	Assistant	Oct. 1, 1938	Au.Wi.Sp.	954.00	
Milton M. Parker	Assistant	Oct. 1, 1938	Au.Wi.Sp.	954.00	
Dorothy Hilty	Assistant (part time)	Oct. 1, 1938	Au.Wi.Sp.	100.00	



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Victor C. Raimy	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
Frances S. Johnson	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>University School</i>				
Marguerite K. Thomas	Assistant	Oct. 1, 1938 (12 months)		960.00
(Salary to be paid from Laboratory Supply Store—Pro Rata Funds No. 599)				
Zygmunt E. Rataiczak	Assistant (part time)	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>College of Engineering</i>				
<i>Chemical Engineering</i>				
Richard A. Clark	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>Civil Engineering</i>				
Charles L. Guard	Assistant	Oct. 1, 1938	Au.Wi.Sp.	900.00
<i>Electrical Engineering</i>				
James M. Alford, Jr.	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
(Salary to be paid from the F. C. Caldwell Fund)				
Thomas M. Bloomer	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>Engineering Experiment Station</i>				
Harry D. Foster	Research Assistant	Sept. 1, 1938 for 10 months		1,000.00 period
<i>Industrial Engineering</i>				
Daniel J. Stowe	Student Assistant	Oct. 1, 1938	Au.	150.00 period
<i>College of Medicine</i>				
<i>Anatomy</i>				
Morris L. Battles	Assistant (part time)	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>Medicine</i>				
Eugene H. Sterne, Jr.	Voluntary Research Fellow in Medicine	Oct. 15, 1938 to June 30, 1939		No salary
Margaret Johnson	Technical Assistant	Oct. 1, 1938 (12 months)		912.00
<i>Obstetrics</i>				
Dana Wesley Cox	Assistant	Oct. 1, 1938 (12 months)		No salary
<i>Pathology</i>				
George Y. Shinowara	Instructor (part time)	Oct. 1, 1938 (12 months)		1,000.00
Marie Moorhead	Instructor (part time)	Oct. 1, 1938 (12 months)		800.00
Leona R. Davis	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
William M. Kuntz	Student Assistant	Oct. 1, 1938 (12 months)		300.00
<i>Physiological Chemistry and Pharmacology</i>				
Joseph B. McClelland	Assistant	Oct. 1, 1938	Au.Wi.Sp.	954.00
Joseph F. Vincent	Assistant	Oct. 1, 1938	Au.Wi.Sp.	954.00
Melvin M. Spruiell	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
Jerome S. Frankel	Graduate Assistant	Oct. 1, 1938	Au.	150.00 period
<i>Physiology</i>				
Floyd R. Stauffer	Part-time Assistant	Oct. 1, 1938	Au.Wi.Sp.	350.00
Jonathan Thatcher	Part-time Assistant	Oct. 1, 1938	Au.Wi.Sp.	300.00
<i>School of Nursing</i>				
Mary K. Davern	Instructor in Nursing Arts	Oct. 1, 1938 (12 months)		1,800.00 without maintenance
H. Adella Wilson	Instructor in Nursing	Oct. 1, 1938 (12 months)		1,500.00 without maintenance
<i>Surgery and Gynecology</i>				
Chester C. Shinbach	Instructor (Orthopedics)	Oct. 1, 1938 (12 months)		No salary
Clyde W. Dawson	Instructor (Orthopedics)	Oct. 1, 1938 (12 months)		No salary
Henry B. Lacey	Instructor	Oct. 1, 1938 (12 months)		No salary
Roy J. Secrest	Assistant	Oct. 1, 1938 (12 months)		No salary
<i>Surgical Research</i>				
Jerome H. Meyer	Kincaid Fellow in Research Surgery	Oct. 1, 1938 for 9 months		135.00 period
(Salary to be paid from the W. W. Kincaid Fund—Rotary No. 7363)				
Robert A. Davison	Research Assistant	Oct. 1, 1938 for 9 months		225.00 period
Frederick Flickinger	Research Assistant	Oct. 1, 1938 for 9 months		225.00 period

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<i>Starling-Loving Hospital</i>				
<i>Nursing Care</i>			<i>Code</i>	
Leona James	General Duty Nurse	Oct. 1, 1938	(3&4)	900.00
William Rettig	Orderly	Sept. 1, 1938	(3&4)	684.00
Curtis Daniels	Orderly	Sept. 12, 1938	(3&4)	684.00
<i>Laboratories</i>				
Marie Moorhead	Clinical Bacteriologist and Serologist	Oct. 1, 1938	(1&4)	1,000.00
<i>Operating Room and Anesthetics</i>				
Mary Jane Miller	Nurses Aide	Sept. 1, 1938	(3&4)	504.00
<i>Dietary</i>				
Wilma Seward	Diet Kitchen Helper	Aug. 14, to Aug. 30, 1938	(3&4)	28.45 period
Mary Brooks	Diet Kitchen Helper	Oct. 1, 1938 for 1 month	(3&4)	49.00 period
Wilma Seward	Assistant Cook	Sept. 1, 1938	(3&4)	588.00
Lorraine Clipp	Waitress	Sept. 16, 1938	(3&4)	588.00
<i>Dispensary</i>				
George Shinowara	Laboratory Technician	Sept. 1, 1938 for 2 months	(1&4)	200.00 period
George Shinowara	Chemical Pathologist	Nov. 1, 1938	(1&4)	1,200.00
Martha Stephens	General Duty Nurse	Sept. 12, 1938	(3&4)	900.00
Elvira Hertz	General Duty Nurse	Sept. 12, 1938	(3&4)	900.00
Lillie Puppel	General Duty Nurse	Sept. 18, 1938	(3&4)	900.00
Marcia Rumbaugh	Cashier	Sept. 29, 1938	(1&4)	1,020.00
<i>Medical Records</i>				
Judith C. Clarke	Historian	Oct. 1, 1938	(1&4)	1,080.00
<i>Starling-Loving Hospital—Rotary No. 7727</i>				
<i>Nursing Care</i>				
Italia Sears	Supervisor in Obstetrical Nursing	Oct. 1, 1938	(3&4)	1,500.00
Dorothy Wilson	Supervisor in Pediatric Nursing	Oct. 1, 1938	(3&4)	1,254.00
Jane Ryan	General Duty Nurse	Oct. 1, 1938	(3&4)	900.00
Wanda Robinson	General Duty Nurse	Oct. 1, 1938	(3&4)	900.00
Ina Diehl	General Duty Nurse	Oct. 1, 1938	(3&4)	900.00
Kathryn Wiedemer	General Duty Nurse	Oct. 1, 1938	(3&4)	900.00
Virginia M. Norman	General Duty Nurse	Oct. 3, 1938	(3&4)	900.00
Mary Cormany	General Duty Nurse	Oct. 3, 1938	(3&4)	900.00
Beulah Nash	General Duty Nurse	Oct. 3, 1938	(3&4)	900.00
<i>College of Veterinary Medicine</i>				
Betty Long	Technical Assistant	Oct. 1, 1938 (12 months)		1,200.00
*Hugh B. McGlade	Technical Assistant	Sept. 1, 1938 to June 30, 1939		350.00 period
* (Salary to be paid from Laboratory Supply Store—Pro Rata Funds)				
<i>Graduate School</i>				
Eugene D. Witman	Sherwin-Williams Company Fellow	Oct. 1, 1938 to May 31, 1939		1,680.00 period
Berton Dickinson	Research Assistant	Oct. 1, 1938 to May 31, 1939		480.00 period
(Above salaries to be paid from the Sherwin-Williams Company Fund—Rotary No. 7705)				
Robert W. Hursh	Research Fellow	Oct. 1, 1938 (12 months)		1,500.00
(Salary to be paid from the Standard Container-Inc. Fund as follows:				
\$110.00 per month for 9 months and \$170.00 per month for 3 months)				
Chester J. Cavallito	Texas Mining and Smelting Company Fellow	Oct. 1, 1938 to June 30, 1939		1,000.00 period
(Salary to be paid from the Texas Mining and Smelting Company Fund)				
William C. Ferguson	Pittsburg Coal Carbonization Company Fellow	Oct. 1, 1938 to July 31, 1939		800.00 period
(Salary to be paid from the Pittsburg Coal Carbonization Company Fund)				
George R. Barrett	American Guernsey Cattle Club Fellow	Oct. 1, 1938	Au.Wi.Sp.	750.00
(Salary to be paid from the American Guernsey Cattle Club Fund)				
Edwin M. Sherwood	Battelle Memorial Fellow	Oct. 1, 1938 for 10 months		600.00 period
(Salary to be paid direct by the Battelle Memorial Institute)				

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David Henry	Dairy and Ice Cream Machinery and Supplies Association Fellow	Oct. 1, 1938 for 11 months	550.00 period
(Salary to be paid from the Dairy and Ice Cream Machinery and Supplies Association Fund)			
Joseph B. Fueglein	Roses Incorporated Fellow	Nov. 1, 1938 for 10 months	500.00 period
(Salary to be paid from the Roses, Incorporated Fund)			
Sidney D. Polhemus	Ohio Public Health Association Scholar	Oct. 1, 1938 Su. 1 Au.Wi. '39 }	300.00
(Salary to be paid from the Ohio Public Health Association Fund)			
Harold E. Riegger	Research Assistant	Oct. 1, 1938 Au.Wi.Sp.	180.00
(Salary to be paid from Graduate School Rotary Fund No. 7280)			
Samuel S. Newhouse	C. C. Stillman Scholar	Oct. 1, 1938 Au.Wi.Sp.	100.00
(Salary to be paid from the C. C. Stillman Fund)			
Isaac Thut	Scholar	Oct. 1, 1938 Au.Wi.Sp.	250.00
Ransford M. Smith	Scholar	Oct. 1, 1938 Au.Wi.Sp.	250.00
Ervin J. Becnel	Scholar	Oct. 1, 1938 Au.Wi.Sp.	100.00
<i>President's Division</i>			
<i>Broadcasting Station</i>			
A. Eugene Anderson	Assistant Operator	Oct. 1, 1938 to June 30, 1939	315.00 period
<i>Military Science</i>			
Lt. Col. E. F. Shaffer	Associate Professor	Sept. 1, 1938 for 10 months	240.00 period
Major Chas. J. Canine	Assistant Professor	Sept. 1, 1938 for 10 months	240.00 period
Gene Grimes	Stenographer	Oct. 1, 1938	960.00
<i>Physical Education for Men</i>			
Olin Stark	Graduate Assistant	Oct. 1, 1938 Au.Wi.Sp.	450.00
*N. Bauman Stultz	Graduate Assistant	Oct. 1, 1938 Au.Wi.Sp.	450.00
* (Salary to be paid as follows: \$300.00 from Laboratory Supply Store—Pro Rata Fund \$150.00 from Student Activities Fee Fund No. 7752)			
<i>Physical Education for Women</i>			
Roberta Westhafer	Graduate Assistant	Oct. 1, 1938 Au.Wi.Sp.	450.00
<i>Intramural Activities</i>			
Martha P. Hughes	Stenographer	Oct. 10, 1938	960.00
(Salary to be paid from Student Activities Fee Fund No. 7751)			
<i>Administrative Division</i>			
<i>Typewriter Repair Service</i>			
Volfred Rich	Mechanic (Typewriter Repair)	Oct. 1, 1938	1,880.00
<i>Student Employment Office</i>			
Robert W. Ferguson	Clerk (Student)	Sept. 1, 1938 for 10 months	400.00 period
(Salary to be paid from Student Activities Fee Fund No. 7756)			
<i>University Health Service</i>			
Eleanora Wilson	Assistant Nurse	Sept. 15, 1938 (12 months)	1,200.00
<i>Stores and Receiving</i>			
Esther Hartnell	Clerk	Oct. 1, 1938	900.00
<i>Laboratory Supply Store</i>			
Betty I. Windomaker	Clerk	Oct. 1, 1938	960.00
<i>Residence Halls</i>			
<i>Neil Hall</i>			
Lucilla Givens	Maid	Oct. 1, 1938	Code (2) 624.00
<i>Oxley and Mack Halls</i>			
Florence Trotter	Telephone Operator	Oct. 1, 1938	540.00 and maintenance
<i>Pomerene Refectory</i>			
Florence Neuman	Graduate Assistant	Oct. 1, 1938 Au.Wi.Sp.	450.00
Helen Gottschalk	Graduate Assistant	Oct. 1, 1938 Au.Wi.Sp.	450.00

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Charles D. Fitzgerald Graduate Assistant Oct. 1, 1938 (12 months) 300.00  
 (part time)  
 (Above salaries to be paid from Pomerene Refectory Rotary Fund No. 2628-8223)  
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*Changes in Title*

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Home Economics</i>			
LaRoux Roebuck	Graduate Assistant	Assistant	Au. Qr. only
<i>College of Commerce and Administration</i>			
<i>Sociology</i>			
Florence Greenhoe	Assistant	Instructor	Oct. 1, 1938
<i>College of Education</i>			
<i>University School</i>			
Alice Johnson	Dining Room Manager (12 months)	Dietitian and Instructor (Au.Wi.Sp.)	Oct. 1, 1938
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*Changes in Salary*

Name	Title	Effective	Annual Rate From	To
<i>Agricultural Extension</i>				
C. D. McGrew	Co. Agr. Agent, Trumbull County	Oct. 1, 1938	\$3,200.00	\$3,500.00
(Increase to be paid from Smith-Lever Funds)				
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
Kenneth Lloyd	Student Laborer	Oct. 1, 1938	360.00	240.00
Jack Rickly	Student Laborer	Oct. 1, 1938	360.00	240.00
Ray Schwartz	Student Laborer	Oct. 1, 1938	360.00	240.00
John Trumbull	Student Laborer	Oct. 1, 1938	360.00	240.00
Robert Watts	Student Laborer	Oct. 1, 1938	360.00	240.00
<i>Home Economics</i>				
LaRoux Roebuck	Assistant	Au. Qr. only	150.00 period	300.00 period
<i>College of Arts and Sciences</i>				
<i>English</i>				
Thearle A. Barnhart	Assistant	Au. Qr. only	318.00 period	477.00 period
Hyatt H. Waggoner	Assistant	Au. Qr. only	318.00 period	477.00 period
<i>College of Commerce and Administration</i>				
<i>Sociology</i>				
Florence Greenhoe	Instructor	Oct. 1, 1938	900.00	2,004.00
Ina Telberg	Assistant	Oct. 1, 1938	600.00	900.00
<i>College of Dentistry</i>				
Wendell D. Postle	Acting Dean	Oct. 1, 1938	1,356.00 (Rotary) 1,644.00 (A-1)	4,640.00 (A-1)
*Dick P. Snyder	Professor	Oct. 1, 1938	1,632.00	2,132.00
* (Increase to be paid from Dental Clinic Rotary No. 7160)				
<i>College of Education</i>				
<i>University School</i>				
Cecile C. Swales	Instructor and Teacher in charge of Elementary School	Oct. 1, 1938	2,196.00	2,500.00
Sarah J. Fink	Assistant	Oct. 1, 1938	1,200.00	1,500.00

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*College of Medicine**Starling-Loving Hospital*

Edythe B. Potts	Historian	Oct. 1, 1938	1,080.00 (Medical Records)	1,140.00 (Dispensary)
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*President's Division**Military Science*

India Jo Lupton	Stenographer	Oct. 1, 1938	1,020.00	1,140.00
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*Changes in Quarters of Service*

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
Norris D. Blackburn	Graduate Assistant	Au.Wi.Sp.	Wi.Sp.
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
H. Gordon Hayes	Professor	Su. Wi.Sp.	Su.Au.Wi.
*	*	*	*

*Miscellaneous**Recommendations*

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad and pullman fare be paid by the University from funds as designated:

Vice President J. L. Morrill, to attend the annual meeting of the National Association of State Universities to be held in Chicago, November 8-11, 1938 (from Interest on Endowment Funds);

Dean George F. Arps, Graduate School, to attend the annual meeting of the Association of American Universities to be held in San Francisco, California, November 10-12, 1938 (from Interest on Endowment Funds);

Wanda Knox, Historian, Starling-Loving Hospital, to attend the meetings of the Association of Record Librarians of North America, to be held in New York City, October 16-21, 1938 (from Hospital Rotary Funds);

The following persons to attend the annual meeting of the Association of Land-Grant Colleges and Universities, to be held in Chicago, November 13-16, 1938:

Vice President J. L. Morrill (from Interest on Endowment Funds)

Dean Charles E. MacQuigg, College of Engineering (from Interest on Endowment Funds)

Dean John F. Cunningham, College of Agriculture (from Agricultural Extension Funds)

Director H. C. Ramsower, Agricultural Extension Service (from Agricultural Extension-Federal Funds)

Junior Dean Lyman E. Jackson, College of Agriculture (from Interest on Endowment Funds)

Professor Faith Lanman Gorrell, School of Home Economics (from Interest on Endowment Funds)

That, in accordance with the regulations of the State Employees Retirement System, John O. Kimbrough, Laborer in Dairy Technology, be retired from the University service as of September 30, 1938, under the provisions of the Disability Retirement.

That the quarters of service of Ruth Lloyd Wilkins, Graduate Assistant in the Department of Business Organization, be changed from the Autumn, Winter, and Spring to the Winter and Spring for the year 1938-1939 with a salary of \$450 for the period.

That the period of service of Seerley Reid, Research Assistant in the Bureau of Educational Research, be changed from a 12 months basis to an 11 months basis, effective August 1, 1938, with a salary of \$1,400 for the period.

That Ernest P. Heiby, Assistant in Rural Economics, Agricultural Extension, be granted a leave of absence, without salary, for the period October 1, 1938, to June 30, 1939, for advanced study at the University of Chicago.

That Dorothy Freeland, Diet Kitchen Helper, Starling-Loving Hospital, be granted a temporary leave of absence, without salary, effective October 1, 1938, on account of illness.

That Dale Walters, Orderly, Starling-Loving Hospital, be granted a leave of absence, without salary, effective October 1, 1938, for an indefinite period on account of illness.

That the proposal of the Procter and Gamble Company of Ivorydale, Ohio, to continue the fellowship in Chemistry and to give \$1,000 to support said fellowship during the year 1938-1939, be accepted and the appreciation of the Board of Trustees be appropriately expressed.

That the proposal of Roses, Incorporated, a national rose growers association, to continue the fellowship in Horticulture and to give \$500 in support of said fellowship during the year 1938-1939 be accepted and the appreciation of the Board of Trustees be appropriately expressed.

That the contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

Texas Mining and Smelting Company, Laredo, Texas—Investigation of Antimony Oxide (to be known as Engineering Experiment Station K-39 Fellowship).

That the research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Texas Mining and Smelting Company, Laredo, Texas—Investigation of Antimony Oxide (to be known as the Texas Mining and Smelting Company Project);

Pittsburg Coal Carbonization Company, Pittsburg, Pennsylvania—Investigation of coal tar products as Insecticides and Fungicides (to be known as Foundation Project No. 32).

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$250 from Mr. John Weller Brown of Columbus, Ohio, to be

credited to School of Social Administration Rotary Fund No. 7722.

\$100 from Professor C. C. Stillman for the support of the C. C. Stillman Scholarship for the year 1938-1939.

Inasmuch as the Board of Trustees, at its meeting held August 18, 1933, voted that the tuition fees of \$20 per quarter be waived on behalf of certain students who are in charge of the Ohio State Bureau of Vocational Rehabilitation, upon the certification of the list of such students by the Director of the State Department of Education, effective at the opening of the Autumn Quarter 1933 for the school year 1933-1934; and inasmuch as the President of the University has continued to waive the tuition of such students from that date to the present, it is recommended that similar action be taken by the Board for the academic year 1938-1939.

That, in accordance with the action of the Board of Trustees on June 14, 1937, the income from the J. H. Klippart Fund for the year ending June 30, 1938, amounting to \$120, be awarded to the following students in the College of Agriculture:

James H. Roe.....	\$50.00
Elizabeth Raup.....	35.00
Alice C. Holton.....	20.00
Ralph L. Baker.....	10.00
Mason McConnel.....	5.00

That the non-returnable laboratory fee in the College of Dentistry be increased from \$35 per quarter to \$45 per quarter, effective Autumn Quarter, 1939.

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Acting President McPherson now presented the following communication from Dr. Carl W. Gay, President of the Faculty Club:

October 10, 1938.

Dr. William McPherson,  
Acting President,  
Administration Building.

Dear Dr. McPherson:

In order that the Board of Trustees of the University may clearly understand the request of the Board of Control of the Faculty Club for the allocation of the building site adjacent to the old building now occupied by the laboratory of the State Department of Health, I submit the following statement to supplement the minutes of the special meeting of September 19th, copy of which you already have.

The advantages of the site designated are so outstanding (central location, beautiful outlook, architectural possibilities, and special adaptability to a three-floor plan) that the Board of Control, supported by the members consulted, feels justified in declining another site. The old building, removal of which would be necessary by the time the Club building would be occupied, is so inadequate for its present use, and seems so likely to be vacated in a comparatively short time, that the Club prefers to forego the proposed building program, for the present, if the Board of Trustees is not in a position to assure the Club that the old building will be razed within a reason-

able time after the completion and occupancy of the new Club House or Faculty Assembly Building.

It is especially fortunate that the site permits of the construction of the proposed building without interference with the Health Laboratory, except the small wing. Since work on the new building will not begin until January 1, 1939, and will require at least a year for completion, the Health Department could have fifteen months or more in which to arrange to vacate the old building.

If the Board of Trustees approves this site and gives assurance that it will be vacated in about a year and a half, the Board of Control of the Faculty Club recommends the acceptance of the government grant of \$74,250 and is prepared to invest \$90,000 of its own funds in this project.

Respectfully submitted,

(Signed) CARL W. GAY,  
*President, Faculty Club.*

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Board of Trustees, by unanimous vote, designated the site above referred to as the location for the construction of the new Faculty Assembly Unit, and directed that the State Department of Health be advised that the University would like to have the building now occupied by the State Department of Health Laboratory vacated by January 1, 1940.

\* \* \* \* \*

After discussion of the offer of the United States of America to aid by way of grant in financing the construction of a Faculty Assembly Unit, including service tunnels, the following resolution was proposed by Dr. Altmaier, and read in full:

A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES TO THE BOARD OF TRUSTEES OF THE OHIO STATE UNIVERSITY TO AID BY WAY OF GRANT IN FINANCING THE CONSTRUCTION OF A FACULTY ASSEMBLY UNIT, INCLUDING SERVICE TUNNELS.

Be It Resolved by the Board of Trustees of the Ohio State University:

Section 1. That the offer of the United States of America to the Board of Trustees of the Ohio State University to aid by way of grant in financing the construction of a Faculty Assembly Unit, including service tunnels, a copy of which offer reads as follows:

FEDERAL EMERGENCY ADMINISTRATION  
OF PUBLIC WORKS

Washington, D. C.

Dated: October 1, 1938

Docket No. Ohio 2158-F

Board of Trustees of the  
Ohio State University  
Columbus, Ohio

1. Subject to the terms and Conditions (PWA Form No. 230, as amended to the date of this Offer), which are made a part hereof, the United States of America hereby offers to aid in financing the construction of a university building, including service tunnels (herein called the "Project"), by



making a grant to the Board of Trustees of the Ohio State University (herein called the "Applicant") in the amount of 45 percent of the cost of the Project upon completion, as determined by the Federal Emergency Administrator of Public Works (herein called the "Administrator"), but not to exceed, in any event, the sum of \$74,250.

2. By acceptance of this Offer the Applicant covenants to begin work on the Project as early as possible but in no event later than 12 weeks from the date of this Offer and to complete such Project with all practicable dispatch, and in any event within 12 months from the commencement of construction.

3. This Offer is made subject to the express condition that, if the Administrator shall determine at any time that the Applicant has paid or agreed to pay, whether directly or indirectly, a bonus, commission or fee to any person, firm or corporation for attempting to procure an approval of the Applicant's application, or for alleged services in procuring or in attempting to procure such approval, or for activities of the nature commonly known as lobbying performed or agreed to be performed in connection with the application, then the Administrator shall have the right, in his discretion, to rescind this Offer and any agreements, resulting therefrom, and, in the event of such rescission, the United States of America shall be under no further obligation hereunder.

UNITED STATES OF AMERICA  
Federal Emergency Administrator  
of Public Works

By (Signed) H. A. GRAY,  
*Assistant Administrator.*

be and the same is hereby in all respects accepted.

Section 2. That said Board of Trustees of the Ohio State University agrees to abide by all the Terms and Conditions relating to such grant, a copy of which Terms and Conditions were annexed to the Government's Offer and made a part thereof.

Section 3. That the Secretary of the Board of Trustees of the Ohio State University be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified extracts from the minutes of this meeting showing the adoption and containing the full text of this resolution, and such further documents or proofs in connection with the acceptance of the Government's Offer as may be requested by the Federal Emergency Administration of Public Works.

The above resolution was seconded by Dr. Russell and was adopted, with the following voting aye: Messrs. Caton, Altmaier, Atkinson, Dargusch, Russell, Thompson and Miss Campbell; and the following voted nay: none.

The Chairman thereupon declared said resolution carried and the Chairman thereupon signed said resolution in approval thereof.

\* \* \* \* \*

Acting President McPherson now recommended the appointment of Mr. J. R. Stitt as Assistant Professor (Welding Engineering) in the Department of Industrial Engineering, for the period from November 1, 1938, to June 30, 1939, at a salary of \$275 per month.

Upon motion of Dr. Altmaier, seconded by Mr. Thompson, the above recommendation of the Acting President was, upon roll call, unanimously approved, and it was ordered that Mr. Stitt's salary be paid from the funds donated to the University for this purpose.

Mr. Dargusch offered the following motion, which was seconded by Mr. Atkinson:

That the automobile now used by the Business Manager be assigned to the Maintenance Engineer, and that the Purchasing Agent be directed to purchase a new automobile for the use of the Business Manager, the cost of which shall not exceed \$800. Payment for this purchase shall be made from the special state appropriation for this purpose.

Upon roll call, all members voted "aye" with the exception of Dr. Russell, who did not vote.

The Secretary now presented the following report of the University Architect and actions of the Cabinet relative to bids received on September 21, 1938, and contracts awarded for Addition to Journalism Building (PWA Docket No. Ohio 1936-F):

#### CABINET MINUTES

Columbus, Ohio.

September 21, 1938.

The Cabinet met in the office of the Secretary at 12 noon.

Present: Messrs. McPherson, McCracken, Smith, Elleman, Steeb, and Ralph E. Kinnear, Resident Engineer Inspector of PWA.

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on September 12, 1938, met for the purpose of opening and reading in public the bids received by 12 o'clock this day for the Addition to Journalism Building as per advertisement. The following bids were received, read and tabulated:

#### General Contract

Bidder	Base Bid	Bond	No. 1 Elevator	Alternates No. 2 Common brick for glazed brick	No. 3 Omit remodeling in 202, 210-B, 210-A
Norton and Nadalin.....	\$79,700	\$85,000	\$4,350	—\$1,300	—\$150
Robert H. Evans & Co.....	73,400	80,000	4,300	— 1,500	— 200
Trapp-Carroll Co.....	75,767	81,500	4,600	— 1,800	— 250
R. W. Setterlin & Son.....	79,665	90,000	4,695	— 900	— 300
C. M. Barr Co.....	75,710	85,000	4,444	— 1,726	— 285

#### Heating and Ventilating Contract

Bidder	Base Bid	Bond
W. H. Spohn Plumbing Co..	\$ 5,686	\$ 6,000
H. J. LaPlante.....	6,096	7,000
Handley Plumbing Co.....	5,649	5,649
S. A. Esswein Plumbing Co..	6,134	6,200
Huffman-Wolfe Co.....	5,589	7,500

10-10-'38

*Plumbing Contract*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>
H. J. LaPlante.....	\$ 3,840	\$ 4,500
W. H. Spohn Plumbing Co... 4,015		5,000
Huffman-Wolfe Co..... 5,783		7,500
Handley Plumbing Co..... 3,925		3,925
S. A. Esswein Plumbing Co.. 3,570		3,600

*Alt. No. 3*

*Electrical Contract*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>
Electric Power Equipment Co.\$ 4,100		\$ 4,100
Gustav Hirsch Organization.. 4,687		4,687
Wing Electric Co..... 4,108		4,108
Superior Electric Engineering Co. .... 4,673		5,000

—\$3.00

Upon motion of Dr. McPherson, seconded by Mr. McCracken, the above bids were turned over to the Architect and Engineer for inspection and report back to the Cabinet.

**CABINET MINUTES**

Columbus, Ohio  
September 26, 1938.

The Cabinet met in the office of the Secretary at 9:00 A. M.

Present: Messrs. McPherson, McCracken, Smith, Ellerman and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received September 21, 1938, for the Addition to Journalism Building.

September 26, 1938.

University Cabinet,  
Administration Building.

Gentlemen:

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet, September 21, 1938, pursuant to advertisement for the construction of the Addition to Journalism Building (PWA Docket OH-1986-F) and submit the following report:

- (1) I find that the low bids in each Division of the contract are regular in every respect, and below the estimates of cost approved by the State Director of Public Works, the Associate Regional Director of the Federal Emergency Administration of Public Works (PWA) and on file with the Auditor of State.
- (2) I recommend that under authority granted by the Board of Trustees of the Ohio State University, at its meeting held September 12, 1938, the University Cabinet recommend to the State Director of Public Works the award of contracts to the low bidders as follows:

Division I General Contract	
Robert H. Evans and Company, Items 1 to 10...	\$73,400.00
Alternate No. 1, Elevator—add.....	4,300.00
Total .....	\$77,700.00
Division II Heating and Ventilating Contract	
Huffman-Wolfe Company .....	\$ 5,589.00

Division III	Plumbing Contract	
	Samuel A. Esswein Heating and Plumbing Company.....	\$ 3,570.00
Division IV	Electric Contract	
	Electric Power Equipment Company.....	\$ 4,100.00
	Accepting substitution for use of Gleason-Tiebout glass for Graybar glass in the stock lighting fixtures, deduct.....	100.00
	Total .....	\$ 4,000.00

Very truly yours,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Elleman, seconded by Dr. McPherson, the Cabinet, by unanimous vote, approved the above recommendations of the University Architect and directed the Architect to advise the Director of Public Works of these recommendations.

#### CABINET MINUTES

Columbus, Ohio  
October 3, 1938.

The Cabinet met in the office of the Secretary at 3:30 P. M.  
Present: Messrs. McPherson, Smith, Elleman, and Steeb.

\* \* \* \* \*

The University Architect reported that after conference with the Associate Regional Director of the Federal Emergency Administration of Public Works (PWA), it has developed that under the current manual of procedure in the award of contracts it is not possible to use substitutions offered by a bidder in making a base award. If substitutions are to be accepted, under the regulations they must take the form of change orders after the award of the contract.

The Architect stated that he had not been aware of this provision at the time he made his original recommendations under date of September 26, 1938, and he therefore recommends to the Cabinet that the action taken by the Cabinet on September 26th in the award of Division IV, Electrical Contract, be rescinded.

Upon motion of Dr. McPherson, seconded by Mr. Elleman, the Cabinet, by unanimous vote, approved the above recommendation of the University Architect.

\* \* \* \* \*

The University Architect now recommended that Division IV, Electrical Contract for Addition to Journalism Building (PWA Docket No. OH-1986-F), be awarded to the Electric Power Equipment Company at their base bid of \$4,100.00.

Upon motion of Mr. Elleman, seconded by Dr. McPherson, the above recommendation of the University Architect was approved by unanimous vote.

\* \* \* \* \*

Upon motion, the University Architect was directed to convey to the Director of Public Works the actions taken by

the University Cabinet on this date relative to the award of the Electrical Contract, to the Electric Power Equipment Company.

Upon motion of Dr. Russell, seconded by Mr. Thompson, the above recommendations of the University Architect and actions of the Cabinet were, upon roll call, unanimously approved and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Excavation for the Men's Dormitory and also the construction of a Service Tunnel for the Men's Dormitory will be received on October 21, 1938. This is known as PWA Docket No. Ohio 1990-F.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Cabinet was authorized, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Excavation for the Women's Dormitories and also the construction of a Service Tunnel for the Women's Dormitories will be received on October 21, 1938. This is known as PWA Docket No. Ohio 2095-F.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Cabinet was authorized, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

Upon motion of Mr. Atkinson, seconded by Miss Campbell, the Board, by unanimous vote, ordered that, in accordance with the authority covered by legislative act of July 10, 1937, identified in the legislature as House Bill No. 251 and known as Section 7925 of the General Code of Ohio, Frank Zollinger, Nightwatchman at the Stadium, be created a special policeman of Ohio State University and be given the duties and authorities covered by said act; that, further, in accordance with said statute, as such employee he shall take oath of office, wear the badge of office, and give bond to the state of Ohio for the proper and faithful discharge of his duties in such amount as the Board of Trustees may require. Payment for this bond shall be made by the University.

\* \* \* \* \*

The Secretary presented a communication from the Division of Conservation advising that the State Controlling Board has approved the transfer and release of funds, as requested by the Division of Conservation, for the acquisition of the property known as Smith Point at Put-in-Bay.

The Secretary advised the Board that the deed and abstract for this property are now in the hands of the Attorney General for the necessary examination and approval and that the Commissioner of the Division of Conservation has stated that as soon as the deed and abstract have been approved by the Attorney General, the State Conservation Council will execute a lease for this property to the Ohio State University for the use of the Franz Theodore Stone Laboratory.

\* \* \* \* \*

In accordance with action taken by the Board at its last meeting, the Secretary requested from the Attorney General formal opinion as to the disposition of the so-called transcript fee.

Opinion No. 3051 of the Attorney General, under date of October 6, 1938, concludes as follows:

"The foregoing section (7986-1, General Code), in clear and unambiguous language, requires that all student fees received by the Ohio State University shall be credited to a special fund to be applied to the uses and purposes of the University. It is apparent that such fees may not, under this section, be paid into the general fund of the state.

"In my judgment, it is equally apparent that fees charged by your Board of Trustees for extra transcripts of a student's scholastic record are in the same category as tuition fees, duplicate diploma fees, etc., and properly come under the heading of student fees. It is my opinion, therefore, that the fees in question should be payable into the state treasury to the credit of the Student Fee Fund, as required by Section 7986-1, General Code."

\* \* \* \* \*

Mr. Dargusch reported that the State Teachers Retirement System has expressed a desire to purchase the revenue bonds which the Board of Trustees proposes to issue for the construction of Men's and Women's Dormitory units, pursuant to the authority contained in Section 7923-1 of the General Code of Ohio.

Mr. Dargusch then made a complete statement to the Board of the different ways in which these bonds might be sold and of the probable total cost to the University for the construction of these buildings under each of the different plans.

Upon motion of Mr. Atkinson, seconded by Dr. Russell, Mr. Dargusch was, by unanimous vote authorized and directed to advise the officials of the State Teachers Retirement System that the Board of Trustees is ready to sell these bonds to the State Teachers Retirement System, without advertisement, under the following conditions:

- (1) the price to be par, with rate of interest at 3½ %;
- (2) the bonds to be sold on a deferred delivery plan, as money may be needed for construction;
- (3) the bonds to be called by the Board at par with the understanding that not more than \$40,000 of the bonds covering the Men's Dormitory may be called in any one year, and not more than \$26,000 of the bonds for the Women's Dormitories may be called in any one year.

\* \* \* \* \*

10-10-'38

Upon motion of Mr. Atkinson, seconded by Dr. Russell, it was ordered by unanimous vote that the actual and necessary expenses of the committee from the Board of Trustees going to New York to consult with educational experts relative to the presidency of the University be paid from Interest on Endowment Funds.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Saturday, November 5, 1938, 5:30 P. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND SIXTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, October 22, 1938.

The Board of Trustees met in Columbus, Ohio, at 11:00 A.M.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier,  
Herbert S. Atkinson, and Carlton S. Dargusch.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

The Secretary presented the preliminary plan, prepared by the University Architect, showing the site location of the Faculty Assembly Unit, adjacent to the building now occupied by the State Department of Health Laboratory.

He presented further the drawing, specifications, bill of materials, estimate of cost and form of proposal for the removal of the small wing on the east side of said building, and the Excavation for the Faculty Assembly Unit (PWA Docket Ohio No. 2158-F).

Upon motion of Mr. Atkinson, seconded by Dr. Altmaier, the above documents were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

Mr. Dargusch reported that in accordance with instructions received from the Board at its last meeting, he had conferred with the officials of the Ohio State Teachers Retirement System with reference to the purchase of the proposed revenue bonds for the construction of the Men's and Women's Dormitory projects, with the result that the Ohio State Teachers Retirement System will present a proposal to purchase said revenue bonds in accordance with the terms specified by the Board at its last meeting.

In view of this report, Mr. Dargusch moved that the actions of the Board of Trustees taken at its September 12, 1938 meeting with reference to the adoption of the resolutions relating to the issuance of revenue bonds for the Men's and Women's Dormitory projects be rescinded. This motion was seconded by Mr. Atkinson, and was upon roll call unanimously approved.

\* \* \* \* \*

Mr. Dargusch now presented the following formal offer as submitted by the Ohio State Teachers Retirement System for the purchase of the revenue bonds to be issued in connection with the Men's Dormitory project (Ohio 1990-F):



October 19, 1938.

Board of Trustees  
Ohio State University  
Columbus, Ohio  
Gentlemen:

The State Teachers Retirement System of Ohio hereby offers to purchase at par and accrued interest your Men's Dormitory Bonds in the amount of \$520,000, or so much thereof as is necessary for the erection of said building, the bonds to be issued bearing a rate of  $3\frac{1}{2}\%$  per annum, interest payable semi-annually, and with the provision under which not to exceed \$40,000 will be callable in any one year, said call to be made at par on an interest-paying date.

The Retirement System also agreed to accept delivery of these bonds in installments of \$100,000 or more, as the money is needed during the construction of the building. We would also require the Board of Trustees to furnish all necessary safeguards, such as insurance, as would meet the approval of the retirement board and the Attorney General of the state of Ohio.

This offer to purchase is conditioned upon the approval by the Attorney General of Ohio of the legality of this issue.

Very truly yours,

(Signed) W. E. KERSHNER,  
*Secretary.*

Upon motion of Mr. Atkinson, seconded by Dr. Altmaier, the above offer was upon roll call unanimously accepted.

\* \* \* \* \*

Mr. Dargusch presented the following resolution which has been approved by the Attorney General, and moved its adoption:

WHEREAS this Board deems it necessary and expedient to create new dormitory facilities of Ohio State University under and pursuant to the authority contained in Section 7923-1 of the General Code of Ohio, by constructing, equipping and furnishing upon such sites within the campus of such University as the Board may designate therefor, Men's Dormitories to house approximately 480 students; and

WHEREAS for such purpose it is necessary to issue and sell certain revenue bonds as provided in said section in the aggregate principal amount of \$520,000;

Now, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ohio State University:

Section 1. That in order to raise money for the purpose of constructing, equipping and furnishing upon such sites within the campus of such University as this Board may designate therefor Men's Dormitories to house approximately 480 students, it is deemed necessary by the Board of Trustees of said University to issue and sell, and there shall be issued and sold immediately Men's Dormitory Construction Revenue Bonds of said Board in an aggregate principal amount of \$520,000; provided, however, that said bonds shall be delivered to the purchaser in such amounts and at such times during the period of construction of said dormitories as the

Board of Trustees may by resolution from time to time determine. Said bonds shall be secured only, but equally and ratably, however, without preference, priority or distinction as to any of such bonds so issued, by an indenture pledging for the payment of said bonds and the interest thereon, the entire gross receipts arising from the operation of said dormitories so to be constructed, including all facilities operated in and as a part of said dormitories and by the covenant of this Board to maintain certain rates and collect certain charges for said dormitories and facilities; provided, however, that nothing in this resolution shall be construed as pledging the general credit of said Board nor the general credit, property or funds of the state of Ohio, or of or under the control of said Board, to the payment of said bonds, or any part thereof or interest thereon.

Section 2. Said bonds shall be issued in the sum of \$520,000 as aforesaid, shall be dated November 1, 1938, shall bear interest at the rate of three and one-half percentum per annum, payable semi-annually on June 15 and December 15 of each year, commencing June 15, 1939; shall be numbered from 1 to 520, both inclusive; shall be in the denomination of \$1000 each and shall mature on June 15, 1955.

Principal and interest of said bonds shall be payable in lawful money of the United States of America at the office of the Treasurer of State, Columbus, Ohio.

Said bonds shall be subject to call for redemption on the 15th day of June, 1941, or on any interest paying date thereafter prior to their maturity, on payment of the principal amount thereof and accrued interest to date of redemption; provided, however, that not more than \$40,000 of the principal amount thereof shall be callable in any one year. The bonds to be called shall be determined by lot by the Board of Trustees.

Such right of redemption shall be exercised by resolution of this Board and at least one week's written notice of intention to redeem shall be given to the holders of said bonds whose names and addresses are known to this Board; and if they are not all known, then also by publication in a newspaper of general circulation in Franklin County, Ohio, once, said insertion to be at least seven days prior to the redemption date.

Section 3. Said bonds shall be entitled "Men's Dormitory Construction Revenue Bonds," and upon the face of each of said bonds there shall be recited the statutory provisions and the resolution under which said bonds are authorized and issued. Each of said bonds shall express upon its face the purpose for which the same is issued, that said bond is payable only out of the gross revenue arising from the operation of the dormitories to be constructed from the proceeds of said bonds, and is secured only by an indenture pledging said revenues. Said bonds shall be signed by the Chairman and Secretary of this Board and each of the interest coupons attached to said bonds shall bear the facsimile signature of the Treasurer. Said bonds shall be prepared and delivered

from time to time under the direction of the Board of Trustees.

Section 4. It is hereby determined to be for the best interest of this Board and of Ohio State University to accept the offer made to this Board by the Retirement Board of the State Teachers Retirement System for the purchase of said bonds at par and accrued interest to date of delivery, the bonds to be delivered in installments as the money is needed during the period of construction of said dormitories.

Section 5. That portion of the proceeds of the sale of said bonds constituting accrued interest shall be placed in the Sinking Fund hereinafter provided for, for the retirement of said bonds and not more than \$41,600 additional of the proceeds of said sale shall be placed in said Sinking Fund for the payment of the interest for the first two years. The balance of said proceeds, when collected by the Board of Trustees, shall be deposited in a separate account, known as the Men's Dormitory Construction Account in the Ohio National Bank, and disbursed in accordance with regular University procedure and Part II, paragraphs 5 and 6 of the Terms and Conditions, dated September 15, 1937, as prescribed by the Federal Emergency Administration of Public Works, reading in part as follows:

Part II—paragraph 5. "A separate account or accounts will be set up in a bank or banks which are members of the Federal Deposit Insurance Corporation. \* \* \* The Applicant's Funds will be deposited in the Construction Account promptly upon receipt thereof. Payments for the construction of the Project will be made only from the Construction Account."

Part II—paragraph 6. "Moneys in the Construction Account will be expended only for such purposes as shall have been previously specified in a signed certificate of purposes filed with and accepted by the Government."

Section 6. As and for a Sinking Fund for the payment of interest accruing on and for the retirement of said bonds there shall be deposited in a separate account known as the Men's Dormitory Sinking Account, the following amounts:

On or before the 15th day of December 1940, and quarterly thereafter, an amount equal to one-half of the next maturing interest payment on the outstanding bonds;

On or before the following dates the following amounts:

June 15, 1941.....	\$13,000
June 15, 1942.....	28,000
June 15, 1943.....	29,000
June 15, 1944.....	30,000
June 15, 1945.....	31,000
June 15, 1946.....	32,000
June 15, 1947.....	33,000
June 15, 1948.....	34,000
June 15, 1949.....	35,000
June 15, 1950.....	36,000

June 15, 1951.....	37,000
June 15, 1952.....	38,000
June 15, 1953.....	39,000
June 15, 1954.....	40,000
June 15, 1955.....	65,000

for the retirement of the principal of said bonds.

Section 7. Rates, rentals and charges for use and occupancy of the dormitories, dining-halls and other facilities, the gross receipts of which are pledged, or to be pledged, to secure the payment of said revenue bonds, shall be reasonable and just, but in any event shall at all times be sufficient to produce gross revenues at least adequate to pay and provide for the reasonable and proper expenses of operating and maintaining said properties and to meet the Sinking Fund payments specified in Section 6 hereof.

Section 8. This Board of Trustees hereby irrevocably covenants, obligates and binds itself, so long as any of the bonds to be secured by the indenture herein authorized are outstanding to keep said indenture a direct lien upon the revenues pledged, or to be pledged, for the payment of said bonds and that it will not create or suffer to be created, any debt, lien or charge which would constitute a lien prior to or upon a parity with the lien of the indenture securing said bonds upon the revenues pledged to the payment thereof.

Section 9. Until all of said revenue bonds shall be fully paid this Board will operate the dormitory properties and facilities from which are derived the revenues pledged to the payment of said bonds and maintain the same and all parts thereof in constant good order and repair and will maintain upon said dormitories and facilities fire, explosion, tornado and use and occupancy insurance; and will furnish to the Retirement Board of the State Teachers Retirement System, its successors and assigns, of said indenture, full and satisfactory reports, audits, statements and other information from time to time in such form and detail as may be requested by it, its said successors or assigns, and shall also permit it or them to inspect said dormitory properties and all records, accounts and data of this Board pertaining thereto at all reasonable times.

Section 10. In order to secure the payment of the principal of and interest on said bonds in the aggregate principal amount of \$520,000, as the same shall become due and payable, the Chairman and Secretary of this Board are hereby authorized and directed in the name of and on behalf of this Board to make, execute, acknowledge and deliver to the Retirement Board of the State Teachers Retirement System a good and sufficient indenture of pledge covering the entire gross receipts derived or to be derived from the operation, use and occupancy of the dormitories to be constructed by the proceeds of said bonds and also of any dining-halls and other facilities located in and operated as a part of said dormitories.

The said indenture shall be in such form and shall contain such terms, covenants and conditions not inconsistent with this resolution as shall be approved by the Attorney

General of the state of Ohio. Said indenture shall contain a condition that in case default be made in the payment of any of said bonds secured thereby or of the interest thereon, or in any of the terms of said indenture the Retirement Board of the State Teachers Retirement System, or its successors and assigns of said indenture, may elect to declare the entire amount of said bonds due and payable and that upon default in the payment thereof said pledge may be foreclosed. Said indenture shall also provide that the Board of Trustees shall carry insurance upon the properties, the gross receipts of which are pledged under said indenture against loss by fire, explosion, tornado or decrease in use and occupancy, in a minimum amount of the full insurable value of such property, which insurance shall be payable to the Retirement Board of the State Teachers Retirement System, or its successors or assigns of said indenture, as its or their interest may appear.

Section 11. Each section of this resolution and each subdivision of any section thereof is hereby declared to be independent and the finding or holding of any section or subdivision of any section thereof to be invalid or void shall not be deemed or held to affect the validity of any other section or subdivision of this resolution.

The above motion was seconded by Mr. Atkinson, and was upon roll call unanimously adopted.

\* \* \* \* \*

Mr. Dargusch now presented the following formal offer as submitted by the Ohio State Teachers Retirement System for the purchase of revenue bonds to be issued in connection with the Women's Dormitories project (Ohio 2095-F):

October 19, 1938

Board of Trustees  
Ohio State University  
Columbus, Ohio  
Gentlemen:

The State Teachers Retirement System of Ohio hereby offers to purchase at par and accrued interest your Women's Dormitories Bonds in the amount of \$310,000, or so much thereof as is necessary for the erection of said building, the bonds to be issued bearing a rate of 3½% per annum, interest payable semi-annually, and with the provision under which not to exceed \$26,000 would be callable in any one year, said call to be made at par on an interest-paying date.

The Retirement System also agrees to accept delivery of these bonds in installments of \$100,000 or more, as the money is needed during the construction of the building. We would also require the Board of Trustees to furnish all necessary safeguards, such as insurance, as would meet the approval of the Retirement Board and the Attorney General of the state of Ohio.

This offer to purchase is conditioned upon the approval by the Attorney General of Ohio of the legality of this issue.

Very truly yours,

(Signed) W. E. KERSHNER,  
Secretary.

Upon motion of Mr. Atkinson, seconded by Mr. Dargusch, the above offer was upon roll call unanimously accepted.

\* \* \* \* \*

Mr. Dargusch presented the following resolution which has been approved by the Attorney General, and moved its adoption:

WHEREAS this Board deems it necessary and expedient to create new dormitory facilities of Ohio State University under and pursuant to the authority contained in Section 7923-1 of the General Code of Ohio, by constructing, equipping and furnishing upon such sites within the campus of such University as the Board may designate therefore Women's Dormitories to house approximately two hundred and forty students; and

WHEREAS for such purpose it is necessary to issue and sell certain revenue bonds as provided in said section in the aggregate principal amount of \$310,000;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ohio State University:

Section 1. That in order to raise money for the purpose of constructing, equipping and furnishing upon such sites within the campus of such University, as this Board may designate therefor Women's Dormitories to house approximately 240 students, it is deemed necessary by the Board of Trustees of said University to issue and sell, and there shall be issued and sold, immediately Women's Dormitory Construction Revenue Bonds of said Board in an aggregate principal amounts of \$310,000; provided, however, that said bonds shall be delivered to the purchaser in such amounts and at such times during the period of construction of said dormitories as the Board of Trustees may by resolution from time to time determine. All of said bonds shall be secured only, but equally and ratably, however, without preference, priority or distinction as to any of such bonds so issued by an indenture pledging for the payment of said bonds and the interest thereon the entire gross receipts arising from the operation of said dormitories so to be constructed, including all facilities operated in and as a part of said dormitories and by the covenant of this Board to maintain certain rates and collect certain charges for said dormitories and facilities; provided, however, that nothing in this resolution shall be construed as pledging the general credit of said Board nor the general credit, property or funds of the state of Ohio, or of or under the control of said Board, to the payment of said bonds, any part thereof or interest thereon.

Section 2. Said bonds shall be issued in the sum of \$310,000 as aforesaid; shall be dated November 1, 1938, shall bear interest at the rate of three and one-half percentum per annum, payable semi-annually on June 15 and December 15 of each year, commencing June 15, 1939; shall be numbered from 1 to 310, both inclusive; shall be in the denomination of \$1000 each and shall mature on June 15, 1955.

Principal and interest of said bonds shall be payable in lawful money of the United States of America at the office of the Treasurer of State, Columbus, Ohio.

Said bonds shall be subject to call for redemption on the 15th day of June, 1941, or on any interest paying date thereafter prior to their maturity, on payment of the principal amount thereof and accrued interest to date of redemption; provided, however, that not more than \$26,000 of the principal amount thereof shall be callable in any one year. The bonds to be called shall be determined by lot by the Board of Trustees.

Such right of redemption shall be exercised by resolution of this Board and at least one week's written notice of intention to redeem shall be given to the holders of said bonds whose names and addresses are known to this Board; and if they are not all known, then also by publication in a newspaper of general circulation in Franklin County, Ohio, once, said insertion to be at least seven days prior to the redemption date.

Section 3. Said bonds shall be entitled "Women's Dormitory Construction Revenue Bonds," and upon the face of each of said bonds there shall be recited the statutory provisions and the resolution under which said bonds are authorized and issued. Each of said bonds shall express upon its face the purpose for which the same is issued, that said bond is payable only out of the gross revenue arising from the operation of the dormitories to be constructed from the proceeds of said bonds, and is secured only by an indenture pledging said revenues. Said bonds shall be signed by the Chairman and Secretary of this Board and each of the interest coupons attached to said bonds shall bear the facsimile signature of the Treasurer. Said bonds shall be prepared and delivered from time to time under the direction of the Board of Trustees.

Section 4. It is hereby determined to be for the best interest of this Board and of Ohio State University to accept the offer made to this Board by the Retirement Board of the State Teachers' Retirement System for the purchase of said bonds at par and accrued interest to date of delivery, the bonds to be delivered in installments as the money is needed during the period of construction of said dormitories.

Section 5. That portion of the proceeds of the sale of said bonds constituting accrued interest shall be placed in the Sinking Fund hereinafter provided for, for the retirement of said bonds and not more than \$24,800 additional of the proceeds of said sale shall be placed in said Sinking Fund for the payment of the interest for the first two years. The balance of said proceeds, when collected by the Board of Trustees, shall be deposited in a separate account, known as the Women's Dormitory Construction Account in the Ohio National Bank, and disbursed in accordance with regular University procedure and Part II, paragraphs 5 and 6, of the Terms and Conditions, dated September 15, 1937, as prescribed by the Federal Emergency Administration of Public Works, reading in part as follows:

Part II—paragraph 5. "A separate account or accounts will be set up in a bank or banks which

are members of the Federal Deposit Insurance Corporation. \* \* \* The Applicant's Funds will be deposited in the Construction Account promptly upon receipt thereof. Payments for the construction of the Project will be made only from the Construction Account."

Part II—paragraph 6. "Moneys in the Construction Account will be expended only for such purposes as shall have been previously specified in a signed certificate of purposes filed with and accepted by the Government."

Section 6. As and for a Sinking Fund for the payment of interest accruing on and for the retirement of said bonds there shall be deposited in a separate account known as the Women's Dormitory Sinking Fund Account, the following amounts:

On or before the 15th day of December, 1940, and quarterly thereafter, an amount equal to one-half of the next maturing interest payment on the outstanding bonds;

On or before the following dates the following amounts:

June 15, 1941.....	\$16,000
June 15, 1942.....	17,000
June 15, 1943.....	17,000
June 15, 1944.....	18,000
June 15, 1945.....	19,000
June 15, 1946.....	19,000
June 15, 1947.....	20,000
June 15, 1948.....	21,000
June 15, 1949.....	21,000
June 15, 1950.....	22,000
June 15, 1951.....	23,000
June 15, 1952.....	23,000
June 15, 1953.....	24,000
June 15, 1954.....	25,000
June 15, 1955.....	25,000

for the retirement of the principal of said bonds.

Section 7. Rates, rentals and charges for use and occupancy of the dormitories, dining-halls and other facilities, the gross receipts of which are pledged, or to be pledged, to secure the payment of said revenue bonds, shall be reasonable and just, but in any event shall at all times be sufficient to produce gross revenues at least adequate to pay and provide for the reasonable and proper expenses of operating and maintaining said properties and to meet the Sinking Fund payments specified in Section 6 hereof.

Section 8. This Board of Trustees hereby irrevocably covenants, obligates and binds itself, so long as any of the bonds to be secured by the indenture herein authorized are outstanding, to keep said indenture a direct lien upon the revenues pledged, or to be pledged, for the payment of said bonds and that it will not create or suffer to be created, any debt, lien or charge which would constitute a lien prior to



or upon a parity with the lien of the indenture securing said bonds upon the revenues pledged to the payment thereof.

Section 9. Until all of said revenue bonds shall be fully paid this Board will operate the dormitory properties and facilities from which are derived the revenues pledged to the payment of said bonds and maintain the same and all parts thereof in constant good order and repair and will maintain upon said dormitories and facilities fire, explosion, tornado and use and occupancy insurance; and will furnish to the Retirement Board of the State Teachers Retirement System, its successors and assigns of said indenture, full and satisfactory reports, audits, statements and other information from time to time in such form and detail as may be requested by it, its said successors or assigns, and shall also permit it or them to inspect said dormitory properties and all records, accounts and data of this Board pertaining thereto at all reasonable times.

Section 10. In order to secure the payment of the principal of and interest on said bonds in the aggregate principal amount of \$310,000, as the same shall become due and payable, the Chairman and Secretary of this Board are hereby authorized and directed in the name of and on behalf of this Board to make, execute, acknowledge and deliver to the Retirement Board of the State Teachers Retirement System a good and sufficient indenture of pledge covering the entire gross receipts derived or to be derived from the operation, use and occupancy of the dormitories to be constructed by the proceeds of said bonds and also of any dining-halls and other facilities located in and operated as a part of said dormitories.

The said indenture shall be in such form and shall contain such terms, covenants and conditions not inconsistent with this resolution as shall be approved by the Attorney General of the state of Ohio. Said indenture shall contain a condition that in case default be made in the payment of any of said bonds secured thereby or of the interest thereon, or in any of the terms of said indenture the Retirement Board of the State Teachers Retirement System, or its successors and assigns of said indenture, may elect to declare the entire amount of said bonds due and payable and that upon default in the payment thereof said pledge may be foreclosed. Said indenture shall also provide that the Board of Trustees shall carry insurance upon the properties, the gross receipts of which are pledged under said indenture against loss by fire, explosion, tornado or decrease in use and occupancy, in a minimum amount of the full insurable value of such property, which insurance shall be payable to the Retirement Board of the State Teachers Retirement System, or its successors or assigns of said indenture, as its or their interest may appear.

Section 11. Each section of this resolution and each subdivision of any section thereof is hereby declared to be independent and the finding or holding of any section or subdivision of any section thereof to be invalid or void shall not

be deemed or held to affect the validity of any other section or subdivision of this resolution.

The above motion was seconded by Dr. Altmaier, and was, upon roll call, unanimously adopted.

\* \* \* \* \*

Mr. Atkinson presented the following resolution and moved its adoption:

WHEREAS, the estimate of the cost of Addition to Journalism Building, PWA Docket No. OH-1986-F, of the Ohio State University needs to be revised in accordance with the executed contracts; now, therefore,

BE AND IT IS HEREBY RESOLVED by the Board of Trustees of the Ohio State University:

1. That the estimate of the cost of the foregoing Project be revised as follows:

Item	Latest approved Estimate	Newly revised estimate
(1) Preliminary expenses.....		.....
(2) Land and Rights-of-way.....		.....
(3) Construction cost		
General construction.....	\$111,500.00	\$ 77,700.00
Heating and Ventilating.....	6,000.00	5,589.00
Plumbing.....	8,200.00	3,570.00
Electrical.....	4,700.00	4,100.00
Contracts to be awarded:		
Continuation of Project—		
General construction		
Heating and Ventilating, Plumb-		
ing, Electrical.....		44,795.00
Contingencies.....	10,000.00	4,700.00
(4) Engineering.....	5,000.00	
Design.....		3,000.00
Inspection and Supervision.....		2,000.00
(5) Legal and overhead.....		
(6) Interest during construction.....		
(7) Miscellaneous costs.....		
Total Estimated Cost.....	\$145,400.00	\$145,454.00
Funds available, earned grant.....	\$ 65,454.00	
Owner's fund.....	80,000.00	
Total.....		\$145,454.00

2. That the said Board of Trustees hereby acknowledges that the Project will be constructed and funds therefore expended on the basis of the revised items of estimated cost appearing above.

3. That the following funds are available, or will be made available as needed, to meet all the costs of expenditures incurred or to be incurred in connection with the complete construction of said Project:

Estimated amount of Grant.....\$65,454.00  
 Legislative appropriation  
 Senate Bill No. 457, F-9 (c)..... 80,000.00

The above motion was seconded by Dr. Altmaier, and was, upon roll call, unanimously approved.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Saturday, November 5, 1938, 5:30 P. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND SEVENTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, November 5, 1938.

The Board of Trustees met in Columbus, Ohio, at 10:30 A. M., pursuant to call of the Chairman.

Present: Harry A. Caton, Chairman, Herbert S. Atkinson, M. Edith Campbell, Carlton S. Dargusch, and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

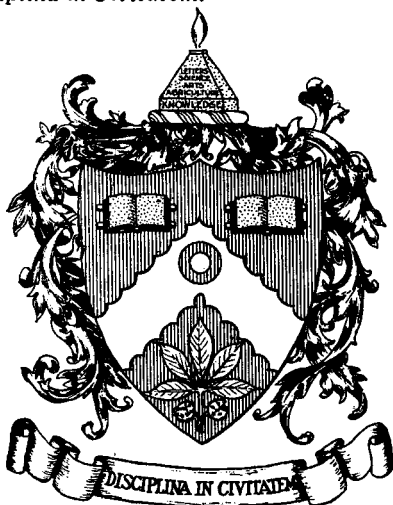
Acting President McPherson stated to the Board that Professor Thomas E. French has designed a proposed coat of arms for the Ohio State University which he now desires to present to the University.

Professor French, who was asked to come in to the meeting at this time, presented the following blazonry of the proposed coat of arms:

Gules, on a chevron engrailed argent, between in chief two open books or, and in base a buckeye leaf and fruit slipped proper, an annulet of the first.

Crest: on a wreath of the colors a truncated pyramid on a base, or, surmounted by a flame proper. On the face of the pyramid the words LETTERS, SCIENCE, ARTS, AGRICULTURE, and on the base the word KNOWLEDGE.

Motto: *Disciplina in Civitatem.*



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Upon motion of Mr. Atkinson, seconded by Mr. Thompson, the Board, by unanimous vote, accepted the proposed design as the official coat of arms of the Ohio State University and directed the Acting President to express to Professor Thomas E. French the appreciation of the Board for this splendid contribution to the University.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the following recommendations as presented by Acting President McPherson were, upon roll call, unanimously approved:

### Resignations

The following resignations were accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Joseph N. Maxwell	Co. Agr. Agent, Portage County	Oct. 31, 1938	\$3,200.00
Roger M. Thomas	Co. Agr. Agent, Scioto County	Oct. 31, 1938	3,200.00
Doris Snook	Home Dem. Agent, Shelby County	Sept. 30, 1938	1,900.00
<i>College of Agriculture</i>			
<i>Agricultural Education</i>			
Flossie Sprague	Stenographer	Oct. 31, 1938	960.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Marjorie Potts	Stenographer	Nov. 15, 1938	540.00
<i>English</i>			
Katherine Edbrooke	Assistant	Oct. 31, 1938	954.00
<i>Physics and Astronomy</i>			
S. Wayne Foor	Graduate Assistant	Sept. 30, 1938	450.00
<i>Speech</i>			
J. Garber Drushal	Assistant	Oct. 10, 1938	900.00
<i>College of Dentistry</i>			
Nora A. Moore	Technical Assistant	Oct. 4, 1938	840.00
<i>College of Education</i>			
<i>Education</i>			
James L. Oppelt	Graduate Assistant	Oct. 31, 1938	450.00
<i>College of Medicine</i>			
<i>Oto-Laryngology</i>			
E. Paul Shepard	Assistant	Oct. 31, 1938	No salary
<i>Physiological Chemistry and Pharmacology</i>			
Joseph F. Vincent	Graduate Assistant	Sept. 30, 1938	450.00
<i>Starling-Loving Hospital</i>			
<i>Dietary</i>			
Landon Reed	Dishwasher	Oct. 16, 1938	618.00
James H. Griffin	Kitchen Helper	Oct. 16, 1938	702.00
Wilma Seward	Assistant Cook	Oct. 31, 1938	588.00
<i>Starling-Loving Hospital—Rotary No. 7727</i>			
<i>Nursing Care</i>			
Lanore Browne	General Duty Nurse	Oct. 15, 1938	900.00
Madeline Mason	General Duty Nurse	Aug. 26, 1938	900.00
Freda Gooding	General Duty Nurse	Aug. 31, 1938	900.00

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<i>College of Veterinary Medicine</i>			
Betty Long	Technical Assistant	Sept. 30, 1938	1,200.00
<i>Graduate School</i>			
Dwight Springer	O. M. Scott and Sons Company Fellow	Oct. 31, 1938	500.00
<i>President's Division</i>			
<i>Library</i>			
Mary S. Schneider	Library Assistant	Oct. 31, 1938	876.00
<i>Administrative Division</i>			
<i>Dean of Women's Office</i>			
Mary Hinchey Herron	Assistant to the Dean	Nov. 15, 1938	1,356.00
Miriam Lois Latta	Stenographer	Nov. 15, 1938	960.00
*	*	*	*

### Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Roger M. Thomas	Co. Agr. Agent, Portage County	Nov. 1, 1938		\$3,200.00
George E. Wood	Co. Agr. Agent, Scioto County	Nov. 1, 1938		2,600.00
Velma Golding	Home Dem. Agent, Portage County	Oct. 16, 1938		1,900.00
Doris Snook	Home Dem. Agent, at large	Oct. 1, 1938		1,900.00
Geneva Humphreys	Home Dem. Agent, Meigs County	Oct. 1, 1938		1,800.00
Ralph Baker	Assistant in Rural Economics	Oct. 1, 1938		1,200.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Flossie Sprague	Stenographer	Nov. 1, 1938 for 2 months		160.00 period
<i>Agricultural Education—Smith-Hughes</i>				
Virginia Stolle	Stenographer	Nov. 1, 1938		960.00
<i>Animal Husbandry</i>				
Melvin H. Hazeleus	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>Poultry Husbandry</i>				
Earl Hall	Student Laborer	Oct. 1, 1938 for 3 months		75.00 period
Waldo Kinsel	Student Laborer	Oct. 1, 1938 for 3 months		75.00 period
Charles P. Colwell	Laborer	Oct. 1, 1938 for 3 months		150.00 period
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Edwin S. Hodge	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>English</i>				
Miriam P. St. Clair	Assistant (part time)	Oct. 1, 1938	Au.	252.00 period
Robert M. Ross	Graduate Assistant	Jan. 1, 1939	Wi.Sp.	300.00 period
<i>Physics and Astronomy</i>				
Harold B. Law	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
<i>Speech</i>				
Francis X. Brilly	Graduate Assistant	Oct. 10, 1938	Au.Wi.Sp.	450.00
John V. Irwin	Graduate Assistant	Oct. 10, 1938	Au.Wi.Sp.	450.00

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*College of Commerce and Administration*

<i>Accounting</i>					
Paul Jones Thomas	Assistant	Oct. 1, 1938	Au.	300.00	period

*College of Dentistry*

Marianne Ide Clarke	Technical Assistant	Oct. 10, 1938 (12 months)		840.00	
(Salary to be paid from Dental Clinic Rotary No. 7160)					

*College of Education*

<i>Education</i>					
Norma Kirkendall	Assistant (part time)	Oct. 1, 1938	Au.	50.00	period
Harold H. Church	Graduate Assistant	Nov. 1, 1938 for 8 months		400.00	period

*Music*

Mary L. Meister	Assistant	Oct. 11, 1938	Au.	300.00	period
Rachel Way Sherman	Instructor (part time)	Oct. 11, 1938	Au.	300.00	period

*College of Medicine*

<i>Surgery</i>					
William B. Harris	Assistant	Nov. 1, 1938 (12 months)		No salary	

*Starling-Loving Hospital*

<i>Administration</i>				<i>Code</i>	
Robert J. Kennedy	Office Orderly (To take the place of Dale Walters, on leave)	Oct. 4, 1938	(3&4)	50.00	month
Mary Rottman	Student Relief Clerk	Sept. 28, 1938	(3&4)	636.00	

*Nursing Care*

Woodrow Jobe	Orderly	Oct. 1, 1938	(3&4)	684.00	
*Octavia Bryant	Nurses Aide	Oct. 5, 1938	(3&4)	42.00	month
* (To take the place of Dorothy Freeland, on leave)					

*Dietary*

Landon Reed	Kitchen Helper	Oct. 17, 1938	(3&4)	702.00	
Edna Mills	Diet Kitchen Helper	Oct. 24, 1938	(3&4)	588.00	
Lawrence Alexander	Dishwasher	Oct. 17, 1938	(3&4)	618.00	

*Dispensary*

Ferne DeVoll	Supervising Nurse	Oct. 1, 1938	(3&4)	900.00	
Lillian Williams	Janitress	Oct. 20, 1938	(1&4)	588.00	
James H. Griffin	Janitor	Oct. 17, 1938	(1&4)	900.00	

*Starling-Loving Hospital—Rotary No. 7727**Nursing Care*

Helen Max Mark	General Duty Nurse	Oct. 11, 1938	(3&4)	900.00	
Mary Helen Schick	General Duty Nurse	Oct. 15, 1938	(3&4)	900.00	
Margaret McSweeney	General Duty Nurse	Oct. 16, 1938	(3&4)	900.00	

*College of Veterinary Medicine*

Eleanor Graham	Technical Assistant	Oct. 17, 1938 (12 months)		1,200.00	
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*Graduate School*

Grant Crane	American Petroleum Institute Research Foundation Fellow	Oct. 1, 1938 for 11 months		550.00	period
Amos Turk	American Petroleum Institute Research Foundation Fellow	Oct. 1, 1938 for 11 months		550.00	period

(Salaries to be paid from the American Petroleum Institute Hydrocarbon Foundation Funds)

Frederick A. Petersen	Research Fellow	Oct. 1, 1938 to June 30, 1939		1,000.00	period
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(Salary to be paid from the Texas Mining and Smelting Company Fund)

Norman Louis Haldy	Hall Laboratories Inc. Fellow	Oct. 1, 1938	Au.Wi.Sp.	900.00	
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(Salary to be paid from the Hall Laboratories, Incorporated Fund)

Edward Bordin	Research Assistant	Oct. 1, 1938	Au.Wi.	150.00	period
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(Salary to be paid from Graduate School Rotary Fund No. 7280)

Florence W. Richardson	Scholar	Oct. 1, 1938	Au.Wi.Sp.	250.00	
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*President's Division**Library*

Mary Riegger	Library Assistant	Nov. 1, 1938	876.00
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*Administrative Division**Dean of Men's Office*

Marjorie Potts	Stenographer	Nov. 16, 1938	960.00
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*Dean of Women's Office*

Miriam Lois Latta	Assistant to the Dean	Nov. 15, 1938	1,356.00
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*Entrance Board*

Ellen Vick	Clerk	Oct. 1, 1938 for 1 month	80.00 period
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*Physical Plant Division**Roads and Grounds*

Henry B. Sherman	Assistant Maintenance Engineer	Nov. 11, 1938	2,700.00
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*Police and Watchmen*

Claude G. Ford	Nightwatchman	Oct. 1, 1938	1,200.00
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*Laboratory Supply Store*

Lulu Abel	Clerk	Nov. 1, 1938	900.00
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Jean Roberts	Clerk	Nov. 1, 1938	780.00
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*Pomerene Refectory*

Elinor Frost	Cashier	Nov. 1, 1938	600.00
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Florence Fitzgerald	Counter Assistant	Nov. 1, 1938	600.00
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Thelma Bevelhimer	Cook	Nov. 1, 1938	420.00
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Ethel Brown	Cook	Nov. 1, 1938	780.00
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Anna Crockett	Cook	Nov. 1, 1938	780.00
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Annie Gabriel	Cook	Nov. 1, 1938	340.00
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Ruth Wertz	Cook	Nov. 1, 1938	600.00
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Martha Williams	Cook	Nov. 1, 1938	540.00
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*Athletics*

Theodore Hieronymous	Assistant Football Coach	Oct. 1, 1938 for 2 months	300.00 period
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Byron Eby	Assistant Football Coach	Oct. 1, 1938 for 2 months	200.00 period
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Victor Dorris	Assistant Football Coach	Oct. 1, 1938 for 2 months	50.00 period
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*Changes in Title*

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>English</i>			
Douglas Angus	Graduate Assistant	Assistant	Au. Qr. only
Robert Maurer	Graduate Assistant	Assistant	Au. Qr. only
David Dickason	Graduate Assistant	Assistant	Au. Qr. only
<i>German</i>			
Walter L. DeVold	Graduate Assistant	Assistant	Oct. 1, 1938
Erich W. Steiniger	Assistant	Graduate Assistant	Oct. 1, 1938
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Grace Beckett	Graduate Assistant	Assistant	Au. Qr. only
<i>College of Medicine</i>			
Katherine Worth	Technical Assistant, Administration	Technical Assistant, Hospital (Dispensary) (1&4)	Oct. 1, 1938
Eva Ponser	Technical Assistant, Dispensary	Technical Assistant, Hospital (Dispensary) (1&4)	Oct. 1, 1938
Addie Burris	Maid, Dispensary	Maid, Hospital (Dispensary) (1&4)	Oct. 1, 1938
Mary Worth	Assistant, Dispensary	Assistant, Hospital (Dispensary)	Oct. 1, 1938

*President's Division  
Military Science*

Lt. Col. Edwin F. Shaffer	Associate Professor	Assistant Professor	Sept. 1, 1938
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*Changes in Salary*

Name	Title	Effective	Annual Rate From	To
<i>College of Arts and Sciences</i>				
<i>English</i>				
Douglas Angus	Assistant	Au. Qr. only	\$ 450.00	\$1,050.00
Robert Maurer	Assistant	Au. Qr. only	450.00	810.00
David Dickason	Assistant	Au. Qr. only	450.00	810.00
<i>German</i>				
Walter L. DeVold	Assistant	Oct. 1, 1938	450.00	900.00
Erich W. Steiniger	Graduate Assistant	Oct. 1, 1938	900.00	450.00
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Grace Beckett	Assistant	Au. Qr. only	450.00	900.00
<i>College of Education</i>				
<i>Administration</i>				
Florabel Carpenter	Stenographer	Nov. 1, 1938	960.00	1,020.00
*	*	*	*	*

*Change in Quarters of Service*

Name	Title	From	To
<i>College of Education</i>			
<i>Psychology</i>			
Melvin A. Durea	Assistant Professor	Au. Wi. Sp	Au. Wi.
*	*	*	*

*Miscellaneous  
Recommendations*

That the following travel be authorized, subject to the approval of the Director of Finance and that railroad and pullman fare be paid from the funds designated:

Lawrence E. Kunkle, Assistant Professor of Animal Husbandry, to attend the meetings of the Institute of American Meat Packers in Chicago, Illinois, October 23-25, 1938 (to be paid from "Meats Rotary").

That in accordance with the Board resolution adopted under date of May 10, 1937, and upon the recommendation of Director H. C. Ramsower and Dean John F. Cunningham, the following leaves of absence with salary be granted:

F. I. Bell, Agricultural Extension Agent, Williams County, from February 1 to June 15, 1939, for graduate study at Cornell University;

E. H. Bond, Agricultural Extension Agent, Henry County, from January 3 to March 18, 1939, for graduate study at Ohio State University;

Virgil Overholt, Professor of Agricultural Engineering from January 3 to March 18, 1939, for graduate study at Ohio State University;



H. H. Varney, Extension Economist in Marketing, from January 3 to March 18, 1939, for graduate study at Ohio State University.

That a leave of absence, without salary, be granted to Julia Rea, Stenographer, College of Agriculture, effective November 1, 1938 for two months on account of illness.

That students doing field work in the School of Social Administration, who are registered in the University but are not on the campus during the period of such field work, be excused from the \$4 Student Activities Deposit, effective October 1, 1938.

That the contracts heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Edward Orton, Jr., Ceramic Foundation, Columbus, Ohio—Investigation of Pyrometric Cones and Related Problems (known as Orton Foundation Fellowship, E.E.S. Project K-24; Foundations No. 13-A);

Hall Laboratories, Inc., Pittsburgh, Pennsylvania—Investigation of the application of phosphates in ceramic processes (known as the Hall Laboratories Fellowship, E.E.S. Project K-40; Foundation No. 35).

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$200 from Mr. H. H. Patterson of Cleveland, Ohio (to be credited to the Patterson Memorial Fund);

\$200 from the Ohio Federation of Women's Clubs, representing the first payment for 1938-1939 on the Pan-American Fellowship.

\* \* \* \* \*

Acting President McPherson called to the attention of the Board the importance of the need for an immediate study of a retirement plan for the faculty.

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the Chairman was by unanimous vote directed to appoint a committee of the Board to confer with Professor C. C. Morris and such other members of the faculty as may be called in relative to a retirement plan.

The Chairman appointed Mr. Dargusch, Miss Campbell and Dr. Altmaier to represent the Board on this committee.

\* \* \* \* \*

Acting President McPherson presented an invitation from the University Chapter of the American Association of University Professors stating that it is the desire of the Association to hold a reception on the evening of December 12, 1938 in honor of the members of the Board of Trustees.

Upon motion of Mr. Thompson, seconded by Mr. Atkinson, the Board by unanimous vote accepted the invitation with appreciation, and instructed the Acting President to so advise the officers of the University Chapter of the American Association of University Professors.

\* \* \* \* \*

Acting President McPherson read a communication to the Board from an alumnus of the University stating that in the preparation of his will he desires to incorporate a gift of money to the University, provided that the University will assume any inheritance tax which may be due thereon in order that the total amount of the bequest may come to the University.

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the Acting President was by unanimous vote directed to advise this alumnus that the sentiment of the Board is favorable to his request.

\* \* \* \* \*

Mr. Dargusch now offered the following resolution and recommended its adoption:

BE IT RESOLVED by the Board of Trustees of Ohio State University that the following form of indenture of pledge dated as of November 1, 1938, securing the payment of bonds in the sum of \$520,000 for the purpose of constructing, equipping and furnishing, on such sites within the campus of such University as the Board may designate therefor, Men's Dormitories to house approximately 480 students, be and the same is hereby approved:

THIS INDENTURE, made as of November 1, 1938, by and between the Board of Trustees of Ohio State University (herein called the Board) in the city of Columbus, Ohio, and the Retirement Board of the State Teachers Retirement System.

WITNESSETH:

WHEREAS, the Board is authorized by law (a) to hold, manage and operate the properties and funds constituting said Ohio State University; (b) to do all things necessary for the proper maintenance and continuous operation of said University, including the fixing of charges for its dormitory facilities; (c) to construct, equip, maintain and operate upon the campus of said University dormitories for students, faculty members and servants of the University and to borrow money for such purposes upon such terms as the Board shall deem proper; (d) to issue bonds in evidence of moneys borrowed for any such purposes substantially in the form and upon the terms in this indenture provided; and (e) to secure any bonds so issued by an indenture pledging for the payment of the principal and interest of said bonds the entire gross receipts collected by said Board from the operation of any and all dormitories now or hereafter operated under the control of said Board, together with all facilities operated in and as a part of said dormitories; and

WHEREAS, the Board, pursuant to the statutes of the state of Ohio and by appropriate resolutions duly adopted by it, has authorized and directed for the purpose of constructing, equipping and furnishing, on such sites within the campus of such University as the Board may designate therefor, men's dormitories to house approximately 480 students, the creation of an issue of bonds designated "Men's Dormitory Construction Revenue Bonds," as provided in this indenture, and in order to secure said bonds of such Men's Dormitory Construction Revenue Bonds (all of said Men's Dormitory Construction Revenue Bonds being herein called

"Bonds") which may hereafter be issued from time to time to complete the construction and equipment hereinabove referred to, has authorized and directed the execution and delivery of this indenture; and the text of the bonds, the coupons to be attached thereto, to be substantially in the following form respectively, with appropriate omissions, insertions and variations as in this indenture provided or permitted:

No. ....

\$1000

UNITED STATES OF AMERICA  
STATE OF OHIO  
OHIO STATE UNIVERSITY

MEN'S DORMITORY CONSTRUCTION REVENUE BONDS

KNOW ALL MEN BY THESE PRESENTS that the Board of Trustees of Ohio State University, in the city of Columbus and state of Ohio, acknowledges itself to owe and for value received hereby promises to pay, from the revenues and in the manner hereinafter set forth, to the bearer hereof the sum of \$1000 on the 15th day of June, 1955, with interest thereon from the date hereof at the rate of three and one-half percentum per annum, payable semi-annually on June 15th and December 15th of each year commencing June 15, 1939, as evidenced by the coupons hereto attached, until the principal sum is paid. The principal sum and interest thereon, however, are payable only from the revenues mentioned below and not from any others funds or property of the state of Ohio or of or under the control of said Board of Trustees, and are payable in lawful money of the United States of America. The principal of and interest on said bonds are payable at the office of the Treasurer of the state of Ohio, at Columbus, Ohio, upon the presentation and surrender of this bond and of the coupons hereto attached as they respectively mature.

This bond is one of an issue of Men's Dormitory Construction Revenue Bonds, consisting of 520 bonds of like tenor and effect, numbered from 1 to 520, both inclusive, all of said bonds being in the denomination of \$1000 each, aggregating in amount \$520,000, and issued for the purpose of constructing, equipping and furnishing, on such sites within the campus of such University as this Board may designate therefor, men's dormitories to house approximately 480 students. All of said Men's Dormitory Construction Revenue Bonds are issued and are equally and ratably secured by an indenture dated as of November 1, 1938, executed and delivered by the Board of Trustees of Ohio State University to the Retirement Board of the State Teachers Retirement System, pledging to the payment of the principal and interest of said bonds the entire gross receipts arising from the operation of said dormitories so to be constructed, including all facilities operated in and as a part of said dormitories, and further obligating said Board to fix from time to time and to charge reasonable charges or fees for the use of said dormitories and of the facilities operated in or as a part thereof.

Said bonds are subject to call for redemption on the 15th day of June, 1941, or on any interest paying date thereafter prior to their maturity, on payment of the principal amount

thereof and accrued interest to date of redemption; provided, however, that not more than \$40,000 of the principal amount thereof shall be callable in any one year. The bonds to be called shall be determined by lot by the Board of Trustees.

Such right of redemption shall be exercised by resolution of said Board of Trustees and at least one week's written notice of intention to redeem shall be given to the holders of said bonds whose names and addresses are known to said Board, and if they are not all known, then also by publication in a newspaper of general circulation in Franklin County, Ohio, once, said insertion to be at least seven days prior to the redemption date. If this bond is so called for redemption and payment is duly provided therefor as required in the indenture, interest shall cease to accrue on this bond from and after such date of redemption, coupons thereafter maturing shall be void, and after such redemption date this bond shall cease to be entitled to any benefit under the indenture.

Said bonds are issued pursuant to the laws of the state of Ohio, particularly Section 7923-1 of the General Code of said state, and pursuant to a resolution adopted by the Board of Trustees of said Ohio State University on the 22nd day of October, 1938. Said bonds do not constitute general obligations of said Board of Trustees and the general property and funds either of the state of Ohio or of or under the control of said Board of Trustees are not pledged to the payment thereof, or any part thereof or interest thereon.

Reference is hereby made to the indenture for a more complete description of the nature and extent of the security, the rights of the holders of the bonds and coupons and of the Board of Trustees of said University in respect to such securities and the terms and conditions upon which the bonds and coupons are issued and secured, to all of the provisions of which indenture each holder by the acceptance hereof assents.

If an event of default as defined in the indenture shall occur, the principal of this bond and of all other Men's Dormitory Construction Revenue Bonds then issued and outstanding may be declared to become due and payable in the manner and with the effect provided by the indenture.

It is hereby certified and recited that all acts, conditions and things necessary to be done precedent to and in the issuing of these bonds in order to make them the legal, valid and binding obligations of the Board of Trustees in accordance with their terms, and in authorizing the execution and delivery of the indenture securing these bonds, have been done and performed and have happened in regular and due form as required by law, and that the Treasurer of the Board of Trustees has, on its behalf, received payment in full for said bonds.

IN WITNESS WHEREOF the Board of Trustees of Ohio State University in the city of Columbus and state of Ohio, has caused this bond to be executed in the name of said Board of Trustees by its Chairman and Secretary, and the interest coupons hereto to be authenticated by the facsimile signature of its Treasurer as of the 1st day of November, 1938.

## BOARD OF TRUSTEES OF OHIO STATE UNIVERSITY

By.....  
*Chairman*By.....  
*Secretary*

(Form of Coupon)

Coupon No. 1

\$

On the 15th day of June, 1939, the Board of Trustees of Ohio State University in the city of Columbus and state of Ohio, will pay to bearer, but only from the gross receipts of the dormitories to be constructed from said bonds, including facilities appurtenant thereto, and not from any property or other funds of the state of Ohio, or of or under the control of said Board of Trustees, on the surrender of this coupon at the office of the Treasurer of the state of Ohio, Columbus, Ohio, § in lawful money of the United States of America, being interest then due on its Men's Dormitory Construction Revenue Bond dated November 1, 1938.

No.....  
*Treasurer*

WHEREAS, all acts and proceedings required by law to make the bonds, when executed on behalf of the Board by its Chairman and its Secretary, and delivered, the valid, binding and legal obligations of the Board in accordance with their terms, and to constitute this indenture a valid, binding and legal pledge and agreement for the security of the bonds in accordance with its terms, have been duly complied with or have been done or performed, or have happened, and the execution, issuance and delivery of the bonds and execution and delivery of this indenture have been in all respects duly authorized;

NOW, THEREFORE, THIS INDENTURE WITNESSETH that, in order to secure the payment of the principal of and interest on the bonds at any time outstanding equally and ratably, according to their true intent and meaning, and to secure the performance and observance of all the covenants and conditions therein and herein contained, and to declare the terms and conditions upon and subject to which the bonds are held, secured and enforced; and for and in consideration of the premises and of the purchase and acceptance of the bonds by the holders thereof from time to time, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Board has executed and delivered this indenture and has assigned, pledged and set over, and by these presents does assign, pledge and set over unto the Retirement Board of the State Teachers Retirement System and to its successors and assigns forever:

The entire gross receipts derived and to be derived from the operation, use and occupancy of said dormitories to be constructed from the proceeds of said bonds, including any dining halls or other facilities from which revenue is or may be derived and which are located in and operated as a part of said

dormitories (the foregoing gross receipts being herein collectively called the "pledged revenues").

TO HAVE AND TO HOLD the pledged revenues unto the Retirement Board of the State Teachers Retirement System, its successors or assigns, forever.

The condition of this indenture is such that whereas the said Board of Trustees of Ohio State University has sold to said Retirement Board of the State Teachers Retirement System the bonds herein described in the sum of \$520,000, now if the said Board of Trustees of Ohio State University shall well and truly pay or cause to be paid so many of said bonds as may be executed and delivered to said Retirement Board according to their tenor and shall comply with the resolution of said Board of Trustees passed on the 22nd day of October, 1938, authorizing the issuance of said bonds, then this indenture shall be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that, until an event of default as defined in Section 26 of Article Seven of this indenture shall have occurred, said Board of Trustees shall be suffered and permitted to retain full possession and control of the pledged revenues and to use the same and every part thereof.

AND IT IS HEREBY COVENANTED and declared that the bonds are to be issued and delivered and that the pledged revenues are to be held by said Board of Trustees subject to the following further covenants, conditions and uses:

#### ARTICLE ONE

##### GENERAL PROVISIONS REGARDING THE BONDS

Section 1. *Authorized Issue.* The aggregate principal amount of the bonds which may be issued and delivered under this indenture is limited so that the aggregate principal amount of the bonds at any time outstanding hereunder shall not exceed \$520,000, except as provided in Section 5 hereof. This indenture shall be and constitute a continuing pledge to secure the full and final payment of the principal of and interest on all the bonds which may, from time to time, be issued and delivered hereunder.

Section 2. *Designation.* The bonds shall be known and entitled as "Men's Dormitory Construction Revenue Bonds" of the Board, shall be numbered from 1 to 520, both inclusive, and the bonds and coupons attached thereto shall be substantially in the form hereinbefore recited, and with such further omissions, variations and insertions as are permitted by this indenture, and may have such letters, numbers and other marks of identification and designations and such legends or endorsements printed, lithographed or engraved thereon, as may be required to conform to usage in respect thereof, or as may, consistent with the provisions hereof, be determined by the Chairman and Secretary of the Board, such determination by said officers to be evidenced by the signing of the bonds by said Chairman and Secretary.

Section 3. *Description.* The bonds shall be coupon bonds payable to bearer, and both principal thereof and interest thereon shall be paid in lawful money of the United States of

America. The bonds shall be dated as of November 1, 1938, shall be in the denomination of \$1000 each, shall be numbered from 1 to 520, both inclusive, and shall mature on the 15th day of June, 1955, but subject, however, to call for redemption on the 15th day of June, 1941, or on any interest paying date thereafter prior to their maturity, as provided in said Board resolution and in Article Five hereof. Said bonds shall bear interest from November 1, 1938, at the rate of three and one-half per centum per annum, payable semi-annually on June 15 and December 15 of each year, commencing June 15, 1939, (such dates being herein sometimes called the "interest payment dates") until the payment of the principal amount thereof. Principal and interest thereon shall be payable at the office of the Treasurer of the state of Ohio at Columbus, Ohio.

Section 4. *Execution.* The bonds shall be executed in the name and on behalf of the Board by its Chairman and its Secretary. In case the Chairman or Secretary, or both, who have signed any bond, shall cease to be such officer of the Board before the bond so signed shall have been actually delivered, such bond, nevertheless, may be issued and delivered as though the person who had signed such bond had not ceased to be such officer of the Board; and, also, any bond may be signed on behalf of the Board by such person, who, at the actual date of the execution of such bond, shall be the proper officer of the Board, although at the date of such bond such person shall not have been such an officer of the Board. The coupons to be attached to the bonds shall be authenticated by the facsimile signature of the present or any future Treasurer of the Board, and the Board may adopt and use for that purpose the facsimile signature of any person who shall have been such Treasurer, notwithstanding the fact that he may not have been such Treasurer at the date of such bond or that he may have ceased to be such Treasurer at the time when such bond shall be actually delivered.

Section 5. *Mutilated, Lost, Stolen or Destroyed Bonds.* In case any bond or coupons thereto appertaining shall be mutilated, lost, stolen or destroyed, then upon the production of such mutilated bond and/or coupons, or upon the receipt of evidence satisfactory to the Board of the loss, theft or destruction of such bond and/or coupons, and upon receipt also of indemnity satisfactory to it, the Board, in its discretion, may execute, and thereupon the proper officers of the Board shall deliver a new bond and/or coupons in exchange for, and upon cancellation of, the mutilated bond and/or coupons, or in lieu of the bond and/or coupons so lost, stolen or destroyed. Any new bond or coupon issued under this Section shall constitute an additional original contractual obligation of the Board, whether or not the bond or coupon alleged to have been destroyed, lost or stolen be at any time enforceable by any one; and such new bond or coupon shall be entitled to the benefit of this indenture equally and ratably with all other bonds and coupons issued hereunder, and any indemnity so given shall likewise be ratably applicable to all the bonds and coupons. The Board shall place upon the face of any such new bond and/or coupon a distinguishing mark or legend plainly showing that it is a duplicate of such mutilated, lost,

or stolen or destroyed bond, but such mark or legend shall in no way affect the validity or negotiability of such new bond and/or coupon. The Board may, at its option, require the payment of a sum sufficient to reimburse it for any legally imposed stamp tax or other governmental charge connected with the issuance of any such new bond and/or coupon, and also a further sum not exceeding the reasonable expense thereof.

## ARTICLE TWO

### PROCEEDS OF SALE

Section 6. *Expenditure of Proceeds of Sale.* The proceeds of the sale of said bonds, excepting accrued interest and not more than \$41,600 of said proceeds, shall be drawn upon and expended by the Board only for the purpose of constructing, equipping and furnishing, upon such sites within the campus of such University as this Board may designate therefor, men's dormitories to house approximately 480 students, and any balance thereof remaining after the completion of such construction shall be transferred by the Board of Trustees to the Sinking Fund and dealt with as provided in Article Five hereof. Said proceeds, other than the accrued interest and not more than \$41,600, shall be placed in a separate account known as the Men's Dormitory Construction Account in the Ohio National Bank and disbursed in accordance with regular University procedure and Part II, paragraphs 5 and 6 of the terms and conditions, dated September 15, 1937, as prescribed by the Federal Emergency Administration of Public Works.

## ARTICLE THREE

### CONSTRUCTION AND MAINTENANCE

Section 7. *Construction.* Forthwith upon the execution of this indenture, the Board will commence the construction of the above mentioned dormitories and will thereafter continue such construction with all practicable dispatch, in an efficient and economical manner, at a reasonable cost, and in accordance with the plans and specifications filed with and approved by the Board. The Board will complete any such construction free from all liens and encumbrances.

Section 8. *Maintenance.* The Board will at all times efficiently maintain and operate the properties from which the pledged revenues are derived and will keep said properties and every part thereof in good and tenantable condition.

Section 9. *Inspection.* The Board will permit the Retirement Board of the State Teachers Retirement System, its successors and assigns of this indenture by its or their representatives to have access to the dormitories of the University at all reasonable times for the purpose of making such inspection thereof as it or they may desire to make.

## ARTICLE FOUR

### INSURANCE

Section 10. *Maintenance of Insurance.* The Board will at all times keep and maintain, at its own expense, all the dormitories, other facilities and equipment from time to time



comprising the properties from which the pledged revenues are derived, insured, for the full insurable value thereof, with insurers acceptable to the Retirement Board of the State Teachers Retirement System, its successors and assigns, against loss or damage by fire, explosion, tornado and against loss or damage due to decrease in use and occupancy resulting from the happening of any of said casualties, in a minimum amount of the full insurable value of such property.

The policies of insurance required by the foregoing provisions of this section shall provide for the payment of any claim thereunder to the Retirement Board of the State Teachers Retirement System, its successors and assigns, and to the Board of Trustees as their respective interests may appear. By the terms of such policies, the sole right to collect and receipt for all claims thereunder shall be vested in the Retirement Board of the State Teachers Retirement System, its successors and assigns, as long as any of the bonds are outstanding and until this indenture is canceled and discharged.

From time to time as any insurance is procured, originals or duplicate originals of the policies therefor will be delivered to and held by the Retirement Board of the State Teachers Retirement System, its successors and assigns. The Retirement Board of the State Teachers Retirement System, its successors and assigns, shall not be responsible for the collection of any moneys payable under such policies nor for the failure of the Board to procure or renew insurance, nor shall the Retirement Board of the State Teachers Retirement System, its successors and assigns, be under any duty with respect to the form of such policies. The Board will duly pay all premiums on such policies.

Section 11. *Repair or Replacement of Damaged Property.* In the event of damage to or partial or total destruction of any part of the dormitory properties, facilities or equipment, the Board of Trustees will commence immediately and will proceed continuously, with all practicable dispatch, to repair, replace or rebuild the damaged or destroyed property, and to restore the same, free of all liens and encumbrances, to a condition at least equal to that prior to the occurrence of such damage or destruction; provided, however, that if a total destruction of any such properties has occurred and an insurance claim therefor has been collected by the Retirement Board of the State Teachers Retirement System, its successors and assigns, as in Section 10 provided, the Board may in lieu of replacing such destroyed property as herein required, direct the Retirement Board of the State Teachers Retirement System, its successors and assigns, to transfer the funds so collected into the Sinking Fund for disbursement as provided in Article Five hereof.

Section 12. *Application of Proceeds of Insurance.* All insurance moneys received by the Retirement Board of the State Teachers Retirement System, its successors and assigns, on account of claims on use and occupancy policies will be paid to the Treasurer of Ohio State University to be placed by him in the Sinking Fund and be disbursed out of said fund as provided in Article Five hereof.

All insurance moneys received by the Retirement Board of the State Teachers Retirement System, its successors and assigns, on account of damage to or partial or total destruction of the dormitory properties, facilities and equipment will be held by the Retirement Board of the State Teachers Retirement System, its successors and assigns, unless transferred to the Sinking Fund pursuant to Section 11 hereof and will be disbursed from time to time by the Retirement Board of the State Teachers Retirement System, its successors and assigns, to or upon the order of the Board of Trustees, to reimburse it for expenditures made, or to pay indebtedness incurred, in respect of the cost of repairing, replacing or rebuilding the damaged or destroyed property, upon receipt by the Retirement Board of the State Teachers Retirement System, its successors and assigns, of:

- (a) A written instrument signed in the name and on behalf of the Board by the Chairman and Secretary, requesting the disbursement of a specified amount of such moneys, describing in reasonable detail the work done and materials purchased by way of repairing, replacing or rebuilding the damaged or destroyed property, and stating that such amount is required to reimburse the Board for expenditures made on account of the cost thereof, and, further, that no reimbursement or advance has been made previously by the Retirement Board of the State Teachers Retirement System, its successors and assigns, for the expenditures made or to be made, on account of which such request is made; In lieu of the above mentioned certification as to work done and moneys theretofore expended, in the event the repairing, replacing or rebuilding of such damaged or destroyed property is to be done under contract pursuant to the receipt of bids, as provided by law, and the Board does not have sufficient funds available for the payment of such contract cost without the use of such insurance moneys, then and in such event the instrument to be furnished in compliance with paragraph (a) hereof shall request the immediate certification as to availability of such specified amount of such moneys and the description as to the work and materials shall refer to the work and materials to be done by the contractor and state that bids have been called for in accordance with law and received covering such work and materials, and that contracts will be entered into by the Board for such work and material as soon as funds can be certified as available therefor; and that such sums when received will be applied by it to the payment of such contract cost, in which event the Retirement Board of the State Teachers Retirement System, its successors and assigns, will, if it shall have been furnished with the remaining

certificates called for by this Section 12, issue to the Treasurer of the Board its certificate as to the availability of such specified amount of moneys, and thereafter pay the same to the Board upon orders of the Treasurer of the Board as amounts become due under said contract or contracts, as certified by said Treasurer;

- (b) A certificate signed by an engineer satisfactory to the Retirement Board of the State Teachers Retirement System, its successors and assigns, (who may be the engineer for the Board of Trustees), approving the work and materials described in the instrument required by the foregoing paragraph (a), stating that the amount specified in such instrument is not in excess of the reasonable cost of such work and materials, and specifying the additional amount, if any, required to complete the repairing, replacing or rebuilding of the damaged or destroyed property, and further, that, in his opinion, the properties so destroyed will not be worth less upon completion thereof than before such damage or destruction;
- (c) A certificate, signed in the name and on behalf of the Board by its Chairman and its Secretary, certifying that the Board has appropriated and has available for the purpose of the above mentioned repairing, replacing or rebuilding, sufficient moneys so that, when added to the available insurance moneys then in the hands of the Retirement Board of the State Teachers Retirement System, its successors and assigns, there will be sufficient funds to complete the proposed repairing, replacing or rebuilding, (this certificate may be omitted if the certificate described in the foregoing paragraph (b) shows that no funds will be required in addition to the available insurance moneys in the hands of the Retirement Board of the State Teachers Retirement System, its successors and assigns).

#### ARTICLE FIVE

##### REDEMPTION OF BONDS AND SINKING FUND

Section 13. *Redemption of Bonds.* The bonds shall be subject to redemption at the option of the Board on the 15th day of June, 1941, or on any interest paying date thereafter prior to their maturity, on payment of the principal amount thereof and accrued interest to date of redemption; provided, however, that not more than \$40,000 of the principal amount thereof shall be callable in any one year. The bonds to be called shall be determined by lot by the Board of Trustees. Such right of redemption shall be exercised by resolution of the Board of Trustees and at least one week's written notice of intention to redeem shall be given to the holders of said bonds whose names and addresses are known to this Board;

and if they are not all known, then also by publication in a newspaper of general circulation in Franklin County, Ohio, once, said insertion to be at least seven days prior to the redemption date.

Section 14. *Obligations on Bonds Redeemed.* Notice of redemption having been given, as provided herein, and the Board of Trustees having in cash a sufficient amount to redeem the bonds designated in the notice, the bonds so designated for redemption shall, on the redemption date, become due and payable at the office of the State Treasurer at the redemption price thereof then payable, and upon the surrender thereof with all interest coupons pertaining thereto, maturing on and subsequently to the said redemption date, such bonds shall be paid and redeemed at the said redemption price. After the date so fixed for redemption (unless the Board of Trustees shall make default in providing for the payment thereof) the bonds so designated for redemption shall cease to bear further interest or to be entitled to any of the benefits or security provided by this indenture or to any other rights except the right to a pro rata share in the funds provided for their redemption; but all interest coupons pertaining to such bonds which shall have matured prior to the redemption date shall continue to be payable to the holder or holders thereof but without interest thereon.

Section 15. *Sinking Fund.* As and for a Sinking Fund for the payment of interest accruing on and for the retirement of said bonds there shall be deposited in a separate account known as the Men's Dormitory Sinking Fund Account, the following amounts:

On or before the 15th day of December, 1940, and quarterly thereafter, an amount equal to one-half of the next maturing interest payment on the outstanding bonds;

On or before the following dates the following amounts:

June 15, 1941.....	\$13,000
June 15, 1942.....	28,000
June 15, 1943.....	29,000
June 15, 1944.....	30,000
June 15, 1945.....	31,000
June 15, 1946.....	32,000
June 15, 1947.....	33,000
June 15, 1948.....	34,000
June 15, 1949.....	35,000
June 15, 1950.....	36,000
June 15, 1951.....	37,000
June 15, 1952.....	38,000
June 15, 1953.....	39,000
June 15, 1954.....	40,000
June 15, 1955.....	65,000

for the retirement of the principal of said bonds.

Section 16. *Purchase Out of Sinking Fund.* Any cash at any time paid into the Sinking Fund may be applied by the Board of Trustees from time to time to the purchase, in the open market or in such manner as the Board of Trustees in its discretion may deem proper, any of such bonds as may be

offered to it for purchase at prices not exceeding the redemption price thereof; provided that the Board of Trustees shall not apply to the purchase of bonds that portion of any cash paid into the Sinking Fund which is attributable to the interest payable on the next succeeding interest paying date.

Section 17. *Cancellation of Bonds.* All bonds redeemed pursuant to any of the provisions hereof and all bonds purchased with Sinking Fund moneys, shall together with the pertinent interest coupons forthwith be cancelled by the Treasurer of said Board of Trustees and shall be delivered by him to the Board of Trustees or upon its written order; and no bonds shall be issued in lieu thereof.

## ARTICLE SIX

### PARTICULAR COVENANTS OF THE BOARD

Section 18. *Rates and Charges.* The Board of Trustees will fix and maintain and collect rates, rentals and charges for use and occupancy of the dormitories, dining halls and other facilities, the gross revenues from which are hereunder pledged, sufficient at all times to produce revenues at least adequate to pay and provide for (a) the reasonable and proper expenses of operating and maintaining said properties; and (b) the Sinking Fund payments specified in Article Five hereof.

Section 19. *Payment of Principal and Interest.* The Board will, but without pledging its general property or funds or those of the state of Ohio but only the gross revenues hereinbefore described, pay the principal of said bonds on June 15, 1955, and interest on every bond on the dates and at the place and in the manner mentioned in the bonds or in the coupons thereto appertaining according to the true intent and meaning thereof. Such interest will be payable only upon presentation and surrender of the several coupons for such interest as they respectively become and are due and payable. When paid, such coupons will forthwith be cancelled by the Treasurer of the Board of Trustees and will thereupon be delivered to the Board, which will thereafter destroy the same. The principal of the bonds will be payable only upon presentation and surrender of the several bonds as they respectively become and are due and payable. When paid, such bonds will forthwith be cancelled and when cancelled by the Treasurer of the Board will thereupon be delivered to the Board for destruction.

Section 20. *Extension, etc.* The Board will not, directly or indirectly, extend or assent to the extension of the time for payment of any bond or coupon issued hereunder, and will not, directly or indirectly, take part in any arrangement therefor by purchasing or funding such coupon or bond or in any other manner. Neither any such coupon or any claim under any such coupon or bond so extended, nor any coupon which in any way at or after its maturity shall have been transferred separate and apart from the bond to which it belongs, will be entitled, in case of default hereunder, to the benefit or security of this indenture, until the prior payment in full of the principal of all bonds issued hereunder and outstanding

and of all such coupons not so transferred or pledged or extended, the intention hereof being to prevent any accumulation of coupons or bonds or claims thereon after the maturity thereof.

Section 21. *Further Assurances.* At any and all times the Board will do, execute, acknowledge and deliver, or will cause to be done all such further acts and things, and cause to be executed, acknowledged and delivered all such further deeds, transfers and assurances for the better assuring, conveying and confirming unto the Retirement Board of the State Teachers Retirement System, its successors and assigns, any and all of the pledged revenues hereby conveyed or intended so to be, as the Retirement Board of the State Teachers Retirement System, its successors and assigns, may reasonably require for better accomplishing the provisions and purposes of this indenture, and for securing the payment of the principal of and interest on the bonds.

Section 22. *Maintenance of Lien.* This indenture is, and always will be kept, a direct lien upon the pledged revenues conveyed by the Granting Clause hereof; and the Board will not create or suffer to be created any debt, lien or charge which would constitute a lien prior to or upon a parity with the lien of this indenture upon the pledged revenues or any part thereof, and the Board will not do or suffer any act or thing whereby the pledged revenues might or could be impaired.

Section 23. *Compliance with Requirements of Law.* The Board will comply with all restrictions, laws, acts, rules, regulations and orders of any legislative, executive, administrative or judicial body, commission or officer exercising any power of regulation or supervision over the physical properties from which the pledged revenues arise, whether the same be directed to repairs, manner of use, structural alternations thereof or otherwise, provided, however, that the Board may contest any such restriction, law, act, rule, regulation or order in any reasonable manner which will not adversely affect the title of the Retirement Board of the State Teachers Retirement System, its successor and assigns, to any part of the pledged revenues nor the maintenance of the physical condition of the said physical properties or any part thereof.

Section 24. *Books of Record and Account; Financial Reports.* The Board will keep proper books of record and account in which full and correct entries shall be made of all dealings and transactions and of the gross receipts of or in relation to the physical properties from which said pledged revenues arise. The Board will at any and all times, upon the written request of the Retirement Board of the State Teachers Retirement System, its successors and assigns, and at the expense of the Board:

- (a) Permit the Retirement Board of the State Teachers Retirement System, its successors and assigns, by their representatives, to examine and inspect said physical properties, books of account, records, reports and other papers of the Board in any way relating to the operation of

said physical properties and to take copies and extracts therefrom and will afford and procure a reasonable opportunity to make any such examination and inspection; and

- (b) Furnish to the Retirement Board of the State Teachers Retirement System, its successors and assigns, any and all such other information as it or they may reasonably request, so that they may keep themselves informed as to the performance and observance by the Board of the covenants, agreements and conditions in this indenture contained.

In addition, the Board will, if requested by the Retirement Board of the State Teachers Retirement System, its successors and assigns, as long as any of the bonds are outstanding, at its own expense, furnish to the Retirement Board of the State Teachers Retirement System, its successors and assigns, on or before the last day of each calendar month, a statement showing in reasonable detail the gross and net income derived from the physical properties from which the pledged revenues arise for the preceding calendar month; and will further furnish to the Retirement Board of the State Teachers Retirement System, its successors and assigns, on or before each March first an income account, showing in reasonable detail the results of its operation of said physical properties during the preceding calendar year.

Section 25. *Payment of Stamp Taxes.* The Board will pay all Federal, State or other stamp taxes, if any, or other taxes, if any, payable upon the issuance of any bonds hereunder.

#### ARTICLE SEVEN

##### REMEDIES OF BONDHOLDERS

Section 26. *Events of Default; Declaration of Bonds to be Due and Payable.* In case one or more of the following events (herein called "events of default") shall happen, that is to say:

- (a) Default shall be made in the payment of any interest on any bond, when and as the same shall have become due and payable, and such default shall have continued for a period of thirty (30) days; or
- (b) Default shall be made in the payment of the principal of any bond, when and as the same shall have become due and payable, whether at maturity, or by declaration or call for redemption, or otherwise; or
- (c) Default shall be made in the payment of any installment of the Sinking Fund herein provided for, or in any supplemental indenture, and any such default shall continue for a period of thirty (30) days after the date when such payment shall have become due; or
- (d) Default shall be made in the due performance or observance of any other covenant, condition

or agreement on the part of the Board in the bonds or in this indenture or in any supplemental indenture contained, and such default shall have continued for a period of thirty (30) days after written notice specifying such default and requiring the same to be remedied shall have been given to the Board by the Retirement Board of the State Teachers Retirement System, its successors and assigns;

then, and in any such case and at any time during the continuance of such event of default, the Retirement Board of the State Teachers Retirement System, its successors and assigns, may, by notice in writing to the Board of Trustees declare the principal of all the bonds then outstanding (if not then due and payable), to be due and payable immediately, and upon any such declaration, the principal of all the bonds then outstanding shall become and be immediately due and payable, anything in the bonds or in this indenture contained to the contrary notwithstanding; and thereupon, all the bonds then outstanding shall be secured ratably by this indenture, irrespective of their specified dates of maturity.

Section 27. *Remedy of Default; Rescission of Declaration.* The provisions of the foregoing Section 26 are subject, however, to the condition that if, at any time after the principal of the bonds shall have been so declared and become due and payable, all arrears of interest, if any, upon all the bonds then outstanding all arrears in Sinking Fund payments, if any, and all arrears on account of the principal of such bonds, if any, which have by call for redemption reached maturity, with interest on any overdue coupons and on any such overdue principal and the expenses and liabilities (including fees and expenses of council), or the Retirement Board of the State Teachers Retirement System, its successors and assigns, shall be paid by the Board or provided for by the Board, as to Sinking Fund, principal and interest, by payment into the Sinking Fund of a sum sufficient to pay such arrears, and if all other defaults in the observance or performance of any covenant, condition or agreement in the bonds or in this indenture contained shall have been remedied, then, and in any such case, the Retirement Board of the State Teachers Retirement System, its successors and assign, shall waive the default by reason of which the principal of the bonds shall have been so declared and become due and payable, and shall rescind and annul such declaration and its consequences; but no such action shall extend to or affect any subsequent default or impair any right consequent thereto.

Section 28. *Enforcement and Protection of Rights.* In case of the happening of any event of default, the Retirement Board of the State Teachers Retirement System, its successors and assigns, may take all steps needful to protect and enforce its or their rights and may take appropriate judicial proceedings by action, suit or otherwise as it or they shall deem most expedient.

The Retirement Board of the State Teachers Retirement System, its successors and assigns, shall have the further and



exclusive right, personally or by its or their attorneys or agents, to collect and receive for its or their benefit, and to receipt for, the pledged revenues and may pay out of such pledged revenues such sums for operation and maintenance of the dormitories from which said pledged revenues are derived as it or they may deem necessary or judicious, and the Board of Trustees shall, in the event the Retirement Board of the State Teachers Retirement System, its successors and assigns, determines to exercise such right, execute and deliver to it or them all necessary instruments of assignment and transfer, powers of attorney and all such other instruments as may be advisable in the judgment of, and as may be requested by, it or them for the purpose of perfecting such right.

Section 29. *Payment in Case of Default.* In case default shall be made in:

- (a) the payment of any installment of interest on any bond when and as the same shall become due and payable, and such default shall have continued for a period of thirty days, or
- (b) the payment of the principal of any bond when and as the same shall become due and payable, whether at maturity, or by declaration, or otherwise as herein provided,

then, and in any such case, upon written demand of the Retirement Board of the State Teachers Retirement System, its successors and assigns, the Board will pay to it or them the whole amount which shall have become due and payable on all such bonds and coupons for interest or principal, or both, as the case may be, with interest at the rate of six per centum (6%) per annum on overdue interest and on overdue principal of bonds, if any, which have reached their maturity dates, and, in addition thereto, such further amount as shall be sufficient to cover the cost and expenses of collection, and any expenses or liabilities incurred hereunder.

Section 30. *Collection.* In case the Board shall fail forthwith to pay such amounts upon demand, the Retirement Board of the State Teachers Retirement System, its successors and assigns, shall be entitled and empowered to institute such actions or proceedings at law or in equity as may be advised by counsel for the collection of the sums so due and unpaid, and may prosecute any such action or proceeding to judgment or final decree, and may enforce any such judgment or final decree against the Board, and collect the moneys adjudged or decreed to be payable out of the pledged revenues, in the manner provided by law.

No recovery of any judgment and no levy of an execution under any judgment upon the pledged revenues, shall affect, in any manner or to any extent, the lien of this indenture upon the pledged revenues or any part thereof, or any lien, rights, powers or remedies of the Retirement Board of the State Teachers Retirement System, its successors and assigns, hereunder, or any lien, rights, powers or remedies of the holders of the bonds, but such lien, rights, powers and remedies of the Retirement Board of the State Teachers Retirement

ment System, its successors and assigns, shall continue unimpaired as before.

Section 31. *Application of Moneys Collected.* Any moneys collected pursuant to Sections 28 and 30 shall be applied by the Retirement Board of the State Teachers Retirement System, its successors and assigns, as follows:

First: To the payment of the costs and expenses of any action or proceeding brought in connection with the collection of such moneys, including reasonable compensation for the Retirement Board of the State Teachers Retirement System, its successors and assigns, its or their agents, attorneys, and counsel, and to the payment of all expenses, liabilities and advances, made or incurred by the Retirement Board of the State Teachers Retirement System, its successors and assigns.

Second: To the payment of such sums for operation and maintenance of the dormitories from which the pledged revenues are derived as the Retirement Board of the State Teachers Retirement System, its successors and assigns, may deem necessary or judicious.

Third: To the payment of the whole amount then due, owing or unpaid upon the bonds for principal and interest, with interest at the rate of six percentum (6%) per annum on overdue interest and on overdue principal of bonds, if any, which have reached their maturity dates; and in case such proceeds shall be insufficient to pay in full the whole amount so due and unpaid on the bonds, then ratably according to the aggregate of such principal and interest, without preference or priority of principal over interest or interest over principal or of any installment of interest over any other installment thereof (subject, however, to the provisions of Section 20 hereof); such payment to be made upon presentation of the several bonds and coupons, and the notation thereon of the payment, if partially paid, or the surrender and cancellation thereof, if fully paid.

Section 32. *Remedies to be Cumulative.* No remedy herein conferred upon or reserved to the Retirement Board of the State Teachers Retirement System, its successors and assigns, shall be intended to be exclusive of any other remedy or remedies, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute.

Section 33. *Delay, etc.* No delay or omission of the Retirement Board of the State Teachers Retirement System, its successors and assigns, to exercise any right or power accrued upon any default, occurring and continuing as aforesaid, shall

impair any such right or power or shall be construed as a waiver of any such default or an acquiescence therein; and every power and remedy given by this indenture to the Retirement Board of the State Teachers Retirement System, its successors and assigns, may be exercised from time to time as often as may be deemed expedient by the Retirement Board of the State Teachers Retirement System, its successors and assigns.

#### ARTICLE EIGHT

##### PLEGDED REVENUES UNTIL DEFAULT; DEFEASANCE

Section 34. *Possession until Default.* Until an event of default, as defined in Section 26 hereof, shall have occurred, the Board shall be suffered and permitted to retain full possession and control of the pledged revenues and to use the same and every part thereof.

Section 35. *Defeasance.* If the Board shall make disposition of the entire indebtedness hereby secured by well and truly paying or causing to be paid the principal of and interest on the bonds outstanding hereunder as and when the same become due and payable, and shall pay or cause to be paid all other sums payable hereunder by the Board, then and in that case this indenture and the lien, rights and interest hereby granted shall cease, determine and become null and void.

#### ARTICLE NINE

##### SUNDRY PROVISIONS

Section 36. *No Benefit to Third Parties Hereunder.* Except as otherwise expressly provided in this indenture, nothing in this indenture or in the bonds or coupons is intended or shall be construed to give to any person other than the parties hereto and the holders of the bonds any legal or equitable right, remedy or claim under or in respect of this indenture, or under any covenant, condition or provision herein contained, this indenture and all its covenants, conditions and provisions being intended to be and being for the sole and exclusive benefit of the parties hereto and of the holders of the bonds hereby secured.

Section 37. *Definitions.* Whenever in this indenture reference is made to the Board or to the Retirement Board of the State Teachers Retirement System, such reference shall be held to apply with equal effect to the successor, successors or assigns for the time being of the party referred to. Whenever in this indenture the word "bond," "coupon" or "holder" is used, it shall be held to include the plural as well as the singular number, unless the context otherwise indicates. Whenever in this indenture the word "person," is used, such word shall include natural persons, firms, associations, corporations and partnerships, unless the context otherwise indicates.

Whenever any consent or approval of the Retirement Board of the State Teachers Retirement System, its successors and assigns, is provided for hereunder, it is specifically agreed that consent or approval in writing is intended.

Whenever the words "order of the Board," or "request of the Board" are used in this indenture, unless otherwise

expressly provided, they shall be held and construed to mean a written order or a written request signed by the Chairman and Secretary of the Board, and whenever any moneys or bonds are deliverable by the terms hereof to the Board, such delivery or payment shall be made only upon the receipt of such written order or of such written request.

Section 38. *Partial Invalidity.* The invalidity of any one or more phrases, sentences, clauses or paragraphs of this indenture shall not affect the remaining portions of this indenture or any part thereof, and in the event one or more of the phrases, sentences, clauses or paragraphs contained herein shall be held to be invalid, this indenture shall be construed *mutatis mutandis*, as if such invalid phrase or phrases, sentences, clause or clauses, paragraph or paragraphs had not been inserted.

Section 39. *Written Notices, etc.* Any written demand, notice, approval, requisition, certificate, instrument, waiver, designation, direction, nomination or other communication to be made or executed by the Board under any of the provisions of this indenture with respect to which no specific provision as to the manner of execution is made herein, shall be deemed sufficiently made or executed if executed by the Chairman and Secretary of the Board.

Any notice, demand or other communication to be given to or made upon the Board by the Retirement Board of the State Teachers Retirement System, its successors and assigns, shall be deemed to have been sufficiently given or made upon the delivery of the same to the Secretary of the Board, or upon the deposit of the same in a registered, postage prepaid envelope in the United States mail, addressed to the Board in the city of Columbus, state of Ohio.

Section 40. *Governing Law.* This indenture and the bonds are and shall always be construed to be contracts made under and pursuant to the laws of the state of Ohio in force at the time of the date hereof and all the terms, covenants, conditions and provisions hereof and thereof shall be construed according to such laws.

IN WITNESS WHEREOF, the Board of Trustees of Ohio State University has caused this indenture to be executed in the name of said Board by its Chairman and its Secretary, and the Retirement Board of the State Teachers Retirement System has caused this indenture to be executed in the name of the Retirement Board by its Secretary, all as of the day and year first above written.

Signed and Acknowledged	BOARD OF TRUSTEES OF OHIO
by the Board of Trustees of	STATE UNIVERSITY
Ohio State University in the	By (Signed) Harry A. Caton
presence of:	<i>Chairman</i>

(Signed) Katharine C. Taylor	By (Signed) Carl E. Steeb
(Signed) Adah Riffin	<i>Secretary</i>

11-5-'38

Signed and Acknowledged  
by the Retirement Board of  
the State Teachers Retirement  
System in the presence  
of:

RETIREMENT BOARD OF THE  
STATE TEACHERS RETIREMENT  
SYSTEM

(Signed) Elizabeth Sifrit  
(Signed) Geo. M. Pogue

By (Signed) W. E. Kershner  
*Secretary.*

APPROVED AS TO FORM  
January 27, 1939

(Signed) Thomas J. Herbert  
*Attorney General.*

STATE OF OHIO }  
COUNTY OF FRANKLIN } SS:

Personally appeared before me, the undersigned notary public in and for said county and state, Harry A. Caton, to be known and known to me to be the Chairman of the Board of Trustees of Ohio State University, and Carl E. Steeb, to me known and known to me to be the Secretary of the Board of Trustees of Ohio State University, which said Board executed the foregoing instrument, who acknowledged to me that they did sign said instrument for and on behalf of said Board, and that the same is their free act and deed as such officers and of the said Board of Trustees of Ohio State University.

IN WITNESS WHEREOF I have hereunto set my hand and notarial seal this 5th day of November, 1938.

(Signed) Chas. A. Kuntz  
*Notary Public.*

STATE OF OHIO }  
COUNTY OF FRANKLIN } SS:

Personally appeared before me, the undersigned notary public in and for said county and state, W. E. Kershner, to me known and known to me to be the Secretary of the Retirement Board of the State Teachers Retirement System, which said Board executed the foregoing instrument, who acknowledged to me that he did sign said instrument for and on behalf of said Board, and that the same is in his free act and deed as such officer and of the Retirement Board of the State Teachers Retirement System.

IN WITNESS WHEREOF I have hereunto set my hand and notarial seal this 1st day of February, 1939.

(Signed) O. L. Brodrick  
*Notary Public.*

The above motion was seconded by Mr. Atkinson and was upon roll call unanimously approved.

\* \* \* \* \*

Mr. Dargusch offered the following resolution and recommended its adoption:

BE IT RESOLVED by the Board of Trustees of Ohio State University that the following form of indenture of pledge dated as of November 1, 1938, securing the payment of bonds in the sum of \$310,000 for the purpose of constructing, equip-

ping and furnishing, on such sites within the campus of such University as the Board may designate therefor, Women's Dormitories to house approximately 240 students, be and the same is hereby approved:

THIS INDENTURE, made as of November 1, 1938, by and between the Board of Trustees of Ohio State University (herein called the Board) in the city of Columbus, Ohio, and the Retirement Board of the State Teachers Retirement System,

**WITNESSETH:**

WHEREAS, the Board is authorized by law (a) to hold, manage and operate the properties and funds constituting said Ohio State University; (b) to do all things necessary for the proper maintenance and continuous operation of said University, including the fixing of charges for its dormitory facilities; (c) to construct, equip, maintain and operate upon the campus of said University dormitories for students, faculty members and servants of the University and to borrow money for such purposes upon such terms as the Board shall deem proper; (d) to issue bonds in evidence of moneys borrowed for any such purposes substantially in the form and upon the terms in this indenture provided; and (e) to secure any bonds so issued by an indenture pledging for the payment of the principal and interest of said bonds the entire gross receipts collected by said Board from the operation of any and all dormitories now or hereafter operated under the control of said Board, together with all facilities operated in and as a part of said dormitories; and

WHEREAS, the Board, pursuant to the statutes of the state of Ohio and by appropriate resolutions duly adopted by it, has authorized and directed for the purpose of constructing, equipping and furnishing, on such sites within the campus of such University as the Board may designate therefor, women's dormitories to house approximately 240 students, the creation of an issue of bonds designated "Women's Dormitory Construction Revenue Bonds," as provided in this indenture, and in order to secure said bonds of such Women's Dormitory Construction Revenue Bonds (all of said Women's Dormitory Construction Revenue Bonds being herein called "Bonds") which may hereafter be issued from time to time to complete the construction and equipment hereinabove referred to, has authorized and directed the execution and delivery of this indenture; and the text of the bonds, the coupons to be attached thereto, to be substantially in the following form respectively, with appropriate omissions, insertions and variations as in this indenture provided or permitted:

No. ....

\$1000

UNITED STATES OF AMERICA

STATE OF OHIO

OHIO STATE UNIVERSITY

**WOMEN'S DORMITORY CONSTRUCTION REVENUE BONDS**

KNOW ALL MEN BY THESE PRESENTS that the Board of Trustees of Ohio State University, in the city of Columbus

and state of Ohio, acknowledges itself to owe and for value received hereby promises to pay, from the revenues and in the manner hereinafter set forth, to the bearer hereof the sum of \$1,000 on the 15th day of June, 1955, with interest thereon from the date hereof at the rate of three and one-half per centum per annum, payable semi-annually on June 15th and December 15th of each year commencing June 15, 1939, as evidenced by the coupons hereto attached, until the principal sum is paid. The principal sum and interest thereon, however, are payable only from the revenues mentioned below and not from any other funds or property of the state of Ohio or of or under the control of said Board of Trustees, and are payable in lawful money of the United States of America. The principal of and interest on said bonds are payable at the office of the Treasurer of the state of Ohio, at Columbus, Ohio, upon the presentation and surrender of this bond and of the coupons hereto attached as they respectively mature.

This bond is one of an issue of Women's Dormitory Construction Revenue Bonds, consisting of 310 bonds of like tenor and effect, numbered from 1 to 310, both inclusive, all all of said bonds being in the denomination of \$1,000 each, aggregating in amount \$310,000, and issued for the purpose of constructing, equipping and furnishing, on such sites within the campus of such University as this Board may designate therefor, women's dormitories to house approximately 240 students. All of said Women's Dormitory Construction Revenue Bonds are issued and are equally and ratably secured by an indenture dated as of November 1, 1938, executed and delivered by the Board of Trustees of Ohio State University to the Retirement Board of the State Teachers Retirement System, pledging to the payment of the principal and interest of said bonds the entire gross receipts arising from the operation of said dormitories so to be constructed, including all facilities operated in and as a part of said dormitories, and further obligating said Board to fix from time to time and to charge reasonable charges or fees for the use of said dormitories and of the facilities operated in or as a part thereof.

Said bonds are subject to call for redemption on the 15th day of June, 1941, or on any interest paying date thereafter prior to their maturity, on payment of the principal amount thereof and accrued interest to date of redemption; provided, however, that not more than \$26,000 of the principal amount thereof shall be callable in any one year. The bonds to be called shall be determined by lot by the board of Trustees.

Such right of redemption shall be exercised by resolution of said Board of Trustees and at least one week's written notice of intention to redeem shall be given to the holders of said bonds whose names and addresses are known to said Board, and if they are not all known, then also by publication in a newspaper of general circulation in Franklin County, Ohio, once, said insertion to be at least seven days prior to the redemption date. If this bond is so called for redemption and payment is duly provided therefor as required in the indenture, interest shall cease to accrue on this bond from

and after such date of redemption, coupons thereafter maturing shall be void, and after such redemption date this bond shall cease to be entitled to any benefit under the indenture.

Said bonds are issued pursuant to the laws of the state of Ohio, particularly Section 7923-1 of the General Code of said state, and pursuant to a resolution adopted by the Board of Trustees of said Ohio State University on the 22nd day of October, 1938. Said bonds do not constitute general obligations of said Board of Trustees and the general property and funds either of the state of Ohio, or of or under the control of said Board of Trustees are not pledged to the payment thereof, or any part thereof or interest thereon.

Reference is hereby made to the indenture for a more complete description of the nature and extent of the security, the rights of the holders of the bonds and coupons and of the Board of Trustees of said University in respect to such securities and the terms and conditions upon which the bonds and coupons are issued and secured, to all of the provisions of which indenture each holder by the acceptance hereof assents.

If an event of default as defined in the indenture shall occur, the principal of this bond and of all other Women's Dormitory Construction Revenue Bonds then issued and outstanding may be declared to become due and payable in the manner and with the effect provided by the indenture.

It is hereby certified and recited that all acts, conditions and things necessary to be done precedent to and in the issuing of these bonds in order to make them the legal, valid and binding obligations of the Board of Trustees in accordance with their terms, and in authorizing the execution and delivery of the indenture securing these bonds, have been done and performed and have happened in regular and due form as required by law, and that the Treasurer of the Board of Trustees has, on its behalf, received payment in full for said bonds.

IN WITNESS WHEREOF the Board of Trustees of Ohio State University in the city of Columbus and state of Ohio, has caused this bond to be executed in the name of said Board of Trustees by its Chairman and Secretary, and the interest coupons hereto to be authenticated by the facsimile signature of its Treasurer as of the 1st day of November, 1938.

BOARD OF TRUSTEES OF OHIO STATE UNIVERSITY

By.....  
*Chairman*

By.....  
*Secretary*

(Form of Coupon)

Coupon No. 1

§

On the 15th day of June, 1939, the Board of Trustees of Ohio State University in the city of Columbus and state of Ohio, will pay to bearer, but only from the gross receipts of the dormitories to be constructed from said bonds, including facilities appurtenant thereto, and not from any property or



other funds of the state of Ohio, or of or under the control of said Board of Trustees on the surrender of this coupon at the office of the Treasurer of the state of Ohio, Columbus, Ohio, \$ \_\_\_\_\_ in lawful money of the United States of America, being interest then due on its Women's Dormitory Construction Revenue Bond dated November 1, 1938.

No. ....

*Treasurer*

WHEREAS, all acts and proceedings required by law to make the bonds, when executed on behalf of the Board by its Chairman and its Secretary, and delivered, the valid, binding and legal obligations of the Board in accordance with their terms, and to constitute this indenture a valid, binding and legal pledge and agreement for the security of the bonds in accordance with its terms, have been duly complied with or have been done or performed, or have happened, and the execution, issuance and delivery of the bonds and execution and delivery of this indenture have been in all respects duly authorized;

NOW, THEREFORE, THIS INDENTURE WITNESSETH that, in order to secure the payment of the principal of and interest on the bonds at any time outstanding equally and ratably, according to their true intent and meaning, and to secure the performance and observance of all the covenants and conditions therein and herein contained, and to declare the terms and conditions upon and subject, to which the bonds are held, secured and enforced; and for and in consideration of the premises and of the purchase and acceptance of the bonds by the holders thereof from time to time, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Board has executed and delivered this indenture and has assigned, pledged and set over, and by these presents does assign, pledge and set over unto the Retirement Board of the State Teachers Retirement System and to its successors and assigns forever:

The entire gross receipts derived and to be derived from the operation, use and occupancy of said dormitories to be constructed from the proceeds of said bonds, including any dining halls or other facilities from which revenue is or may be derived and which are located in and operated as a part of said dormitories (the foregoing gross receipts being herein collectively called the "pledged revenues").

TO HAVE AND TO HOLD the pledged revenues unto the Retirement Board of the State Teachers Retirement System, its successors or assigns, forever.

The condition of this indenture is such that whereas the said Board of Trustees of Ohio State University has sold to said Retirement Board of the State Teachers Retirement System the bonds herein described in the sum of \$310,000, now if the said Board of Trustees of Ohio State University shall well and truly pay or cause to be paid so many of said bonds as may be executed and delivered to said Retirement Board

according to their tenor and shall comply with the resolution of said Board of Trustees passed on the 22nd day of October, 1938, authorizing the issuance of said bonds, then this indenture shall be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that, until an event of default as defined in Section 26 of Article Seven of this indenture shall have occurred, said Board of Trustees shall be suffered and permitted to retain full possession and control of the pledged revenues and to use the same and every part thereof.

AND IT IS HEREBY COVENANTED and declared that the bonds are to be issued and delivered and that the pledged revenues are to be held by said Board of Trustees subject to the following further covenants, conditions and uses:

#### ARTICLE ONE

##### GENERAL PROVISIONS REGARDING THE BONDS

Section 1. *Authorized Issue.* The aggregate principal amount of the bonds which may be issued and delivered under this indenture is limited so that the aggregate principal amount of the bonds at any time outstanding hereunder shall not exceed \$310,000, except as provided in Section 5 hereof. This indenture shall be and constitute a continuing pledge to secure the full and final payment of the principal of and interest on all the bonds which may, from time to time, be issued and delivered hereunder.

Section 2. *Designation.* The bonds shall be known and entitled as "Women's Dormitory Construction Revenue Bonds" of the Board, shall be numbered from 1 to 310, both inclusive, and the bonds and coupons attached thereto shall be substantially in the form hereinbefore recited, and with such further omissions, variations and insertions as are permitted by this indenture, and may have such letters, numbers and other marks of identification and designations and such legends or endorsements printed, lithographed or engraved thereon, as may be required to conform to usage in respect thereof, or as may, consistent with the provisions hereof, be determined by the Chairman and the Secretary of the Board, such determination by said officers to be evidenced by the signing of the bonds by said Chairman and Secretary.

Section 3. *Description.* The bonds shall be coupon bonds payable to bearer, and both principal thereof and interest thereon shall be paid in lawful money of the United States of America. The bonds shall be dated as of November 1, 1938, shall be in the denomination of \$1,000 each, shall be numbered from 1 to 310, both inclusive, and shall mature on the 15th day of June, 1955, but subject, however, to call for redemption on the 15th day of June, 1941, or on any interest paying date thereafter prior to their maturity, as provided in said Board resolution and in Article Five hereof. Said bonds shall bear interest from November 1, 1938, at the rate of three and one-half percentum per annum, payable semi-annually on June 15 and December 15 of each year, commencing June 15, 1939, (such dates being herein sometimes called the "interest

payable dates") until the payment of the principal amount thereof. Principal and interest thereon shall be payable at the office of the Treasurer of the state of Ohio at Columbus, Ohio.

Section 4. *Execution.* The bonds shall be executed in the name and on behalf of the Board by its Chairman and its Secretary. In case the Chairman or Secretary, or both, who have signed any bond, shall cease to be such officer of the Board before the bond so signed shall have been actually delivered, such bond, nevertheless, may be issued and delivered as though the person who had signed such bond had not ceased to be such officer of the Board; and, also, any bond may be signed on behalf of the Board by such person who, at the actual date of the execution of such bond, shall be the proper officer of the Board, although at the date of such bond such person shall not have been such an officer of the Board. The coupons to be attached to the bonds shall be authenticated by the facsimile signature of the present or any future Treasurer of the Board, and the Board may adopt and use for that purpose the facsimile signature of any person who shall have been such Treasurer, notwithstanding the fact that he may not have been such Treasurer at the date of such bond or that he may have ceased to be such Treasurer at the time when such bond shall be actually delivered.

Section 5. *Mutilated, Lost, Stolen or Destroyed Bonds.* In case any bond or coupons thereto appertaining shall be mutilated, lost, stolen or destroyed, then, upon the production of such mutilated bond and/or coupons, or upon the receipt of evidence satisfactory to the Board of the loss, theft or destruction of such bond and/or coupons, and upon receipt also of indemnity satisfactory to it, the Board, in its discretion, may execute, and thereupon the proper officers of the Board shall deliver a new bond and/or coupons in exchange for, and upon cancellation of, the mutilated bond and/or coupons, or in lieu of the bond and/or coupons so lost, stolen or destroyed. Any new bond or coupon issued under this Section shall constitute an additional original contractual obligation of the Board, whether or not the bond or coupon alleged to have been destroyed, lost or stolen be at any time enforceable by any one; and such new bond or coupon shall be entitled to the benefit of this indenture equally and ratably with all other bonds and coupons issued hereunder, and any indemnity so given shall likewise be ratably applicable to all the bonds and coupons. The Board shall place upon the face of any such new bond and/or coupon a distinguishing mark or legend plainly showing that it is a duplicate of such mutilated, lost, or stolen or destroyed bond, but such mark or legend shall in no way affect the validity or negotiability of such new bond and/or coupon. The Board may, at its option, require the payment of a sum sufficient to reimburse it for any legally imposed stamp tax or other governmental charge connected with the issuance of any such new bond and/or coupon, and also a further sum not exceeding the reasonable expense thereof.

## ARTICLE TWO PROCEEDS OF SALE

Section 6. *Expenditure of Proceeds of Sale.* The proceeds of the sale of said bonds, excepting accrued interest and not more than \$24,800 of said proceeds, shall be drawn upon and expended by the Board only for the purpose of constructing, equipping and furnishing, upon such sites within the campus of such University as this Board may designate therefor, women's dormitories to house approximately 240 students, and any balance thereof remaining after the completion of such construction shall be transferred by the Board of Trustees to the Sinking Fund and dealt with as provided in Article Five hereof. Said proceeds, other than the accrued interest and not more than \$24,800, shall be placed in a separate account known as the Women's Dormitory Construction Account in the Ohio National Bank and disbursed in accordance with regular University procedure and Part II, paragraphs 5 and 6 of the terms and conditions, dated September 15, 1937, as prescribed by the Federal Emergency Administration of Public Works.

## ARTICLE THREE CONSTRUCTION AND MAINTENANCE

Section 7. *Construction.* Forthwith upon the execution of this indenture, the Board will commence the construction of the above mentioned dormitories and will thereafter continue such construction with all practicable dispatch, in an efficient and economical manner, at a reasonable cost, and in accordance with the plans and specifications filed with and approved by the Board. The Board will complete any such construction free from all liens and encumbrances.

Section 8. *Maintenance.* The Board will at all times efficiently maintain and operate the properties from which the pledged revenues are derived and will keep said properties and every part thereof in good and tenantable condition.

Section 9. *Inspection.* The Board will permit the Retirement Board of the State Teachers Retirement System, its successors and assigns, of this indenture by its or their representatives to have access to the dormitories of the University at all reasonable times for the purpose of making such inspection thereof as it or they may desire to make.

## ARTICLE FOUR INSURANCE

Section 10. *Maintenance of Insurance.* The Board will at all times keep and maintain, at its own expense, all the dormitories, other facilities and equipment from time to time comprising the properties from which the pledged revenues are derived, insured, for the full insurable value thereof, with insurers acceptable to the Retirement Board of the State Teachers Retirement System, its successors and assigns, against loss or damage by fire, explosion, tornado and against loss or damage due to decrease in use and occupancy resulting from the happening of any of said casualties, in a minimum amount of the full insurable value of such property.

The policies of insurance required by the foregoing provisions of this section shall provide for the payment of any claim thereunder to the Retirement Board of the State Teachers Retirement System, its successors and assigns, and to the Board of Trustees as their respective interests may appear. By the terms of such policies, the sole right to collect and receipt for all claims thereunder shall be vested in the Retirement Board of the State Teachers Retirement System, its successors and assigns, as long as any of the bonds are outstanding and until this indenture is cancelled and discharged.

From time to time as any insurance is procured, originals or duplicate originals of the policies therefor will be delivered to and held by the Retirement Board of the State Teachers Retirement System, its successors and assigns. The Retirement Board of the State Teachers Retirement System, its successors and assigns, shall not be responsible for the collection of any moneys payable under such policies nor for the failure of the Board to procure or renew insurance, nor shall the Retirement Board of the State Teachers Retirement System, its successors and assigns, be under any duty with respect to the form of such policies. The Board will duly pay all premiums on such policies.

Section 11. *Repair or Replacement of Damaged Property.* In the event of damage to or partial or total destruction of any part of the dormitory properties, facilities or equipment, the Board of Trustees will commence immediately and will proceed continuously, with all practicable dispatch, to repair, replace or rebuild the damaged or destroyed property, and to restore the same, free of all liens and encumbrances, to a condition at least equal to that prior to the occurrence of such damage or destruction; provided, however, that if a total destruction of any such properties has occurred and an insurance claim therefor has been collected by the Retirement Board of the State Teachers Retirement System, its successors and assigns, as in Section 10 provided, the Board may in lieu of replacing such destroyed property as herein required, direct the Retirement Board of the State Teachers Retirement System, its successors and assigns, to transfer the funds so collected into the Sinking Fund for disbursement as provided in Article Five hereof.

Section 12. *Application of Proceeds of Insurance.* All insurance moneys received by the Retirement Board of the State Teachers Retirement System, its successors and assigns, on account of claims on use and occupancy policies will be paid to the Treasurer of Ohio State University to be placed by him in the Sinking Fund and be disbursed out of said fund as provided in Article Five hereof.

All insurance moneys received by the Retirement Board of the State Teachers Retirement System, its successors and assigns, on account of damage to or partial or total destruction of the dormitory properties, facilities and equipment will be held by the Retirement Board of the State Teachers Retirement System, its successors and assigns, unless transferred to the Sinking Fund pursuant to Section 11 hereof and will be disbursed from time to time by the Retirement Board of

the State Teachers Retirement System, its successors and assigns, to or upon the order of the Board of Trustees, to reimburse it for expenditures made, or to pay indebtedness incurred, in respect of the cost of repairing, replacing or rebuilding the damaged or destroyed property, upon receipt by the Retirement Board of the State Teachers Retirement System, its successors and assigns, of:

- (a) A written instrument signed in the name and on behalf of the Board by the Chairman and Secretary, requesting the disbursement of a specified amount of such moneys, describing in reasonable detail the work done and materials purchased by way of repairing, replacing or rebuilding the damaged or destroyed property, and stating that such amount is required to reimburse the Board for expenditures made on account of the cost thereof, and, further, that no reimbursement or advance has been made previously by the Retirement Board of the State Teachers Retirement System, its successors and assigns, for the expenditures made or to be made, on account of which such request is made;

In lieu of the above mentioned certification as to work done and moneys theretofore expended, in the event the repairing, replacing or rebuilding of such damaged or destroyed property is to be done under contract pursuant to the receipt of bids, as provided by law, and the Board does not have sufficient funds available for the payment of such contract cost without the use of such insurance moneys, then and in such event the instrument to be furnished in compliance with paragraph (a) hereof shall request the immediate certification as to availability of such specified amount of such moneys and the description as to the work and materials shall refer to the work and materials to be done by the contractor and state that bids have been called for in accordance with law and received covering such work and materials, and that contracts will be entered into by the Board for such work and material as soon as funds can be certified as available therefor, and that such sums when received will be applied by it to the payment of such contract cost, in which event the Retirement Board of the State Teachers Retirement System, its successors and assigns, will, if it shall have been furnished with the remaining certificates called for by this Section 12, issued to the Treasurer of the Board its certificate as to the availability of such specified amount of moneys, and thereafter pay the same to the Board upon orders of the Treasurer of the Board as amounts become due under said contract or contracts, as certified by said Treasurer.

- (b) A certificate signed by an engineer satisfactory to the Retirement Board of the State Teachers Retirement System, its successors and assigns, (who may be the engineer for the Board of Trustees), approving the work and materials described in the instrument required by the foregoing paragraph (a), stating that the amount specified in such instrument is not in excess of the reasonable cost of such work and materials, and specifying the additional amount, if any, required to complete the repairing, replacing or rebuilding of the damaged or destroyed property, and further, that, in his opinion,, the properties so destroyed will not be worth less upon completion thereof than before such damage or destruction;
- (c) A certificate, signed in the name and on behalf of the Board by its Chairman and its Secretary, certifying that the Board has appropriated and has available for the purpose of the above mentioned repairing, replacing or rebuilding, sufficient moneys so that, when added to the available insurance moneys then in the hands of the Retirement Board of the State Teachers Retirement System, its successors and assigns, there will be sufficient funds to complete the proposed repairing, replacing or rebuilding, (this certificate may be omitted if the certificate described in the foregoing paragraph (b) shows that no funds will be required in addition to the available insurance moneys in the hands of the Retirement Board of the State Teachers Retirement System, its successors and assigns).

## ARTICLE FIVE

### REDEMPTION OF BONDS AND SINKING FUND

Section 13. *Redemption of Bonds.* The bonds shall be subject to redemption at the option of the Board on the 15th day of June, 1941, or on any interest paying date thereafter prior to their maturity on payment of the principal amount thereof and accrued interest to date of redemption; provided, however, that not more than \$26,000 of the principal amount thereof shall be callable in any one year. The bonds to be called shall be determined by lot by the Board of Trustees. Such right of redemption shall be exercised by resolution of the Board of Trustees and at least one week's written notice of intention to redeem shall be given to the holders of said bonds whose names and addresses are known to this Board; and if they are not all known, then also by publication in a newspaper of general circulation in Franklin County, Ohio, once, said insertion to be at least seven days prior to the redemption date.

Section 14. *Obligations on Bonds Redeemed.* Notice of redemption having been given, as provided herein, and the Board of Trustees having in cash a sufficient amount to re-

deem the bonds designated in the notice, the bonds so designated for redemption shall, on the redemption date, become due and payable at the office of the State Treasurer at the redemption price thereof then payable, and upon the surrender thereof with all interest coupons pertaining thereto, maturing on and subsequently to the said redemption date, such bonds shall be paid and redeemed at the said redemption price. After the date so fixed for redemption (unless the Board of Trustees shall make default in providing for the payment thereof) the bonds so designated for redemption shall cease to bear further interest or to be entitled to any of the benefits or security provided by this indenture or to any other rights except the right to a pro rata share in the funds provided for their redemption; but all interest coupons pertaining to such bonds which shall have matured prior to the redemption date shall continue to be payable to the holder or holders thereof but without interest thereon.

Section 15. *Sinking Fund.* As and for a Sinking Fund for the payment of interest accruing on and for the retirement of said bonds there shall be deposited in a separate account known as the Women's Dormitory Sinking Fund Account, the following amounts:

On or before the 15th day of December, 1940, and quarterly thereafter, an amount equal to one-half of the next maturing interest payment on the outstanding bonds;

On or before the following dates the following amounts:

June 15, 1941.....	\$16,000.00
June 15, 1942.....	17,000.00
June 15, 1943.....	17,000.00
June 15, 1944.....	18,000.00
June 15, 1945.....	19,000.00
June 15, 1946.....	19,000.00
June 15, 1947.....	20,000.00
June 15, 1948.....	21,000.00
June 15, 1949.....	21,000.00
June 15, 1950.....	22,000.00
June 15, 1951.....	23,000.00
June 15, 1952.....	23,000.00
June 15, 1953.....	24,000.00
June 15, 1954.....	25,000.00
June 15, 1955.....	25,000.00

for the retirement of the principal of said bonds.

Section 16. *Purchase Out of Sinking Fund.* Any cash at any time paid into the Sinking Fund may be applied by the Board of Trustees from time to time to the purchase, in the open market or in such manner as the Board of Trustees in its discretion may deem proper, any of such bonds as may be offered to it for purchase at prices not exceeding the redemption price thereof; provided that the Board of Trustees shall not apply to the purchase of bonds that portion of any cash paid into the Sinking Fund which is attributable to the interest payable on the next succeeding interest paying date.

Section 17. *Cancellation of Bonds.* All bonds redeemed pursuant to any of the provisions hereof and all bonds purchased with Sinking Fund moneys, shall together with the



pertinent interest coupons forthwith be cancelled by the Treasurer of said Board of Trustees and shall be delivered by him to the Board of Trustees or upon its written order; and no bonds shall be issued in lieu thereof.

## ARTICLE SIX

### PARTICULAR COVENANTS OF THE BOARD

Section 18. *Rates and Charges.* The Board of Trustees will fix and maintain and collect rates, rentals and charges for use and occupancy of the dormitories, dining halls and other facilities, the gross revenues from which are hereunder pledged, sufficient at all times to produce revenues at least adequate to pay and provide for (a) the reasonable and proper expenses of operating and maintaining said properties; and (b) the Sinking Fund payments specified in Article Five hereof.

Section 19. *Payment of Principal and Interest.* The Board will, but without pledging its general property or funds or those of the state of Ohio but only the gross revenues hereinbefore described, pay the principal of said bonds on June 15, 1955, and interest on every bond on the dates and at the place and in the manner mentioned in the bonds or in the coupons thereto appertaining according to the true intent and meaning thereof. Such interest will be payable only upon presentation and surrender of the several coupons for such interest as they respectively become and are due and payable. When paid, such coupons will forthwith be cancelled by the Treasurer of the Board of Trustees and will thereupon be delivered to the Board, which will thereafter destroy the same. The principal of the bonds will be payable only upon presentation and surrender of the several bonds as they respectively become and are due and payable. When paid, such bonds will forthwith be cancelled and when cancelled by the Treasurer of the Board will thereupon be delivered to the Board for destruction.

Section 20. *Extension, etc.* The Board will not, directly or indirectly, extend or assent to the extension of the time for payment of any bond or coupon issued hereunder, and will not, directly or indirectly, take part in any arrangement therefor by purchasing or funding such coupon or bond or in any other manner. Neither any such coupon nor any claim under any such coupon or bond so extended, nor any coupon which in any way at or after its maturity shall have been transferred separate and apart from the bond to which it belongs, will be entitled, in case of default hereunder, to the benefit or security of this indenture, until the prior payment in full of the principal of all bonds issued hereunder and outstanding and of all such coupons not so transferred or pledged or extended, the intention hereof being to prevent any accumulation of coupons or bonds or claims thereon after the maturity thereof.

Section 21. *Further Assurances.* At any and all times the Board will do, execute, acknowledge and deliver, or will cause to be done all such further acts and things, and cause to be executed, acknowledged and delivered all such further

deeds, transfers and assurances for the better assuring, conveying and confirming unto the Retirement Board of the State Teachers Retirement System, its successors and assigns, any and all of the pledged revenues hereby conveyed or intended so to be, as the Retirement Board of the State Teachers Retirement System, its successors and assigns, may reasonably require for better accomplishing the provisions and purposes of this indenture, and for securing the payment of the principal of and interest on the bonds.

Section 22. *Maintenance of Lien.* This indenture is, and always will be kept, a direct lien upon the pledged revenues conveyed by the Granting Clause hereof; and the Board will not create or suffer to be created any debt, lien or charge which would constitute a lien prior to or upon a parity with the lien of this indenture upon the pledged revenues or any part thereof, and the Board will not do or suffer any act or thing whereby the pledged revenues might or could be impaired.

Section 23. *Compliance with Requirements of Law.* The Board will comply with all restrictions, laws, acts, rules, regulations and orders of any legislative, executive, administrative or judicial body, commission or officer exercising any power of regulation or supervision over the physical properties from which the pledged revenues arise, whether the same be directed to repairs, manner of use, structural alterations thereof or otherwise; provided, however, that the Board may contest any such restriction, law, act, rule, regulation or order in any reasonable manner which will not adversely affect the title of the Retirement Board of the State Teachers Retirement System, its successors and assigns, to any part of the pledged revenues nor the maintenance of the physical condition of the said physical properties or any part thereof.

Section 24. *Books of Record and Account; Financial Reports.* The Board will keep proper books of record and account in which full and correct entries shall be made of all dealings and transactions and of the gross receipts of or in relation to the physical properties from which said pledged revenues arise. The Board will at any and all times, upon the written request of the Retirement Board of the State Teachers Retirement System, its successors and assigns, and at the expense of the Board:

- (a) Permit the Retirement Board of the State Teachers Retirement System, its successors and assigns, by their representatives, to examine and inspect said physical properties, books of account, records, reports and other papers of the Board in any way relating to the operation of said physical properties and to take copies and extracts therefrom and will afford and procure a reasonable opportunity to make any such examination and inspection; and
- (b) Furnish to the Retirement Board of the State Teachers Retirement System, its successors and assigns, any and all such other information as

it or they may reasonably request, so that they may keep themselves informed as to the performance and observance by the Board of the covenants, agreements and conditions in this indenture contained.

In addition, the Board will, if requested by the Retirement Board of the State Teachers Retirement System, its successors and assigns, as long as any of the bonds are outstanding, at its own expense, furnish to the Retirement Board of the State Teachers Retirement System, its successors and assigns, on or before the last day of each calendar month, a statement showing in reasonable detail the gross and net income derived from the physical properties from which the pledged revenues arise for the preceding calendar month; and will further furnish to the Retirement Board of the State Teachers Retirement System, its successors and assigns, on or before each March first an income account, showing in reasonable detail the results of its operation of said physical properties during the preceding calendar year.

Section 25. *Payment of Stamp Taxes.* The Board will pay all federal, state or other stamp taxes, if any, or other taxes, if any, payable upon the issuance of any bonds hereunder.

## ARTICLE SEVEN

### REMEDIES OF BONDHOLDERS

Section 26. *Events of Default; Declaration of Bonds to be Due and Payable.* In case one or more of the following events (herein called "events of default") shall happen, that is to say:

- (a) Default shall be made in the payment of any interest on any bond, when and as the same shall have become due and payable, and such default shall have continued for a period of thirty (30) days; or
- (b) Default shall be made in the payment of the principal of any bond, when and as the same shall have become due and payable, whether at maturity or by declaration or call for redemption, or otherwise; or
- (c) Default shall be made in the payment of any installment of the Sinking Fund herein provided for, or in any supplemental indenture, and any such default shall continue for a period of thirty (30) days after the date when such payments shall have become due; or
- (d) Default shall be made in the due performance or observance of any other covenant, condition or agreement on the part of the Board in the bonds or in this indenture or in any supplemental indenture contained, and such default shall have continued for a period of thirty (30) days after written notice specifying such default and requiring the same to be remedied

shall have been given to the Board by the Retirement Board of the State Teachers Retirement System, its successors and assigns;

then, and in any such case and at any time during the continuance of such event of default, the Retirement Board of the State Teachers Retirement System, its successors and assigns, may, by notice in writing to the Board of Trustees, declare the principal of all the bonds then outstanding (if not then due and payable), to be due and payable immediately, and upon any such declarations, the principal of all the bonds then outstanding shall become and be immediately due and payable, anything in the bonds or in this indenture contained to the contrary notwithstanding; and thereupon, all the bonds then outstanding shall be secured ratably by this indenture, irrespective of their specified dates of maturity.

Section 27. *Remedy of Default; Rescission of Declaration.* The provisions of the foregoing Section 26 are subject, however, to the condition that if, at any time after the principal of the bonds shall have been so declared and become due and payable, all arrears of interest, if any, upon all the bonds then outstanding, all arrears in Sinking Fund payments, if any, and all arrears on account of the principal of such bonds, if any, which have by call for redemption reached maturity, with interest on any overdue coupons and on any such overdue principal and the expenses and liabilities (including fees and expenses of counsel), of the Retirement Board of the State Teachers Retirement System, its successors and assigns, shall be paid by the Board or provided for by the Board, as to Sinking Fund, principal and interest, by payment into the Sinking Fund of a sum sufficient to pay such arrears, and if all other defaults in the observance or performance of any covenant, condition or agreement in the bonds or in this indenture contained shall have been remedied, then, and in any such case, the Retirement Board of the State Teachers Retirement System, its successors and assigns, shall waive the default by reason of which the principal of the bonds shall have been so declared and become due and payable, and shall rescind and annul such declarations and its consequences; but no such action shall extend to or affect any subsequent default or impair any right consequent thereto.

Section 28. *Enforcement and Protection of Rights.* In case of the happening of any event of default, the Retirement Board of the State Teachers Retirement System, its successors and assigns, may take all steps needful to protect and enforce its or their rights and may take appropriate judicial proceedings by action, suit or otherwise as it or they shall deem most expedient.

The Retirement Board of the State Teachers Retirement System, its successors and assigns, shall have the further and exclusive right, personally or by its or their attorneys or agents, to collect and receive for its or their benefit, and to receipt for, the pledged revenues and may pay out of such pledged revenues such sums for operation and maintenance of

the dormitories from which said pledged revenues are derived as it or they may deem necessary or judicious, and the Board of Trustees shall, in the event the Retirement Board of the State Teachers Retirement System, its successors and assigns, determines to exercise such right, execute and deliver to it or them all necessary instruments of assignment and transfer, powers of attorney and all such other instruments as may be advisable in the judgment of, and as may be requested by, it or them for the purpose of perfecting such right.

Section 29. *Payment in Case of Default.* In case default shall be made in:

- (a) the payment of any installment of interest on any bond when and as the same shall become due and payable, and such default shall have continued for a period of thirty days, or
- (b) the payment of the principal of any bond when and as the same shall become due and payable, whether at maturity, or by declaration, or otherwise as herein provided,

then, and in any such case, upon written demand of the Retirement Board of the State Teachers Retirement System, its successors and assigns, the Board will pay to it or them the whole amount which shall have become due and payable on all such bonds and coupons for interest or principal, or both, as the case may be, with interest at the rate of six per centum (6%) per annum on overdue interest and on overdue principal of bonds, if any, which have reached their maturity dates, and, in addition thereto, such further amount as shall be sufficient to cover the cost and expenses of collection, and any expenses or liabilities incurred hereunder.

Section 30. *Collection.* In case the Board shall fail forthwith to pay such amounts upon demand, the Retirement Board of the State Teachers Retirement System, its successors and assigns, shall be entitled and empowered to institute such actions or proceedings at law or in equity as may be advised by counsel for the collection of the sums so due and unpaid, and may prosecute any such action or proceeding to judgment or final decree, and may enforce any such judgment or final decree against the Board, and collect the moneys adjudged or decreed to be payable out of the pledged revenues, in the manner provided by law.

No recovery of any judgment and no levy of an execution under any judgment upon the pledged revenues, shall affect, in any manner or to any extent, the lien of this indenture upon the pledged revenues or any part thereof, or any lien, rights, powers or remedies of the Retirement Board of the State Teachers Retirement System, its successors and assigns, hereunder, or any lien, rights, powers or remedies of the holders of the bonds, but such lien, rights, powers and remedies of the Retirement Board of the State Teachers Retirement System, its successors and assigns, shall continue unimpaired as before.

Section 31. *Application of Moneys Collected.* Any moneys collected pursuant to Sections 28 and 30 shall be applied by the Retirement Board of the State Teachers Retirement System, its successors and assigns, as follows:

- First: To the payment of the costs and expenses of any action or proceeding brought in connection with the collection of such moneys, including reasonable compensation for the Retirement Board of the State Teachers Retirement System, its successors and assigns, its or their agents, attorneys and counsel, and to the payment of all expenses, liabilities and advances, made or incurred by the Retirement Board of the State Teachers Retirement System, its successors and assigns.
- Second: To the payment of such sums for operation and maintenance of the dormitories from which the pledged revenues are derived as the Retirement Board of the State Teachers Retirement System, its successors and assigns, may deem necessary or judicious.
- Third: To the payment of the whole amount then due, owing or unpaid upon the bonds for principal and interest, with interest at the rate of six percentum (6%) per annum on overdue interest and on overdue principal of bonds, if any, which have reached their maturity dates; and in case such proceeds shall be insufficient to pay in full the whole amount so due and unpaid on the bonds, then ratably according to the aggregate of such principal and interest, without preference or priority of principal over interest or interest over principal or of any installment of interest over any other installment thereof (subject, however, to the provisions of Section 20 hereof); such payment to be made upon presentation of the several bonds and coupons, and the notation thereon of the payment, if partially paid, or the surrender and cancellation thereof, if fully paid.

Section 32. *Remedies to be Cumulative.* No remedy herein conferred upon or reserved to the Retirement Board of the State Teachers Retirement System, its successors and assigns, shall be intended to be exclusive of any other remedy or remedies, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute.

Section 33. *Delay, etc.* No delay or omission of the Retirement Board of the State Teachers Retirement System, its successors and assigns, to exercise any right or power accrued upon any default, occurring and continuing as afore-

said, shall impair any such right or power or shall be construed as a waiver of any such default or an acquiescence therein; and every power and remedy given by this indenture to the Retirement Board of the State Teachers Retirement System, its successors and assigns, may be exercised from time to time as often as may be deemed expedient by the Retirement Board of the State Teachers Retirement System, its successors and assigns.

#### ARTICLE EIGHT

##### PLEGDED REVENUES UNTIL DEFAULT; DEFEASANCE

Section 34. *Possession until Default.* Until an event of default, as defined in Section 26 hereof, shall have occurred, the Board shall be suffered and permitted to retain full possession and control of the pledged revenues and to use the same and every part thereof.

Section 35. *Defeasance.* If the Board shall make disposition of the entire indebtedness hereby secured by well and truly paying or causing to be paid the principal of and interest on the bonds outstanding hereunder as and when the same become due and payable, and shall pay or cause to be paid all other sums payable hereunder by the Board, then and in that case this indenture and the lien, rights and interest hereby granted shall cease, determined and become null and void.

#### ARTICLE NINE

##### SUNDRY PROVISIONS

Section 36. *No Benefit to Third Parties Hereunder.* Except as otherwise expressly provided in this indenture, nothing in this indenture or in the bonds or coupons is intended or shall be construed to give to any person other than the parties hereto and the holders of the bonds any legal or equitable right, remedy or claim under or in respect of this indenture, or under any covenant, condition or provision herein contained, this indenture and all its covenants, conditions and provisions being intended to be and being for the sole and exclusive benefit of the parties hereto and of the holders of the bonds hereby secured.

Section 37. *Definitions.* Whenever in this indenture reference is made to the Board or to the Retirement Board of the State Teachers Retirement System, such reference shall be held to apply with equal effect to the successor, successors or assigns for the time being of the party referred to. Whenever in this indenture the word "bond," "coupon" or "holder" is used, it shall be held to include the plural as well as the singular number, unless the context otherwise indicates. Whenever in this indenture the word "person" is used, such word shall include natural persons, firms, associations, corporations and partnerships, unless the context otherwise indicates.

Whenever any consent or approval of the Retirement Board of the State Teachers Retirement System, its successors and assigns, is provided for hereunder, it is specifically agreed that consent or approval in writing is intended.

Whenever the words "order of the Board" or "request of the Board" are used in this indenture, unless otherwise expressly provided, they shall be held and construed to mean a written order or a written request signed by the Chairman and Secretary of the Board, and whenever any moneys or bonds are deliverable by the terms hereof to the Board, such delivery or payment shall be made only upon the receipt of such written order or of such written request.

Section 38. *Partial Invalidity.* The invalidity of any one or more phrases, sentences, clauses or paragraphs of this indenture shall not affect the remaining portions of this indenture, or any part thereof, and in the event one or more of the phrases, sentences, clauses or paragraphs contained herein shall be held to be invalid, this indenture shall be construed *mutatis mutandis*, as if such invalid phrase or phrases, sentence or sentences, clause or clauses, paragraph or paragraphs had not been inserted.

Section 39. *Written Notices, etc.* Any written demand, notice, approval, requisition, certificate, instrument, waiver, designation, direction, nomination or other communication to be made or executed by the Board under any of the provisions of this indenture with respect to which no specific provision as to the manner of execution is made herein, shall be deemed sufficiently made or executed if executed by the Chairman and Secretary of the Board.

Any notice, demand or other communication to be given to or made upon the Board by the Retirement Board of the State Teachers Retirement System, its successors and assigns, shall be deemed to have been sufficiently given or made upon the delivery of the same to the Secretary of the Board, or upon the deposit of the same in a registered, postage prepaid envelope in the United States mail, addressed to the Board in the city of Columbus, state of Ohio.

Section 40. *Governing Law.* This indenture and the bonds are and shall always be construed to be contracts made under and pursuant to the laws of the state of Ohio in force at the time of the date hereof and all the terms, covenants, conditions and provisions hereof and thereof shall be construed according to such laws.

IN WITNESS WHEREOF, the Board of Trustees of Ohio State University has caused this indenture to be executed in the name of said Board by its Chairman and its Secretary, and the Retirement Board of the State Teachers Retirement System has caused this indenture to be executed in the name of the Retirement Board by its Secretary, all as of the day and year first above written.

Signed and Acknowledged	BOARD OF TRUSTEES OF OHIO
by the Board of Trustees of	STATE UNIVERSITY
Ohio State University in the	By (Signed) Harry A. Caton
presence of:	<i>Chairman</i>
(Signed) Katharine C. Taylor	By (Signed) Carl E. Steeb
(Signed) Adah Riggan	<i>Secretary</i>



Signed and Acknowledged  
by the Retirement Board of  
the State Teachers Retirement  
System in the presence  
of:

RETIREMENT BOARD OF THE  
STATE TEACHERS RETIREMENT  
SYSTEM

(Signed) Elizabeth Sifrit  
(Signed) Geo. M. Pogue

By (Signed) W. E. Kershner  
*Secretary.*

APPROVED AS TO FORM  
January 27, 1939

(Signed) Thomas J. Herbert  
*Attorney General.*

COUNTY OF FRANKLIN }  
STATE OF OHIO } SS:

Personally appeared before me, the undersigned notary public in and for said county and state, Harry A. Caton, to me known and known to me to be the Chairman of the Board of Trustees of Ohio State University, and Carl E. Steeb, to me known and known to me to be the Secretary of the Board of Trustees of Ohio State University, which said Board executed the foregoing instrument, who acknowledged to me that they did sign said instrument for and on behalf of said Board, and that the same is their free act and deed as such officers and of the said Board of Trustees of Ohio State University.

IN WITNESS WHEREOF I have hereunto set my hand and notarial seal this 5th day of November, 1938.

(Signed) Chas. A. Kuntz  
*Notary Public*

COUNTY OF FRANKLIN }  
STATE OF OHIO } SS:

Personally appeared before me, the undersigned notary public in and for said county and state, W. E. Kershner, to me known and known to me to be the Secretary of the Retirement Board of the State Teachers Retirement System, which said Board executed the foregoing instrument, who acknowledged to me that he did sign said instrument for and on behalf of said Board, and that the same is his free act and deed as such officer and of the Retirement Board of the State Teachers Retirement System.

IN WITNESS WHEREOF I have hereunto set my hand and notarial seal this 1st day of February, 1939.

(Signed) O. L. Brodrick  
*Notary Public*

The above motion was seconded by Mr. Atkinson and was upon roll call unanimously approved.

\* \* \* \* \*

Vice President Morrill now read to the Board a memorandum covering results of the deliberations of the Administrative Council regarding a proposed plan of cooperation among the five state universities of Ohio.

Upon motion of Mr. Atkinson, seconded by Miss Campbell, this memorandum was ordered made a part of the record of this meeting, and a committee consisting of Messrs. Dargusch, Thompson, Morrill and Steeb was appointed to carry out the suggestions contained in said memorandum which follows herewith:

Upon call of the Acting President, the Administrative Council of the University on Tuesday, November 1, 1938, met in special sessions of more than four hours' discussion upon the general topic of University relations with the forthcoming General Assembly of Ohio in the matter of biennial requests and appropriations. Discussion revolved mainly around the following major points:

1. The problem of state finances confronting the next Governor and Legislature will be specially acute by reason of the decrease in general revenue collections from which are financed the normal operations of state government, the indispensable program of the State Department of Welfare, and the vital service of the state institutions of higher education; the crisis in the payment of old age pensions; the fall-off in sales tax receipts with the resultant large deficit in funds to finance the state's School Foundation program; the question of public relief, etc.
2. Meantime, enrollments in the five state universities—Ohio State, Miami, Ohio, Kent, and Bowling Green—have increased steadily since the low point of the depression; curricular offerings of all the universities have been greatly expanded in recent years—at Ohio University where work is now offered in engineering and agriculture and where the university faculty carries a teaching program at the Portsmouth High School with the prospect that similar extensions will be made in other southern Ohio cities, at Bowling Green where new courses in agriculture and other technological subjects have been established or projected, at Kent where it has been recently announced the establishment of a college of engineering is contemplated together with work for the Ph.D. degree in six fields with the possibility of later establishment of colleges of law and medicine, and with work in commerce and business administration fully established at Kent, Bowling Green, Miami, and Ohio, in addition to their large registrations in liberal arts and education.
3. Successive legislatures in the more recent years have apparently abandoned the philosophy and statement of intention expressed in 1906 by the General Assembly of Ohio, in its enactment of Section 7923, General Code of Ohio, which provides as follows:

“Section 7923. Inasmuch as it is deemed desirable for this state to determine its policy in regard to the support of institutions of

higher learning, and further desirable that it adopt a distinct and fixed policy in regard to universities and colleges for all time to come so that the policy of the state with reference to the Ohio State University, the Miami University and the Ohio University shall be determined and made definite and to the end that the state may build up one university worthy of it, as now begun at the Ohio State University, and also to fix such a policy as will provide support for the Miami and Ohio universities as colleges of liberal arts, but not to include technical or graduate instruction, aside from the usual graduate work for the degree of master of arts, and to determine definitely for all time that the Miami University and the Ohio University shall be no greater charge on the state so far as university purposes are concerned than herein provided for; therefore this subdivision of this chapter is passed to set forth the policy, to-wit: That in the future no representative of the Miami University or of the Ohio University or of the Ohio State University shall violate or attempt to violate this policy herein enacted into law as a policy for the support of higher education and as a guide for future general assemblies of the state of Ohio. (98 v., 309 sec. 1)."

From all the foregoing considerations, two questions of vital importance seem now to arise:

1. Is it sound policy for the state to finance with increasing appropriations five growing state universities, each preparing independently and urging competitively for its own budget, quite regardless of any general over-view and coordinated program for the planning maintenance, and necessary development of state-supported higher education in Ohio? Is it likely, or possible, that the state will or can continue much longer this policy of "laissez-faire" in dealing with the problem?
2. If not, should not the Ohio State University, through its President and Board of Trustees, make proposals to the other state universities, to the incoming Governor, and the General Assembly of Ohio, looking toward a soundly planned program for the financing and necessary development of state-supported higher education as a whole, avoiding uneconomical duplication of educational offerings and facilities where possible, coordinating the work of the institutions in a logical scheme for the on-going and growth of each one, precluding competitive local pressure upon the Legislature and uniting the forces of friends, alumni, parents, and other supporters of all the institu-

tions behind the sensibly and economically programmed needs of each?

It was the consensus of opinion and the unanimous judgment of the Administrative Council that the President should present to the Board of Trustees the request that the Ohio State University take the leadership in requesting representatives (presumably trustees and presidents) of the other four state universities to a conference to consider together the questions outlined above. It was the further judgment of the Administrative Council that the Ohio State University take the initiative in such conference (and possibly in later consultation with the incoming Governor, and legislative leaders and appropriate legislative committees) in endeavoring to secure agreement upon the following general premises:

1. The opportunities and responsibility of the state of Ohio to meet the educational needs of Ohio youth are evident and compelling. The steadily increasing demand of the people for the training of their children in the public schools and the public-supported universities will not cease; and unless it is met by the generous and intelligent development of the existing institutions, new ones will be demanded and created with expensive duplication of plant, equipment and personnel—probably in the rise of a costly system of inferior junior colleges such as now exists in many states. Ohio is fortunate in the geographical location of its five state universities which provide the opportunity for advanced general education close at hand to the youth in each large and closely-populated section of the state.

The need is for a coordinated program of nurture and support which will strengthen each of the five state universities within the limits of its own best competence and reasonable public demand.

At the same time the conclusion is inescapable and must be frankly faced by all concerned that the state cannot and should not embark upon the impossible purpose to build five equally large, highly specialized and all-equivalent universities capable of comparison with such single outstanding institutions in surrounding states as the University of Michigan, the University of Wisconsin, the University of Minnesota, the University of Illinois, and the like.

2. The Ohio State University, with its long and well-established plant, facilities, and specially trained personnel, is the logical place for the further specialized development of graduate work at the Ph.D. level; for technological training such as engineering and agriculture; and for professional education such as law, medicine, veterinary medicine, dentistry, pharmacy, etc. Accordingly, the Ohio State University will shift its developmental emphasis into these areas and away from junior

college work in liberal arts, education, business and commerce.

3. The other state universities will find their areas for constructive expansion in liberal arts (including fine arts), education, business and commerce through the four-year undergraduate curriculum leading to the bachelor's degree, and in graduate work for the master's degree in liberal arts and education—but will not seek extension into the master's degree in business and commerce, the Ph.D. degree in any area, or the development of professional and technological curricula.

It was the conviction of the Administrative Council that, except as some such agreement is arrived at by friendly and cooperative consultation among the five state universities, there is danger to the whole cause of efficiency and economy in state-supported higher education in Ohio, to the rightful and necessary development of the institutions concerned, and thereby to the educational advantages of the youth of Ohio who deserve opportunities second to those of no other state.

\* \* \* \* \*

The Secretary now presented the following reports of the University Architect and actions of the Cabinet relative to bids received on October 21, 1938 and contracts awarded in connection with the Men's Dormitory (PWA Docket No. Ohio 1990-F), and the Women's Dormitories (PWA Docket No. Ohio 2095-F):

#### CABINET MINUTES

Columbus, Ohio  
October 21, 1938.

The Cabinet met in Room 100 of the Administration Building at 12 noon.

Present: Messrs. McCracken, Smith, Steeb, Morrill and Ralph E. Kinnear, Resident Engineer Inspector of PWA.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on October 10, 1938, met for the purpose of opening and reading in public the bids received by 12 o'clock noon this day for (1) Excavation for Men's Dormitory, (2) Service Tunnel for Men's Dormitory, (3) Excavation for Women's Dormitories, (4) Service Tunnel for Women's Dormitories, as per advertisement. The following bids were received, read and tabulated:

<i>Men's Dormitory</i>	<i>Division I Building Excavation Item I</i>	<i>Division II Tunnel Items II to IV</i>	<i>Bond</i>
Bidder			
Skilken Brothers .....	\$7,432.00		\$ 6,500.00
C. M. Barr Company.....	3,969.00		5,000.00
C. Barthelmes .....	2,196.22		2,200.00
Trapp-Carroll Company .....	3,850.00	\$34,300.00	40,000.00
Skilken Brothers .....		29,878.00	29,878.00
E. Elford and Son.....		27,490.00	35,000.00
C. M. Barr Company.....		32,377.00	40,000.00
C. J. Wetzel.....		39,500.00	43,000.00
Leo E. Ruisinger.....		31,923.00	33,000.00
John C. Cashman .....		27,560.00	25,000.00
Trapp-Carroll Company .....	\$36,000.00 (combined bid)		40,000.00

*Women's Dormitories**Bidder*

Skilken Brothers .....	\$3,643.00	\$ 3,800.00
C. M. Barr Company.....	3,452.00	5,000.00
C. Barthelmes .....	2,166.46	2,200.00
Trapp-Carroll Company .....	3,400.00	\$23,600.00
Skilken Brothers .....	15,542.00	15,542.00
E. Elford and Son .....	12,990.00	20,000.00
C. M. Barr Company.....	15,498.00	20,000.00
C. J. Wetzel.....	19,776.00	25,000.00
Leo E. Ruisinger.....	23,489.00	25,000.00
John C. Cashman.....	13,800.00	14,000.00
Trapp-Carroll Company .....	\$25,000.00 (combined bid)	30,000.00
Leo E. Ruisinger.....	\$54,400.00 (combined bid on Tunnels for Men's and Women's Dormitories)	

Upon motion, the above bids were turned over to the Architect for inspection and report back to the Cabinet.

## CABINET MINUTES

Columbus, Ohio  
October 22, 1938.

The Cabinet met in the office of the Secretary at 9:30

A. M.

Present: Messrs. McCracken, Smith, Steeb and Morrill.

\* \* \* \* \*

The Cabinet met to receive the reports of the University Architect on the bids received October 21, 1938 for (1) Excavation for Men's Dormitory, (2) Service Tunnel for Men's Dormitory, (3) Excavation for Women's Dormitories, (4) Service Tunnel for Women's Dormitories.

October 21, 1938.

University Cabinet  
Administration Building  
Gentlemen:

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet October 21, 1938, pursuant to advertisement for the Building Excavation and construction of a Tunnel for the Men's Dormitory (PWA Docket No. Ohio 1990-F) and submit the following report:

- (1) I find that the low bids in each Division of the Contract are regular in every respect, and below the estimates of cost approved by the State Director of Public Works, the Associate Regional Director of the Federal Emergency Administration of Public Works (PWA) and on file with the Auditor of State.
- (2) I recommend that under authority granted by the Board of Trustees of the Ohio State University at its meeting held October 10, 1938, the University Cabinet recommend to the State Director of Public Works the award of contracts to the low bidders as follows:

Division I--Building Excavation to C. Barthelmes.....\$ 2,196.00  
Division II--Tunnel to E. Elford & Son.....27,490.00

Very truly yours,

(Signed) HOWARD DWIGHT SMITH,  
University Architect.

October 21, 1938.

University Cabinet  
Administration Building  
Gentlemen:

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet October 21, 1938, pursuant to advertisement for the Building Excavation and the construction of a Tunnel for the Women's Dormitories (PWA Docket No. Ohio 2095-F) and submit the following report:

- (1) I find that the low bids in each Division of the Contract are regular in every respect, and below the estimates of cost approved by the State Director of Public Works, the Associate Regional Director of the Federal Emergency Administration of Public Works (PWA) and on file with the Auditor of State.
- (2) I recommend that under authority granted by the Board of Trustees of the Ohio State University at its meeting held October 10, 1938, the University Cabinet recommend to the State Director of Public Works the award of contracts to the low bidders as follows:

Division I—Building Excavation to C. Barthelmes.....	\$ 2,166.46
Division II—Tunnel to E. Elford & Son.....	12,990.00

Very truly yours,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion, the Cabinet by unanimous vote approved the above recommendations of the University Architect, and directed the Architect to advise the Director of Public Works of these recommendations.

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Upon motion of Miss Campbell, seconded by Mr. Atkinson, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Building Excavation and Wrecking for the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F) will be received on December 5, 1938.

Upon motion of Mr. Thompson, seconded by Mr. Dargusch, the Cabinet was authorized, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

Satisfactory evidence having been presented that the original diploma has been lost, it was moved by Mr. Dargusch, seconded by Miss Campbell and ordered by unanimous vote that a duplicate di-

ploma be granted to Ramona Crivel who received the degree of Bachelor of Arts in June, 1929.

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The Secretary now reported for record that on August 1, 1938 the Council of the city of Columbus passed an ordinance (No. 416-38) to vacate the streets and alleys between Doe Alley and the river and Woodruff Avenue and Lane Avenue.

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The Secretary reported the gift from the Honorable Julius F. Stone, of \$6,000, the amount of the purchase price of the so-called Somers property on South Bass Island. This property will be used by the members of the permanent staff of the Franz Theodore Stone Laboratory.

Upon motion of Mr. Atkinson, seconded by Mr. Dargusch, this gift was accepted by unanimous vote and the Acting President was directed to advise Mr. Stone of the deep appreciation of the University.

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The Secretary announced to the Board that the new Wing of the Starling-Loving Hospital will be dedicated on Saturday, November 19, 1938.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, December 12, 1938, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*



# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND EIGHTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, December 12, 1938.

The Board of Trustees met in Columbus, Ohio at 9:30 A. M.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier, Herbert S. Atkinson, M. Edith Campbell, Carlton S. Dargusch, Dr. Burrell Russell, and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the following recommendations as presented by Acting President McPherson were upon roll call unanimously approved:

### *Resignations*

The following resignations were accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Lucile Smith	Home Dem. Agent, Crawford County	Oct. 31, 1938	\$2,300.00
Vivian Cooley	Home Dem. Agent, Seneca County	Oct. 31, 1938	1,900.00
Rudolph M. Isler	Asst. Co. Agr. Agent, Fairfield County	Dec. 5, 1938	1,900.00
Elizabeth M. Welch	Stenographer	Nov. 30, 1938	960.00
<i>College of Agriculture</i>			
<i>Agronomy</i>			
Winifred Gray	Stenographer	Nov. 30, 1938	1,050.00
<i>Home Economics</i>			
Nelle R. Morris	Graduate Assistant	Dec. 31, 1938	450.00
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Grant Crane	Graduate Assistant	Sept. 30, 1938	450.00
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Edward Pelz	Graduate Assistant	Oct. 31, 1938	450.00
<i>School of Social Administration</i>			
L. H. Van Buskirk	Assistant Professor	Dec. 31, 1938	300.00
<i>College of Education</i>			
<i>Psychology</i>			
Richard Ledgerwood	Research Assistant	Nov. 15, 1938	2,004.00
Claude E. Thompson	Assistant	Nov. 15, 1938	954.00
Hugh McFadden	Assistant	Dec. 31, 1938	954.00
Kenneth E. Clark	Graduate Assistant	Nov. 15, 1938	450.00
<i>College of Engineering</i>			
<i>Civil Engineering</i>			
W. H. Kuenning	Assistant	June 30, 1938	900.00

*College of Medicine**Physiology*

Nellie C. Handibea	Research Assistant	Nov. 30, 1938	500.00
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*Starling-Loving Hospital**Nursing Care*

Anne Keener	Assistant Head Nurse	Nov. 4, 1938	660.00
Marion Wood	Assistant Head Nurse	Nov. 4, 1938	660.00
Cecile Harrison	General Duty Nurse	Nov. 30, 1938	900.00
Elizabeth Ward	General Duty Nurse	Oct. 31, 1938	900.00
Octavia A. Bryant	Nurses Aide	Nov. 20, 1938	504.00
Elizabeth Scranton	Nurses Aide	Nov. 30, 1938	504.00

*Dietary*

Adele Reese Batchlar	Diet Kitchen Helper	Nov. 10, 1938	588.00
Mrs. Eddie L. Brock	Diet Kitchen Helper	Oct. 31, 1938	588.00

*President's Division**Library*

Alice H. Sharp	Library Assistant	Dec. 31, 1938	900.00
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*Physical Education for Men*

Hamilton R. Bowen	Student Assistant	Dec. 31, 1938	300.00
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*Administrative Division**Dean of Women's Office*

Louise Headley Hill	Assistant to the Dean	Nov. 30, 1938	972.00
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*Physical Plant Division**Light, Heat and Power—Steamfitters and Plumbers*

Cletus Shumaker	Fireman	Nov. 16, 1938	600.00
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*University Health Service*

Dolores Lucas	Assistant Nurse	Dec. 31, 1938	1,320.00
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*Appointments*

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Katherine Rupert	Stenographer	Dec. 1, 1938		\$ 960.00
Bertha Fischer	Stenographer (part time)	Dec. 1, 1938		510.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Bertha Fischer	Stenographer (part time)	Dec. 1, 1938		450.00
<i>Agricultural Education</i>				
Glenn W. Miller	Assistant (part-time)	Jan. 1, 1939	Su. } Wi.Sp.	400.00
	(Salary to be paid from George-Deen Funds)		'39 }	
<i>Agricultural Engineering</i>				
A. C. Kennedy	Instructor	Jan. 1, 1939	Wi.Sp.	1,500.00 period
<i>Animal Husbandry</i>				
Sam L. Hansard	Graduate Assistant	Oct. 1, 1938	Au.Wi.Sp.	450.00
	(half time)			
	(Salary to be paid from Farm Rotary No. 7250)			
<i>Home Economics</i>				
Alwine H. Meyer	Instructor	Jan. 1, 1939	Wi.Sp.	1,050.00 period
(Special Contract—Salary to be paid from Pomerene Refectory Rotary Funds)				
Ruth Jones	Assistant (part time)	Jan. 1, 1939	W.Sp.	300.00 period

*College of Arts and Sciences**Administration*

Vivian Chubb Light	Stenographer (part time)	Nov. 14, 1938		60.00 month
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*Chemistry*

Dan Trivich	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
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Howard L. Yowell	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
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*Geology*

Susan Smith Hobbs	Graduate Assistant	Jan. 1, 1939	Wi.Sp.	300.00 period
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*Speech*

Lloyd Brooks Dodds	Assistant	Jan. 1, 1939	Wi.	300.00 period
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*College of Commerce and Administration**Accounting*

Paul Jones Thomas	Assistant	Jan. 1, 1939	Wi.	300.00 period
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Robert C. Behn	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
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William L. Gans	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
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*Business Organization*

Ralph Ablon	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
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Marjorie Poston	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
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J. Reid Roller	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
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H. Peter Carstensen	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
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*Economics*

Louis Edward Otte	Graduate Assistant	Nov. 14 to Dec. 31, 1938		78.33 period
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*School of Social Administration*

Donald D. Shira	Lecturer	Jan. 1, 1939	Wi.	300.00 period
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*College of Education**Administration*

Anne C. Beaman	Clerk	Nov. 22, 1938 for 2 months		125.00 period
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*Bureau of Educational Research*

Bernice Devine	Stenographer (part time)	Nov. 1, 1938 for 2 months		50.00 period
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*Fine Arts*

Marian J. Reber	Instructor (part time)	Jan. 1, 1939	Wi.	500.00 period
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*Music*

William McBride	Assistant Professor	Jan. 1, 1939	Wi.Sp.	1,200.00 period
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George Hardesty	Assistant Professor	Jan. 1, 1939	Wi.Sp.	1,200.00 period
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Rachel Way Sherman	Instructor (part time)	Jan. 1, 1939	Wi.	300.00 period
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Mary L. Meister	Assistant	Jan. 1, 1939	Wi.	300.00 period
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*Psychology*

Claude E. Thompson	Research Assistant	Nov. 16, 1938 (12 months)		2,004.00
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Kenneth E. Clark	Assistant	Nov. 16, 1938 Su. } Au.Wi. '39 }		954.00
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Sherwood McIntyre	Assistant	Jan. 1, 1939	Wi.Sp.	636.00 period
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George W. Knox	Graduate Assistant	Nov. 16, 1938	Au.Wi.Sp.	450.00
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*College of Engineering**Civil Engineering*

John W. Graham	Student Assistant	Jan. 1, 1939	Wi.	30.00 period
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<i>Electrical Engineering</i>					
(To be named later)	Instructor	Jan. 1, 1939	Wi.Sp.	900.00	period
<i>College of Medicine</i>					
<i>Physiology</i>					
Carolyn Casaday	Research Assistant	Dec. 1, 1938 to June 30, 1939		350.00	period
<i>Starling-Loving Hospital</i>					
<i>Nursing Care</i>					
Helen Miller	Supervisor	Nov. 4, 1938	Code (3&4)	1,200.00	
<i>Laboratories</i>					
Mary Fulton	Assistant Medical Technologist	Nov. 1, 1938	(1&4)	900.00	
Doris Goldman	Assistant Medical Technologist	Nov. 1, 1938	(1&4)	900.00	
<i>Dietary</i>					
Nora Christy	Assistant Cook	Nov. 7, 1938	(3&4)	588.00	
Edna Alexander	Diet Kitchen Helper	Nov. 8, 1938	(3&4)	588.00	
Ellen Louise Bower	Diet Kitchen Helper	Nov. 17, 1938	(3&4)	588.00	
Mary Brooks	Diet Kitchen Helper	Nov. 1, 1938		49.00	month
<i>Starling Loving Hospital—Rotary No. 7727</i>					
<i>Nursing Care</i>					
Mildred Ewing	General Duty Nurse	Nov. 1, 1938	(3&4)	900.00	
Mary Ellen Brooks	General Duty Nurse	Nov. 7, 1938	(3&4)	900.00	
Lela Beck	General Duty Nurse	Dec. 1, 1938	(3&4)	900.00	
<i>Graduate School</i>					
Henry Z. Schofield	National Paving Brick Assn. Fellow	Jan. 1, 1939 (12 months)		2,700.00	
(Salary to be paid from the National Paving Brick Association Funds)					
William H. Earhart	Kaolin Inc. Research Fellow	Dec. 15, 1938 (12 months)		1,500.00	
(Salary to be paid from the Kaolin, Incorporated Funds)					
Warner W. Carlson	Toulmin Fellow	Jan. 1, 1939	Su. } Wi.Sp.	675.00	
(Salary to be paid from the Toulmin Fund)			'39 }	period	
Emma Gamboa	Margaret G. Harder	Oct. 1, 1938 for 8 months		800.00	period
(Salary to be paid from the Pan American Scholar)					
Joseph H. Chilcote	Stark Brick Company Fellow	Dec. 20, 1938 for 3 months		450.00	period
(Salary to be paid from the Stark Brick Company Fund)					
Walter E. Ripper	Honorary Fellow	Oct. 1, 1938	Au.Wi.	No salary	
George W. Brainerd	Honorary Fellow	Oct. 1, 1938	Au.Wi.Sp.	No salary	
<i>President's Division</i>					
<i>Broadcasting Station</i>					
Joseph H. Wack	Operator	Nov. 28 to Dec. 31, 1938		125.00	period
(Salary to be paid from Ohio School of the Air—F-9 Funds)					
<i>Library</i>					
Ralph Brehm	Bookbinder	Jan. 1, 1939 (12 months)		2,300.00	
Gertrude Roehrer	Binderywoman	Jan. 1, 1939 (12 months)		800.00	
(Above salaries to be paid from Rotary No. 7401)					
J. Marguerite Thut	Library Assistant	Jan. 1, 1939 (12 months)		900.00	
<i>Physical Education for Men</i>					
Milton Overholt	Student Assistant	Jan. 1, 1939	Wi.Sp.	200.00	period
<i>Administrative Division</i>					
<i>Dean of Women's Office</i>					
Bethany Lee Berdan	Assistant to Dean	Dec. 1, 1938 (12 months)		972.00	
Dorothy Downing	Stenographer	Nov. 14, 1938		960.00	
<i>Telephone Exchange</i>					
Arthur Mereness	Student Telephone Operator	Nov. 1, 1938 for 2 months		100.00	period
John Hoffman	Student Telephone Operator	Nov. 1, 1938 for 2 months		100.00	period
A. W. Witzemann	Student Telephone Operator	Dec. 1, 1938 for 1 month		50.00	period

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*Physical Plant Division*

*Light, Heat and Power—Steamfitters and Plumbers*

Gustav Hegenberger	Fireman	Nov. 17, 1938 for 5 months	600.00 period
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*Stores and Receiving—Rotary*

Eather A. Burkhead	Clerk	Dec. 1, 1938	900.00
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*University Health Service*

Margaret Thompson	Assistant Nurse	Jan. 1, 1939 (12 months)	1,200.00
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*Athletics*

Sgt. Fonad T. Shaia	Rifle Coach	Dec. 1, 1938 for 5 months	100.00 period
*	*	*	*

*Changes in Title*

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Home Economics</i>			
LaRoux Roebuck	Graduate Assistant	Assistant	Wi. and Sp. Quarters
<i>College of Arts and Sciences</i>			
<i>Speech</i>			
Ramon George	Graduate Assistant	Assistant	Wi. Qr. only
<i>College of Education</i>			
<i>Music</i>			
Miriam Smart Mooney	Assistant	Instructor	Jan. 1, 1939
<i>College of Engineering</i>			
<i>Engineering Experiment Station</i>			
Harry D. Foster	Research Assistant	Research Assistant (part time)	Sept. 1, 1938
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
Catherine Helman	General Duty Nurse	Relief Night Supervisor	Dec. 1, 1938
*	*	*	*

*Changes in Salary*

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Agriculture</i>				
<i>Home Economics</i>				
LaRoux Roebuck	Assistant	Wi. and Sp. Quarters	\$ 300.00 period	\$ 600.00 period
(Increase to be paid from Pomerene Refectory Rotary Funds)				
<i>College of Arts and Sciences</i>				
<i>Speech</i>				
Ramon George	Assistant	Wi. Qr. only	450.00	900.00
<i>College of Education</i>				
<i>Music</i>				
Miriam Smart Mooney	Instructor	Jan. 1, 1939	954.00	2,400.00
Helen Heimberger	Stenographer	Jan. 1, 1939	1,140.00	1,404.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
<i>Nursing Care</i>				
Catherine Helman	Relief Night Supervisor	Dec. 1, 1938	900.00 (Code: 3&4)	1,020.00
*	*	*	*	*

*Changes in Quarters of Service*

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
Alvah Peterson	Professor	Su.Au.Wi.	Su.Au.Wi.Sp.
Paul E. Schaefer	Instructor	Au.Wi.Sp.	Au. Sp.
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
E. L. Bowers	Associate Professor	Su.Au. Sp.	Su.Au.Wi.
Walter Egle	Assistant Professor	Su.Au. Sp.	Su. Wi.Sp.
*	*	*	*

*Miscellaneous  
Recommendations*

That the salary of Mr. W. C. McCracken, Superintendent of Buildings and Grounds, be fixed at \$3,500 per annum on a part time basis, effective January 1, 1939, and that at that time he be relieved of the direct responsibility of the Physical Plant and that he act in an advisory capacity to the Maintenance Engineer and perform such duties as may be prescribed by the Maintenance Engineer. (Mr. McCracken has just completed 52 years of invaluable service to the University.)

That Paul H. Elleman, a graduate of the College of Engineering, Class of 1918, who has been directly associated with Mr. McCracken for the past 16 years with the title of Maintenance Engineer, be given full responsibility of the Physical Plant, effective January 1, 1939, and that his salary be increased from \$3,960 to \$4,500 per annum.

It is also recommended that effective January 1, 1939, the Maintenance Engineer shall assume all the duties and responsibilities heretofore prescribed by the Board of Trustees for the Superintendent of Buildings and Grounds.

That in accordance with the provisions of the State Employees Retirement System the following employees, who have reached the age of 70 or more, be retired from University service on December 31, 1938, and that the official service certificate be presented to each.

	<i>Years of Service</i>		<i>Years of Service</i>
Charles Blesch .....	16.50	John W. Kraner.....	27.17
James Brain .....	28.50	Benjamin A. LeBay..	45.08
Harry Chantler .....	43.21	Alexander McCall ...	13.33
Emerson Clements ..	34.75	Elijah I. Martin.....	22.17
Clara M. Deflinger...	17.33	John Rhone .....	22.934
James S. Gormley...	17.876	William E. Steel.....	13.67
Charles M. Hicks....	38.00	Leeson S. Stewart...	26.176
Robert J. Huddleston.	17.58	Gustav Bruder .....	38.283
Herbert M. Cole.....	16.04		

That upon the recommendation of the Chairmen of their departments and in accordance with the provisions of the State Employees Retirement System, the following employees who are past compulsory retirement age be continued in active service in the University for one year, effective January 1, 1939:

John Hussey (part time)  
David H. Gruber  
John T. Miller  
James D. Marple  
William H. Ziebold

That the sum of \$121.23 be appropriated from the Interest on Endowment to refund to certain members of the staff of the College of Education money spent by them in travel while carrying on their work in supervising the course in Practice Teaching.

That, honoring the services of the late Royal D. Hughes who gave his life in building up our Department of Music, a free tuition scholarship be granted to his daughter, Mary Katherine Hughes, from January 1, 1939, to July 1, 1940.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$3,060 from the National Foundation for Infantile Paralysis of New York City, for research in the Department of Bacteriology on infantile paralysis (to be credited to Rotary No. 7501);

\$500 from William R. Kenan, Jr., to be added to the William R. Kenan Fund for cooperative experimental work with the College of Dentistry and with the Department of Agricultural Chemistry in the College of Agriculture;

\$500 from the following persons, to be credited to the Patterson Memorial Fund for the establishment of the Franklin H. Patterson Memorial Scholarship:

\$200 from Mr. and Mrs. William E. Fowler

50 from Virginia Patterson

50 from William Allen Patterson

200 from School of Social Administration Associates, Inc.;

\$50 from Professor Charles C. Stillman, a personal contribution to a fund to be set up as the Franklin H. Patterson Memorial Book Fund for the School of Social Administration Library;

Equipment necessary for the cyclotron program in the departments of Medicine, Physics, and Electrical Engineering, from Mr. M. R. Mitchell of Station WJR, Detroit.

That the proposal of Cora B. Simpson as outlined in her letter to the Secretary of the Board of Trustees under date of November 9, 1938, to bequeath to the University \$1,000 for the maintenance and continuance of the Robert H. Simpson Memorial Prize, be approved and appreciation expressed.

That the contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

Lincoln Electric Company, Cleveland, Ohio—Investigation of Slag (To be known as the Lincoln Electric Company Slag Investigation, Foundation No. 37, E.E. Station Project K-41).

That the tuition in the College of Medicine be raised from the present \$35 to \$50 per quarter and the laboratory fees be increased from \$38 to \$50 per quarter, effective with the Autumn Quarter 1939. This will make the yearly cost to the student \$312 in place of \$231 as at present.

That the Board of Trustees reconsider the motion passed on August 11, 1938, governing the organization of the Graduate School

and that the report of the Committee of the Graduate Council be referred back to the President of the University for further study and report.

That it is the sense of the Board of Trustees that additional space is necessary in order to house properly the School of Optometry.

That the request of the Alumnae Council to the effect that the sum of \$190,000 be included in the biennial appropriation for a Women's Dormitory corresponding to the Tower Club for Men be acknowledged and that appreciation be expressed to the Council for their interest in the welfare of the University.

That the proposal of the College of Medicine to participate actively in the organization for group hospital care as described in a letter from Dean Upham to Acting President William McPherson under date of November 29, 1938, be approved provided that the authority of the Board to enter into such an arrangement is approved by the Attorney General.

That, in accordance with the recommendation of the University Faculty, degrees be awarded at the Autumn Convocation on December 21, 1938, to the following named students who have completed their requirements therefor:

#### DOCTOR OF PHILOSOPHY

Omer Clyde Aderhold, B.Sc. in Agr., M.Sc. in Agr. (University of Georgia); Frederick Kenneth Berrien, A.B. (Colgate University), M.A.; Chester Coe Carrothers, A.B. (Upper Iowa University), M.A. (Drake University); Hester Chadderdon, B.S. (University of Nebraska), A.M. (University of Chicago); Paul Enoch Clark, B.A. (Muskingum College), M.Sc.; Thomas Basil Douglas, S.B. in Chem., M.S. (University of North Carolina); Robert Ashley Harrington, B.S. in Physics (Case School of Applied Science), M.Sc.; Marshall Cole Hervey, B.Sc. in Agr., M.Sc.; Monroe McCown, B.Sc. in Agr., M.Sc. (Purdue University); Jose Roberto Palomo, B.S. (Carnegie Institute of Technology), M.A.; Hazel Huston Price, B.Sc. in H.E. (University of Cincinnati), M.A.; Charles Warnock Proudfoot, B.A., M.Sc.; Royal Eastman Shanks, A.B. (Ohio Northern University), M.Sc.; Walter Lee Simmons, Jr., B.A. (Washington and Lee University), A.M. (Harvard University); Ralph Burdellas Vogel, B.Sc. in Edu., M.Sc.; Paul Dean Woodring, B.S. in Edu. (Bowling Green State College), M.A.

#### MASTER OF ARTS

Jane Aubrey, A.B. (Vassar College); Theodore Thoburn Badley, B.A. (Ohio Wesleyan University); John Russell Bright, A.B. (Manchester College); Albert Louis Capuder, B.A. (Muskingum College); Jean Frances Caul, A.B. (Lake Erie College); Helen Inboden Conley, B.Sc. in Agr.; Samuel Lessie Darst, A.B. (Indiana State Normal School); Frances Dorothy Etheridge, A.B., B.S. (University of Illinois); Lois Permellia Hazelton, B.Sc. in Edu.; Clyde Alden Henderson, B.A. (Pomona College); Harold Clyde Hess, B.A.; Dorothy Pauline Hilty, A.B. (Ohio University); William John Jones, B.A. (Emmanuel Missionary College); Belle Virginia Joseph, B.Sc. in Edu.; David Milton Krabill, B.A. (The College of Wooster); Kathryn Kumler, A.B. (Vassar College); Georgian May Lady, B.A. (Muskingum College); Carabel Eileen Langstaff, B.Sc. in Edu.; Clark Clayton Latshaw, B.A., B.Sc. in Edu.; Theodore Levatter, B.A.; Mar-



ian Ruth Mitchell, B.A. (Beaver College); Gene Ballengee Oppy, B.Sc. in Edu.; Rowland Ray Pierson, B.A. (Muskingum College); Harold Lawrence Porter, B.Sc. in Edu.; Mary Cecilia Quirk, B.Sc. in Edu.; Viola Jefferson Serrell, B.Sc. in Edu.; Michael Albert Stahl, B.Sc. in Edu.; Lester William Steck, A.B. (Otterbein College); Jane Hoffman Thorson, B.A.; Samuel Glenn Vercoe, B.Sc. in Edu.; Christena Mae Wahl, A.B. (Otterbein College); Sarah Martha Watson, A.B. (Emory University); Ray Ernest Watts, A.B. (Baldwin-Wallace College); Walter Charles Witten, B.Sc. in Edu.; Harry Emsley Wood, Jr., B.A., M.A. (University of Wisconsin); Robert Jefferies Woodin, B.A.

#### MASTER OF ARTS IN SOCIAL ADMINISTRATION

Edward James Blakemore, B.S. (John Carroll University); Aileen Charters, B.Sc. in Bus.Adm.; Beatrice Joan Kilbane, A.B. (Notre Dame College); Bertram Schwartz, B.Sc. in Edu.

#### MASTER OF SCIENCE

John Blandford Armstrong, B.Ch.E.; George Robert Barrett, B.Sc. in Agr.; Mary Ellen Boehme, B.S. (Western Kentucky State Teachers College); Raymond August Bournique, B.S. (University of Toledo); Mabry Clark, B.S. (Mississippi State College); Doris Belle Eckfeld, B.Sc. in H.E.; Louis Daniel Ellsworth, B.S. in Physics (Case School of Applied Science); Walter Woodrow Fassig, B.Sc. in Agr.; Clair Elder Franklin, B.S. in Edu. (Ohio University); Joseph Bernard Fueglein, B.Sc. in Agr.; Louis Charles Gibbons, B.S. in Chem. (Ohio University); Bruce Dewar Gleissner, A.B. (University of Kansas); Joseph R. Gross, B.Sc. in Agr.; Edward Joseph Haven, B.S. (University of California); Donald Carl Kiplinger, B.S. (Iowa State College); Philip Carl Martin, E.E. (Syracuse University); Helena Agnes Miller, B.A., B.Sc. in Edu.; Herbert Guy Mote, B.Sc. in Bus.Adm. (University of Akron), B.Sc. in App.Opt.; Prokop Leslie Pesek, B.S. (Michigan State College of Agriculture and Applied Science); Norman James Scott, B.S.A. (Ontario Agricultural College); Don Frank Siddall, B.S. (Kent State University); Carroll Arthur Swanson, A.B. (Augustana College); Robert Abram Waddell, B.S. in E.E. (Rose Polytechnic Institute); Arden Jay Welty, B.A. (The College of Wooster); Kenneth West, B.A., B.E.E., B.Sc. in Edu.; John Tudor Wilson, Jr., B.Ch.E.

#### MASTER OF SCIENCE IN PUBLIC ADMINISTRATION

Warren John DeWeese, A.B. (Otterbein College).

#### BACHELOR OF SCIENCE IN AGRICULTURE

Ralph Lavern Baker; Robert Bernard; Carl Willard Bilikam; Donald D. Bradley; Everett William Brown; Robert Franklin Dix; Moshe Gold; Paul Lewis Good; Kenneth Lloyd Holtrey; Dale Wilson Jenkins; Thereon Johnson; Arthur Lewis Lash; George William Newburn; Lowell Dwight Overmyer; Thomas Benton Pegg; Lofton Avery Phillips; Roy Wilson Rings; Gordon McNess Royle; John Marcus Steiner.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Ruth Elizabeth Beck, A.B. (Heidelberg College); Mildred Elizabeth Gerke; Jean Ruth Howard; Edythe Anne Leffingwell; Edna Blanche Oyer; Joyce Virginia Smith; Bonnie Marie Stoltz.

## BACHELOR OF ARTS—WITH HONORS

Jack Henry Newman (cum laude and with Distinction in Political Science); Jane Louise Springer (cum laude); Esther Udell Stickney (summa cum laude and with High Distinction in Chemistry).

## BACHELOR OF ARTS

Anne Blake; Betty Jeanette Brown; Josephine Mae Clemmons; Margaret Elizabeth Day; Russell Paul Dreyer; Jane Ellen Eastey; Erwin Joseph Epstein; Robert Charles Fashbaugh; Arnold Searle Gardner; Karl Kenneth Grubaugh; Doris Diana Hahn; Robert Holmes Hanback; Robert George Hattwich; Irene Geneal Houser; William Worthington Howell; Myron Beecher Kauffman, Jr.; David Ellison MacQuigg; Charlotte Thrall Moore; Margaret Ann Niermeyer; Thomas Pringle; Marianne Granger Randall; Miriam Harriet Sayre; Anne Elizabeth Schoedinger; Redyn Clyde Setterfield; Rudolph Speiser; Virginia Gertrude Tinkler; Dorothy Rose Weissman; Ruth Elizabeth Wilcox; Morrison Griggs Wood; Phoebe Elizabeth Yarman.

## BACHELOR OF SCIENCE IN JOURNALISM

Helene Anne Canning; Irvin Lee Edelstein; William Ignatius Halloran.

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

James Joseph Anderson; John Cassmer; Earl Joseph Catcott; Joseph Francis Collins; Irving Mitdhell Converse; Wilbur Lowell Denune; John McBarron Devaney; Harold Sterling Fry; Irwin Lawrence Ginsberg; John Robert Heagen; Lester Everett Hite; Adrian Burdsal Kisling; Waldo Kent Landis; John Leshy; Richard Fleeson Levering; Robert Christopher Miles; Philip Duane Pearson; Blaine Herl Penny; Norma Marie Peterson; Stanley Howard Pohl; Jack Radford; John Henry Romey; William Harold Silver; Fred Orrville Sloane; Phillips Henry Sturtevant; John Richard Titlow; Edwin James Williams; Kenneth Herman Winter; Alan Dana Woolman; Mary Ellen Wyman; Jack Duane Zink.

## BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Rosemary Blanchard; Helen Ruth Case; Emily Greta Halby; Marjorie Elizabeth Jackson; Lucy Agnes Landry; Marjorie Joy Whipple; Emanuel Sanford Wieder.

## BACHELOR OF SCIENCE IN EDUCATION

Betty Jane Benton, B.A.; Hamilton Rochester Bowen; Agnes Rose Buchman; Pauline Theresa Buchman; Margaret Emma Butzow; Betty Jane Cloak; Earl Maxwell Cox; Mary Catherine Creagh; Mary Helen Crotty; Edna May Davis; Estella Cornell Dennison; Ruth Lynn Dillon, B.A.; Eleanor Marie Ealy, B.Fine Arts; Emma Katherine Englehart; Raymond Arthur Fauver; Lois Katherine Grant; Stuart Alexander Green; Yetta Greenstein; Elizabeth LeVan Guest; Winifred Gwendolyn Hallier; Justine Estella Hannan; Vera Parkin Hansel; Michael Kowan, B.A., A.M. (University of Chicago); Bertha Elizabeth Kramer; Margaret Agnes Langenderfer, Ph.B. (University of Toledo); Ruth Frances Lea; Gordon Burdett Leonard; Antonietta Maria Linsalata, B.A. in Social Work (Schauffler School); Anne Dolores Madaras; Elizabeth Brown Masheter, B.A.; Cornelia Colton Menges; Harry Willard Millhuff; Florence Hamilton Muehlhauser; Florence Martha Maske; Ruth Marie Neumeister; Lois Niswonger;

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Paul Oliver Parker; Don Harold Poston; Thelma Jayne Rodgers; Ruth Lillian Russell; Miriam Harriet Sayre; Elaine Weimer Seeger; Anita Romaine Speakman; Harriet Miriam Viel; Evelyn Gibbs Weaver; Florence Stradell Weisblat; George Oliver Wright.

**BACHELOR OF ARCHITECTURE**

Raymond Edward Clouse; Harry Edgar Phillian; John Edward Warner, Jr.

**BACHELOR OF CERAMIC ENGINEERING**

Eugene Murray Lannes; Victor John Solomon.

**BACHELOR OF CHEMICAL ENGINEERING**

Jefferson Calvin Cole; John Robert Griest; Frederick Edwin Miller; Howard John Orlowski; Woodrow Wilson Portz.

**BACHELOR OF CIVIL ENGINEERING**

Edson James Buehler; Robert Eugene Emmenegger; Lloyd Crawford Gilbert; Randle Burton Hickman, Jr.

**BACHELOR OF ELECTRICAL ENGINEERING**

Lewis Driskell Evans; Ray Paul Stokely; Albert Carl Wurdack, Jr.

**BACHELOR OF ENGINEERING IN MINING**

Basil Henry Minnich, Jr.; Carl Robert Temple.

**BACHELOR OF INDUSTRIAL ENGINEERING**

Robert Scott Carnhan; Paul Clowser Hartman; Roger Frederick Kurzen; Robert Alfred Lerche; John Raymond Stair.

**BACHELOR OF MECHANICAL ENGINEERING**

Jerome Andrew Church; Robert Burrel Heston; John Charles Lewis; Clarence Allen Mettler; Harry James Sands, Jr.; Wendell Floyd Stewart.

**BACHELOR OF SCIENCE IN PHARMACY**

Margaret Jones Clark; Richard John Weaver.

**CERTIFICATE OF GRADUATE NURSE**

Justine Estella Hannan.

\* \* \* \* \*

Acting President McPherson now reported the death of Frank H. Haskett, Emeritus Professor of Photography, Royal D. Hughes, Professor and Chairman of the Department of Music, and Hurlbut S. Jacoby, Research Director of the Ohio State University Research Foundation, and presented the following minutes for the record of the Board:

Frank H. Haskett held the position of Instructor in Architecture at the Ohio State University from 1907 until 1927. At the latter date he was elected Professor and Chairman of the Department of Photography, a position which he held until 1937. Because of illness he was then made Emeritus Professor of Photography, a position which he held until the time of his death on November 8, 1938.

Professor Haskett was not only a photographer of the

highest rank but he built up in our University a Department of Photography of which we are all proud. His artistic pictures scattered through the various publications of the University will ever serve to remind us of this kindly man whom we all appreciated and loved. Every member of our University staff knew him and we all sorrow at his passing. The Board of Trustees hereby expresses its great appreciation of Professor Haskett's contribution to the University as well as its sorrow for his untimely death.

Royal Delaney Hughes studied at Monmouth College, Harvard University and also under private teachers in Berlin and Paris. He was Director of the Summer School of the Ohio State University from 1921 to 1925. He was then elected Professor of Music and Chairman of the Department of Music in this University, a position which he held until the time of his death on November 7, 1938.

Professor Hughes was not only an outstanding teacher of his subject, but an indefatigable worker. With comparatively little equipment but with outstanding enthusiasm, he succeeded in building up in our University a Department of Music that stands high among similar departments in other colleges and universities. He showed wise judgment in the selection of teachers who worked with him untiredly through the years. It is not too much to say that he gave his life to the University because his death was undoubtedly the result of overwork in his desire to make the Department of Music second to none in our country. The Board of Trustees expresses its appreciation for his services by establishing a free tuition scholarship in the University for his daughter.

Hurlbut S. Jacoby received the A.B. degree from Cornell University in 1908 and the degree C.E. in 1910. He then served as engineer in different industrial organizations. On January 1, 1935, he was made Director of Industrial Research and Field Director of the Engineering Experiment Station at the Ohio State University. In 1937 the additional title of Research Director of the Ohio State University Research Foundation was given him and he remained in this position until the time of his death, November 16, 1938.

While Mr. Jacoby was connected with the University for the limited period of not quite four years, nevertheless in that time he succeeded in organizing the Ohio State University Research Foundation and in establishing it on a firm basis. Many of the prominent industrialists of the state showed their great confidence in him by not only cooperating in the up-building of the Research Foundation but by asking his help in carrying out researches of the highest importance. The success of the Research Foundation is assured and it will ever stand as a memorial to its first Director.

The Board of Trustees of the University hereby expresses its great appreciation for Mr. Jacoby's work in building up the Research Foundation on a broad basis and its sorrow at his untimely death.

\* \* \* \* \*

Acting President McPherson presented a communication from Dean J. H. J. Upham of the College of Medicine, transmitting the recommendation of the Executive Committee of Starling-Loving Hospital that the Dean of the College of Medicine be placed on a full time basis, effective January 1, 1939.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, this request was referred to a special committee to be appointed by the Chairman for investigation and report back to the Board. The Chairman appointed Dr. Altmaier, Dr. Russell and Mr. Atkinson as members of such a committee.

\* \* \* \* \*

Acting President McPherson presented a second communication from Dean J. H. J. Upham of the College of Medicine relative to the need for additional nursing service in Starling-Loving Hospital, beginning January 1, 1939.

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, this matter also was referred, for investigation and report, to the special committee consisting of Dr. Altmaier, Dr. Russell and Mr. Atkinson.

\* \* \* \* \*

The Secretary now presented the following items which were, upon motion of Mr. Dargusch, seconded by Dr. Altmaier, unanimously approved:

That the completion date of the contract with the Lord and Burnham Company for the new Horticultural Greenhouse be extended from November 15, 1938 to January 1, 1939.

That the completion date of the contracts with C. Barthelmes for the Building Excavations for the Men's and Women's Dormitories be extended from December 15, 1938 to January 31, 1939.

That the following report of the University Architect and actions of the Cabinet relative to bids received on December 5, 1938, and contract awarded in connection with the Building Excavation and Wrecking for the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F) be approved and made a part of the record of this meeting:

#### CABINET MINUTES

Columbus, Ohio  
December 5, 1938.

The Cabinet met in the office of the Secretary at 2:00 P. M.

Present: Messrs. McCracken, Smith, Steeb, Elleman, and Ralph E. Kinnear, Resident Engineer Inspector of PWA.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on November 5, 1938, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for Building Excavation and Wrecking for the Faculty Assembly Unit. The following bids were received, read and tabulated:

<i>Bidder</i>	<i>Building Wrecking and Excavation</i>	<i>Amount of Bond</i>	<i>Unit Price per Cubic Yard for Additional Excavation</i>
C. Barthelmes .....	\$3,094.25	\$3,500.00	\$ .65
Barricklow Construction Company.....	2,800.00	2,800.00	.50
George J. Igel and Company, Inc.....	2,791.00	2,800.00	.50

Upon motion, the above bids were turned over to the Architect for inspection and report back to the Cabinet.

# CABINET MINUTES

Columbus, Ohio  
December 8, 1938.

The Cabinet met in the office of the Secretary at 9:00 A. M.

Present: Messrs. McPherson, Smith, McCracken, Elleman, and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received December 5, 1938, for Building Excavation and Wrecking for the Faculty Assembly Unit.

December 8, 1938.

University Cabinet,  
Administration Building.

Re: Faculty Assembly Unit

Gentlemen:

PWA Docket No. Ohio 2158-F

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet December 5, 1938, pursuant to advertisement for the Building Excavation and Wrecking for the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F) and submit the following report:

- (1) I find that the low bid is regular in every respect and below the estimate of cost in the amount of \$7,450, approved by the State Director of Public Works, the Associate Regional Director of the Federal Emergency Administration of Public Works (PWA) and on file with the Auditor of State.
- (2) I recommend that under authority granted by the Board of Trustees of the Ohio State University at its meeting held November 5, 1938, the University Cabinet recommend to the State Director of Public Works the award of the contract to the low bidder as follows:

George J. Igel & Co., Inc. .... \$2,791.00

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion, the Cabinet by unanimous vote approved the above recommendation of the University Architect, and directed the Architect to advise the Director of Public Works of this recommendation.

That the bill presented by Thomas M. Miller for services rendered in connection with the preparation of transcripts and indentures for the Men's and Women's Dormitories, in the amount of \$750, be approved, said payment to be made under Classification 5-Legal, Administrative and Overhead Division, as follows:

Men's Dormitory Construction Account. .... \$469.88  
Women's Dormitories Construction Account. .... 280.12

That the request of the Board of County Commissioners of Franklin County, Ohio, under date of October 20, 1938, for an easement for highway purposes covering that portion of the Olentangy Road in Clinton and Sharon Townships of Franklin County, Ohio, running through the lands under control of the Ohio State University, be approved under authority of Section 7950-1 G. C., subject to the reservation that any expenses involved in the relocation of fences in said area shall be paid for by the Board of County Commissioners of Franklin County, Ohio, and that the Secretary be directed, for and on behalf of the Board of Trustees, to execute the proper easements to carry the above request into effect.

That the Chief Engineer of the City of Columbus be now advised that the Board of Trustees will present to the next session of the Legislature a bill requesting authority to dedicate to the city of Columbus, for the purpose of widening Olentangy Boulevard as a safety measure, a strip of ground approximately 36 feet in width at King Avenue and 22 feet in width at the corporation line which is located 200 feet north of King Avenue. This is in accordance with the request of Mr. P. W. Maetzel, Chief Engineer, under date of July 23, 1938.

That the Secretary be directed to request of the State Controlling Board the following transfers of funds:

Transfer from:

E-9 Tools and Machinery.....	\$1,845.00
F-1 Building Repairs .....	583.00
F-9 Commerce Extension .....	2,800.00
	<hr/>
	\$5,228.00

Transfer to:

C-4 Office Supplies .....	\$ 353.62
C-4a Postage .....	291.72
C-11 General Supplies .....	4,303.70
F-5 Freight and Express.....	278.96
	<hr/>
	\$5,228.00

The Board now went into executive session.

The following motion was presented by Dr. Altmaier and seconded by Mr. Thompson:

"It is the present sense of a majority of the Board that we look outside the University in selecting a President."

The roll call upon this motion resulted as follows:

Ayes: Messrs. Altmaier, Thompson, Russell, Dargusch, and Miss Campbell.

Nays: Messrs. Caton and Atkinson.

The Chairman declared the motion carried.

The Board now resumed its regular session and in the absence of Chairman Caton who was compelled to leave, the Vice-Chairman, Miss Campbell, took the chair.

\* \* \* \* \*

Upon motion of Mr. Atkinson, seconded by Dr. Russell, the Secretary was directed to pay to the estate of the late Royal D. Hughes,

Chairman of the Department of Music, the sum of \$1,821.66, the amount due Dr. Hughes for earned vacation.

\* \* \* \* \*

Dr. Altmaier presented the following resolution and moved its adoption:

The ground-breaking one week ago for the construction of the first unit of the Men's Dormitory and of substantial addition to the present Women's Dormitories provides the occasion for an expression of appreciation by the University to the organized alumni.

The Board of Trustees recognizes fully and acknowledges with gratitude the interest, the initiative and industry of the Alumni Board of Visitors in making the dormitory project possible. Especially, the Board of Trustees expresses its thanks to the special subcommittee of the Board of Visitors—Messrs. Harry R. Drackett, James F. Lincoln, and Theodore H. Tangeman—which made special studies of student housing needs in cooperation with University officials, collected useful statistics and data, and appraised financial considerations prerequisite to the successful inauguration of the project.

The Board desires also to commend the indispensable service of its member-colleague, Mr. Carlton S. Dargusch, whose rapid and effective negotiations for issuance and sale of the dormitory bonds at a most favorable price made possible prompt action in the award of preliminary contracts and in the start of the work.

Long needed and earnestly desired, the expansion of present campus facilities for student housing brings the University into a new era of progress and development in its program of constructive undergraduate relations.

The motion was seconded by Mr. Atkinson and was upon roll call unanimously adopted.

\* \* \* \* \*

Acting President McPherson now presented his recommendation of requests for the biennium budget for 1939-1940 covering the operating expenses of the University.

After giving detailed consideration to the various items contained in the budget of requests, the Board, upon motion of Dr. Russell, seconded by Mr. Thompson unanimously approved the budget as presented, and directed that the same be presented to the Director of Finance in accordance with law.

\* \* \* \* \*

Dr. McPherson presented also his recommendations for a building budget covering the immediate and urgent needs for buildings on the Ohio State University campus.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the recommendations of the Acting President were upon roll call unanimously approved with the instructions that this proposed budget of buildings be presented to the next session of the Legislature for its consideration in making up a general state building program.

\* \* \* \* \*



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Acting President McPherson now presented the biennium budget of requests for the Agricultural Extension Division as recommended by Dean John F. Cunningham and Director Harry C. Ramsower.

Upon motion of Mr. Thompson, seconded by Dr. Altmaier, this budget of requests was upon roll call unanimously approved as presented, and it was ordered that the same be presented to the Director of Finance in accordance with law.

\* \* \* \* \*

Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND NINTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, January 9, 1939.

The Board of Trustees met in the office of Mr. Herbert S. Atkinson, 33 North High Street, at 9:30 A. M.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier, Herbert S. Atkinson, M. Edith Campbell, Dr. Burrell Russell and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

The Secretary presented the following letter from the Mid-State Realty Company:

December 20, 1938.

Mr. Carl E. Steeb, Secretary,  
Board of Trustees,  
Ohio State University,  
Columbus, Ohio.

Dear Mr. Steeb:

Confirming our conversation, we are willing to accept \$23,000 rental for Neil Hall during the year 1939.

You understand, this in no way modifies the terms of the original agreement entered into October 1, 1932, whereby the Mid-State Realty Company leases the premises known as Neil Hall to the Ohio State University, nor does it preclude our right to the regular rental of \$30,000 per year under the terms of the lease, for subsequent years.

We trust that earnings will improve to a point where the original contract price for the property may be paid to us but appreciate the situation at present.

Thanking you for your cooperation.

Yours very truly,

THE MID-STATE REALTY COMPANY,  
(Signed) Harry V. Anderson,  
*President.*

Upon motion of Mr. Thompson, seconded by Dr. Russell, the above proposal of the Mid-State Realty Company was upon roll call unanimously accepted, and the Secretary was directed to pay to the Mid-State Realty Company the sum of \$23,000 for the calendar year 1939 as rental for Neil Hall.

\* \* \* \* \*

The Secretary presented the form of lease prepared by the State Conservation Council whereby the Council leases to the Ohio State University for a period of fifteen years, for dormitory and residence purposes in connection with the Franz Theodore Stone Laboratory, the

Smith property located on South Bass Island. The terms of the lease call for the payment of \$1 annually by the University to the State Conservation Council.

Upon motion of Dr. Russell, seconded by Mr. Atkinson, the lease as presented was upon roll call unanimously approved, and the Chairman and Secretary of the Board were directed to execute said lease for and on behalf of the Board of Trustees.

\* \* \* \* \*

The Board now recessed to attend the inaugural reception for Governor-elect John W. Bricker.

The Board resumed its session at 11:00 A. M., with the same members present.

\* \* \* \* \*

The Secretary reported that, pursuant to action of the Board of Trustees on December 12, 1938, easements for highway purposes covering the Olentangy River Road were drawn up by the Board of County Commissioners of Franklin County and accompanied by a check for \$200 made payable to the Ohio State University for payment of expense of removal and relocation of fences in said area.

The easements have been duly executed and the check has been deposited in a special Rotary fund for the purpose designated.

\* \* \* \* \*

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the Board by unanimous vote directed the Secretary to have a separate bill prepared for legislative action covering the granting of easements for highway purposes to the city of Columbus in connection with a certain area lying west of Doe Alley, as agreed to by the Board at its meeting held July 11, 1938, and also for a tract of land lying east of the Olentangy Boulevard, at the corner of King Avenue, as agreed to by the Board at its meeting held December 12, 1938.

\* \* \* \* \*

Satisfactory evidence having been presented that the original diploma had been destroyed by fire, it was moved by Dr. Russell, seconded by Mr. Atkinson, and ordered by unanimous vote that a duplicate diploma be granted to Alexander Redniss who received the degree of Master of Science on June 11, 1934.

\* \* \* \* \*

Acting President McPherson now presented the following recommendations which were, upon motion of Dr. Russell, seconded by Miss Campbell, unanimously approved:

#### *Resignations*

The following resignations were accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Eva M. Kinsey	Home Dem. Agent, Washington County	Jan. 15, 1939	\$2,600.00
William S. Plumer	Asst. Co. Agr. Agent, Lucas County	Dec. 31, 1938	1,900.00
<i>College of Agriculture</i>			
<i>Administration</i>			
Dorothy Noble	Stenographer	Dec. 17, 1938	960.00
Maxine Goodwin	Stenographer (part time)	Dec. 31, 1938	480.00

<i>Agricultural Education</i>			
John B. McClelland	Assistant Professor	Dec. 31, 1938	8,800.00
<i>Animal Husbandry</i>			
Paul L. Good	Laborer	Dec. 31, 1938	792.00
<i>Botany</i>			
Russell C. Slutz	Graduate Assistant	Dec. 31, 1938	450.00
<i>Horticulture and Forestry</i>			
Frank Baumberger	Student Laborer	Dec. 31, 1938	600.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Edward A. Steinhaus	Graduate Assistant	Dec. 31, 1938	450.00
<i>Chemistry</i>			
John M. Butler	Graduate Assistant	Dec. 31, 1938	450.00
<i>College of Engineering</i>			
<i>Engineering Drawing</i>			
Lloyd Gilbert	Student Assistant	Dec. 31, 1938	300.00
<i>College of Medicine</i>			
<i>Anatomy</i>			
Virgil L. Cross	Assistant (part time)	Dec. 31, 1938	450.00
<i>Dispensaries</i>			
Rollo W. Bonnell	Assistant	Dec. 31, 1938	96.00
<i>Obstetrics</i>			
Rollo W. Bonnell	Instructor	Dec. 31, 1938	No salary
<i>Pathology</i>			
Ralph M. Hartwell	Instructor	Dec. 31, 1938	2,400.00
Dora E. Cooper	Curator, Medical Museum	Dec. 31, 1938	1,440.00
Kenneth F. Hausfeld	Resident Pathologist	Dec. 31, 1938	600.00
<i>Starling-Loving Hospital</i>			
<i>Emergency Room</i>			
Charlotte Bennett	Head Nurse	Dec. 31, 1938	1,254.00
Alvis			
<i>Nursing Care (Rotary)</i>			
Leonora Weaver	Assistant Head Nurse	Dec. 18, 1938	1,080.00
Florence Price	General Duty Nurse	Dec. 24, 1938	900.00
Sara Rice	General Duty Nurse	Dec. 31, 1938	900.00
<i>Dietary</i>			
Mary Brooks	Diet Kitchen Helper	Dec. 31, 1938	588.00
<i>Graduate School</i>			
Sherwood C. McIntyre	Lumley Memorial Fellow	Dec. 31, 1938	450.00
Esther Harshbarger	Stenographer (part time)	Dec. 31, 1938	510.00
<i>Administrative Division</i>			
<i>Dean of Men's Office</i>			
Harry E. Young	Advisory Business Manager, Student Publications	Dec. 31, 1938	870.00
<i>Physical Plant Division</i>			
<i>Light, Heat and Power—Generation</i>			
Clarence Snider	Fireman	Dec. 31, 1938	1,740.00
<i>Police and Watchmen</i>			
Monroe F. Walters	Police and Watchman	Dec. 31, 1938	1,296.00
Robert L. Albright	Nightwatchman	Dec. 31, 1938	1,200.00
<i>Roads and Grounds</i>			
John Birle	Laborer	Dec. 31, 1938	1,440.00
<i>Laundry</i>			
Bernadine Herderick	Laundress	Dec. 15, 1938	888.00

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<i>Pomerene Refectory</i>					
Ruth Wertz	Cook	Nov. 30, 1938			600.00
*	*	*	*	*	*

### Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Eva M. Kinsey	Asst. State Leader, 4-H Club Work	Jan. 16, 1939		\$3,000.00
Navy F. Claytor	Home Dem. Agent, Washington County	Jan. 2, 1939		2,400.00
<i>College of Agriculture Administration</i>				
Martha Joanna Horst	Stenographer	Dec. 19, 1938		950.00
<i>Animal Husbandry</i>				
Herbert M. Barnes	Student Laborer	Jan. 1, 1939		792.00
<i>Botany</i>				
Darrell M. McLean	Graduate Assistant	Jan. 1, 1939	Wi.Sp.	300.00 period
<i>Horticulture and Forestry</i>				
Charles Arnold	Student Laborer	Jan. 1, 1939		600.00
<i>Poultry Husbandry</i>				
Charles P. Colwell	Laborer	Jan. 1, 1939		1,200.00
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
John L. Schwab	Assistant (part time)	Jan. 1, 1939 (12 months)		600.00
(Salary to be paid from the National Foundation for Infantile Paralysis Fund— Rotary No. 7501)				
Charles W. Botts	Graduate Assistant	Jan. 1, 1939	Wi.Sp.	300.00 period
Sanford B. Rosenman	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
Eugene W. Cook, Jr.	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
Robert E. Schneider	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
Thomas W. Green	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
Max E. Tyler	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
Henry Fineberg	Student Assistant	Jan. 1, 1939	Wi.Sp.	300.00 period
<i>Chemistry</i>				
John Carl Beltz	Research Assistant	Jan. 1 to June 30, 1939		900.00 period
(Salary to be paid from the American Petroleum Institute Hydrocarbon Foundation Fund)				
Harry V. Zahm	Graduate Assistant	Jan. 1, 1939	Wi.Sp.	300.00 period
*Glenn Breen	Storeroom Manager	Jan. 1, 1939		1,500.00
* (Salary to be paid from Laboratory Supply Store—Pro rata funds)				
<i>English</i>				
Charles R. Mangam	Assistant	Jan. 1, 1939	Wi.	360.00 period
John L. Stewart	Assistant	Jan. 1, 1939	Wi.	120.00 period
<i>College of Education Administration</i>				
Carolyn W. Welsh	Stenographer	Jan. 24, 1939 for 4 1/4 months		340.00 period
<i>Bureau of Educational Research</i>				
I. Keith Tyler	Assistant Professor and Research Associate	Jan. 1 to June 30, 1939		2,000.00 period

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<i>Education</i>			
R. H. Richards	Assistant	Jan. 1, 1939	Wi. 300.00 period
<i>University School</i>			
Josephine Cronin	Cook	Jan. 1 to June 30, 1939	342.00 period
Dora Radebaugh	Cook	Jan. 1 to June 30, 1939	324.00 period
Nellie Gray	Cook	Jan. 1 to June 30, 1939	818.00 period
John Cute	Kitchen Helper	Jan. 1 to June 30, 1939	210.00 period
(Salaries to be paid from Dining Hall Rotary No. 8260)			
<i>College of Engineering</i>			
<i>Electrical Engineering</i>			
Frank H. Andrix	Instructor	Jan. 1, 1939	Wi.Sp. 900.00 period
<i>Engineering Drawing</i>			
Robert E. Smith	Student Assistant	Jan. 1, 1939	Wi.Sp. 200.00 period
<i>College of Medicine</i>			
<i>Anatomy</i>			
Robert H. English	Assistant (part time)	Jan. 1, 1939	Wi.Sp. 300.00 period
<i>Dispensaries</i>			
Dana W. Cox	Assistant	Jan. 1, 1939 (12 months)	96.00
<i>Pathology</i>			
Sylvester F. Crynes	Instructor	Jan. 1, 1939	Wi.Sp. 900.00 period
Ralph M. Hartwell	Assistant in Clinical Pathology	Jan. 1, 1939	Wi.Sp. 450.00 period
Mildred E. Bottigheimer	Technical Assistant	Jan. 1, 1939 (12 months)	1,080.00
Marion B. Parkinson	Technical Assistant (part time)	Jan. 1, 1939	Wi.Sp. 300.00 period
<i>Physiological Chemistry</i>			
Samuel Rosenfeld, Jr.	Assistant	Jan. 1, 1939	Wi. 200.00 period
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
		<i>Code</i>	
Mary R. Williams	General Duty Nurse	Dec. 10, 1938 to June 30, 1939	(3&4) 503.23 period
Mary M. Roberts	General Duty Nurse	Dec. 10, 1938 to June 30, 1939	(3&4) 503.23 period
Lucille S. Klatte	General Duty Nurse	Dec. 10, 1938 to June 30, 1939	(3&4) 503.23 period
Charlotte Ford	General Duty Nurse	Dec. 10, 1938 to June 30, 1939	(3&4) 503.23 period
Ruth Evans	General Duty Nurse	Dec. 10, 1938 to June 30, 1939	(3&4) 503.23 period
Mildred L. Conway	General Duty Nurse	Dec. 10, 1938 to June 30, 1939	(3&4) 503.23 period
Leota Combs	General Duty Nurse	Dec. 14, 1938 to June 30, 1939	(3&4) 493.56 period
Gertrude M. Bent	General Duty Nurse	Dec. 17, 1938 to June 30, 1939	(3&4) 486.30 period
Mary Coles	General Duty Nurse	Dec. 22, 1938 to June 30, 1939	(3&4) 474.20 period
Ruth B. Sidders	General Duty Nurse	Dec. 22, 1938 to June 30, 1939	(3&4) 474.20 period
Cecelia O. Buterbaugh	General Duty Nurse	Dec. 22, 1938 to June 30, 1939	(3&4) 474.20 period
Frances E. Craggs	General Duty Nurse	Jan. 1 to June 30, 1939	(3&4) 450.00 period
Frances Hiser	General Duty Nurse	Jan. 1 to June 30, 1939	(3&4) 450.00 period
Hazel Bianchi	General Duty Nurse	Jan. 1 to June 30, 1939	(3&4) 450.00 period
Sara McClelland	General Duty Nurse	Jan. 2 to June 30, 1939	(3&4) 447.58 period

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Verna Schmidt	General Duty Nurse	Jan. 3 to June 30, 1939	(3&4)	445.16 period
Judy Ellen Rogers	Nurses Aide	Dec. 1, 1938	(3&4)	504.00
<i>Laboratories</i>				
Ralph Hartwell	Assistant Resident in Pathology	Jan. 1, 1939	(5)	300.00
<i>Emergency Room</i>				
Jessie Ullman	Supervisor	Jan. 1, 1939	(3&4)	1,200.00
<i>Starling-Loving Hospital—Rotary No. 7727</i>				
<i>Nursing Care</i>				
Jean Tinklepaugh	Assistant Head Nurse, Obstetrics	Dec. 20, 1938	(3&4)	1,080.00
Elsie Minnich	General Duty Nurse	Jan. 1, 1939	(3&4)	900.00
Margaret E. Ross	General Duty Nurse	Jan. 9, 1939	(3&4)	900.00
<i>College of Veterinary Medicine</i>				
Victor Gene Foust	Technical Assistant	Jan. 1, 1939 (12 months)		1,104.00
<i>Graduate School</i>				
Lewis Philip Harris	Sherwin-Williams Company Fellow	Oct. 1, 1938	Au.Wi.Sp.	1,200.00
(Salary to be paid direct by the Sherwin-Williams Company)				
Clair C. Alexander	Sherwin-Williams Company Fellow	Jan. 1 to Apr. 30, 1939		240.00 period
(Salary to be paid from the Sherwin-Williams Company Fund)				
Howard J. Orlowski	Austenal Laboratories Fellow	{ Jan. 1 to June 30, 1939 { Oct. 1 to Dec. 31, 1939		900.00 period
(Salary to be paid from the Austenal Laboratories Inc. Fund)				
Samuel V. Bennett	Lumley Memorial Fellow	Jan. 1, 1939	Wi.Sp.	300.00 period
(Salary to be paid from the Frederick Hillis Lumley Memorial Fund)				
James David King	Scholar	Jan. 1, 1939	Wi.	100.00 period
(Salary to be paid from the Comly Research Fund)				
Edward A. Steinhaus	Scholar	Jan. 1, 1939	Wi.Sp.	250.00 period
John Mann Butler	American Petroleum Institute Research Foundation Fellow	Jan. 1 to Aug. 31, 1939		400.00 period
(Salary to be paid from the American Petroleum Institute Hydrocarbon Foundation Fund)				
<i>Administrative Division</i>				
<i>Dean of Men's Office</i>				
Wayne V. Harsha	Advisory Business Manager, Jan. 1 to June 30, 1939			450.00 period
(Salary to be paid as follows: \$150 from General Activities Fee Fund \$300 from Student Publications Sinking Fund)				
<i>Physical Plant Division</i>				
<i>Betterment of Buildings—Carpenters</i>				
Lawrence Kurfis	Carpenter	Jan. 4, 1939		1,980.00
Carl Glade	Carpenter	Jan. 1, 1939		1,980.00
Fred Uhle	Carpenter	Jan. 9, 1939		1,980.00
John Scholten	Carpenter	Jan. 4, 1939		1,980.00
Charles Baker	Carpenter	Feb. 1, 1939		1,980.00
<i>Betterment of Buildings—Painters</i>				
Arthur Lewis	Painter	Jan. 1, 1939		1,740.00
<i>Light, Heat and Power—Generation</i>				
Clarence Snider	Engineer	Jan. 1, 1939		1,920.00
John Kelley	Ashwheeler	Jan. 1, 1939		1,260.00
<i>Light, Heat and Power—Machinists</i>				
Bacile G. DeWitt	Machinist's Helper	Jan. 1, 1939		1,296.00
<i>Police and Watchmen</i>				
Thomas S. Woolley	Nightwatchman	Jan. 1, 1939		1,200.00
Floyd J. Dober	Nightwatchman	Jan. 1, 1939		1,200.00
<i>Roads and Grounds</i>				
Albert McConaha	Laborer	Jan. 1, 1939		1,200.00

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*Janitor Service*

John Birle	Handyman	Jan. 1, 1939	1,440.00
Robert L. Albright	Janitor	Jan. 1, 1939	1,200.00
Merle E. Smith	Janitor	Jan. 1, 1939	1,200.00
Monroe F. Walters	Janitor	Jan. 1, 1939 for 10 months	950.00 period

*Laundry*

Mildred Mercer	Laundress	Dec. 16, 1938	888.00
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*Athletics*

Stacey Hall	Assistant Wrestling Coach	Jan. 1, 1939 for 3 months	300.00 period
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*Changes in Title*

Name	Title—From	To	Effective
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*College of Agriculture**Home Economics*

Mary Jane Madden	Student Assistant	Graduate Assistant	Jan. 1, 1939
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*Zoology and Entomology*

Paul J. Seyler	Assistant	Instructor (part time)	Wi. Qr. only
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*College of Arts and Sciences**English*

David Dickason	Graduate Assistant	Assistant	Wi. Qr. only
Douglas Angus	Graduate Assistant	Assistant	Wi. Qr. only
Robert Maurer	Graduate Assistant	Assistant	Wi. Qr. only
Victor Elconin	Graduate Assistant	Assistant	Wi. Qr. only
Robert M. Ross	Graduate Assistant	Assistant	Wi. Qr. only

*Physical Plant Division**Betterment of Buildings—Carpenters*

A. H. Sipple	Carpenter	Carpenter-Foreman	Jan. 1, 1939
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*Light, Heat and Power—Generation*

Lester A. Hall	Fireman-Pumpman	Fireman	Jan. 1, 1939
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*Changes in Salary*

Name	Title	Effective	Annual Rate	
			From	To

*College of Agriculture**Zoology and Entomology*

Paul J. Seyler	Instructor (part time)	Wi. Qr. only	\$ 300.00 period	\$ 500.00 period
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*College of Arts and Sciences**English*

Hyatt H. Waggoner	Assistant	Wi. Qr. only	954.00	1,404.00
David Dickason	Assistant	Wi. Qr. only	450.00	810.00
Douglas Angus	Assistant	Wi. Qr. only	450.00	810.00
Robert Maurer	Assistant	Wi. Qr. only	450.00	810.00
Victor Elconin	Assistant	Wi. Qr. only	450.00	756.00
Robert M. Ross	Assistant	Wi. Qr. only	450.00	540.00

*Physical Plant Division**Betterment of Buildings—Carpenters*

A. H. Sipple	Carpenter-Foreman	Jan. 1, 1939	2,160.00	2,280.00
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*Light, Heat and Power—Generation*

Lester A. Hall	Fireman	Jan. 1, 1939	1,500.00	1,740.00
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*Changes in Quarters of Service*

Name	Title	From		To
<i>College of Education</i>				
<i>Psychology</i>				
Kenneth E. Clark	Assistant	Su. '39	1938-1939 Au.Wi.	Au.Wi. eff. 11-16-38
<i>Physical Education for Men</i>				
Delbert Oberteuffer	Professor	Su.Au.	Sp.	Au.Wi.Sp.
*	*	*	*	*

*Miscellaneous  
Recommendations*

That Jacob B. Taylor, Professor in the Department of Accounting, be granted a leave of absence, effective January 9, 1939, without salary, for the Winter, Spring, and Summer Quarters, 1939, in order to accept the position of Director of Liquor Control under the administration of Governor John W. Bricker.

That the Dean of the College of Commerce and Administration and the Acting President of the University be given authority to appoint such additional member or members of the instructional staff as may be necessary to replace Professor Taylor during his leave of absence, with the understanding that the total sum paid to such added help shall not exceed the sum saved by granting Professor Taylor's leave of absence.

That Mrs. Katharine H. Oberteuffer, Professor in the Department of Physical Education for Women, be granted a leave of absence, without salary, for the Winter Quarter 1939.

That the action regarding increase of fees in the College of Medicine taken by the Board of Trustees at its meeting held on December 12, 1938, be rescinded.

That the non-returnable laboratory deposit in the College of Medicine be increased from \$38 per quarter to \$65 per quarter, effective with the Autumn Quarter 1939.

That in order to meet emergencies in several divisions of the School of Home Economics, \$4000 be transferred from Pomerene Refectory Rotary Funds to Rotary Fund No. 8211, effective December 12, 1938, and that the salary of Alwine H. Meyer, Instructor, and the increase in salary for LaRoux Roebuck, Assistant, which were authorized by the Board of Trustees on December 12, 1938, be paid from Rotary Fund No. 8211.

That the rule of the Board of Trustees covering the expenditures in Rotary Fund No. 7280 be amended so that any excess receipts over and above the cost of printing and binding be made available for the use of the Graduate School, effective at once.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$50 from Chi Delta Phi, Literary Honor Society, to be credited to the Gertrude Lucille Robinson Memorial Fund;

\$200 from Mrs. William N. Harder, the second payment for the year 1938-1939 on the Pan American Scholarship;

\$250 from Mr. Robert Lazarus, representing the final payment on a subscription of \$1000 for furtherance of the work of the School of Social Administration;

\$250 from the School of Social Administration Associates, Inc. for the establishment of a scholarship.

That the proposal of the School of Social Administration Associates, Inc. to establish a scholarship (\$1000) to be known as the School of Social Administration Associates Scholarship, be approved and the appreciation of the Board of Trustees be appropriately expressed. The money for this scholarship is obtained as follows:

\$250 from School of Social Administration Associates, Inc.

250 from Mr. Robert Lazarus

500 from Rotary Fund No. 7722, which fund represents money raised by Professor C. C. Stillman from various persons for the work of the School of Social Administration.

That the contracts heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following projects be reported to the Board of Trustees for information and record:

National Paving Brick Association, Washington, D. C.—Investigation of Paving Brick and their use (to be known as National Paving Brick Association Fellowship, Foundation No. 6-A; E.E.S. K-17-A);

Austen Laboratories, Incorporated, New York City—Investigation of Dental Porcelains (to be known as Austen Laboratories Fellowship, Foundation No. 38; E.E.S. K-42);

Kaolin Corporation, Spruce Pine, North Carolina—Investigation of Washed Kaolin for Pottery Manufacture (to be known as Kaolin Corporation Fellowship, Foundation No. 20-A; E.E.S. K-35);

Stark Brick Company, Canton, Ohio—Investigations of Glazed Brick (to be known as Stark Brick Company Fellowship, Foundation No. 17; E.E.S. K-38).

That the report of the Council on Instruction concerning new courses and changes in courses for the year 1939-1940, be approved.

That the Board of Trustees approve the first year projects for which the Board of Directors of the Ohio State University Development Fund proposes to solicit contributions.

\* \* \* \* \*

Acting President McPherson now presented a communication from John B. Fullen, Executive Secretary of the Ohio State University Development Fund, together with the proposed budget covering operating requirements to June 30, 1939, which form the basis for a request to the Board of Trustees by the Trustees of the Ohio State University Development Fund that an additional appropriation of \$5,000 be made by the Board of Trustees of the University to carry on the work of the Development Fund to June 30, 1939.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, \$5,000 was appropriated, by unanimous vote, from the Interest on Endowment Fund for the use of the Ohio State University Development Fund to take care of the operating requirements to June 30, 1939.

\* \* \* \* \*

The Board now recessed for luncheon.

The Board resumed its session at 2:00 P. M. at the Columbus Club, with the same members present.

\* \* \* \* \*

The University Architect, Mr. Howard Dwight Smith, now presented the drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for the proposed Women's Dormitories (PWA Docket No. Ohio 2095-F).

Upon motion of Mr. Atkinson, seconded by Dr. Russell, the Board upon roll call unanimously approved the above drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for the Women's Dormitories, and directed the Secretary to present same to the Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

Mr. Thompson reported that in accordance with actions taken by this Board at its meeting held November 5, 1938, a conference with representatives from the other state universities of Ohio was held on Saturday, January 7th at the University to consider a proposed plan for a state policy of higher education.

Mr. Thompson stated further that it was agreed by the representatives present that a resolution should be prepared covering the conclusions reached at the conference, said resolution to be presented to each of the respective Boards of Trustees for its consideration and action.

Thereupon Mr. Thompson offered the following resolution and moved its adoption:

WHEREAS, there was held at Columbus, Ohio, on Saturday, January 7, 1939, a conference of trustee and administrative representatives of the following state universities—the Ohio University, Miami University, Ohio State University, and Kent State University—to consider together the policies, programs, and financial needs of these several universities, and

WHEREAS, in view of the critical financial emergency confronting the state of Ohio during the current biennium, it was recognized that the problem of adequate financial support for the maintenance and development of the state universities is one which cannot and should not be presented to the Governor and the General Assembly of Ohio in individually competitive terms but rather in terms of an efficiently and economically planned program for state-supported higher education as a whole, and

WHEREAS, certain definite proposals were considered to implement practically and immediately a consensus of intention among the state universities to act jointly and cooperatively in their relations with the Governor and the General Assembly with respect to legislation and appropriations during the current biennium,

THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes and directs the President and such other representatives of this University as the Board may designate, to:

1. Join with the officers and trustees of the other state universities in urging the enactment of new legislation,

which has been drafted by Mr. Carlton S. Dargusch, Trustee of the Ohio State University, which would permit the several state universities to issue bonds for the construction of needed new buildings and to pledge certain student fees and other resources for the retirement of such bonds and the payment of interest thereon.

2. Prepare, in consultation with the Presidents and Business Managers of the other state universities, a joint legislative budget request to provide certain additions and betterments of immediate and pressing necessity at the several institutions; the total amount of such request to be allocated as between the universities upon a formula to be devised and agreed upon by the designated consultants, whereupon the joint requests will be submitted to the Director of Finance, the Governor, and the General Assembly of Ohio in such form as the consultants will approve.
3. Formulate, in conference with the authorized officers and/or trustees of the other state universities, a joint legislative budget request for new buildings at the several universities, to be presented to the State Director of Finance, the Governor, and the General Assembly during the current legislative session; the allocation of amounts in such request to be determined either upon the same formula as provided by the allocation of additions and betterment items described above or upon such revision of that formula as the university conferees may approve.

BE IT FURTHER RESOLVED that the Board of Trustees hereby requests the President of the University, in consultation with such members of the administration and faculty as he may designate, to give immediate consideration to a memorandum submitted by the Ohio State University at the meeting of January 7, 1939, hereinbefore referred to as a proposal for the more efficient, economical, and educationally sound coordination and development of the total program of state-supported higher education in Ohio; and further, that the President thereupon report to this Board his judgment and recommendations upon this matter for the consideration of this Board to the end that this University may come into conference at the earliest possible moment with the other state universities to participate in the formulation of an explicit redefinition and integration of educational policy, program, and function for state supported higher education in Ohio.

The motion to approve this resolution was seconded by Mr. Atkinson and upon roll call was unanimously adopted.

\* \* \* \* \*

The Board now went into executive session.

\* \* \* \* \*

By unanimous vote it was ordered that the necessary expenses incurred by a committee of the Board to go to Chicago on matters

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connected with the presidency of the University be paid from the Interest on Endowment Fund.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, February 13, 1939, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND TENTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, February 13, 1939.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier, Herbert S. Atkinson, Carlton S. Dargusch, Dr. Burrell Russell, and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Mr. Dargusch presented the following formal statement:

The Franklin County Council of the American Legion recently demanded that the General Assembly conduct an investigation of subversive activities at the Ohio State University.

Since that time there has been introduced in the Senate, Resolution No. 34 providing for an investigation of subversive activities in publicly supported educational institutions. Following the introduction of that resolution, there was introduced in the House of Representatives a joint resolution providing for the creation of a joint committee of the House and Senate to investigate un-American activities throughout the state.

Numerous charges have been made with respect to the existence of un-American activities at the University. These charges have been categorically denied unofficially, to a large extent through the medium of the Ohio State Lantern. In any event, a distinct issue has been created.

Section 7942 of the General Code provides that the government of the Ohio State University shall be vested in a board of seven trustees appointed by the Governor and subject to confirmation by the Senate. The Ohio State University is a public institution, publicly supported by appropriations from the general revenue fund of the state treasury. The public has a right to know if the University is being conducted in a proper and lawful manner, and specifically if certain officials, teachers, and employees of the University are engaged in un-American activities.

The Board of Trustees, being charged by law with the government of the University, must and should concern itself with the issues raised. Unless there is a thorough and sweeping investigation, the University cannot help but suffer as a result of the widespread publicity received with respect to the charges made.

I shall move that the Board of Trustees authorize the creation of an investigating committee for the purpose of investigating the charges made; that all hearings of said com-

mittee be open to the public press, in order that the public may be fully advised; that all reports of said committee made following said hearings be available to the public; that the investigating committee be authorized to require the appearance of any person or the production of any records in the possession of any person subject to University discipline and to invite persons not subject to University discipline to appear before it in the course of the investigation.

I feel that the situation should not be prejudged and that decisions and recommendations should be made only after full and exhaustive public hearings by a duly appointed committee of the Board.

Mr. Dargusch now offered the following resolution and moved its adoption:

BE IT RESOLVED by the Board of Trustees of Ohio State University that an investigating committee from the Board of Trustees be created, for the purpose of investigating the recent charges made with respect to the existence of un-Americanism at the University;

That the Chairman be instructed to appoint a committee for such purpose, consisting of three members, one of whom shall be designated by the Chairman as chairman of such committee;

That the committee be instructed by the Board of Trustees, for its guidance, that the Board recognizes the fundamental rights of freedom of speech and academic freedom. The Board also recognizes that there is a logical and definite distinction between the advocacy of controversial matters as contrasted to the academic consideration of those matters;

That such investigating committee be authorized and empowered to require the appearance of any person or the production of any records in the possession of any person subject to University discipline and to invite persons not subject to University discipline to appear before the committee in the course of the investigation;

That all hearings be open to the public press in order that the public may be fully advised and that reports of the committee, when submitted to the Board, be available to the public; and

That such committee be directed to work in full cooperation with all public officials and to make its report and recommendations at the earliest possible time, not later than the first day of April, 1939.

Mr. Atkinson seconded the above motion which, upon roll call, was unanimously adopted.

Chairman Caton appointed as members of such committee Messrs. Carlton S. Dargusch, Chairman, H. S. Atkinson, and Dr. C. J. Altmaier.

\* \* \* \* \*

Mr. Dargusch presented the following preliminary report of the special committee of the Board on the Faculty Retirement Plan and moved its adoption:

The committee appointed by the Chairman of the Board

of Trustees, pursuant to action by the Board on November 5, 1938, begs leave to make the following preliminary and partial report:

Information has been collected concerning faculty retirement plans in certain other comparable state universities; data and suggestions prepared by Professor C. C. Morris of our own faculty are in the hands of the committee and conferences will be held shortly with Professor Morris and others interested and capable of making a contribution to the question.

Meantime, the committee is advised by the Acting President of the University that the absence of any fixed and declared policy of the Board in respect to an age limit for compulsory retirement has resulted in a feeling of uncertainty among the older members of the faculty as to when they would be placed upon emeritus status and of administrative embarrassment to the Deans and the President.

The committee, therefore, recommends that the original action of the Board of Trustees, under date of August 6, 1931, creating the rank of Professor Emeritus and defining the terms and conditions under which such rank might be attained, be amended effective at once to provide:

1. That a professor who has reached the age of 70 years and who has been in the service of the University for 20 years or more shall be automatically recommended by the President to the Board of Trustees for retirement from active teaching and for election to the rank of Professor Emeritus, unless the President shall deem such professor ineligible for such rank, in which event the President will present to the Board a statement of the reasons for his failure to make such recommendation.
2. Such recommendation for retirement and for election to the rank of Professor Emeritus shall be made by the President at the close of the academic year during which the professor so recommended has attained to the age of 70.
3. Pending the adoption by the Board of Trustees of a new and revised faculty retirement plan, now under consideration, the University will pay to the Professor Emeritus a salary of \$1,860 annually, this amount to be independent of any sum payable by the Ohio State Teachers Retirement System.
4. It is further stipulated that while an Emeritus Professor shall be relieved of his regular full-time service, he shall render, during one quarter of each fiscal year, such special services as the President may direct.

Respectfully submitted,

(Signed) M. EDITH CAMPBELL

(Signed) C. J. ALTMAIER

(Signed) CARLTON S. DARGUSCH, *Chairman*

The above motion was seconded by Dr. Altmaier, and upon roll call was unanimously adopted.

\* \* \* \* \*



Upon motion of Mr. Thompson, seconded by Mr. Atkinson, the special committee on Faculty Retirement was authorized to confer with the Carnegie Foundation and any other organizations relative to the details of a retirement plan, the necessary expenses connected therewith to be paid from the appropriation for expenses of the Board of Trustees. Upon roll call the above motion was unanimously approved.

\* \* \* \* \*

Mr. Dargusch now presented a report of the special committee on Cooperation with State Universities in Ohio, and moved its adoption:

Pursuant to action of the Board of Trustees on November 5, 1938, the special committee therein authorized and appointed to represent the Ohio State University in developing a plan of cooperation among the five state universities in Ohio begs leave to make the following progress report:

On January 7, 1939, there was held at the Ohio State University upon invitation of Mr. Carlton S. Dargusch, as Chairman of the Committee, a conference attended by the Presidents, Business Managers, and Trustee representatives of the Ohio State University, Miami University, Ohio University, and Kent State University. Although invitations were likewise extended to the representatives of Bowling Green State University, those invited were unable to attend because of the sudden death of President R. E. Offenbauer.

The results of this meeting were summarized in the resolution adopted by the Board of Trustees of the Ohio State University at the meeting of January 9, 1939, upon motion of Mr. Lockwood Thompson.

A further conference of the Presidents, Business Managers, and certain other administrative officers of the state universities (this time including Bowling Green) was held at the Ohio State University on January 17th. The minutes of this conference, which resulted in a proposal for establishment of a so-called "Inter-University Council," together with the minutes of the first meeting of said proposed Inter-University Council are hereby appended as a part of the report of this committee.

Attention of the Board of Trustees is directed to the fact that the proposed Inter-University Council cannot legally come into existence except upon approval of its establishment and authorization for participation in its activities by the Boards of Trustees of the respective five state universities and upon the appointment by such Boards of a Trustee member of said Inter-University Council to represent each of the several universities.

Your committee, therefore, recommends to the Board of Trustees:

1. Approval by the Board of Trustees of the Ohio State University of the establishment of the proposed Inter-University Council.
2. Authorization by the Board of membership in said Council and participation in its activities on behalf of the Ohio State University by the President, the Busi-

ness Manager, and a member of the Board of Trustees to be appointed by the Chairman.

3. Authorization by the Board for the Vice President of the University to serve as Secretary of the Inter-University Council.
4. Ratification by the Board on behalf of the Ohio State University of actions taken by said Inter-University Council and reported in the minutes of the first meeting.

Respectfully submitted,

(Signed) LOCKWOOD THOMPSON

(Signed) CARL E. STEEB

(Signed) J. L. MORRILL

(Signed) CARLTON S. DARGUSCH, *Chairman*

The above motion was seconded by Dr. Altmaier and upon roll call was unanimously adopted.

The Chairman appointed Mr. Herbert S. Atkinson as the member from the Board of Trustees to serve on this Inter-University Council.

\* \* \* \* \*

The Acting President recommended that Dr. Albert R. Olpin be elected as Professor, Director of Industrial Research and Field Director of the Engineering Experiment Station, at a salary of \$6,000 per year, effective February 15, 1939.

Dr. McPherson stated that this appointment of Dr. Olpin is recommended to fill the position formerly held by Dr. Hurlbut S. Jacoby, deceased.

Mr. Thompson moved the adoption of the Acting President's recommendation. This motion was seconded by Mr. Dargusch, and upon roll call the vote was as follows:

Ayes: Messrs. Atkinson, Caton, Dargusch, and Thompson.

Nays: Doctors Altmaier and Russell.

The Chairman declared the motion adopted.

\* \* \* \* \*

The following motion presented by Mr. Dargusch was unanimously approved:

That all recommendations for appointment to the University staff, covering the positions of Deans, Directors, Executives, Professors, Associate Professors, and Assistant Professors shall be sent by the President to the members of the Board of Trustees in advance of the meeting, and that no commitments shall be made to any candidates for such positions until after the Board of Trustees has taken official action thereon.

\* \* \* \* \*

The Acting President recommended the election of Dr. Arthur R. Mangus as Professor of Rural Sociology in the Department of Rural Economics, effective April 1, 1939, at a salary of \$2,800 per annum, service to be rendered in the Spring and Autumn Quarters of 1939 and the Winter Quarter of 1940 and the salary to be paid as follows: \$2,400 from A-1 funds and \$400 from Farm Marketing F-9 funds. Dr. Mangus would also render service at the Ohio Agricultural Experiment Station for which he would be paid \$1,200 per annum.

Dr. McPherson stated that Dr. Mangus was being recommended for the position formerly held by Dr. C. E. Lively, resigned.

Upon motion of Mr. Atkinson, seconded by Mr. Dargusch, the above recommendation of the Acting President was approved.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the following resolution was upon roll call unanimously adopted:

That the President be instructed to communicate with the Presidents of the other four state universities relative to the action of the Ohio State University in undertaking an investigation of certain charges as to "un-Americanism"; advising that the petition making such charges, as presented by the Franklin County Council of the American Legion, and as given cognizance by resolutions introduced in both Houses of the General Assembly, refers likewise to the other state-supported universities; and suggesting that such charges therefore become a matter of Inter-University Council concern, with the possibility that the Boards of Trustees of the several other state universities may deem it advisable to undertake similar investigations on their account.

\* \* \* \* \*

Acting President McPherson now recommended that the following increases in salaries be made, effective as of February 1, 1939:

John A. Slipher, Associate Professor, Agricultural Extension—from \$4,200 to \$5,000 per annum;

C. E. Rowland, County Agricultural Agent, Clark County, Agricultural Extension—from \$3,800 to \$4,200 per annum;

Floyd Lower, County Agricultural Agent, Columbiana County, Agricultural Extension—from \$3,400 to \$3,800 per annum.

Mr. Atkinson moved that the above recommendation be approved. This motion was seconded by Dr. Altmaier, and the roll call resulted as follows:

Ayes: Dr. Altmaier, Messrs. Atkinson, Caton, Thompson, and Dr. Russell.

Nay: Mr. Dargusch.

The Chairman declared the motion carried.

Mr. Dargusch stated that his negative vote was an expression of his disapproval of the principle of increasing salaries during the contract period.

\* \* \* \* \*

Dr. Altmaier, Chairman of the special committee appointed at the December 12, 1938 meeting to consider matters relating to the College of Medicine, submitted a preliminary report recommending that Dean J. H. J. Upham of the College of Medicine be placed upon a full-time basis, effective February 1, 1939, and that his salary be increased \$1,500 per annum.

Dr. Altmaier moved that this recommendation be approved. The motion was seconded by Dr. Russell and was upon roll call unanimously approved.

\* \* \* \* \*

Acting President McPherson now presented the following recommendations:

*Resignations*

The following resignations were accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Doris Snook	Home Dem. Agent at large	Jan. 31, 1939	\$1,900.00
Ruth J. Stone	Home Dem. Agent, Williams County	Sept. 30, 1938	1,800.00
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Frank W. Jones, Jr.	Graduate Assistant	Dec. 31, 1938	450.00
<i>Botany</i>			
Helena A. Miller	Graduate Assistant	Jan. 16, 1939	450.00
<i>Zoology and Entomology</i>			
Ruth N. Gibbony	Graduate Assistant	Apr. 1, 1939	150.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Rose Feck	Stenographer	Feb. 11, 1939	960.00
<i>Bacteriology</i>			
Harry E. Ewing	Graduate Assistant	Dec. 31, 1938	450.00
John A. Schwab	Graduate Assistant	Dec. 31, 1938	450.00
Warner W. Carlson	Graduate Assistant	Dec. 31, 1938	300.00
Frank Warren	Student Assistant	Dec. 31, 1938	150.00
William C. Piper	Student Assistant	Dec. 31, 1938	150.00
<i>History</i>			
David W. Lattimer	Reader	Dec. 31, 1938	200.00
Elmer E. Noyes	Reader	Jan. 12, 1939	200.00
<i>Mathematics</i>			
Leonard G. Welles	Graduate Assistant	Dec. 31, 1938	450.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Louise Grove	Stenographer	Feb. 11, 1939	1,020.00
<i>College of Education</i>			
<i>Education</i>			
Dorothy Rood	Associate Professor	Mar. 18, 1939	3,500.00
<i>College of Medicine</i>			
<i>Pathology</i>			
Lawrence E. Hudgel	Resident Pathologist	Jan. 31, 1939	600.00
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Anne M. Cronin	Telephone Operator	Jan. 31, 1939	1,020.00
<i>Nursing Care</i>			
Roberta Philbrook	Supervisor in Communi- cable Disease Nursing	Dec. 31, 1938	1,392.00
Mary M. Roberts	General Duty Nurse	Jan. 31, 1939	900.00
<i>Dietary</i>			
Edna Alexander	Diet Kitchen Helper	Jan. 15, 1939	588.00
<i>Nursing Care—Rotary</i>			
Mary Ellen Brooks	General Duty Nurse	Jan. 15, 1939	900.00
<i>Graduate School</i>			
Robert E. Zell	Nathaniel Wright Lord Fellow	Jan. 31, 1939	750.00
<i>President's Division</i>			
<i>Broadcasting Station</i>			
Irona J. Winterrowd	Stenographer	Jan. 11, 1939	960.00

*Administrative Division**Business Office*

Josephine L. Curren	Typist	Feb. 8, 1939	960.00
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*Registrar's Office*

Rosemary Widner	Assistant to Registrar	Feb. 11, 1939	1,200.00
Anne Worrell	Assistant to Registrar	Dec. 31, 1938	1,020.00

*Warehouse—General (Rotary No. 7990)*

Taylor Beavers	Laborer	Feb. 2, 1939	1,020.00
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*Residence Halls**Neß Hall*

Ruth Hill	Maid	Dec. 31, 1938	624.00
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*Pomerene Refectory*

Thelma Bevelhimer	Cook	Dec. 31, 1938	420.00
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*Appointments*

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Doris Snook	Home Dem. Agent, Seneca County	Feb. 1, 1939		\$1,900.00
Ruth J. Stone	Home Dem. Agent, in Training—at large	Oct. 1, 1938		1,800.00
Mary C. Wiseman	Home Dem. Agent, Crawford County	Jan. 1, 1939		1,800.00
Dolores McCarty	Home Dem. Agent, Williams County	Jan. 1, 1939		1,800.00
<i>College of Agriculture</i>				
<i>Botany</i>				
John P. Steele	Graduate Assistant	Jan. 16, 1939	Wi.	125.00 period
<i>Dairy Technology</i>				
Mary A. Whitlinger	Stenographer (part time)	Jan. 1, 1939		480.00
	(Salary to be paid as follows: \$120 from Rotary No. 7250 \$360 from Agricultural Extension)			
<i>Horticulture and Forestry</i>				
Jacob Bowers	Laborer (Salary to be paid from Rotary No. 7250)	Feb. 1, 1939		900.00
<i>Zoology and Entomology</i>				
Hubert Bezdek	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Josephine L. Curren	Stenographer	Feb. 9, 1939		960.00
<i>Bacteriology</i>				
Edgar M. Houdeshell	Student Assistant	Jan. 1, 1939	Wi.	150.00 period
<i>History</i>				
Lester W. Steck	Reader	Jan. 1, 1939	Wi.Sp.	200.00
Harry Schaller	Reader	Jan. 13, 1939	Wi.Sp.	200.00
<i>Mathematics</i>				
Dale F. Leipper	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
<i>College of Commerce and Administration</i>				
<i>Accounting</i>				
John Ziegler	Assistant	Jan. 1, 1939	Wi.	300.00 period

<i>Economics</i>				
Dwight Morehead	Assistant (part time)	Jan. 1, 1939	Wi.	100.00 period
Louis E. Otte	Graduate Assistant	Jan. 1, 1939	Wi.	150.00 period
<i>School of Social Administration</i>				
William Kaufman	Assistant	Jan. 1, 1939 for one month		50.00 period
Robert K. Verbeck	Assistant	Jan. 1, 1939 for one month		50.00 period
John L. Hall	Assistant	Jan. 1, 1939 for one month		50.00 period
<i>College of Education</i>				
<i>Education</i>				
James K. Skipper	Part-time Instructor	Jan. 1, 1939	Wi.	351.00 period
Archibald W. Anderson	Part-time Instructor	Jan. 1, 1939	Wi.	351.00 period
<i>College of Medicine</i>				
<i>Medicine</i>				
Sarah H. Bowditch	Voluntary Research Fellow	Feb. 1, 1939 (12 months)	No salary	
<i>Pathology</i>				
Philip J. Kresky	Resident Pathologist	Feb. 1 to June 30, 1939		250.00 period
<i>Physiological Chemistry and Pharmacology</i>				
Naoma D. Green	Research Assistant	Jan. 1 to June 30, 1939		140.00 period
<i>Starling-Loving Hospital</i>				
<i>Administration</i>				
Edythe Mae Massey	Clerk	Feb. 1, 1939 (1)		1,020.00
Marie Connett	Telephone Operator	Feb. 2, 1939 (1)		960.00
<i>Housekeeping</i>				
Alexander Sherrill	Janitor	Jan. 16, 1939 (1&4)		720.00
<i>Nursing Care</i>				
Bertha Albers	General Duty Nurse	Feb. 1, to (3&4) June 30, 1939		375.00 period
Rosemary Brandts	General Duty Nurse	Feb. 1, to (3&4) June 30, 1939		375.00 period
<i>Dietary</i>				
Signe M. Truman	Diet Kitchen Helper	Jan. 16, 1939 (3&4)		588.00
<i>Nursing Care—Rotary</i>				
Wilhelmina Machetanz	General Duty Nurse	Jan. 8, 1939 (3&4)		900.00
Verda B. Mock	General Duty Nurse	Jan. 16, 1939 (3&4)		900.00
Geraldine Miedel	General Duty Nurse	Feb. 1, 1939 (3&4)		900.00
<i>Graduate School</i>				
Harold E. Wilcox	National Aluminate Fellow	Jan. 1, 1939	Wi.Sp.	450.00 period
(Salary to be paid from the National Aluminate Corporation Fund)				
Charles F. Isaacs	Franklin H. Patterson Scholar	Apr. 1, 1939 } Su. '39	Sp.	30.00 period
(Salary to be paid from the Franklin H. Patterson Memorial Scholarship)				
Geraldine Blair	Clerk	Jan. 1, 1939 for 3 months		255.00 period
<i>President's Division</i>				
<i>Broadcasting Station</i>				
Mary E. Gates	Stenographer	Jan. 12, 1939		960.00
(Salary to be paid from Ohio School of the Air F-9 Funds)				
<i>Industrial Research</i>				
Irona Winterrowd	Stenographer	Jan. 12, 1939		960.00
(Salary to be paid as follows: \$240 from Industrial Research A-1 240 from Zoology and Entomology A-1 480 from Rotary No. 7705)				

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*Administrative Division**President's Office*

Ellouise Bundy	Clerk	Jan. 6, 1939 for one month	80.00 period
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*Registrar's Office*

Hester Reighley	Assistant to Registrar	Jan. 3, 1939	1,020.00
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*Physical Plant Division**Janitor Service*

Harry Reigel	Janitor	Jan. 12 to June 30, 1939	564.52 period
(Salary to be paid as follows: \$338.71 from A-1 225.81 from Rotary No. 7420)			

*Residence Halls**Neü Hall*

Elizabeth Steele	Maid	Jan. 2, 1939	624.00 and lunch
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*Athletics*

Frank H. Gorton	Assistant Trainer	Feb. 1, 1939 for 5 months	500.00 period
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Galvin L. Walker	Graduate Assistant	Jan. 1, 1939	Wi.Sp. 300.00 period
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*Changes in Title*

Name	Title—From	To	Effective
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*College of Commerce and Administration**Accounting*

Arthur C. Jahn	Assistant	Instructor	Wi. Qr. only
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*Economics*

Merlin Smelker	Graduate Assistant	Assistant	Wi. Qr. only
William R. Bigler	Graduate Assistant	Assistant	Wi. Qr. only

*College of Education**Bureau of Educational Research*

Cuthbert F. Daniel	Research Associate	Assistant Professor and Research Associate	Feb. 1, 1939
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*College of Medicine**School of Nursing*

Priscilla K. Hall	Director of the School of Nursing	Associate Professor and Director of the School of Nursing	Jan. 1, 1939
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*Starling-Loving Hospital**Nursing Care*

Gale Cox	Assistant Head Nurse	Head Nurse (Isolation Department)	Jan. 1, 1939
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*Changes in Salary*

Name	Title	Effective	Annual Rate From	To
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*College of Commerce and Administration**Accounting*

Arthur C. Jahn	Instructor	Wi. Qr. only	\$900.00	\$2,004.00
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*Economics*

John Hart	Assistant	Wi. Qr. only	750.00	900.00
Merlin Smelker	Assistant	Wi. Qr. only	450.00	900.00
William R. Bigler	Assistant	Wi. Qr. only	450.00	900.00

*College of Medicine**Starling-Loving Hospital**Administration*

Gertrude Hammell	Telephone Operator	Feb. 1, 1939	Code (1) 960.00	1,020.00
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*Housekeeping*

Charles Whimbs	Janitor	Jan. 16, 1939 (1&4)	840.00	1,152.00
Oliver Banks	Janitor	Jan. 16, 1939 (1&4)	720.00	840.00

<i>Nursing Care</i>				
Gale Cox	Head Nurse (Isolation Department)	Jan. 1, 1939 (3&4)	900.00	1,200.00 (Rotary) (A-1)
<i>Emergency Room</i>				
Jessie Ullman	Supervisor	Jan. 1, '39 (3&4)	1,200.00	1,254.00
<i>Graduate School</i>				
Harold E. Wilcox	National Aluminate Fellow	Dec. 1, 1939 for 1 month	50.00 period	75.00 period
(Increase to be paid from the National Aluminate Corporation Fund)				
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### *Changes in Quarters of Service*

Name	Title	From	To
<i>College of Arts and Sciences</i>			
<i>Mathematics</i>			
Lincoln LaPaz	Associate Professor	Au.Wi.Sp.	Au.Wi.
<i>College of Commerce and Administration</i>			
<i>Geography</i>			
Fred A. Carlson	Professor	Su.Au.Wi.	Su.Au.Wi.Sp.
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### *Miscellaneous Recommendations*

That the salary of George E. Anthony, Radio Operator in the Broadcasting Station, be paid from A-1 funds, effective as of February 1, 1939.

That in accordance with the regulations of the State Employees Retirement System, Emma E. Sparks, Home Demonstration Agent, Agricultural Extension Service, be retired from University service as of January 31, 1939, under the provisions of the Disability Retirement.

That in accordance with the regulations of the State Employees Retirement System, Charles G. Lane, Janitor in the Physical Plant Division, be retired from University service as of February 28, 1939, under provisions of the Disability Retirement.

That in accordance with the Board resolution adopted under date of May 10, 1937, and upon recommendation of Director H. C. Ramsower and Dean John F. Cunningham the following leaves of absence be granted:

Ethel M. Cadley, Assistant Editor, from February 4 to May 31, 1939, with salary, to attend Columbia University;

Hulda Horst, Assistant State 4-H Club Leader, from February 1 through June 4, 1939, with salary, for graduate study at Teachers' College at Columbia University;

Rossie B. Greer, Home Demonstration Agent, Lake County, from February 1 to June 15, 1939, without salary, to continue graduate study at Claremont Colleges, Claremont, California.

That the leave of absence granted to Addis K. Barthelmeh, County Home Demonstration Agent, at a meeting of the Board of Trustees held on August 11, 1938, be changed to read "September 15 to January 31, with salary, and February 1 to June 15, 1939, without salary.

That the following leaves of absence, without salary, be granted:

Walter L. Dorn, Professor in the Department of History, for the academic year 1939-1940 in order that he may accept



an invitation to join the Graduate Faculty of the Department of History at Columbia University for that period;

Donald C. Power, Associate Professor, Business Organization, for the Winter Quarter 1939;

Betty Finke, General Duty Nurse, Starling-Loving Hospital, for one month effective January 15, 1939, on account of illness;

Ben Thomas, Orderly, Starling-Loving Hospital, effective January 16, 1939, for an indefinite period on account of illness.

That, in accordance with the recommendation of the University Faculty at a meeting held on January 12, 1939, the following University Faculty Rules be amended, effective with the Autumn Quarter 1939:

*Amended Rule No. 152: Registration and Payment of Fees for Undergraduates*

Registration and payment of fees by the close of the business day preceding the first day of classes each quarter are required of all students. Any student who fails to meet this requirement will be assessed a penalty of \$1 for each succeeding day or fraction thereof (with a maximum of \$10) unless excused by the Registrar.

No student will be permitted to enter classes before his fees are paid, except *under special procedure authorized by the President.*

*Registration and Payment of Fees for Graduates*

Graduate students are permitted to register and pay their fees during the first week of the quarter. All graduate students who have not paid their fees by 4 P. M. of Monday following the beginning of classes shall be assessed a penalty of \$1 for each succeeding day or fraction thereof (with a maximum of \$10) unless excused by the Registrar.

No student will be permitted to enter classes before his fees are paid, except *under special procedure authorized by the President.*

Amend Rule No. 154 by adding the following paragraph:

That a penalty of \$5 be assessed all graduate students who do not file their petitions for admission to candidacy at the time prescribed by the regulations of the Graduate School.

That, during the first term of the Summer Quarter 1939, the College of Education be permitted to conduct what is known as a Workshop on the Curriculum and that the Board of Trustees authorize the acceptance from the Progressive Education Association of approximately \$3,000 in services and/or money, to be applied toward the expenses of the Workshop.

It is further recommended that the Board authorize the special laboratory fee of \$10 per student in the Workshop during the first term of the Summer Quarter 1939 and that the tuition fees of the students in the Workshop be set aside as a special fund to be applied toward the expenses of the Workshop.

That the University, through the Graduate School and the department concerned, be authorized to cooperate with the Samuel S. Fels

Institute for the Study of Prenatal and Postnatal Environment to the extent of granting the Ph.D. degree of the Ohio State University to students of the Institute who fulfill all the requirements of the Graduate School of the Ohio State University and the department concerned, the department under this authorization having the authority to apply credit for research work done at the Institute under the supervision of the department to the requirements for said degree.

That the sum of \$485 be appropriated from the Interest on Endowment Fund for travel expenses in connection with required inspection trips which will be undertaken by the various departments in the College of Engineering this spring and summer.

That \$4000 be appropriated from H-8 Contributions for the use of the Ohio State University Association in the period from January 1 to June 30, 1939.

That there be appropriated from Interest on Endowment Fund the sum of \$1,364.70 for the purpose of paying the December 1938 telephone bill for exchange service.

That, for the purpose of proper accounting for items furnished by the Bookstore, Photography Department, General Storeroom, and the Laboratory Supply Store, from stocks on hand, to the various departments of the University during the latter part of 1938, the following transfers be made to the General Operations Rotary No. 7999, from the following Rotary Funds:

Bookstore Rotary No. 7951—\$223.07

Photography Department Rotary No. 7965—\$1,254.59

Laboratory Supply Store Rotary No. 7991—\$32,179.07

That, in order to meet additional emergencies in several divisions of the School of Home Economics, \$2,000 be transferred from the Pomerene Refectory Rotary Fund No. 8228 to the Home Economics Rotary Fund No. 8211, effective at once.

That the proposal of the E. I. duPont de Nemours and Company to continue the \$750 fellowship in the Department of Chemistry for the year 1939-1940, to be known as the E. I. duPont de Nemours and Company Fellowship, be accepted and the appreciation of the Board of Trustees be appropriately expressed.

That the proposal of the E. I. duPont de Nemours and Company to continue the post-doctorate fellowship in Chemistry entitled Cellulose Research Fellowship and to give \$2,000 to support said fellowship during the school year 1939-1940 be accepted with great appreciation and the Department of Chemistry be authorized to complete the necessary plans.

That the research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation setting up the following projects be reported to the Board of Trustees for information and record:

The Sennewald Drug Company, St. Louis, Missouri—Investigation of the Toxicity of Phosphorus Paste to Cockroaches (to be known as the Sennewald Drug Company Investigation);

Henry A. Toulmin, Jr., Dayton, Ohio—Investigation of Gums, Waxes, and Rubber-like Products from Fungi and Microorganisms, and in addition, a beginning on a new field of

research on chemotherapeutic agents (to be known as Toulmin Bacteriological Project).

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$300 from the Ohio Vegetable Growers' Association for purchasing equipment for the new greenhouses;

\$300 from the American Association for the Advancement of Science for investigations on Beta and Gamma Ray Spectroscopy in the Department of Physics and Astronomy under the direction of Dr. M. L. Pool;

\$600 from the Ohio Seed Improvement Association for the continuation of a fellowship held by David F. Beard, for the period from February 1 to July 31, 1939, at \$100 per month;

\$75 from Lucas County Mothers' Association, to be used as a loan fund for needy students;

\$221.32 from Eastman Kodak Company for the purchase of an electrometer for the use of Alfred B. Garrett, Assistant Professor in the Department of Chemistry;

\$60 from William R. Kenan, Jr., to be credited to the William R. Kenan Fund (Rotary No. 7360);

A set of 36 volumes of the Encyclopedia Italiana, from the Italian Government presented by Francesco Cipriano, Royal Italian Consular Agent.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above recommendations of the Acting President were upon roll call unanimously approved.

\* \* \* \* \*

Satisfactory evidence having been presented that the name of Stanford A. Weiss has been changed by Probate Court order to John Stanley Ellis, it was moved by Dr. Altmaier, seconded by Mr. Dargusch, and ordered by unanimous vote that the following new diplomas be issued to John Stanley Ellis:

Bachelor of Arts—March 19, 1937

Master of Arts—June 13, 1938

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Women's Dormitories (PWA Docket No. Ohio 2095-F) will be received on February 16, 1939, at 2 o'clock.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Secretary was by unanimous vote authorized and directed to receive from Dr. E. J. Gordon his personal check in the amount of \$4,399.24 which represents the balance of a special Dispensary Fund remaining in Dr. Gordon's hands as of January 30, 1939. The Secretary was further

directed to deposit said monies to the credit of the Starling-Loving Hospital—Outpatient Dispensary Rotary Account.

The University Architect, Mr. Howard Dwight Smith, now presented the drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for Addition B—Journalism Building (as an extension of PWA Docket No. Ohio 1986-F).

Upon motion of Mr. Atkinson, seconded by Mr. Dargusch, the Board upon roll call unanimously approved the above drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for Addition B—Journalism Building, and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the State Director of Public Works for their approval, and if approved by them, to advertise for bids in accordance with law.

The University Architect, Mr. Howard Dwight Smith, now presented the drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for the Men's Dormitory (PWA Docket No. Ohio 1990-F).

Upon motion of Dr. Altmaier, seconded by Mr. Atkinson, the Board upon roll call unanimously approved the above drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for the Men's Dormitory, and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the State Director of Public Works for their approval, and if approved by them, to advertise for bids in accordance with law.

The Board now took under consideration the list of buildings constituting a proposed building program, as prepared by Acting President McPherson.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Secretary was unanimously authorized and directed to advise with the Honorable L. A. Boulay, Associate Regional Director of the Federal Emergency Administration of Public Works, concerning this list of buildings, and to prepare and file proper applications for PWA funds in connection with the following buildings:

Library Addition .....	\$560,000
Agricultural Laboratories Building (including equipment) .....	700,000
Recitation Building .....	650,000
Food Service Building .....	150,000
Brown Hall Addition .....	800,000
Commerce Building Addition .....	875,000
Cooperative Dormitory for Women .....	190,000
Education Building Addition .....	250,000
College of Dentistry Building .....	250,000
Pharmacy and Bacteriology Building Addition .....	250,000

Acting President McPherson now reported the death, on January 27, 1939, of Professor John H. Schaffner, Research Professor in the Department of Botany, and presented the following minute for the record of the Board:

Professor Schaffner entered the service of the University in 1897 as an Assistant in Botany. Two years later he was

advanced to the rank of Assistant Professor and in 1911 was made Professor. From 1908 to 1918 he was Chairman of the Department and in 1928 was made Research Professor in Botany, which rank he held at the time of his death.

Professor Schaffner was a quiet, modest scholar of the highest rank in his field and was greatly beloved by his associates and his students alike. He made many important discoveries in the realm of botany and is the author of a number of books and of more than a hundred scientific papers. His discoveries made him an outstanding figure not only in our own country but in European countries as well where he has been regarded as one of the greatest botanists of his day.

The Board of Trustees hereby expresses its recognition of the contributions he made to his science and its application of his more than forty years of service in helping to up-build the Department of Botany of the University.

\* \* \* \* \*

At this time the Board of Trustees went into executive session.

\* \* \* \* \*

Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND ELEVENTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, March 13, 1939.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier, Herbert S. Atkinson, M. Edith Campbell, Carlton S. Dargusch, Dr. Burrell Russell, and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

A committee representing the students of the College of Medicine appeared before the Board and presented a petition signed by the students in that college, requesting that the increase in the non-returnable laboratory deposit for the College of Medicine, approved by the Board of Trustees at its meeting of January 9th, apply only to future classes and not to the classes now enrolled in the College of Medicine.

After consideration of this petition, the Board agreed unanimously that the increase above mentioned shall apply to all students in the College of Medicine. The request was therefore declined.

\* \* \* \* \*

The Secretary presented a report on the present status of the biennium requests as submitted to the Director of Finance, together with a revised allocation of items which had been prepared by the Acting President in response to the request of the Director of Finance for an itemization to fall within a sum total which the Director has allowed for the Ohio State University during the years 1939 and 1940.

By general agreement, the new allocation as prepared by the Acting President was approved by the Board.

\* \* \* \* \*

The Acting President presented a letter from Dean Herschel W. Arant requesting that he now be relieved of the deanship of the College of Law, and that he be permitted to continue to teach certain classes during the remainder of the current year.

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the Board by unanimous vote requested the Acting President to communicate with Dean Arant and advise him that it is the desire of the Board of Trustees that he continue to serve as Dean of the College of Law until June 30, 1939.

\* \* \* \* \*

The Acting President now called the attention of the Board to a communication from Professor William E. Warner of the Department of Education, under date of March 4, 1939.

Acting President McPherson then recommended that the title of William E. Warner be changed from Associate Professor to Professor in the Department of Education, and that his salary be increased from

\$4,056 to \$4,500 per annum, said changes to become effective as of July 1, 1939.

Mr. Dargusch moved that the above recommendation of the Acting President be approved. This motion was seconded by Mr. Atkinson, and upon roll call the vote was as follows:

Ayes: Messrs. Altmaier, Atkinson, Caton, Dargusch, Thompson, and Miss Campbell.

Nay: Dr. Russell.

The Chairman declared the motion approved.

\* \* \* \* \*

Acting President McPherson presented the four year curriculum for the School of Nursing which has been approved by the faculty of the College of Medicine and by the Council on Instruction.

Dr. Altmaier, Chairman of the special committee of the Board for the consideration of matters pertaining to the College of Medicine, reported that his committee had also approved this curriculum, and he moved that it herewith be approved by the Board of Trustees. This motion was seconded by Dr. Russell, and was upon roll call unanimously adopted.

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Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Acting President was requested to submit to the Board for its consideration at the next regular meeting the names of three or more persons for the position of Dean of the College of Dentistry, together with his recommendations thereon.

This motion was adopted by unanimous vote.

\* \* \* \* \*

Acting President McPherson now presented the following recommendations:

#### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Botany</i>			
Royal E. Shanks	Graduate Assistant	Mar. 31, 1939	\$ 450.00
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Norman O. Cappel	Assistant	Mar. 31, 1939	950.00
<i>College of Dentistry</i>			
George H. Parrot	Demonstrating Assistant	Feb. 18, 1939	900.00
<i>College of Education</i>			
<i>Music</i>			
Samuel R. Goldman	Graduate Assistant	Mar. 31, 1939	450.00
<i>College of Medicine</i>			
<i>School of Nursing</i>			
Ruth Poindexter	Assistant Professor	Dec. 31, 1938	2,520.00
Mary K. Davern	Instructor in Nursing	Feb. 18, 1939	1,800.00
	Arts		
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
Charlotte Ford	General Duty Nurse	Feb. 28, 1939	900.00

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<i>Medical and Surgical Service</i>			
Everitt O. Jeffreys	Assistant Resident	Jan. 31, 1939	300.00
<i>Urology</i>			
Lee Sharp	Resident	Mar. 15, 1939	600.00
<i>Operating Room</i>			
Ben Thomas	Orderly	Feb. 27, 1939	1,152.00
(Mr. Thomas, who has been on leave since January 16, 1939, because of illness, died February 27, 1939)			
<i>Dietary</i>			
Ellen L. Bower	Diet Kitchen Helper	Feb. 28, 1939	588.00
Edna Mills	Diet Kitchen Helper	Mar. 2, 1939	588.00
<i>Nursing Care (Rotary)</i>			
Wilhelmina Machetanz	General Duty Nurse	Feb. 22, 1939	900.00
<i>Graduate School</i>			
Warner W. Carlson	Toulmin Fellow	Mar. 31, 1939	675.00
<i>Administrative Division</i>			
<i>Mailing Room</i>			
Mary BeVier	Clerk	Feb. 28, 1939	1,020.00
<i>Physical Plant Division</i>			
<i>Janitor Service</i>			
Pearl E. Watson	Janitor	Feb. 27, 1939	1,200.00
(Mr. Watson, who has been on leave since June 1, 1938, because of illness, died February 27, 1939)			
<i>Student Employment Office</i>			
Barbara Prince	Stenographer	Feb. 28, 1939	1,080.00
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### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Mary A. Gordon	Home Dem. Agent, Darke County	Mar. 1, 1939		\$2,000.00
<i>College of Agriculture</i>				
<i>Botany</i>				
Royal E. Shanks	Instructor	Apr. 1, 1939	Sp.	450.00 period
John P. Steele	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
Helena A. Miller	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
<i>Farm Operations</i>				
S. N. Bell	Laborer	Apr. 1, 1939 for 3 months		300.00 period
<i>Zoology and Entomology</i>				
James M. Walters	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
H. Warner Kloepfer	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
John W. Reynard	Assistant	Apr. 1, 1939	Sp.	316.67 period
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Isabel Ward	Stenographer	Feb. 27, 1939		960.00
Roseamonde Vine	Stenographer	Feb. 13, 1939 for 2 weeks		40.00 period



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*Business Organization*

J. Reid Roller	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
Ralph Ablon	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
H. Peter Carstensen	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
Marjorie Poston	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period

*College of Education**Education*

(To be named later)	Assistant Professor	Apr. 1, 1939	Sp.	850.00 period
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*Music*

John Schwarzwald	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
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*College of Engineering**Civil Engineering*

John W. Graham	Student Assistant	Apr. 1, 1939	Sp.	60.00 period
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*College of Medicine**Medicine*

James J. Hughes	Clinical Assistant (Physical Diagnosis)	Feb. 18, 1939	Wi.Sp.	No salary
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*Starling-Loving Hospital**Administration*

Alice Rowland	Investigator, Out-Patient Department	Mar. 15, 1939	Code (1)	1,200.00
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*Nursing Care*

Loe Voak	General Duty Nurse	Mar. 1, 1939 (3&4)		900.00
Josephine Falco	General Duty Nurse	Feb. 10 to June 30, 1939 (3&4)		350.89 period

*Dietary*

Elizabeth Ballard	Diet Kitchen Helper	Mar. 1, 1939 (3&4)		588.00
Lucy Elizabeth Weaver	Diet Kitchen Helper	Mar. 3, 1939 (3&4)		588.00

*Starling-Loving Hospital (Rotary)**Nursing Care*

Gail Hamilton	General Duty Nurse	Feb. 22, 1939 (3&4)		900.00
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*Graduate School*

Norman O. Cappel	Julius F. Stone Fellow (Salary to be paid from the Julius F. Stone Fellowship Fund)	Apr. 1 to Sept. 30, 1939		660.00 period
Joseph H. Chilcote	Research Fellow (Salary to be paid from the Stark Brick Company Fund)	Mar. 20 to May 31, 1939		350.00 period

*Administrative Division**President's Office*

Geraldine Ankrom	Clerk	Feb. 17, 1939 for 2 months		160.00 period
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*Registrar's Office*

Mary Garvin	Assistant to Registrar	Feb. 20, 1939		1,020.00
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*Physical Plant Division**Janitor Service*

Charles P. Smith	Janitor	Mar. 1, 1939		1,200.00
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*Stores and Receiving (Rotary 7990)*

Clarence Moore	Laborer	Feb. 9, 1939		900.00
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*Student Employment Office*

Ellen M. Vick	Clerk (Salary to be paid from General Activities Fee Fund)	Mar. 1, 1939		960.00
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*Summer Quarter Appointments**College of Education**Education*

Lloyd A. Cook	Associate Professor	1st term, Su. Qr. only		No salary
Everett Kircher	Assistant Professor	1st term, Su. Qr. only		No salary

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Robert Coffin	Instructor	1st term, Su. Qr. only	No salary
Alan Griffin	Instructor	1st term, Su. Qr. only	No salary
Charles B. Mendenhall	Instructor	1st term, Su. Qr. only	No salary
(Above salaries to be paid direct by the Progressive Education Association)			
Joseph K. Hart	Professor	1st term, Su. Qr. only	800.00
(Salary to be paid as follows: \$200 from A-1; \$600 from Laboratory Supply Store—Pro rata funds—Workshop on Curriculum)			
*W. C. Croxton	Professor	1st term, Su. Qr. only	500.00
*Paul Sears	Professor	July 10 to 14, 1939	period 200.00
*Evelyn Eastman	Instructor	1st term, Su. Qr. only	period 600.00
*Gerhart D. Wiebe	Instructor	1st term, Su. Qr. only	period 500.00

\*(Salaries to be paid from Laboratory Supply Store—Pro rata funds—Workshop on Curriculum)

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### Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>Agricultural Extension</i>			
Ruth J. Stone	Home Dem. Agent in training	Home Dem. Agent, Hocking County	March 1, 1939
Ralph Dush	Asst. Co. Agr Agent, Seneca County	Co. Agr. Agent, Putnam County	March 1, 1939
<i>Graduate School</i>			
Jean Frances Caul	Scholar	Fellow	Sp. Qr. only
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### Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>Agricultural Extension</i>				
Ruth J. Stone	Home Dem. Agent, Hocking County	Mar. 1, 1939	\$1,800.00	\$1,900.00
Ralph Dush	Co. Agr. Agent, Putnam County	Mar. 1, 1939	2,200.00	2,400.00
<i>College of Commerce and Administration</i>				
<i>Geography</i>				
Lowry B. Karnes	Assistant	Sp. Qr. only	750.00	1,200.00
Alford Archer	Assistant	Sp. Qr. only	600.00	1,050.00
<i>Graduate School</i>				
Jean Frances Caul	Fellow	Sp. Qr. only	250.00	400.00
(Increase to be paid from Campbell Fund)				
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### Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
R. L. Griffith	Assistant	Su.Au.Wi.	Su.Au. Sp.
<i>Mathematics</i>			
H. W. Kuhn	Professor	Au.Wi.Sp.	Au.Wi.
<i>Speech</i>			
Eugene H. Bahn	Assistant Professor	Su.Au.Wi.Sp.	Su.Au.Wi.

*College of Education**Psychology*

Richard Wallen	Assistant	Su.Au.Wi.	Su.Au.	Sp.
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*College of Engineering**Industrial Engineering*

Oscar D. Rickly	Assistant Professor	Su.Au.Wi.	Su.Au.Wi.Sp.
Guy Cooper	Instructor	Au.Wi.Sp.	Au.Wi.

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That the following miscellaneous recommendations be approved:

That, in accordance with the usual custom, the salary of Miss Emma Sparks, Home Demonstration Agent, Agricultural Extension, for the month of February (\$225) be paid to her estate. At a meeting of the Board of Trustees on February 13, 1939, Miss Sparks was recommended for disability retirement effective February 1, 1939, but her death occurred on February 27, 1939, before her retirement had been arranged.

That Donald C. Power, Associate Professor, Business Organization, be granted a leave of absence, without salary, for the Spring Quarter 1939.

That, in accordance with the Board resolution adopted under date of May 10, 1937, and upon the recommendation of Director H. C. Ramsower and Dean John F. Cunningham, the following leaves of absence, with salary, be granted:

W. W. Brownfield, District Supervisor, Agricultural Extension, from March 27 to June 10, 1939, for study at Ohio State University;

Charles W. Hammans, Extension Economist in Marketing, Agricultural Extension, from March 27 to June 10, 1939, for study at Ohio State University;

Floyd DeLashmutt, Extension Economist, Agricultural Extension, from March 27 to June 10, 1939, for study at Ohio State University;

Earl B. Tussing, Extension Horticulturist, Agricultural Extension, from March 27 to June 10, 1939, for study at Ohio State University;

Earl Jones, Associate Professor of Agronomy, Agricultural Extension, from March 28 to June 10, 1939, for study at Ohio State University;

Robert Bruce Tom, Extension Rural Sociologist, Agricultural Extension, from March 27 to June 10, 1939, for study at Ohio State University.

That a non-returnable fee of \$1 per quarter be charged all students in the University Symphony Orchestra (Music B), and in the University Symphony Band (Music D), effective with the Autumn Quarter 1939. This will place these musical activities on the same basis of fees as the Military and Marching Bands, for which a fee of \$1 per quarter has been charged for the last eight years.

That \$375 be appropriated from H-8 Contributions for the Ohio Journal of Science for its use from January 1 to June 30, 1939, in accordance with the usual practice in this matter.

That there be appropriated from H-8 Contributions \$750 for the use of the Ohio State University Y.M.C.A. for the period from January 1 to June 30, 1939, as usual.

That there be appropriated from H-8 Contributions \$250 for the use of the Ohio State University Y.W.C.A. for the period from January 1 to June 30, 1939, as usual.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$500 (Anonymous) for equipment for the Department of Chemistry and the College of Pharmacy (through the Development Fund);

\$5,000 (Anonymous) for the Laminagraph for the College of Medicine (through the Development Fund);

\$1,500 from Mr. Julius F. Stone for the Cyclotron (through the Development Fund);

\$500 from the National Aluminate Corporation for research work to be carried on under the direction of Professor C. W. Foulk in the Department of Chemistry;

\$200 from the Ohio Federation of Women's Clubs—the third payment on the Pan-American Fellowship for the year 1938-1939;

\$300 from the George Davis Bivin Foundation of Cleveland, Ohio, for the establishment of a second fellowship for the year 1938-1939.

That the proposal of the Procter and Gamble Company, of Ivorydale, Ohio, to continue the \$1000 fellowship in the Department of Chemistry for the year 1939-1940, to be known as the Procter and Gamble Fellowship, be accepted and the appreciation of the Board of Trustees be appropriately expressed.

That the research agreement hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the Toulmin Bacteriological Project, effective January 1 to September 30, 1939, be reported to the Board of Trustees as having been cancelled, effective March 31, 1939, upon request of the cooperator.

That the research agreement hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following project be reported to the Board of Trustees for information and record:

Julius F. Stone, Columbus, Ohio—Investigation of Reduction of Metal Salts in Liquid Ammonia (to be known as the Julius F. Stone Fellowship).

That, in accordance with the recommendation of the University Faculty, degrees be awarded at the Winter Convocation on March 17, 1939, to the following named students who have completed their requirements therefor:

#### DOCTOR OF PHILOSOPHY

Warner William Carlson, B.Sc., M.Sc. (University of Nebraska); Horace Champney, A.B. (Antioch College), M.A.; Ralph Willard Dean, B.Sc. in Agr., M.Sc.; Bernard Fried, B.S. in Physics (University of Illinois), M.Sc.; Fred William Gallagher, B.A. (Western Reserve University), M.A.; Ralph Garling Harshman, B.S. in Edu. (Ohio Northern University), M.A.; Louis Kaplan, B. S. (University of Chattanooga), M.A.; Donald Redvers Lowdermilk, B.Edu. (Illinois State Normal University), M.A. (University of Illinois); Raymond

Frech Mikesell, B.A., M.A.; Ezra Guy Rasmussen, B.S. in Rural Com. (Kansas State Agricultural College), M.B.A. (Northwestern University); Leland Frederic Roy, B.Ch.E., M.Sc.; Russell Breneman Smith, B.A. (Ohio Wesleyan University), M.A.; Jack Taif Spencer, B. S. in Edu. (Kent State University), M.S. (University of Wisconsin); James Milton Watkins, B.S. (University of Michigan), M.S. (Michigan State College); Jesse O. White, B.A.; Forrest Brooks Whittington, B.S. (Clemson Agricultural College), M.Sc.

#### MASTER OF ARTS

Ruth Mildred Bachmayer, B.A. (Ohio Wesleyan University); Glendon Kenneth Bradford, B.Sc. in Edu.; Virgil James Briegel, A.B. (Capitol University); Orin Walter Davis, A.B. (Rio Grande College); Francis Harry Fletcher, B.S. in Edu. (Ohio University); Lester Clarence Furney, B.S. in Edu. (Kent State University); Dorothy Dolores Harper, B.A., B.Sc. in Edu.; Claude Theodore Hathaway, B.A., B.Sc. in Edu.; Richard Hendricks, A.B. (Franklin College); Nicholas Hobbs, B.A. (The Citadel); Francis Lee Kelly, B.S. (Tuskegee Normal and Industrial Institute); Malcolm Foote Kent, B.Sc. in Bus. Adm.; Elton Edwin Kistler, B.Sc. in Edu.; George Gorham Lane, B.S. (Tufts College); George Raymond Leyda, A.B. (Mount Union College); Eu Sung Liu, B.Sc. in Bus. Adm.; Mary Jane Loomis, B.Sc. in Edu.; Earl John Mickle, B.S. (Mount Union College), B.S. in Edu. (Bowling Green State University); Ann Paterson, B.Sc. in Edu.; Charles Robert Robinson, B.A.; Aloys Mary Sacksteder, B.S. in Edu. (Kent State University); Charles Berry Schuchardt, B.S. in Edu. (Washington and Jefferson College); Ransford Monroe Smith, A.B. (University of Alabama); Marsh Allen Snyder, B.S. in Edu. (Muskingum College); Stanford Searle Speaks, B.A.; Secundino Vega, B.S. in Edu. (University of Puerto Rico); Robert Woolf Votaw, A.B. (Miami University); Paul Frederick Wacker, B.A.; Jeraldine Taylor Watson, B.A. (Muskingum College).

#### MASTER OF BUSINESS ADMINISTRATION

William Edgar Harrison, A.B. (Morehouse College); Robert C. Manhart, B.Sc. in Bus. Adm.; Evelyn Therese McDonald, B.Sc. in Bus. Adm.

#### MASTER OF SCIENCE

Benjamin Berger, B.A.; Karl Edward Blumenberg, B.A.; Paul Frederick Bobula, B.S. (Massachusetts State College); Allen I. Gordon, B.Ch.E.; James David King, A.B. (Miami University), M.D. (George Washington University); Gerhard Frank Lamers, M.E. (Marquette University); Stanley Elberson Lull, B.S. (Alfred University); Donald Craig MacDonald, B.S. (Iowa State College); Richard Francis McCormick, B.Ch.E.; Solomon Miller, A.B. (University of Akron); Earl Bennett Poling, B.Sc. in Agr.; Myron William Smith, B.Sc. in Agr.; Thomas Clark Van Osdall, B.S. (Ashland College).

#### BACHELOR OF SCIENCE IN AGRICULTURE

Wayne Harold Babcock; Thomas Troth Berry; Ivan Cammack; Charles Andrew Carlson; George Eugene Cleveland; Dale LaVerne Dargitz; Doyle Deleth Duckworth; Emil E. Eisenhut, Jr.; Joseph William Enke; Glenn Howard Foltz; George Francis Fuller; Robert Franklin Green; John Hartlein, Jr.; James Carlton Henderson; Arthur Dana Kasler; Roy Laverne Keely; Merton Lowell Kesselring; Virgil Jay Klopfer; Lester Henry Lehman; Chester Newton McGrew; Ed-

ward Arnold Morrison; Sheldon Beverly Newton; George Ernest Pallas; Ralph Lee Palmer; James Hollis Petro; Cornelius Hanford Price; Edward Weidner Reisinger; Marion Leroy Rickly; Donald Horton Russ; Russell LeRoy Schilling; Lowell Cornell Shook; Wayne Edward Smith; Richard Earl Steele; Frank Miller Taylor; Alva Jessie Van Atta.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Mildred Selene Brenner; Betty McIlroy Galloway; Marjory Ethel Lockwood.

#### BACHELOR OF ARTS—WITH HONORS

George Armour (cum laude and with Distinction in Political Science); Russell Sharon Bower (with Distinction in Chemistry); Joseph Foster Foster, Jr. (cum laude and with Distinction in Mathematics); Moses Leeb (cum laude); Ralph Clyde Robertson (cum laude); Merle Jeanne Swineford (cum laude).

#### BACHELOR OF ARTS

Evelyn Cencia Alvarez; Martha Oneta Anderson; Louis Bloomberg; John Newark Burkey; Julius Caesar Calabria; William Alfred Colwell; Clara Distel; Ruth McGlashan Duffus; Ethel Elizabeth Eicher; William Henry Fries, B.S. in Bus. (Miami University); Jane Abbott Gale; Frank Gelbman; William Horner Hamilton, Jr.; Guy Sanford Hulett; Merrill Francis Jones; James Sherman Kile; Earl James Kohn; Mary Margaret Manney; James Frederic McDaniel; Kenneth William McKinley; Vernon Bernard McMillen; Marietta Miller; Mary Lentz Morrison; Paul Francis Munger; Helen Patricia Pearce; Arthur Frederick Rense; Joseph Richard Rich; Frank Bernard Rosenberger; Franklin Henry Schaeffer; William Vaughn Shaftner; Herbert Shuman Siens; Margaret Jean Simpson; Marie Glenn Thrall; Jessie Clare Tomlinson; Mary Edith Wall; Lee Thomas Weaver; Clyde Edward Wooley.

#### BACHELOR OF SCIENCE IN JOURNALISM

Robert Nathaniel Butler.

#### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

William Otis Anderson; Charles David Bird; Donald Wilfred Boehme; Robert Isaiah Boose; Kenneth Edward Bowen; Estelle Elizabeth Campbell; John Vincent Cassidy; Carl Powers Cronk; Wilbur Frank Davidson; Thomas Edgar Davis; Amy Lee Grimm; Stephen Peter Hahn; Robert Worthington Hamilton; John William Hoffhines; Allen Maurice Holman; Mary Carolyn Keller; Robert Frank Kundtz; Harry Edwin Leventhal; Clarence Earl Lopez; James Gerard McMahon; Joseph Frame Mills; Harold Wilson Newcome; Kenneth Earl Rearick; Joseph Bayer Sherman.

#### BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Mary Elizabeth Bush; Roy Treuhaft.

#### BACHELOR OF SCIENCE IN EDUCATION

Evelyn Cencia Alvarez; Philip Rodes Anderson; Geraldine Louise Barclay; Paul Howard Bassett; Mary Jane Blauser; Kathryn Lorna Burgess; Cecile Frances Cassick; William Dean Cochran; William Alfred Colwell; Vivian Lucille Crites; Mary Catherine Davin; Paul Theodore Doelker; Martha Bernice Evans; Nancy Alice Ferris;

Gladys Roslyn Fringer; Richard William Gilmore; Marjorie Gompf; Samuel Nathan Goodman; Vivian Lucille Harris; Ronald William Hines; Jay Robert Klein; Peggy Joy Knapp; Margaret Lucille Lutz; Adeline Dietemann McCready; Ruth Margaret Pegg; Florence Webster Ptak; Elko Michael Sennish; Donald Newton Sherwood; Eva Brunt Smith; Helen Elizabeth Vath; Rose Rachel Weinstein; Mary Margaret Wilking; Elizabeth Cecilia Williams; Mary Elizabeth Winters; James Edward Wood, Jr.; Mary Lucretia Ziebold, B.A., M.A.

#### BACHELOR OF FINE ARTS

Grose Evans; Frances Carolyn Lowry; George Frederick Schueler; Bert Tiedeman.

#### BACHELOR OF AGRICULTURAL ENGINEERING

Paul Henry Rofkar, B.Sc. in Agr.

#### BACHELOR OF CHEMICAL ENGINEERING

Nicholas Leslie Berzy; Ralph Edgar Quigley.

#### BACHELOR OF CIVIL ENGINEERING

John Daniel Kirkwood; James Leonard Sheaff; Albert Trefny.

#### BACHELOR OF ELECTRICAL ENGINEERING

A. Eugene Anderson; Carmon Lavann Clay; Arthur Yale Dunn; George Bainbridge Woods.

#### BACHELOR OF ENGINEERING IN MINING

Lewis C. McColloch.

#### BACHELOR OF INDUSTRIAL ENGINEERING

Dominic Raymond Fagnano; Jack Douglas Fishburn; Arnold Jack Frey, B.Sc. in Edu.; Samuel Aaron Hoke; Stanley Fredrick Steiner.

#### BACHELOR OF LANDSCAPE ARCHITECTURE

Joseph Harvey Berry.

#### BACHELOR OF METALLURGICAL ENGINEERING

Arthur Ray Elsea; James Frederick Kraner; James Laverne Sutherland; Milton Wiener.

#### DOCTOR OF VETERINARY MEDICINE

Karl Thomas Espy.

#### CERTIFICATE OF GRADUATE NURSE

Martha Bernice Evans; Peggy Joy Knapp; Ruth Margaret Pegg.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above recommendations of the Acting President were upon roll call unanimously approved.

\* \* \* \* \*

Mr. Dargusch, Chairman of the special committee of the Board to investigate un-American activities on the University campus, presented a preliminary report and recommended that the life of this committee be extended from April 1st to May 1st in order that it may continue its investigations. Upon motion of Mr. Thompson, sec-

ended by Mr. Atkinson, the above recommendation was upon roll call unanimously approved.

\* \* \* \* \*

Mr. Dargusch, Chairman of the special committee of the Board appointed to study a Faculty Retirement plan, now presented a plan for retirement income and collective life insurance, and suggested that the Board give consideration to the principles involved in said plan.

Upon motion of Mr. Thompson, the Board commended Mr. Dargusch and his committee for the work done, and expressed its general approval of the plan proposed. Before taking formal action on the plan, the Board requested the Acting President to submit same to the University Faculty for its consideration and recommendations.

\* \* \* \* \*

Mr. Dargusch now presented the following bills incurred in connection with the investigation of un-American activities on the campus, and recommended their approval:

Mr. Simon P. Dunkle (personal services)....	\$600.00
Telephone and telegraph.....	10.21
Supplies .....	27.96
Total.....	<u>\$638.17</u>

Upon motion of Miss Campbell, seconded by Mr. Atkinson, the above bills were approved and ordered paid from the Interest on Endowment Fund.

\* \* \* \* \*

The Secretary now presented the following extra on the Building Excavation contract from the Women's Dormitories (PWA Docket No. Ohio 2095-F), as prepared by the University Architect:

<i>Extra</i>	<i>C. Barthelmes</i>	<i>February 27, 1939</i>
150 cubic yards Excavation @ 55c per cubic yard.....		\$82.50

Upon motion of Mr. Thompson, seconded by Miss Campbell, the above extra to contract was upon roll call unanimously approved.

\* \* \* \* \*

The Secretary now presented the following report of the University Architect and actions of the Cabinet relative to bids received on February 16, 1939, and contracts awarded in connection with the Women's Dormitories (PWA Docket No. Ohio 2095-F):

#### CABINET MINUTES

Columbus, Ohio  
February 16, 1939.

The Cabinet met in Room 100 of the Administration Building at 2:00 P. M.

Present: Messrs. Elleman, Smith, and Steeb. Messrs. N. F. Blair and G. W. Neely representing the Federal Emergency Administration of Public Works were also present.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on February 13, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for the Women's Dormitories,



as per advertisement. The following bids were received, read, and tabulated:

*Division 1 — General Contract (Items I to XV)*

	<i>Base Bid</i>	<i>Bond</i>
Robert H. Evans and Company.....	\$291,367.00	\$295,000.00
Norton and Nadalin.....	284,700.00	285,000.00
E. Elford and Son.....	265,857.00	275,000.00
National Concrete and Fireproofing Company	313,000.00	313,000.00
Frank Messer and Sons, Inc.....	272,689.00	273,000.00
C. M. Barr Company.....	279,817.00	325,000.00

*ALTERNATES*

	<i>No. 1 (deduct)</i>	<i>No. 2 (deduct)</i>	<i>No. 3 (deduct)</i>	<i>No. 4 (deduct)</i>
Robert H. Evans and Company	\$2,000.00	\$11,000.00	\$5,000.00	\$ 700.00
Norton and Nadalin.....	2,100.00	9,500.00	5,500.00	940.00
E. Elford and Son.....	1,800.00	11,000.00	8,400.00	900.00
National Concrete and Fireproofing Company .....	2,000.00	12,000.00	7,500.00	1,000.00
Frank Messer and Sons, Inc...	2,500.00	10,500.00	7,200.00	900.00
C. M. Barr Company.....	1,829.00	12,956.00	6,100.00	1,000.00

*Division 2 — Elevator Contract (Items XVI and XVII)*

	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. No. 2 (deduct)</i>
Haughton Elevator Company.....	\$ 7,608.00	\$ 7,608.00	\$ ..... (deduct)
Warner Elevator Mfg. Company.....	7,708.00	7,708.00	.....
Otis Elevator Company.....	7,300.00	7,500.00	815.00

*Division 3 — Heating and Ventilating Contract (Item XVIII)*

	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. No. 2 (deduct)</i>
Huffman-Wolfe Company .....	\$21,300.00	\$30,000.00	\$ 400.00
W. F. Schmidt.....	23,481.00	24,000.00	.....
Handley Plumbing Company.....	20,435.00	20,435.00	86.00
W. H. Spohn Plumbing Company.....	18,890.00	19,000.00	640.00

*Division 4 — Plumbing Contract (Item XIX)*

	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. No. 2 (deduct)</i>
W. H. Spohn Plumbing Company.....	\$23,700.00	\$24,000.00	\$ ..... (deduct)
Handley Plumbing Company.....	24,260.00	24,260.00	25.00
Huffman-Wolfe Company .....	23,700.00	25,000.00	20.00

*Division 5 — Electrical Contract (Item XX)*

	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. No. 2 (deduct)</i>
Gustav Hirsch Organization.....	\$15,490.00	\$16,000.00	\$ 358.00
Electric Power Equipment Company....	14,570.00	15,000.00	330.00
Bertke Electric Company, Inc.....	17,680.00	17,680.00	310.00
Beltzhoover Electric Company.....	14,467.00	14,467.00	518.00
Ginn Electric Company.....	12,930.00	13,000.00	70.00

*Explanation of Alternates:*

- No. 1. — Omit Terrace
- No. 2. — Omit East Wing
- No. 3. — Omit Acoustic Treatment
- No. 4. — Linoleum for Cork Tile

Upon motion, the above bids were turned over to the University Architect for inspection and report back to Cabinet.

**CABINET MINUTES**

Columbus, Ohio,  
February 17, 1939.

The Cabinet met in the office of the Secretary at 9:30 A. M.  
Present: Messrs. McPherson, Elleman, Smith, and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received February 16, 1939, for the Women's Dormitories (PWA Docket No. Ohio 2095-F).

February 16, 1939.

University Cabinet,  
Administration Building.  
Gentlemen:

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet February 16, 1939, pursuant to advertisement for construction of Women's Dormitories (PWA Docket No. Ohio 2095-F), and submit the following report:

- (1) I find the low bids in each Division of the Contract are regular in every respect, and below the estimates of cost approved by the State Director of Public Works, the Associate Regional Director of the Federal Emergency Administration of Public Works (PWA) and on file with the Auditor of State.
- (2) I recommend that under the authority granted by the Board of Trustees of the Ohio State University, at its meeting held February 13, 1939, the University Cabinet recommend to the State Director of Public Works the award of contracts as follows:

Division 1.	General Contract and General Conditions to E. Elford and Son.....	\$265,857.00
Division 2.	Elevator Contract and General Conditions to Otis Elevator Company.....	\$ 7,300.00
Division 3.	Heating and Ventilating Contract and General Conditions to the W. H. Spohn Plumbing Company .....	\$ 18,890.00
Division 4.	Plumbing Contract and General Conditions to Huffman-Wolfe Company .....	\$ 23,700.00

The low bids of W. H. Spohn and Huffman-Wolfe are identical in every respect for this division. Since the W. H. Spohn Company is low bidder on Division 3, I recommend that the award on Division 4 be made to Huffman-Wolfe for the sole reason that this will make a wider distribution of labor on the project. I have had a joint conference with these two bidders and have a statement signed by them agreeing to this method of recommendation of award.

Division 5.	Electrical Work Contract and General Conditions to Ginn Electric Company.....	\$ 12,930.00
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Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Dr. McPherson, seconded by Mr. Elleman, the above recommendations of the University Architect were approved and the Architect was directed to advise the Director of Public Works of these recommendations.

Upon motion of Mr. Thompson, seconded by Miss Campbell, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary reported to the Board that bids covering the construction of the Men's Dormitory (PWA Docket No. Ohio 1990-F) will be received on March 22, 1939, at 2 o'clock.

Upon motion of Mr. Thompson, seconded by Miss Campbell, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary now brought to the attention of the Board an agreement with the Division of Conservation of the state of Ohio pertaining to a 27-acre tract of land in Franklin County, which is owned by the University and has been previously assigned for forest planting.

This agreement, which has been signed by John F. Cunningham, Dean of the College of Agriculture, for and on behalf of the Ohio State University, provides merely that this tract shall have the protection of the Department of Conservation so as to exclude hunters and trespassers and to permit certain wildlife studies to be made by the Wildlife Research Station.

Upon motion of Mr. Thompson, seconded by Miss Campbell, the Board by unanimous vote approved the action of Dean Cunningham in signing said agreement with the Division of Conservation.

\* \* \* \* \*

The University Architect, Mr. Howard Dwight Smith, now presented the drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for the Faculty Assembly Unit (PWA Docket No. 2158-F).

Upon motion of Dr. Altmaier, seconded by Mr. Atkinson, the Board upon roll call unanimously approved the above drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for the Faculty Assembly Unit, and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the Director of Public Works for their approval, and if approved by them, to advertise for bids in accordance with law.

\* \* \* \* \*

Acting President McPherson now reported the death, on March 4, 1939, of Emeritus Professor Charles S. Plumb of the Department of Animal Husbandry, and presented the following minute for the record of the Board:

Of staid New England ancestry Charles Sumner Plumb was educated at the Massachusetts Agricultural College, receiving the degree of B.Sc. in 1882. After filling important positions in turn in New York, Tennessee, and Indiana, he came to our own University in 1902 as Professor of Animal Husbandry. In this service of thirty-seven years he devoted his life with untiring energy to the great field of agriculture and especially to that section known as animal husbandry. He built up in our own University a Department of Animal Husbandry that remains today one of the outstanding depart-

ments of its kind in the entire country and one that in itself is a monument to his memory.

Not only was Professor Plumb admired and loved by his students and associates, but by everyone who had the good fortune to know him. One could not help being impressed by his modesty, his simplicity, his kindness, and the realization of these qualities grew and widened with acquaintance. He always had that courage that counted for so much in life and the quiet mind and good nature we cannot help admiring.

The Board of Trustees hereby expresses its great appreciation of Professor Plumb not only a a man, but also for the great contribution he made in the upbuilding of our University.

\* \* \* \* \*

Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND TWELFTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, April 10, 1939.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier, Herbert S. Atkinson, M. Edith Campbell, Carlton S. Dargusch, Dr. Burrell Russell, and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

The Secretary presented a letter from the University Architect, Mr. Howard Dwight Smith, dated April 8, 1939, stating the need for a revised estimate of cost for the Men's Dormitory (PWA Docket No. Ohio (1990-F))

Dr. Russell then proposed the following resolution and moved its adoption:

WHEREAS, the estimate of the cost of the Men's Dormitory (PWA Docket No. Ohio 1990-F), Ohio State University, needs to be revised for the reasons indicated in the University Architect's recommendation dated April 8, 1939;

NOW THEREFORE BE AND IT IS RESOLVED by the Board of Trustees of Ohio State University,

- I. That the estimate of the cost of the foregoing project be revised as follows:

Item	Latest Approved Estimate (Form 231-1-12-'39)	Newly Revised Estimate
1. Preliminary Expense .....	\$ 000.00	\$ 400.00
2. Land and Right of Way.....	000.00	000.00
3. Construction Cost .....	820,000.00	839,100.00
4. Engineering .....	30,000.00	20,000.00
5. Legal and Overhead.....	000.00	500.00
6. Interest during Construction.....	20,000.00	10,000.00
7. Miscellaneous Costs .....	000.00	000.00
Total Estimated Cost.....	\$870,000.00	\$870,000.00
Funds Available,		
Earned Grant.....	391,500.00	391,500.00
Owner's Funds .....	478,500.00	478,500.00
Total.....	\$870,000.00	\$870,000.00

- II. That the said Board of Trustees hereby acknowledges that the project will be constructed and funds therefore expended on the basis of the revised items of estimated cost appearing above.
- III. That the following funds are available or will be made available as needed to meet all the costs of the expendi-

tures incurred or to be incurred in connection with the complete construction of the said project:

Federal Grant, August 22, 1938..... \$391,500.00  
Revenue Bonds (State Teachers Retirement Fund)..... 478,500.00

The above motion was seconded by Mr. Thompson, and was upon roll call unanimously adopted.

\* \* \* \* \*

The Secretary now presented a letter from the University Architect, Mr. Howard Dwight Smith, dated April 8, 1939, stating the need for a revised estimate of cost for the Women's Dormitories (PWA Docket No. Ohio 2095-F).

Dr. Russell then proposed the following resolution and moved its adoption:

WHEREAS, the estimate of the cost of the Women's Dormitories (PWA Docket No. Ohio 2095-F), Ohio State University, needs to be revised for the reasons indicated in the University Architect's recommendation dated April 8, 1939;

NOW THEREFORE BE AND IT IS RESOLVED by the Board of Trustees of Ohio State University,

- I. That the estimate of the cost of the foregoing project be revised as follows:

Item	Latest Approved Estimate (Form 231-1-12-'39)	Newly Revised Estimate
1. Preliminary Expense .....	\$ 200.00	\$ 300.00
2. Land and Right of Way.....	000.00	000.00
3. Construction Cost .....	486,800.00	498,900.00
4. Engineering .....	20,000.00	15,000.00
5. Legal and Overhead.....	000.00	300.00
6. Interest during Construction.....	15,000.00	7,500.00
7. Miscellaneous Costs .....	000.00	000.00
Total Estimated Cost.....	\$522,000.00	\$522,000.00
Funds Available, Earned Grant.....	234,900.00	234,900.00
Owner's Funds .....	287,100.00	287,100.00
Total.....	\$522,000.00	\$522,000.00

- II. That the said Board of Trustees hereby acknowledges that the project will be constructed and funds therefore expended on the basis of the revised items of estimated cost appearing above.

- III. That the following funds are available or will be made available as needed to meet all the costs of the expenditures incurred or to be incurred in connection with the complete construction of the said project:

Federal Grant, September 13, 1938..... \$234,900.00  
Revenue Bonds (State Teachers Retirement System)..... 287,100.00

The above motion was seconded by Mr. Thompson, and was upon roll call unanimously adopted.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Miss Campbell, the Acting President was requested by unanimous vote to present to the Board of Trustees at its next meeting a report of the progress made to date by the special committee of the Administrative Council appointed to consider matters pertaining to academic ranks, methods of appointment and promotion.

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4-10-'39

Acting President McPherson now presented the following recommendations:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Max Drake	County Club Agent, Medina County	Feb. 28, 1939	\$2,500.00
Lawrence W. Daniels	Asst. Co. Agr. Agent, Belmont County	Mar. 31, 1939	2,000.00
<i>College of Agriculture Administration</i>			
Crystal Barker	Stenographer	Apr. 21, 1939	1,080.00
<i>Agricultural Chemistry</i>			
John B. Armstrong	Graduate Assistant	Mar. 31, 1939	450.00
<i>Botany</i>			
Atwell M. Wallace	Graduate Assistant	Mar. 31, 1939	450.00
<i>Horticulture and Forestry</i>			
Joseph R. Gross	Graduate Assistant	Mar. 31, 1939	450.00
Elbert L. Agnew	Graduate Assistant	Mar. 31, 1939	450.00
<i>Zoology and Entomology</i>			
Bruce D. Gleissner	Graduate Assistant	Mar. 31, 1939	450.00
Norris D. Blackburn	Graduate Assistant	Mar. 31, 1939	450.00
<i>College of Arts and Sciences Administration</i>			
Theo C. Williams	Stenographer	Apr. 30, 1939	1,020.00
<i>Bacteriology</i>			
Henry Fineberg	Student Assistant	Mar. 31, 1939	300.00
<i>College of Commerce and Administration Business Organization</i>			
Ralph Ablon	Graduate Assistant	Mar. 31, 1939	450.00
<i>Economics</i>			
Merlin Smelker	Graduate Assistant	Mar. 31, 1939	450.00
<i>College of Education Music</i>			
John Schwarzwalder	Graduate Assistant	Mar. 31, 1939	150.00
<i>College of Law</i>			
Myra McCrory	Assistant to the Dean	Mar. 31, 1939	1,200.00
<i>College of Medicine Medicine</i>			
Dorothy K. Cranmer	Stenographer	Mar. 31, 1939	1,080.00
<i>Physiology</i>			
Harold R. Street	Research Assistant	Apr. 30, 1939	3,000.00
Jonathan Thatcher	Part-time Assistant	Apr. 30, 1939	300.00
<i>Starling-Loving Hospital Nursing Care</i>			
Tracy W. Smith	Orderly	Feb. 28, 1939	684.00
Judy Ellen Rogers	Nurses Aide	Mar. 31, 1939	504.00
<i>Dietary</i>			
Gertrude Weisnicht	Waitress	Mar. 31, 1939	588.00
<i>President's Division Broadcasting Station</i>			
George E. Anthony	Radio Operator	Mar. 31, 1939	1,500.00

<i>Physical Education for Women</i>				
Roberta Westhafer	Graduate Assistant	Mar. 31, 1939		450.00
<i>Administrative Division</i>				
<i>Registrar's Office</i>				
Hester C. Reighley	Assistant to Registrar	Mar. 18, 1939		1,020.00
Betty P. Wilkinson	Assistant to Registrar	Feb. 31, 1939		1,200.00
<i>Dean of Women's Office</i>				
Bethany Lee Berdan	Assistant to Dean	Mar. 31, 1939		972.00
<i>Physical Plant Division</i>				
<i>Janitor Service</i>				
John G. McCartney	Janitor	Mar. 31, 1939		1,380.00
	(Mr. McCartney died March 13, 1939)			
Howard C. Martin	Janitor	Mar. 31, 1939		1,260.00
<i>Laboratory Supply Store</i>				
Eileen Barker	Clerk	Mar. 31, 1939		960.00
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### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Scott J. Rigdon, Jr.	Asst. Co. Agr. Agent, Belmont County	Apr. 1, 1939		\$2,000.00
Chester N. McGrew	4-H Club Agent, Medina County	Apr. 1, 1939		1,800.00
<i>College of Agriculture</i>				
<i>Agricultural Chemistry</i>				
Frank W. Jones, Jr.	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
<i>Botany</i>				
Clayton W. Ellett	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
<i>Home Economics</i>				
Estelle B. Franks	Instructor	Mar. 28, 1939 for 2½ months		437.50 period
Elsie Steiger Minton	(Salary to be paid from George-Deen Funds) Instructor	Mar. 27, 1939 for 4 weeks		175.00 period
<i>Horticulture and Forestry</i>				
Elbert L. Agnew	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
Hubert C. Mohr	Graduate Assistant	Apr. 1, 1939	(12 months)	450.00
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Fred W. Gallagher	Part-time Assistant	Apr. 1, 1939	Sp.	150.00 period
<i>Chemistry</i>				
William MacNevin	Instructor	Apr. 1, 1939	Sp.	500.00 period
Howard L. Yowell	(Special contract) Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
Charles H. Jones	Graduate Assistant	Apr. 1, 1939	Sp.	150.00 period
<i>Mathematics</i>				
Dale F. Leipper	Graduate Assistant	Apr. 1, 1939		150.00 period
<i>College of Commerce and Administration</i>				
<i>Accounting</i>				
Paul J. Thomas	Assistant	Apr. 1, 1939	Sp.	300.00 period



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Robert C. Behn	Graduate Assistant	Apr. 1, 1939		150.00 period
William L. Gans	Graduate Assistant	Apr. 1, 1939		150.00 period
John H. Ziegler	Graduate Assistant	Apr. 1, 1939		150.00 period
<i>Business Organization</i>				
Merrill De Voe	Graduate Assistant	Apr. 1, 1939		150.00 period
<i>Economics</i>				
William R. Bigler	Assistant	Apr. 1, 1939	Sp.	300.00 period
Dwight Morehead	Assistant (part time)	Apr. 1, 1939	Sp.	100.00 period
Virgil Crissafulli	Graduate Assistant	Apr. 1, 1939		150.00 period
<i>College of Education</i>				
<i>Education</i>				
Helen Kienzle	Assistant Professor	Apr. 1, 1939	Sp.	850.00 period
Archibald W. Anderson	Instructor (part time)	Apr. 1, 1939	Sp.	339.00 period
James K. Skipper	Instructor (part time)	Apr. 1, 1939	Sp.	339.00 period
R. Heber Richards	Assistant	Apr. 1, 1939	Sp.	300.00 period
Anne Keener	Assistant (part time)	Apr. 1, 1939		150.00 period
Norma A. Kirkendall	Student Assistant	Apr. 1, 1939	Sp.	50.00 period
<i>Music</i>				
Mary L. Meister	Assistant	Apr. 1, 1939	Sp.	300.00 period
Samuel R. Goldman	Assistant	Apr. 1, 1939	Sp.	300.00 period
Elizabeth Higley	Graduate Assistant	Apr. 1, 1939		150.00 period
<i>Psychology</i>				
George G. Lane	Graduate Assistant (part time)	Apr. 1, 1939	Sp.	50.00 period
<i>College of Engineering</i>				
<i>Electrical Engineering</i>				
John A. Clark	Assistant	June 1, 1939 for 3 months		264.00 period
<i>College of Law</i>				
Ruth Erwin	Assistant to the Dean	Apr. 1, 1939 (12 months)		1,200.00
<i>College of Medicine</i>				
<i>Physiology</i>				
Jonathan Thatcher	Research Assistant	May 1, 1939 for 2 months		500.00 period
(Salary to be paid from Rockefeller Foundation Fund—Rotary No. 7670)				
Charles H. Duncan	Part-time Assistant	May 1, 1939 for 2 months		60.00 period
<i>School of Nursing</i>				
Saima M. Huber	Assistant Professor	Apr. 1, 1939	(5) Sp.	500.00 period
Vera F. Warner	Assistant Professor	Apr. 1, 1939	(5) Sp.	450.00 period
Eva B. Smith	Instructor, Surgical and Medical Nursing	Apr. 1, 1939	(3&4) Sp.	375.00 period
<i>Surgical Research</i>				
James D. King	Comly Fellow in Surgical Research	Apr. 1, 1939	Su.Au. (1939) Sp.	600.00
(Salary to be paid from the Comly Fund as follows: \$50 per month from April through June, and \$75 per month from July through December, 1939)				
Thomas B. Douglas	Comly Fellow in Surgical Research	Jan. 1, 1939	Su. } '39 } Wi.Sp.	500.00
(Salary to be paid from the Comly Fund as follows: \$100 per month from April through August, 1939)				

*Starling-Loving Hospital**Nursing Care*

Bruce Barber	Orderly	Mar. 6, 1939	(3&4)	684.00
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*Dietary*

Garlettia G. Dickson	Waitress	Apr. 1, 1939	(3&4)	588.00
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*Graduate School*

Stanley E. Lull	Research Fellow	Apr. 1 to Dec. 31, 1939		900.00
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(Salary to be paid from the Glazed Brick and Tile Institute Fund)				period
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Edward Bordin	Research Assistant	Apr. 1, 1939	Sp.	75.00
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(Salary to be paid from Graduate School Fund 1200 F-9)				period
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George C. Martin, Jr.	John A. Bownocker Fellow	Oct. 1, 1939	Au. Wi. Sp.	750.00
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Helmuth Wedow, Jr.	John A. Bownocker Scholar	Oct. 1, 1939	Au. Wi. Sp.	450.00
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Joseph J. C. Graham	John A. Bownocker Scholar	Oct. 1, 1939	Au. Wi. Sp.	450.00
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Russell F. Kaiser	John A. Bownocker Scholar	Oct. 1, 1939	Au. Wi. Sp.	450.00
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Geraldine Blair	Clerk	Apr. 1, 1939 for 3 months		255.00
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*President's Division**Broadcasting Station*

Joseph H. Wack	Radio Operator	Apr. 1 to June 30, 1939		375.00
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*Physical Education for Women*

Roberta Westhafer	Instructor	Apr. 1, 1939	Sp.	550.00
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Salary to be paid as follows: \$150 from A-1; \$400 from Faculty Women's Fee Fund)

*Administrative Division**Registrar's Office*

Eleanor Bricker	Assistant to Registrar	Mar. 21, 1939		1,020.00
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Martha Ashbrook	Assistant to Registrar	Apr. 1, 1939		1,020.00
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*Dean of Women's Office*

Daisy M. Roskopf	Assistant to the Dean	Apr. 1, 1939 for 3 months		243.00
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*Physical Plant Division**Roads and Grounds*

George Osbun	Laborer	Apr. 1, 1939 for 7 months		630.00
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Charles Bell	Laborer	Apr. 1, 1939 for 7 months		630.00
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				period
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*Janitor Service*

Harry W. Baughman	Janitor	Apr. 1, 1939		1,200.00
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Henry F. Conley	Janitor	Apr. 1, 1939		1,200.00
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*Summer Quarter Appointments*

Name	Title	Period	Rate for Period
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*College of Agriculture**Botany*

*John N. Wolfe	Instructor	Su. Qr.	300.00
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*Home Economics*

*Ruth Beard	Instructor	Su. Qr.	600.00
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Ruth Jones	Assistant (part time)	Su. Qr.	150.00
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(To be named later)	Assistant (part time)	Su. Qr.	150.00
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(To be named later)	Assistant (part time)	Su. Qr.	150.00
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LaRoux Roebuck	Graduate Assistant	1st. term, Su. Qr.	75.00
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*College of Arts and Sciences**Bacteriology*

Edward A. Steinhaus	Graduate Assistant	Su. Qr.	150.00
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Harold E. Moses	Graduate Assistant	Su. Qr.	150.00
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Edwin B. Adams	Graduate Assistant	Su. Qr.	150.00
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Paul J. Kadull	Graduate Assistant	1st. term, Su. Qr.	75.00
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*Chemistry*

*W. Conard Fernelius	Associate Professor	Su. Qr.	900.00
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Roy G. Bossert	Assistant Professor	Su. Qr.	850.00
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*Classical Languages*

Louis Zickgraf	Lecturer	Su. Qr.	350.00
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*English*

George W. Howgate	Professor	Su. Qr.	500.00
Stewart S. Morgan	Professor	Su. Qr.	500.00

*German*

Arne O. Lindberg	Graduate Assistant	Su. Qr.	150.00
Erich W. Steiniger	Graduate Assistant	Su. Qr.	150.00
Walter DeVold	Graduate Assistant	Su. Qr.	150.00

*History*

Louis M. Hacker	Visiting Professor	Su. Qr.	1,000.00
Lewis G. Vander Velde	Visiting Professor	Su. Qr.	1,000.00

*Speech*

Ray Edward Keesey	Assistant	Su. Qr.	300.00
J. Garber Drushal	Assistant	Su. Qr.	300.00

*College of Commerce and Administration**Business Organization*

*Felix E. Held	Professor	Su. Qr.	1,000.00
*J. Wayne Ley	Assistant Professor	1st term, Su. Qr.	250.00

*Geography*

Alford Archer	Assistant	1st term, Su. Qr.	150.00
Arthur H. Robinson	Assistant	1st term, Su. Qr.	150.00

*School of Social Administration*

*Robert G. Paterson	Professor	Su. Qr.	250.00
*Wilbur C. Batchelor	Associate Professor	Su. Qr.	300.00

*Sociology*

James A. Quinn	Associate Professor	Su. Qr.	900.00
Rupert Koeninger	Assistant	Su. Qr.	300.00
Ersel E. LeMasters	Assistant	Su. Qr.	300.00
Edwin M. Lemert	Assistant	Su. Qr.	300.00

*College of Education**Education*

Charles E. Prall	Professor	Su. Qr.	1,100.00
*Thomas C. Holy	Professor	Su. Qr.	1,026.00
Heber A. Sotzin	Professor	2nd term, Su. Qr.	550.00
Miles E. Cary	Associate Professor	Su. Qr.	1,200.00
M. M. Chambers	Associate Professor	1st term, Su. Qr.	450.00
*A. H. Moehlman	Associate Professor (part time)	Su. Qr.	450.00
Wilfred Eberhart	Assistant Professor	2nd term, Su. Qr.	500.00
*C. Warren Moore	Assistant Professor	1st term, Su. Qr.	200.00
Merle R. Sumption	Instructor	Su. Qr.	400.00
R. Lee Hornbake	Instructor	1st term, Su. Qr.	400.00
Burl N. Osburn	Instructor	2nd term, Su. Qr.	400.00
*Orin B. Graff	Instructor	Su. Qr.	500.00
Ann Paterson	Assistant	Su. Qr.	100.00
Willis A. Whitehead	Assistant (part time)	Su. Qr.	100.00
John A. Ramseyer	Assistant	1st term, Su. Qr.	100.00
Walter R. Williams, Jr.	Graduate Assistant	Su. Qr.	150.00
John M. Trytten	Lecturer	Su. Qr.	1,100.00
Elroy W. Bollinger	Lecturer	1st term, Su. Qr.	300.00
L. K. Replogle	Lecturer	1st term, Su. Qr.	250.00

*Fine Arts*

*Erwin F. Frey	Associate Professor and Acting Chairman	Su. Qr.	667.00
*Robert M. Gatrell	Assistant Professor	Su. Qr.	466.00
*Will Rannells	Assistant Professor	1st term, Su. Qr.	300.00
*Edgar Littlefield	Instructor	Su. Qr.	500.00
*Margaret S. Fetzer	Instructor	Su. Qr.	400.00
*Ralston C. Thompson	Instructor	1st term, Su. Qr.	200.00
*Anita Landacre	Instructor	2nd term, Su. Qr.	200.00
Herbert H. Sanders	Instructor	Su. Qr.	150.00

*Music*

*Eugene J. Weigel	Professor	1st term, Su. Qr.	550.00
*Louis H. Diercks	Professor	1st term, Su. Qr.	500.00
Thomas Hamilton	Professor	1st term, Su. Qr.	450.00
Don Morrison	Associate Professor	1st term, Su. Qr.	450.00

*Clare E. Grundman	Assistant Professor	1st term, Su. Qr.	340.00
*Manley R. Whitcomb	Assistant Professor	Su. Qr.	340.00
*Dale V. Gilliland	Assistant Professor	1st term, Su. Qr.	300.00
*M. Edith Jones	Assistant Professor	1st term, Su. Qr.	300.00
Dorothy J. Lord	Assistant Professor	1st term, Su. Qr.	300.00
Olwen Jones	Assistant Professor	1st term, Su. Qr.	300.00
*William B. McBride	Assistant Professor	2nd term, Su. Qr.	260.00
*Samuel R. Goldman	Instructor	2nd term, Su. Qr.	240.00
*Eleanor Anawalt	Instructor	2nd term, Su. Qr.	240.00

*Psychology*

C. M. Louttit	Professor	1st term, Su. Qr.	750.00
Kurt Koffka	Professor	1st term, Su. Qr.	750.00

*University School*

*Cecile Swales	Instructor	1st term, Su. Qr.	400.00
Roberta L. Green	Instructor	1st term, Su. Qr.	400.00
*Edna DeBolt	Instructor	1st term, Su. Qr.	300.00
*Mary Jane Loomis	Instructor	1st term, Su. Qr.	300.00
Blanche Kent	Instructor	1st term, Su. Qr.	300.00
Beth W. Thewlis	Instructor	1st term, Su. Qr.	300.00
*Louise Asplund	Instructor	1st term, Su. Qr.	300.00
Raymond Snyder	Instructor	1st term, Su. Qr.	200.00
Marjorie Hammel	Assistant to Observers	1st term, Su. Qr.	50.00

*College of Engineering**Chemical Engineering*

George M. Machwart	Associate Professor	Su. Qr.	500.00
George B. Hughey	Assistant	Su. Qr.	150.00
(To be named later)		Su. Qr.	500.00

*Civil Engineering—SummerCamp*

*Roscoe C. Sloane	Camp Director	June 13 to July 25, 1939	600.00
*John M. Montz	Associate Professor	June 13 to July 25, 1939	400.00
*Claude H. Wall	Associate Professor	June 13 to July 25, 1939	350.00
Earl Burnett	Cook	June 13 to July 25, 1939	120.00

*Electrical Engineering*

John Heffelfinger	Graduate Assistant	Su. Qr.	150.00
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*Industrial Engineering*

Louis A. Schultz	Student Assistant	Su. Qr.	150.00
Harry D. Moore	Student Assistant	Su. Qr.	150.00
H. M. Wiggins	Student Assistant	Su. Qr.	150.00

*President's Division**Physical Education for Men*

*Francis A. Schmidt	Professor	1st term, Su. Qr.	450.00
*Willard P. Ashbrook	Associate Professor	1st term, Su. Qr.	400.00
Wesley E. Fesler	Instructor	1st term, Su. Qr.	350.00
Paul Landis	Graduate Assistant	2nd term, Su. Qr.	100.00

*Physical Education for Women*

*Gladys E. Palmer	Professor	1st term, Su. Qr.	500.00
Ruth E. Grout	Professor	1st term, Su. Qr.	500.00
*Geneva Watson	Assistant Professor	1st term, Su. Qr.	400.00
*Jennette A. Stein	Assistant Professor	1st term, Su. Qr.	350.00
*Ruth Hook	Instructor	Su. Qr.	500.00
Helen Alkire	Graduate Assistant	1st term, Su. Qr.	75.00

*Franz Theodore Stone Laboratory*

*Raymond C. Osburn	Professor	Su. Qr.	750.00
*Clarence H. Kennedy	Professor	Su. Qr.	600.00
Ralph V. Bangham	Professor	1st term, Su. Qr.	300.00
*Guy-Harold Smith	Professor	2nd term, Su. Qr.	300.00
*J. Ernest Carman	Professor	Su. Qr.	300.00
Bertil G. Anderson	Assistant Professor	Su. Qr.	600.00
William F. Habnert	Assistant Professor	Su. Qr.	600.00
Earl L. Core	Assistant Professor	Su. Qr.	600.00
Francis H. Herrick	Lecturer	Su. Qr.	100.00
William L. McAtee	Lecturer	Su. Qr.	100.00
S. Charles Kendeigh	Lecturer	Su. Qr.	100.00
Herbert Friedman	Lecturer	Su. Qr.	100.00
Aldo Leopold	Lecturer	Su. Qr.	100.00

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Margaret M. Nice	Lecturer	Su. Qr.	100.00
Ernest Mayr	Lecturer	Su. Qr.	100.00
* (Special contracts)			
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*Changes in Title*

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>German</i>			
Robert H. Esser	Graduate Assistant	Assistant	Sp. Qr. only
Helen M. Schettler	Graduate Assistant	Assistant	Sp. Qr. only
<i>Mathematics</i>			
Harry D. Huskey	Graduate Assistant	Assistant	Sp. Qr. only
John W. Ault	Graduate Assistant	Assistant	Sp. Qr. only
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*Changes in Salary*

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Arts and Sciences</i>				
<i>German</i>				
Robert H. Esser	Assistant	Sp. Qr. only	\$ 450.00	\$ 900.00
Helen M. Schettler	Assistant	Sp. Qr. only	450.00	900.00
<i>Mathematics</i>				
William J. Schart	Assistant	Sp. Qr. only	600.00	1,050.00
Walter S. Snyder	Assistant	Sp. Qr. only	600.00	1,050.00
Robert L. Westhafer	Assistant	Sp. Qr. only	600.00	1,050.00
David M. Krabill	Assistant	Sp. Qr. only	600.00	1,050.00
Lawrence A. Ringenberg	Assistant	Sp. Qr. only	600.00	1,050.00
Harry D. Huskey	Assistant	Sp. Qr. only	450.00	900.00
John W. Ault	Assistant	Sp. Qr. only	450.00	900.00
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
John Hart	Assistant	Sp. Qr. only	750.00	900.00
<i>Administrative Division</i>				
<i>Registrar's Office</i>				
Elizabeth Harley	Assistant to Registrar (Alumni Records Division)	Apr. 1, 1939	1,140.00	1,200.00
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That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman only be paid from state funds:

Dean B. L. Stradley, College of Arts and Sciences, to attend the annual meeting of the Association of Deans of Liberal Arts Colleges of State Universities of the Mid-West, at Madison, Wisconsin, May 4-7, 1939;

Dean B. L. Stradley, College of Arts and Sciences, to attend the annual meetings of the North Central Association of Colleges and Secondary Schools, at Chicago, Illinois, March 27-April 1, 1939;

Joseph A. Park, Dean of Men, to attend the annual meeting of the National Association of Deans of Men at Roanoke, Virginia, April 12-15, 1939.

That the salary of Samuel L. Hansard, Graduate Assistant in the Department of Animal Husbandry, be paid from A-1, instead of from Farm Rotary No. 7250, effective April 1, 1939.

That the change in quarters of service of Assistant Professor Oscar D. Rickly and Instructor Guy Cooper of the Department of Industrial Engineering, approved by the Board of Trustees at the meeting held on March 13, 1939, be cancelled.

That the leave of absence granted to Charles W. Hammans, Extension Economist in Marketing, Agricultural Extension, at the meeting of the Board of Trustees on March 13, 1939, be cancelled.

That Miss Susannah Bryant, Assistant in the Department of Electrical Engineering, be granted a leave of absence, without salary, for the months of July, August, and September 1939.

That the Memorandum of Understanding and Agreement between the Ohio State University and the Ohio Division of Conservation, pertaining to the operation of the Franz Theodore Stone Laboratory at Gibraltar Island, be renewed, and that the Acting President be authorized to sign such agreement on behalf of the University.

That the contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation setting up the following project, be reported to the Board of Trustees for information and record:

The Stark Brick Company, Canton, Ohio—Investigation of Glazed Brick (to be known as the Stark Brick Company Fellowship, Foundation No. 17-B, E.E.S. Project K-38).

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$1000 from the National Education Association for research in the field of traffic safety (to be credited to Rotary No. 7495);

\$2500 from Mr. A. F. Davis of Cleveland, Ohio, for two \$250 scholarships per year for five years, in Welding Engineering, according to plan set up in his letter of March 23, 1939 (through the Development Fund);

\$2000 from Mrs. F. A. Ray for the purchase of books for the Departments of Mining and Metallurgy. Through the efforts of the late Professor F. A. Ray this money was collected from former students in mining and metallurgy, and this sum is to be deposited in the State Treasury to the credit of the irreducible debt of the state of Ohio, the income only to be expended for the above purpose (through the Development Fund);

\$50 from the Youngstown Mothers' Association to be added to the loan fund for Mahoning County students;

\$200 from the Ohio Federation of Women's Clubs—the final payment on the Pan-American Fellowship for the year 1938-1939.

That the affixing of the University seal, by the Secretary of the Board of Trustees, on the "Spirit Award" presented by the Athletic Board to the members of this year's basketball team under date of March 1, 1939, be approved.

Upon motion of Mr. Thompson, seconded by Miss Campbell, the

above recommendations of the Acting President were upon roll call unanimously approved.

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Mr. Dargusch, Chairman of the special committee to study a retirement system for the University staff, presented the following Plan for Retirement Income and Collective Life Insurance, and stated that this plan was presented to the University Faculty on March 15th for its consideration and that the Faculty, by unanimous vote, approved the plan. Mr. Dargusch now moved its adoption.

#### PLAN FOR RETIREMENT INCOME

A Plan for Retirement Income is hereby established, effective July 1, 1939.

I. *Participation.* Participation shall be required of the following full time staff members of The Ohio State University who are members of either the State Teachers' Retirement System of Ohio or the Public Employes Retirement System of Ohio:

- (1) Those of the regular instructional force or of the Agricultural Extension Division, of the rank of Instructor or above:
- (2) Those designated by the Board of Trustees who are:
  - (a) members of the Administrative Executive Staff;
  - (b) members of the Department of Athletics, recommended by the Athletic Board.

Any person whose full time is divided between The Ohio State University and the Ohio Agricultural Experiment Station, shall for the purpose of this resolution, be considered to be a full time staff member.

(Non-members of the State Retirement Systems should see Section IX.)

- II. *Retirement.* Each participant in this plan may retire at any time after attaining age 60 or upon the earlier completion of 36 years of service credited under the State Teachers or the Public Employes Retirement Systems of Ohio, and *shall* retire not later than August 31st in the case of a member of the State Teachers Retirement System, and not later than December 31st in the case of a member of the Public Employes Retirement System, next following the attainment of age 70.
- III. *Salary.* The term salary shall mean total compensation received by an individual, whether paid by either The Ohio State University from one or more funds or the Ohio Agricultural Experiment Station from one or more funds, or both.
- IV. *Contributions.* Each participant in this plan shall contribute, to the nearer dollar, four per cent. of his monthly compensation as premium for a retirement annuity contract to be issued by ..... The Business Manager shall deduct such contributions from salary payments and forward them to the com-

pany as premiums on the above-mentioned retirement annuity contract. Contributions shall not be paid on any excess of actual salary over \$5,000 per annum.

V. *Leave of Absence.* During leave of absence on part pay, contributions shall continue in full.

VI. *Contracts.* Each retirement annuity contract written in accordance with this plan will be the property of the individual participant; the contract is between the participant and the .....

VII. *Supplementary Benefits.* Each participant in this plan will, upon retirement, receive annuities from the ..... and from either the State Teachers Retirement System of Ohio or the Public Employees Retirement System of Ohio.

For each participant in service or on leave of absence on July 1, 1939, the University undertakes to supplement these annuity payments, if this is necessary to bring the total retirement benefit up to 2% of salary on July 1, 1939—but not more than \$100.00 nor less than \$60.00—for each year of service after the academic year in which age 45 was attained. In calculating this supplementary benefit, all annuities shall be taken in the form of single life annuities, regardless of whatever optional form of settlement may have been chosen by the participant.

(Non-members of the State Retirement Systems should see Section IX.)

VIII. *Years of Service.* For participants whose service may have been irregular because of giving part time for whole years or whole time for part years, years of service as used in Section VII shall be calculated in such a way as to give a year's credit for the equivalent of a full year's service at full time.

IX. *Non-members of the State Retirement Systems.* Full time staff members who refrained from becoming members of the State Teachers Retirement System of Ohio on September 1, 1921, or the Public Employees Retirement System of Ohio on January 1, 1935, and who are not now members of either system, may participate in this plan, provided they become members of the State Teachers Retirement System or the Public Employees Retirement System on or before July 1, 1939.

For those who elect so to participate, the University undertakes to furnish supplementary benefits calculated as provided in Section VII with the exception that there shall be deducted the benefit that would have resulted from membership in either system during the period when participation was available but not accepted, and the minimum of \$60.00 per year recited in Section VII shall not apply.

X. *Present Retirants.* Payments by the University to staff members now retired shall, on and after July 1, 1939, be calculated as provided in Section VII, using as salary the actual salary paid during the last year of service.



- XI. *Amendment.* The Board of Trustees reserves the right to amend or discontinue this plan at any time. No provision of this plan shall affect in any way the right of the University to discontinue the services of any individual at any time.

#### PLAN FOR COLLECTIVE LIFE INSURANCE

A Plan for Collective Life Insurance is hereby established.

- I. *Participation.* All presumably permanent members of The Ohio State University who have not attained age 70 shall participate.

Participation shall begin on the first day of the month next following the beginning of service, or on August 1, 1939, whichever is the later date. In no case, however, shall insurance of an individual begin before the first day of the month next following receipt by ..... of completed application for insurance and the corresponding premium.

- II. *Coverage.* Each participant shall be covered for one unit of collective insurance.

- III. *Premium Payment.* The Business Manager shall deduct \$1.00 per month from salary payment due each participant and forward it to the company as premium.

- IV. *Contracts.* Each collective life insurance contract written in accordance with this plan will be the property of the individual participant; the contract is between the participant and the .....

- V. *Amendment.* The Board of Trustees reserves the right to amend or discontinue this plan at any time. No provision of this plan shall affect in any way the right of the University to discontinue the services of any individual at any time.

The above motion was seconded by Dr. Altmaier, and was upon roll call unanimously adopted.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the special committee on retirement consisting of Mr. Dargusch, Chairman; Dr. Altmaier, and Miss Campbell, was authorized and directed, for and on behalf of the Board of Trustees to designate the insurer called for in the above approved plan.

Upon motion of Mr. Atkinson, seconded by Mr. Dargusch, the Board, by unanimous vote, directed that the supplementary benefits called for in the above plan be paid from the Interest on Endowment Fund.

Upon motion of Mr. Dargusch, seconded by Miss Campbell, the committee on retirement was authorized and directed, for and on behalf of the Board of Trustees, to designate the members of the Administrative Executive Staff and of the Department of Athletics who shall become participants in the Retirement Plan as provided in Section I of such plan.

\* \* \* \* \*

Mr. Dargusch, Chairman of the special committee of the Board to investigate un-American activities on the University campus, pre-

sented a verbal report on the progress of the investigation, and submitted a bill from Mr. Simon P. Dunkle for services as Investigator, in the amount of \$250, covering the period from March 14 to April 1, 1939.

Mr. Dargusch now moved that the above bill be paid from the Interest on Endowment Fund. This motion was seconded by Mr. Thompson and was upon roll call unanimously approved.

\* \* \* \* \*

Upon motion of Dr. Altmaier, seconded by Mr. Atkinson, the consideration of the appointment of a dean for the College of Dentistry was deferred until the next meeting of the Board.

The Board now went into executive session, at the close of which Mr. Dargusch presented the following minutes for the record:

Mr. Atkinson moved that the President appoint three members of the faculty to develop and present to the President, for the consideration of the Board of Trustees, a plan for the creation of a committee which shall represent the faculty in an advisory capacity to the Board of Trustees, through the President of the University, and a procedure through which this committee shall function in matters affecting the general welfare of the University.

The above motion was seconded by Mr. Dargusch, and the roll call resulted as follows:

Ayes: Messrs. Altmaier, Atkinson, Caton, Dargusch, Thompson, and Miss Campbell.

Not voting: Dr. Russell.

The Chairman declared the motion carried.

\* \* \* \* \*

Upon the motion to defer consideration of the deanship of the College of Law until the next meeting, all members voted "Aye" except Mr. Dargusch who did not vote.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the Board by unanimous vote agreed to provide a proper site for the proposed building for the State Department of Health.

The Board now resumed its formal session.

\* \* \* \* \*

The Secretary now presented the following report of the University Architect and actions of the Cabinet relative to bids received on March 22, 1939, and contracts awarded in connection with the Men's Dormitory (PWA Docket No. Ohio 1990-F):

#### CABINET MINUTES

Columbus, Ohio  
March 22, 1939.

The Cabinet met in Room 100 of the Administration Building at 2:00 P. M.

Present: Messrs. Elleman, Smith and Steeb. Mr. N. F.

Blair, Assistant Resident Engineer Inspector of the Federal Emergency Administration of Public Works was also present.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on March 13, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for the Men's Dormitory, as per advertisement. The following bids were received, read and tabulated:

*Division v — General Contract (Items I to XVI)*

	<i>Base Bid</i>	<i>Bond</i>
(A) E. Elford and Son.....	\$552,600.00	\$552,900.00
(B) Robert H. Evans and Company.....	564,775.00	565,000.00
(C) Norton and Nadalin.....	579,500.00	579,500.00
(D) C. M. Barr Company.....	564,221.00	575,000.00

**ALTERNATES**

	No. 1-A (deduct)	No. 1-B (deduct)	No. 2-A (deduct)	No. 2-B (deduct)	No. 3 (deduct)	No. 4 (deduct)	No. 5-A (deduct)	No. 5-B (deduct)
(A)	\$ 9,800	\$ 9,800	\$4,400	\$ 5,900	\$2,600	\$7,000	\$4,000	\$4,000
(B)	10,147	10,147	6,000	6,550	2,200	5,000	4,100	4,100
(C)	11,000	11,000	4,500	5,000	3,000	4,000	4,500	4,500
(D)	14,673	14,660	7,886	12,435	3,365	3,570	5,488	5,488

*Division 2 — Elevator Contract (Item XVII)*

	<i>Base Bid</i>	<i>Bond</i>	<i>Elevator Alternate (deduct)</i>
Haughton Elevator Company.....	\$15,652.00	\$16,000.00	\$7,769.00
The Warner Elevator Manufacturing Co.	14,000.00	15,000.00	7,135.00
Otis Elevator Company.....	14,767.00	15,000.00	7,455.00

*Division 3 — Heating and Ventilating Contract (Item XVIII)*

	<i>Base Bid</i>	<i>Bond</i>
The Huffman-Wolfe Company.....	\$32,830.00	\$35,000.00
W. H. Spohn Plumbing Company....	39,500.00	40,000.00
J. F. Oelgoetz Company.....	43,900.00	50,000.00

**ALTERNATES**

	No. 1-A (deduct)	No. 1-B (deduct)	No. 5-A (deduct)	No. 5-B (deduct)
The Huffman-Wolfe Company.....	\$340.00	\$340.00	\$160.00	\$160.00
J. F. Oelgoetz Company.....	468.00	468.00	220.00	254.00
W. H. Spohn Plumbing Company....	426.00	390.00	588.00	588.00

*Division 4 — Plumbing Contract (Item XIX)*

	<i>Base Bid</i>	<i>Bond</i>
W. H. Spohn Plumbing Company....	\$41,500.00	\$42,000.00
J. F. Oelgoetz Company.....	48,300.00	50,000.00
Eastern Plumbing Company.....	44,800.00	48,000.00
The Huffman-Wolfe Company.....	41,840.00	42,000.00

**ALTERNATES**

	No. 1-A (deduct)	No. 1-B (deduct)	No. 5-A (deduct)	No. 5-B (deduct)
W. H. Spohn Plumbing Company....	\$591.00	\$522.00	\$263.00	\$263.00
J. F. Oelgoetz Company.....	650.00	600.00	300.00	300.00
Eastern Plumbing Company.....	680.00	660.00	320.00	320.00
The Huffman-Wolfe Company.....	550.00	550.00	230.00	230.00

*Division 5 — Electrical Contract (Item XX)*

	<i>Base Bid</i>	<i>Bond</i>
The Superior Electric Engineering Company.....	\$31,000.00	\$31,500.00
The Electric Power Equipment Company.....	25,787.00	27,000.00
Miller Electric Construction Company.....	29,485.00	31,000.00
The Ginn Electric Company.....	26,460.00	27,000.00
Gustav Hirsch Organization.....	38,291.00	40,000.00
The Beltzhoover Electric Company.....	32,400.00	33,000.00

	ALTERNATES				
	No. 1-A (deduct)	No. 1-B (deduct)	No. 5-A (deduct)	No. 5-B (deduct)	A (deduct)
The Superior Electric Engineering Company.....	\$ 915.00	\$ 915.00	\$385.00	\$385.00	\$2,100.00
The Electric Power Equipment Company.....	685.00	685.00	364.00	364.00	1,883.00
Miller Electric Construction Company .....	1,800.00	1,780.00	350.00	350.00	1,920.00
The Ginn Electric Company	625.00	625.00	225.00	225.00	1,800.00
Gustav Hirsch Organization	1,650.00	1,079.00	718.00	941.00	2,099.00
The Beltzhoover Electric Co.	825.00	825.00	320.00	320.00	975.00

*Explanation of Alternates:*

No. 1-A — Eliminate fourth floor finish of N. W. and S. W. wings.

No. 1-B — Eliminate fourth floor finish of N. E. and S. E. wings.

No. 2-A — Aluminum sash in redwood frames instead of aluminum sash and frames.

No. 2-B — White pine sash and frames instead of aluminum sash and frames.

No. 3-B — Glazed block instead of marble in vestibules, foyers, and lobbies.

No. 4 — Eliminate painting of interior concrete.

No. 5-A — Eliminate all finish from fourth floor of west wing.

No. 5-B — Eliminate all finish from fourth floor of east wing.

Alternate A — (Electric) Eliminate intercommunicating telephone system.

Elevator Alternate — Eliminate passenger elevator.

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

## CABINET MINUTES

Columbus, Ohio

March 27, 1939.

The Cabinet met in the office of the Secretary at 9:30 A. M.

Present: Messrs. McPherson, Elleman, McCracken, Smith and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received March 22, 1939 for the Men's Dormitory (PWA Docket No. Ohio 1990-F).

March 25, 1939.

University Cabinet,  
Administration Building.  
Gentlemen:

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet March 22, 1939, pursuant to advertisement for construction of the Men's Dormitory (PWA Docket No. Ohio 1990-F), and submit the following report:

- (1) I find the low bids in each Division of the Contract are regular in every respect, and below the estimates of cost approved by the State Director of Public Works, the Associate Regional Director of the Federal Emergency Administration of Public Works (PWA) and on file with the Auditor of State.
- (2) I recommend that under the authority granted by the Board of Trustees of the Ohio State University at its meeting held March 13, 1939, the University Cabinet recommend to the State Director of Public Works the award of contracts as follows:

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Division 1.	General Contract and General Conditions to E. Elford and Son.....	\$552,600.00
Division 2.	Elevator Contract and General Conditions to The Warner Elevator Manufacturing Company.....	14,000.00
Division 3.	Heating and Ventilating Contract and General Conditions to The Huffman-Wolfe Company.....	32,830.00
Division 4.	Plumbing Contract and General Conditions to W. H. Spohn Plumbing Company.....	41,500.00
Division 5.	Electrical Contract and General Conditions to The Electric Power Equipment Company.....	25,787.00

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Ellman, seconded by Mr. McCracken, the above recommendations of the University Architect were approved, and the Architect was directed to advise the Director of Public Works of these recommendations.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Construction of the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F) will be received on April 20, 1939, at 2 o'clock.

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary now presented the drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for the proposed Piping and Service in Tunnel for the Men's Dormitory (PWA Docket No. Ohio 1990-F), as prepared for the State Architect by Mr. Paul H. Elleman, Maintenance Engineer and Mr. Howard Dwight Smith, University Architect.

Upon motion of Dr. Russell, seconded by Miss Campbell, the Board by unanimous vote approved the above drawings, specifications, estimate of cost, estimated bill of materials and form of proposal, and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the Director of Public Works for their approval, and if approved by them, to advertise for bids in accordance with law.

\* \* \* \* \*

The Secretary presented the drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for the proposed Piping and Service in Tunnel for the Women's Dormitories (PWA Docket No. Ohio 2095-F), as prepared for the State Architect by Mr. Paul H. Elleman, Maintenance Engineer, and Mr. Howard Dwight Smith, University Architect.

Upon motion of Dr. Russell, seconded by Miss Campbell, the Board

by unanimous vote approved the above drawings, specifications, estimate of cost, estimated bill of materials and form of proposal, and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the Director of Public Works for their approval, and if approved by them, to advertise for bids in accordance with law.

\* \* \* \* \*

Acting President McPherson recommended that the salary of C. C. Harvey, Laborer in the Department of Farm Operations, be increased from \$1160 to \$1200 per year, effective March 1, 1939. This recommendation is made because it has become necessary to wreck an old house on the University Farm in which Mr. Harvey has been living, rent free as a part of his salary.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above recommendation of the Acting President was upon roll call unimously approved.

\* \* \* \* \*

Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

THE OHIO STATE UNIVERSITY

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OFFICIAL PROCEEDINGS OF THE  
SEVEN HUNDRED AND THIRTEENTH MEETING  
OF THE BOARD OF TRUSTEES

Columbus, Ohio, May 8, 1939.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Harry A. Caton, Chairman, Dr. Clinton J. Altmaier, Herbert S. Atkinson, M. Edith Campbell, Carlton S. Dargusch, Dr. Burrell Russell, and Lockwood Thompson.

\*   \*   \*   \*   \*   \*   \*

The minutes of the last meeting were approved.

\*   \*   \*   \*   \*   \*   \*

Acting President McPherson now presented the following recommendations:

*Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
James F. Johnson	Co. Agr. Agent, Paulding County	Dec. 31, 1937	\$2,800.00
Ray F. Donnan	Co. Agr. Agent, Putnam County	Sept. 30, 1938	2,500.00
<i>College of Education</i>			
<i>Administration</i>			
Margaret M. Haney	Stenographer	Apr. 30, 1939	1,080.00
<i>Education</i>			
Harold H. Church	Graduate Assistant	Apr. 30, 1939	450.00
<i>Psychology</i>			
Lucile R. Beum	Clerk	May 31, 1939	1,200.00
<i>College of Engineering</i>			
<i>Engineering Experiment Station</i>			
Frederick R. Ricket	Student Stenographer	Apr. 15, 1939	600.00
<i>Photography</i>			
Mae Knisely	Clerk	Mar. 31, 1939	960.00
<i>College of Medicine</i>			
<i>Medicine</i>			
Sarah Bowditch	Research Fellow	Apr. 1, 1939	No salary
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Robert J. Kennedy	Office Orderly	Apr. 16, 1939	600.00
<i>Nursing Care</i>			
Mary Coles	General Duty Nurse	Mar. 31, 1939	900.00
Ruth Sidders	General Duty Nurse	Mar. 31, 1939	900.00
<i>Laboratories</i>			
Irene Shipp	Medical Technologist	Apr. 18, 1939	1,500.00
<i>Dietary</i>			
Nora Christy	Assistant Cook	Apr. 15, 1939	588.00

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<i>Nursing Care—Rotary</i>			
Mary H. Schick	General Duty Nurse	Apr. 11, 1939	900.00
<i>St. Francis Hospital</i>			
Charles L. Critchfield	Intern	Mar. 31, 1939	125.00
<i>Residence Halls</i>			
<i>Neil Hall</i>			
Ruth Stewart	Cook	Jan. 31, 1939	510.00
*	*	*	*

### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Odean Waugh	Home Dem. Agent, Van Wert County	May 1, 1939		\$2,000.00
<i>College of Agriculture Administration</i>				
Betty Jean Riggs	Stenographer	Apr. 24, 1939		960.00
<i>College of Arts and Sciences Administration</i>				
Maxine Goodwin	Stenographer	May 1, 1939		960.00
<i>College of Dentistry</i>				
Pessa S. Hanson	Technical Assistant (part time)	Apr. 24, 1939	(12 months)	780.00
(Salary to be paid from Dental Clinic Rotary Funds)				
<i>College of Education Administration</i>				
Wanda L. Martin	Stenographer	May 1, 1939 for 1 month		80.00 period
<i>Bureau of Educational Research</i>				
Frederick Weiss	Research Associate	May 1, 1939	(12 months)	No salary
<i>Education</i>				
Gerald B. Stahly	Graduate Assistant	May 1 to June 30, 1939		100.00 period
Olive Woodruff	Instructor	June 19, 1939	1st term, Su.	200.00 period
R. Heber Richards	Instructor	June 19, 1939	Su.	500.00 period
L. W. Harding	Assistant	June 19, 1939	Su.	267.00 period
David Temple	Assistant	June 19, 1939	Su.	267.00 period
William A. Hackett	Assistant	June 19, 1939	Su.	267.00 period
<i>Psychology</i>				
Anne E. Royer	Clerk	June 1, 1939		1,200.00
<i>College of Engineering Engineering Experiment Station</i>				
Rupert L. Atkin	Student Stenographer (half time)	Apr. 16, 1939		480.00
<i>Lamme Scholarship</i>				
Jack M. Shulman	Lamme Scholar	Sept. 1, 1939 to May 31, 1940		450.00 period
Robert W. Lukens	Lamme Scholar	Sept. 1, 1939 to May 31, 1940		450.00 period
<i>College of Medicine Medicine</i>				
Wayne Stewart	Laboratory Assistant	Apr. 1, 1939 for 3 months		225.00 period



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Margaret M. Conlin	Comly Research Assistant	Apr. 1, 1939 for 3 months	185.00 period
Charles O. Seward	Comly Research Assistant	Apr. 1, 1939 for 3 months	60.00 period
(Above salaries to be paid from Comly Research Fund)			
Dorothy K. Cranmer	Stenographer	May 1, 1939	1,080.00

*Starling-Loving Hospital*

*Nursing Care*

Jane Ackers	General Duty Nurse	May 1, 1939	(3&4)	900.00
Olga E. Sabo	General Duty Nurse	May 1, 1939	(3&4)	900.00
Elizabeth Scranton	Nurses Aide	Apr. 1, 1939	(3&4)	504.00

*Laboratories*

Ruth Patton	Medical Technologist	Apr. 19, 1939	(1&4)	1,500.00
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*Dietary*

Edna Alexander	Diet Kitchen Helper	Apr. 16, 1939	(3&4)	588.00
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*Starling-Loving Hospital (Rotary No. 7727)*

*Nursing Care*

Mary M. Roberts	General Duty Nurse	Apr. 13, 1939	(3&4)	900.00
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*Graduate School*

Charles T. West	Stillman W. Robinson	Oct. 1, 1939	Au.Wi. Sp.	750.00
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Edwin M. Sherwood	Battelle Memorial	Oct. 1, 1939 for		600.00
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	Institute Fellow	10 months		period
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(Mr. Sherwood's salary to be paid direct by the Battelle Memorial Institute)				
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Raymond F. Hasek	Roses Incorporated Fellow	July 1, 1939 for		500.00
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		10 months		period
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(Salary to be paid from the Roses, Incorporated Fund)

*Administrative Division*

*Telephone Exchange*

Arthur Mereness	Student Telephone	Apr. 1, 1939 for		150.00
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	Operator	3 months		period
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A. W. Witzemann	Student Telephone	May 1, 1939 for		100.00
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	Operator	2 months		period
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Howard C. Runyeon	Student Telephone	May 1, 1939 for		100.00
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	Operator	2 months		period
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*Changes in Title*

That the following changes in title be approved :

Name	Title--From	To	Effective
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*College of Education*

*Music*

Eugene J. Weigel	Professor	Professor and Acting	May 8, 1939
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*College of Engineering*

*Photography*

Harry G. Binau	Graduate Assistant	Assistant (12 months)	May 1, 1939
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*Athletics*

*Golf Course*

Richard Evans	Bus Driver	Bus Driver and	Apr. 1, 1939
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	Caddy Master		
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*Changes in Salary*

That the following changes in salary be approved :

Name	Title	Effective	Annual Rate	To
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*College of Education*

*Music*

Manley R. Whitcomb	Assistant Professor	Su. Qr. only	\$ 340.00	\$ 540.00
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			period	period
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*College of Engineering*  
*Photography*

Harry G. Binau	Assistant (12 months)	May 1, 1939	450.00	960.00
		for 3 months		
<i>Athletics</i>				
<i>Golf Course</i>				
Richard Evans	Bus Driver and Caddy Master	Apr. 1, 1939	300.00 period	375.00 period
*	*	*	*	*

*Changes in Quarters of Service*

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
Edward N. Warner	Instructor	Au.Wi.Sp.	Su. } Au.Wi. '39 }
<i>College of Arts and Sciences</i>			
<i>Romance Languages</i>			
E. W. Bieghler	Instructor	Au.Wi.Sp.	Au.Wi.
<i>College of Engineering</i>			
<i>Metallurgy</i>			
W. A. Mueller	Professor	Su.Au.Wi.	Su.Au.Wi.Sp.
*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman only be paid from state funds:

F. J. Kramer, Assistant Professor, Department of German, to attend the annual meeting of the Association of Modern Language Teachers of the Central West and South, in Chicago, Illinois, April 20-23, 1939.

That the leave of absence of Dale Walters, Office Orderly, Starling-Loving Hospital, be terminated and that he be placed on the payroll as of April 17, 1939.

That in accordance with the Board resolution adopted under date of May 10, 1937, and upon the recommendation of Director H. C. Ramsower and Dean John F. Cunningham, the following leaves of absence, with salary, be granted:

T. H. Parks, Extension Entomologist (Professor) Agricultural Extension, to study methods used by other states in forecasting and evaluating their entomological problems and methods of carrying out their control work, from July 1 to October 31, 1939;

Edna M. Callahan, Extension Clothing Specialist, (Associate Professor), Agricultural Extension, to pursue study at Ohio State University, from June 19 to September 1, 1939;

Victor H. Ries, Extension Floriculturist (Assistant Professor), Agricultural Extension, for travel study, visiting nurseries, plant breeders, seed farms on the Pacific Coast, home beautification extension specialists in the midwest, from June 8 to August 30, 1939;

F. K. Blair, County Agricultural Agent, Pickaway County, for study at the University of Wisconsin, from June 1 to August 31, 1939;

Walter W. Wyckoff, County Agricultural Agent, Guernsey County, for advanced study on his Master's degree, from June 15 to August 31, 1939;

Mabel G. Fernald, Home Demonstration Agent, Huron County, for study at Ohio State University, from June 19 to September 1, 1939;

Florence B. McBride, Home Demonstration Agent, Mahoning County, for study at Ohio State University, from June 19 to September 1, 1939.

That all Music majors pay to the Bursar of the University, at the beginning of the Autumn Quarter, 1939, a fee of \$4 which will cover the full year concert series of the Music Department requirement. The student will receive a Bursar's receipt which he will present at the Music Department Office for a ticket covering the year's program. The money received from this fee will constitute a Rotary Fund which will be increased somewhat by the door sales of tickets to outsiders. (This \$4 fee replaces the former fee of \$2.75.)

As a part of its public relations program, the University has permitted certain colleges, organizations, associations or groups to hold, from time to time, conferences, meetings, schools or assemblies on the University campus. These meetings are directed by designated members of the faculty or by regularly appointed committees. To finance certain of these meetings, either registration fees or contributions are received from those in attendance. Inasmuch as these meetings or conferences are not a direct part of the University activity, the moneys have heretofore been received and disbursed by the individuals in charge.

In order that such persons may be relieved of the responsibility of accounting for such moneys, it is recommended that the Business Manager be authorized and directed to receive from those in charge all such moneys as may be collected, deposit same in some local bank and make disbursements upon vouchers properly approved by those in charge.

That the contracts heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation setting up the following projects be reported to the Board of Trustees for information and record:

Glazed Tile and Brick Institute, Washington, D. C.—Investigation of the fire resistance of glazed brick and other properties of glazed brick (to be known as the Glazed Tile and Brick Institute Fellowship, Foundation No. 41, E.E.S. K-43);

Standard Container, Inc., New York City—Investigation of the performance of Hand Sprayers (to be known as the Standard Container Fellowship, Foundation No. 34, E.E.S. ME-5).

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$500 from Roses, Incorporated, for the Roses Incorporated Fellowship, effective July 1, 1939, to May 1, 1940;

\$50 from the Ohio Academy of Science, for the purchase of a vacuum pump for the use of Frank Verhoeck, Instructor in the Department of Chemistry.

That the Lamme Medal be awarded at the commencement on June 12, 1939, to Thomas Alvin Boyd (B.Ch.E. 1919, Professional Degree of "Chemical Engineer" 1938). Mr. Boyd is head of the Fuel Department of the Research Laboratory, General Motors, and his achievements have been in the field of petroleum products in automotive industry.

That the following By-Laws of the Graduate School, adopted by the University Faculty at a meeting held on April 13, 1939, be approved:

1. The Graduate School shall consist of (a) Graduate Council, (b) an Administrative Board, (c) an Executive Committee, and (d) a Dean.
2. The Graduate Council shall be composed of the President, the Dean, and twenty-five or more members of the University Faculty to be appointed by the President in consultation with the Dean. Each member of the Graduate Council, except ex-officio members, shall be appointed for a period of three years and shall, for one year after the expiration of an appointment, be ineligible for reappointment. The Council shall constitute the policy-making body of the Graduate School. It shall lay down general regulations for the government of the Graduate School, including requirements for degrees offered, standards for admission, approval of graduate courses and curricula, and programs of graduate students.
3. The Administrative Board shall consist of seven members and the Dean, who shall be ex-officio a member and chairman. Four members of the Administrative Board shall be appointed by the President in consultation with the Dean, the first four to be appointed for four, three, two and one years, and thereafter the member chosen each year to be appointed for four years; and three shall be elected by the Council from its membership. The four members of the Board to be appointed by the President shall be members ex-officio of the Graduate Council. The Dean shall consult with the Administrative Board in the administration of the Graduate School and in the disbursement of Graduate School funds.
4. The Dean of the Graduate School shall be appointed by the Board of Trustees upon the recommendation of the President, acting with the advice of the Graduate Council. The Dean shall be the administrative head of the Graduate School with the same general powers, duties and privileges that pertain to the office of Dean in the several colleges. He shall also preside at the meetings of the Graduate Council and of its Executive Committee and of the Administrative Board of the Graduate School; make recommendations to the Council concerning all such matters as are of primary importance in the development of the graduate work of the University; serve ex-officio as a member of the Administrative Council; and, in the absence of the President preside at its meetings; present candidates for graduate degrees to the President of the University and officially report upon the condition and progress of the Graduate School whenever called upon by the President to do so.

5. The Dean of the Graduate School, after consultation with its Administrative Board, shall annually recommend to the Board of Trustees through the President an adequate budget to provide for the proper maintenance of the Graduate School and to assist in the development of graduate work and research programs.
6. The Dean of the Graduate School shall be jointly responsible with the Deans of the colleges and the chairmen of the departments for recommendations for appointment or promotions in rank or salary of faculty members offering graduate work or acting as advisers to graduate students.
7. The Graduate Council, in consultation with the chairmen of the departments offering work in the Graduate School, shall be responsible for fixing the minimum qualifications for those members of departmental staffs who may offer work in the Graduate School.
8. Since the department is the unit of University organization for instruction and research in a definite field of learning, the departments offering graduate work shall confer with the Dean of the Graduate School in all matters related to graduate work. In all matters pertaining to teaching load and adjustments of personnel the Dean of the Graduate School shall consult with the dean of the appropriate college.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Spring Convocation on June 12, 1939, to the following named students who have completed their requirements therefor:

#### DOCTOR OF PHILOSOPHY

Donald Gerst Bishop, A.B. (University of Akron), A.M. (Princeton University); Richard Campbell Brandon, A.B. (Bethany College); Kenneth William Bunce, A.B. (Otterbein College), M.A.; Herman Andrew Dettwiler, B.S. (University of Wisconsin), M.Sc.; William Henry Earhart, B.Ch.E., M.Sc.; Florence Grace Greenhoe, A.B. (Hillsdale College); James Walter Grimes, Jr., B.Fine Arts, M.Fine Arts (Cornell University); Charles Wesley Hauck, B.Sc. in Ent., M.Sc.; George Duke Humphrey, B.A. (Blue Mountain College), A.M. (The University of Chicago); DeWitt Talmadge Hunt, B.Sc. in Edu. (Oklahoma Agricultural and Mechanical College), M.A.; Harold Fletcher Lee, A.B. (Oberlin College), A.M. (The University of Chicago); Anna Corinne Marshall, B.S. (Denison University), M.A.; Max Manfred Muller, Diploma M.E. (Zurich Eidgenossische Technische Hochschule); Samuel Harding Nichols, Jr., A.B. (Centre College), M.Sc.; Lawrence Ivan O'Kelly, B.A. (The University of Wyoming), M.A.; Edmund Bernard O'Leary, B.Sc. in Bus. Adm., A.M. (The University of Chicago); Milton Marvin Parker, B.S. (New York University), M.A.; Allen DeWitt Patterson, A.B. (Grove City College), A.M. (Columbia University); Paul Valentine Reichelderfer, B.Sc. in Edu., M.A.; Charles Albert Rohrman, B.S. (Oregon State College); Edward Harold Scofield, B.Sc. in Edu., M.A.; Wave Henry Shaffer, A.B. (Hiram College), M.A.; Clyde Fuhrman Smith, B.S., M.S. in Agr. (Utah State Agricultural College); Walter Stephen Snyder, A.B. (Ashland College), M.A.; Melvin Morton Spruiell, B.S.

in Ch.E. (Alabama Polytechnic Institute), M.S. (University of Tennessee); Benjamin Joseph Tepletsky, B.A., M.A.; Franklin Vorhees Thomas, A.B., A.M. (Indiana University); Herman Von Dach, B.A., M.A.; Richard Thurman Wareham, B.A., M.Sc.; Earl Everett Warner, B.A. (Ohio Wesleyan University), M.A.; Royal Weller, B.S. in E.E. (Massachusetts Institute of Technology), M.Sc.; William Craig Orr White, A.B. (Ohio University), M.S. (Iowa State College of Agriculture and Mechanic Arts); Eugene DeWald Witman, B.A.; Elton Norris Woodbury, B.A. (Ohio Wesleyan University).

#### MASTER OF ARTS

Sadie Louise Algee, B.Sc. in Edu.; Cleon Carlyle Althaus, A.B. (Bluffton College); Earl Ray Beck, A.B. (Capital University); Harold Bernard Bilsky, B.A. (Western Reserve University); Joseph Knapp Boddiford, B.S. in Edu. (South Georgia Teachers College); Robert Hamlett Bremner, A.B. (Baldwin-Wallace College); Genevieve Clark Campbell, B.Lit.I. (Emerson College of Oratory); Charles Howard Church, B.Fine Arts (School of the Art Institute of Chicago), A.B. (University of Chicago); Jean Elizabeth Cochran, B.A.; Robert Cox, B.A. (Muskingum College); Eleanor Hotchkiss Erb, B.A. (Ohio Wesleyan University); Manuel Harris Fertman, B.S. (University of Michigan); Elizabeth Walcott Gordon, A.B. (Talladega College); Robert Allan Harper, B.A.; Edith Bourdette Hendrix, B.A., B.Sc. in Edu.; Richard Arthur Ibison, B.A.; Martha Anne Imhoff, A.B. (Baldwin-Wallace College); Kenneth Sealer Kantzer, A.B. (Ashland College); Harry Ernest Kelly, A.B., B.S. in Edu. (Ohio University); Mary Virginia Kurtz, B.A. (Wellesley College); Katherine Kyle, B.Sc. in Edu.; Robert Judson Leach, A.B. (Marietta College); Dale Frederick Leipper, B.Sc. in Edu. (Wittenberg College); Edward Likover, B.A.; Harold Hugh Loudin, B.A. (Ohio Wesleyan University); Harold Hance Mahoney, B.Sc. in Edu.; Paul William Mannen, B.Fine Arts (University of Kansas); Harry Kennedy Martin, Jr., A.B. (Howard College); Elizabeth Drum McDowell, B.A.; Sherwood Cecil McIntyre, B.A., B.Sc. in Edu.; Wilfred Arthur McMurtry, A.B. (Yankton College), B.Fine Arts (School of the Art Institute of Chicago); Paul Barnes Metzler, A.B. (Ashland College); Harold Arthur Mitts, B.Sc. in Edu.; Edward Miller Moon, B.A. (Ohio Wesleyan University); Elizabeth Mary Munger, B.S. in Edu. (Bowling Green State University), A.M. (University of Michigan); William Raymond Niday, B.Sc. in Edu.; Jean McAlpine Ogden, B.A.; Joseph Martin O'Morrow, A.B. (Wittenberg College); Laurence Albert Pape, B.Sc. in Edu.; Victor Forrest Patterson, B.Sc. in Edu.; Juanita Rabouin Phillips, A.B. (University of California); Nora Wills Porter, A.B. (Otterbein College); Esther Elizabeth Reed, A.B. (Smith College); Thelma Nadine Reese, B.S. (Mount Union College); Kathryn Buell Reichardt, A.B. (Marietta College); Dorothy Irene Relyea, B.Fine Arts; Lawrence Albert Ringenberg, B.S. in Edu. (Bowling Green State University); Hester Adele Robinson, A.B. (Miami University); Howard William Rogge, B.S. in Edu. (Ohio Northern University); Donovan Deems Hummel, A.B. (Wittenberg College); Joe L. Shanahan, A.B. (Manchester College); John Hatch Shevlin, A.B. (Ohio University); Phyllis Eugenia Smith, B.A., B.Sc. in Edu.; John Lincoln Stewart, A.B. (Denison University); Ulysses Stanley Tartar, Jr., B.S. (Hampton Institute); Edwina Thealyne Thomas, A.B. (Talladega College); Leona Marie Thomas, B.Sc. in Soc.Adm.; Virginia May Titus, B.A., B.Sc. in Edu.; William Shartzer Wagner, B.S. in Edu.

(Bowling Green State University); Kenneth Edward Ward, B.A.; Eugene John Weigel, B.Sc. in Edu.; William Wilson Welker, A.B. (Rio Grande College); Kathleen Betty Williams (University of London, England); Dexter Eugene Woodford, B.A.; Henry Klar Yaggi, B.S. (Mount Union College); Norman Mahlon Yoder, A.B. (Baldwin-Wallace College); Paul McClure Young, A.B. (Miami University).

#### MASTER OF ARTS IN SOCIAL ADMINISTRATION

Elizabeth Albee, A.B. (Vassar College); Warren Barret Goodwin, B.Sc. in Soc. Adm.; Wilma Isobel Gurney, B.Sc. in Soc. Adm.; Hibbard Lamkin, B.Sc. in Soc. Adm.; Mary Lenore McNish, B.Sc. in Edu.; Wayward Eugene Richardson, B.Sc. in Soc. Adm.; Doris Elaine White, B.A. (The Rice Institute).

#### MASTER OF BUSINESS ADMINISTRATION

Robert Milton Strahl, B.A. (Muskingum College).

#### MASTER OF SCIENCE

Elbert Lewis Agnew, B.Sc. in Agr.; Raymond James Anderson, Ch.E. (Rensselaer Polytechnic Institute); Julia Langhorne Appleton, B.A.; Robert Clarkson Baxter, Jr., B.A. (The College of Wooster); Irving Israel Bezman, B.S. (The College of the City of New York); John Howard Bigelow, A.B. (Denison University); Sidney Milton Blitzer, B.S. (The University of Toledo); Thomas Maxwell Bloomer, B.E.E.; Charles Wesley Botts, B.S. (Otterbein College); Margaret Fitzgerald Bremner, B.Sc. in H.E.; Sydney Joseph Brooks, B.Cer.E.; Charles Elford Carpenter, B.S. (Furman University); Samuel Theodore Carpenter, B.C.E.; Robert Wayne Conway, B.Ch.E.; John Franklin Day, B.Cer.E.; Frederick Eastman, B.Ch.E.; Robert Howard Edgerley, B.S. (Capital University); James Moritz Evans, B.S. in E.E. (Rutgers University); John Arthur Fluno, B.S. (Rollins College); Harry Foreman, B.S. (Antioch College); Louis Augustus Gleitsman, B.A.; Norman Louis Haldy, B.Cer.E.; Frank Errett Hamilton, B.A., M.D. (University of Pennsylvania); William Edwin Hendrix, B.A.; Katherine Roberta Klick, B.S. (Elmhurst College); Harlin Gill Knierim, B.A., M.D.; Hugo Leander Libby, B.S. (Oregon State College); Arthur Philip Lien, A.B. (Ottawa University); John Tobias Long, Jr., B.A.; Milton Sidney Lycan, B.S. (Morris Harvey College); Russell Martin Madison, D.V.M. (Kansas State College of Agriculture and Applied Science); Lillian Marks, B.A.; Elizabeth May McCormick, B.Sc. in Edu.; James Herbert McLeod, B.S. (Ontario Agricultural College); John Marcus Mead, B.S. (University of Illinois); Ernest Molnar, B.M.E.; John Anthony Nachowitz, B.S. in M.E. (University of Illinois); Reynaldo Nadal Grau, B.S. in Agr. (University of Puerto Rico); Norman Maxwell Nelson, D.V.M. (Iowa State College); Alexander Newhouse, B.Ch.E.; Frederick Adolph Petersen, B.S. (University of Illinois); Delmer Corwin Ports, B.S. in E.E. (George Washington University); Robert Sidney Radow, B.Ch.E.; Ellsworth Edwin Reese, B.Sc. in App. Opt.; Harry Edward Risher, B.A.; Cleo Anita Roberts, B.Sc. in H.E.; Virgil Benton Robinson, D.V.M. (Alabama Polytechnic Institute); Sanford Becker Rosenman, B.S. (University of Akron); George William Schneider, B.Sc. in Agr.; James Clinton Settles, B.Arch.E.; Randal Eugene Smith, B.Ch.E.; Lawson William Stoneburner, B.A. (The College of Wooster); Wesley Harvey Stone-

burner, B.A. (The College of Wooster); Paul Laurence Suter, B.A. (The College of Wooster); George Schamps Tobias, B.Ch.E.; Harry Bernard Warner, B.Ch.E.; Willis William Webster, B.A.; Frank Carlin Weimer, B.S. in E.E. (Ohio University); George Peter Wene, A.B. (Park College); Marshall Kenneth Whisler, B.Sc. in Agr.; Ervin Ray Williams, B.S. (Kent State University); Burton Meyer Wolf, B.Ch.E.; Judson Rudolph Wynkoop, B.A.; Kenneth Frederick Zitzman, B.S. (United States Military Academy).

#### MASTER OF SCIENCE IN PUBLIC ADMINISTRATION

Carl Isaac Winner, B.Sc. in Bus.Adm.

#### DOCTOR OF MEDICINE—WITH HONORS

Annie Lois Atkinson, B.A.; Lillian B. Brant, A.B. (Cleveland College); Emma Marie Burkey; David Norman Farber, B.A.; Arthur Glenn Groscost, B.A.; Eldred Benjamin Heisel, B.A. (University of Akron); George Ogden Kress; Willis Thomas Kubiak; Blanche B. Montgomery Meyer, B.A., B.Sc. in Edu., M.A., Ph.D.; Marguerite Gregory Oliver, A.B. (University of California), M.A.; Alexander Pollack, B.A.; Galon Spacht Rodabaugh, A.B. (Manchester College); Paul William Schafer, B.A.; Jack Samuel Silberstein, B.A.; Raymond Merton Slabaugh, B.A.

#### DOCTOR OF MEDICINE

Lambert James Agin; Samuel Allen, B.A.; Benjamin Arnoff, A.B. (University of Michigan), M.A.; Curtis Price Artz, Jr.; Walter Frederick Bartz, A.B., B.S. (Capital University); Robert David Berkebile; Jack Jerome Berry, B.A., M.A.; Merwin Russell Blanden, B.S. (Allegheny College), M.A.; Robert Eugene Bowsher; Olan Philip Burt, B.A.; Wendell Allen Butcher, B.A. (Ohio Wesleyan University); William Howard Carter; Hugh Carlton Dorr, B.A.; Robert Alfred Everhart, A.B. (Ohio Northern University); Gordon Soister Fessler, A.B. (Miami University); Henry Herman Fineberg, B.A.; Robert Neal Finnical, B.A.; Rosendo Forteza, Jr., B.A.; Harry Harvey Fox, B.A.; Thomas Woodward Frame, B.A. (Muskingum College); Henry Joy Francis, B.A.; Joseph Edward Ghory; James Dudley Goodman, B.A. (Western Reserve University); Elton Bernard Gudenkauf, B.A.; Donald Charles Haugh; Benjamin Lee Hawkins; James Glenn Healey, B.Sc. in Edu., B.A.; Desmond Duane Kackley, B.A.; Homer Ivan Keck, B.A.; Gilbert Dick Keil; Bayard Martin Keller; Victor Nial Kistler, B.A.; Earl Perry Knisely; Arnold Bailey Kurlander; Warren Anthony Lapp; Arnold Leo Leibovitz, B.A. (University of Akron); George Honnold Lemon, B.Sc. in Edu., M.A. (New York University); Thomas Samuel Levin, A.B. (University of Cincinnati); Richard Carl Light; Henry Andrew Long, B.A.; William Fredrick Lovebury; John McConagha Lowery, B.A. (Muskingum College); Richard Adolphus Lucas, B.A.; George Isaac Martin; James Hugh McCreary, B.A.; Max Alfred Mendelson, B.A.; Harold Maurice Messenger, B.A.; Robert Keith Miles, A.B. (Hiram College); John Arthur Moss; Helen Louise Pierson, B.A.; Pliny Austin Price, B.A.; Aaron Julius Reiches, B.A., M.A.; Franklyn Gilbert Rice, B.A.; Harold Kersey Roberts, B.A.; Harold Eastman Root, A.B. (Columbia University), B.S. (Kent State University); John Richard Ross, B.Sc., M.A.; Dell Anderson Russell; Ralph Bailey Samson, B.A.; William Herbert Schumaker, B.A. (Western Reserve University); Robert Kenneth Scott, B.A.; Ralph Herbert Shilling; William Ridley Spar-



ling, B.A.; George Thomas Stine, B.A.; Frank Ternocky, B.A.; Gerald Newton Wilson, B.A.; Wolfe Zapolan, B.A.

#### JURIS DOCTOR

Robert Hanna Jones, B.A.; John Grindle Sarber, B.A. (as of the Class of June, 1938); Ithamar Dryden Weed, A.B. (Ohio University).

#### BACHELOR OF LAWS

Robert Curtis Alexander, A.B. (Denison University); Franklyn Warner Bair; Robert William Beamer; James Finley Bell, Jr., A.B. (DePauw University); Louis Berwitt; Katherine Margaretta Beynon, A.B. (Ohio University); Anna Faye Blackburn, A.B. (Ohio University); James Elliott Brandon, A.B. (Bethany College) (as of the Class of June, 1938); Jerome Herman Brooks; Paul Wesley Brown, B.A.; William Adley Calhoun (as of the Class of June, 1938); Max Caplan; William Luther Coleman; John Dominic Connor, B.A.; Edward Jay Cox; Joseph Franklin Dush, B.A.; Warren Scofield Earhart; Joseph Herman Ellison, B.A.; John Edward Engelken; Honora Alfred Glascor, B.A.; James Merton Gorman; Justin John Gribbell; Edward Francis Hackett, B.A.; Paul Thomas Hart; Charles Summers Hendershot; John Gareth Hitchcock; Joe Herman Kahn, B.Sc. in Bus. Adm. (as of the Class of June, 1938); Samuel William Kerr, B.S. (Washington and Jefferson College); Edward Cecil King; Michael William Kosach, B.A.; Clarence Vernon Lee; Leon Paul Loechler; Ruth Mager, B.A.; Eugene John Mahoney; Arthur Wallace Meifert; Robert James Merry; Harold Benjamin Metcalf (as of the Class of June, 1938); Ross Charles Miller; John Secrest Mitchell, B.A. (Ohio Wesleyan University); Robert Joseph Montgomery; Lowell Murr; Carl Gaeton Nappi; John Bernard Nordholt, Jr.; Richard Lotton Oldham; Myron Drake Oliver, B.A.; Arthur Emanuel Orlean; Harry Manley Price; Robert Oliver Read, B.Sc. in Bus. Adm.; James Frazer Redinger; Charles Arthur Reynard, B.Sc. in Bus. Adm.; Paul West Rion, B.Sc. (University of Dayton) (as of the Class of June, 1938); Karl Ruediger; Harold Scherl; Bernard Samuel Schrager; Arthur Morrison Sebastian, B.A.; Charles Kenneth Spreng, B.Sc. in Bus. Adm.; Herman Grelle Stalter (as of the Class of June, 1938); Eugene Weaver Steel; Harold Stein; Leo Dale Stone, B.A. (Ohio Wesleyan University); Leon Norman Stone, B.Sc. in Bus. Adm.; Paul Duard Strader, Jr.; Henry Matthias Thullen, B.A.; Mell Gilbert Underwood, Jr.; Paul Francis Ward; George David Young.

#### DOCTOR OF DENTAL SURGERY

Sylvan Hyman Bank, B.S. (University of Virginia); Harold Edmund Barlow, B.A.; Dudley Marshall Beatty; Irving Herman Berkeley; Edgar Louis Berre; Charles Russell Blaine; Murry Bernard Brody, B.A.; Robert Busch; Reinaldo Carrasquillo, A.B. (Miami University); Charles Francis Cassidy; Nova Alvenza Christman; Richard William Donovan, A.B. (Bethany College); Charles George Durand; Sanford Allan Dworkin; David Wilson Edwards, A.B. (Wittenberg College); Paul Benedict Goldsmith; Herman Barney Groman; Paul Vernon Haight, Jr.; William Roy Hendricks; Joe Jack Hoffrichter, B.A.; Joseph John Hurray, B.S. (St. Vincent College); Andrew Harold Imhoff; George Menelaus Jameson, B.S. (Kent State University); Earl Henry Kinsey, A.B. (Bethany College); James Forney Kirk, B.A.; Rodney Van Kirk; Daniel Gerald Klein-

blatt, B.A. (New York University); Lloyd Ray Larcom; Ludwig Laudisi; Robert Berlin Long; John Robert Longfellow, B.S. (University of Dayton); George Samuel Mathiott; Paul Herbert Maurer; Robert Jorgensen Mayer; Lowell Edison McKelvey, B.A.; William Roy Mellor; Francis Elmore Menendez; John William Nisius; Jerome Joseph Orgel; Doyle Conway Ott, B.A. (Ohio Wesleyan University); David Browne Pearson, Jr.; Robert Kyle Pollock; Raymond Floyd Pope; Richard Lewis Rosenblatt; Peter Paul Ross; Philip Sacks; Philip Nathaniel Shapiro, B.A.; Richard Storey Simmonds, B.A. (Ohio Wesleyan University); Thomas Chesteen Smith, B.A. (Ohio Wesleyan University); Arthur Milton Soroko; Paul Studin, A.B. (University of Alabama); Woodrow Wilson Taylor; Harold Earl Voss; Richard Frank Warren.

#### DOCTOR OF VETERINARY MEDICINE

William Gust Andberg, B.S. (University of New Hampshire); Richard Edward Baer; Ralph David Barner; Francis Gene Barrett; Joseph Herman Berger; Paul Emerson Boyer; Charles Millette deVarennes; Russell Baird Dickason; Milton Roscoe Evans; Elkana Malcolm Finney; Charles William Fox; Sherman Albert Glass; Paul Louis Hanawalt; William Kenneth Harris; James Robert Hay, B.A.; Oliver Perry Heller; Benjamin Schubert Henson; John Donald Hisingen; Edgar Martin Houdeshell; Raymond Ralph Houser; Harold David James; Irvin Emmit Kuhn; Thaddeus Edward Lisowski; Harry Martin Mauger, Jr.; Lyle Paden Maxwell; David Bryant McBride; Samuel Melworth; Michael Michaelides, B.S. (University of Dayton); Karl Huber Muntz; Edward Porter Peck, II; Elizabeth Newkirk Peck; Walter Dominic Primerano; Sigmund Theodore Reich; Ernest William Rivers; Martin Allen Ross; Maurice R. Shale; LaMont Hilton Shultzman; Gail Bevington Smith; Emmett Woodrow Spieth; Earl Melvin Sprunger; James Lee Stansbury; Willard Mason Strawn; Robert Coolidge Sweetser, B.S. (University of New Hampshire); Frederick John Tacke; Ralph Harold Wadsworth; George Walmsley; Paul Morgan Washburn; Robert Dudley Way.

#### BACHELOR OF SCIENCE IN AGRICULTURE

Fred Orville Abel; Paul Raymond Alleshouse; Hugh Hilliard Austermiller; Philip Edloe Bacon, Jr.; Mason Raymond Bagley; Lester William Bailey; Wilfred James Barnhart; Wilbur Lewis Beach; Wendell LeVerne Beales; James Richard Beam; Arthur Charles Beasley; Lloyd Clarence Burkey; Kenneth Alden Bush; Robert Dawson Clymer; William Lindesy Cook; Forrest Wade Cutlip; Raymon Oral Deacon; Robert Washington Dennis; George Godfred Dubach; David Ridge Dugan; Ralph William Duncan; Milan Gradon Dunham; Joseph Early Elliot; Carl Paul Engelman; Margaret India Farley; Edgar Hamilton Fawley; Charles Harold Fenstermaker; Joseph Augustus Ferrante; Kenneth Arnold Gearhart; Vernon Ellis Gifford; Dale William Gillespie; Wallace Alonzo Gillogly; John Thomas Hamilton; James Foster Harrington; Robert Edwin Hartsock; Raymond Francis Hasek; Andrew George Hauge; Sterling Leonard Hill; Stanley Thomas Hoskin; Donald Henry Hutchinson; James Carlton Jenkins; Robert Theodore Johnson; Edward Jefferson Keirns; Elton Edward Kinney; Edwin James Krill; Wilbur Doyle La Rue; William H. Laybourne; Fred Ellsworth Locke; Harold H. Loxley, A.B. (Defiance College); Floyd Lawrence Maden; Robert Vergon Main; Emil Malinovsky; Crosby Miller Man-

chester, Jr.; James Wilfred McDonald; Vernon A. McNair; Alvin Clyde Moll; Earl Culp Nelson; William Hill Nesbitt; Austin Sloan Peters; Kenneth DeMarr Peterson; Charles Gregg Phillips; Lewis Dwight Rader; Robert Evans Reno, III; Harlan Eugene Ridenour; Alfred Taylor Rider; Frederick Henry Roehm; Dale Franklin Runnion; Fred Schilling; Ralph Earl Schramm; Leland Delmar Schuler; William Dale Scott; James Bates Shanks; Darian Hunt Smith; James Irvin Steiner; Howard Wendell Strait; Joseph Buryl Taggart; Daniel Lloyd Thomas, Jr.; Ernest James Thomas; Donald Portz Troendly; Stanley Irving Tschantz; William Edward Wagner; Thomas Hugh Weight; Norris Ernest Welch; John Robert Wilson; Thomas Franklin Wonderling; Frank Grover Woodin; William Stanley Woods; Cloyd Ernest Zehner; Russell George Zimmerman.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Mary Louise Allaire; Alice Oca Anderson; Coral Blue Becker; Margaret Ann Benham; Grace Elizabeth Blakeslee; Ruth Jeannette Brown; Margaret Laverne Burkley; Lorabel Callaway; Phyllis Dorothy Canowitz; Janet Kreilick Carr; Esther Jane Conine; Evelyn Lenore Cox; Anna Jean Dally; Harriet Lucille Deibel; Mary Ann Fite; Frances Jane Goodfellow; Janet Katherine Greiner; Alice Marie Grubb; Dorothy Alvera Haines; Lolita Helen Harper; Ruth Eleanor Harrington; Catherine Harsha; Betty Ann Herl; Jennith Eileen Hughes; Elizabeth Ann Jarosi; Lillian Cecelia Kemper; Catherine Louise Kessler; Ada Gertrude Kline; Mary Caroline Leutz; Shirley Pearl Levine; Elizabeth Marsh; Marcella Anna Martin; Winifred Jean Masson; Rebecca Cochran McClannan; Dorothy Lucile McDaniel; Jean Frances Mellor; Gladys Irene Miller; Margaret Zoe Miller; Clara Belle Motter; Dorothy Marie Myers; Alice Maxwell Noble; Hannah Jane Owen; Jeanette Annabell Owens; Helen Elizabeth Raup; Mary Campbell Reid; Mary Elizabeth Reiter; Lois Rhoad; Charlotte Elizabeth Rhodes; Rose Elizabeth Rickey; Mary Elizabeth Riffe; Patty Alma Roth; Dottie Lois Schmidt; Roberta Jane Schulz; Ruth Elaine Sharr; Betty Ann Smith; Eileen Smith; Ruth Elizabeth Stockdale; Eileen Strauss; Mary Jeanette Taggart; Elizabeth Mary Thompson; Phyllis Louise Tinling; Nyda Pauline Tope; Martha Mae Ulrich; Betty Jane Vandemark; Mae Voltz; Elizabeth Ann Wallrabenstein; Frances Marian Watson; Anne Elizabeth Weiant; Helen Louise Wildermuth.

#### BACHELOR OF ARTS—WITH HONORS

Robert Milford Anderson (cum laude); Cyril Barter (summa cum laude); Barbara Anne Boughton (cum laude); Emma Marie Burkey (cum laude); Ruth Reed Butler (summa cum laude and with High Distinction in Biological Science); Henry Hyman Chanan (with Distinction in Chemistry); Richard Eugene Curl (cum laude and with High Distinction in Political Science); Hazel Merrilla Davis (cum laude); Emily Jane Everhart (cum laude and with Distinction in Bacteriology); Ronald James Gledhill (cum laude and with Distinction in Chemistry); Morton Irvin Grossman (cum laude); Jeannette May Hillman (cum laude); Dorothy Immerman (cum laude); Jean Marion Knight (with Distinction in Sociology); Robert Clarence Kuder (summa cum laude and with Distinction in Chemistry); Roy Albert Riggs (cum laude); Grace Odile Schaffner (cum laude); Ivan Clair Schmidt (cum laude); Sam Seifter (with Distinction in Chemistry); Mildred Annette Sheatsley (cum laude and with Distinction

in English); Shirley Ann Tice (cum laude); Philip Roger Vandeman (cum laude); Jean Antoinette Weisman (cum laude); Barbara Bauter Wilcox (summa cum laude); Hoyland Jeanne Yantes (cum laude and with Distinction in English).

#### BACHELOR OF SCIENCE IN JOURNALISM—WITH HONORS

Elizabeth Ryburn Kuntz (cum laude); Grace Odile Schaffner (cum laude).

#### BACHELOR OF SCIENCE IN OPTOMETRY—WITH HONORS

Harry Borowitz (cum laude); Henry William Hofstetter (cum laude); Israel Teitelbaum (cum laude).

#### BACHELOR OF ARTS

David Edison Adams; Myron Clarke Adams; James Sherman Adler; Savesta Agapetus; Donald Emerson Allen; Eleanor Fullerton Allen; Helen Allison; Henry Willard Allison; Louis Peter Alt; Alice Amber; Gladys Louise Anderson; Margaret Rea Anderson; Robert Harold Angerman; Drew Jackson Arnold; Isadore Bernard Arons; Robert Milton Bailey; Barbara Alma Baker; Fredric Firestone Balz; Irwin Barkan; Betty Marie Barker; Frances Edna Bartels; James Roe Beatley; Fountain Claibourne Beattie, Jr.; Elizabeth Agnes Beck; Harriet Jeanne Beecher; Robert Woodworth Beggs; Ralph Charles Behling; Floyd Matere Beman; Robert Davis Bills; Selim John Blazewicz; Jane Blue; Betty Barton Booth; Marylee Bottenhorn; William Francis Bradley; Alvin Lester Brainen; Lee Gordon Braun; Marie Kathleen Braunlin; Dorothy Christine Broerman; Barbara Greig Brown; Margaret Ellen Brown; Jeanne Carol Brumbach; Doris Lucille Buckner; Elizabeth Eva Burgess; Leland Andrew Byerly; Irving Heman Canfield; John Irvin Carlson; Charles Frederick Clark; Sanford Cohen; William Cassius Cook, Jr.; Robert Charles Coplan; Edward Peter Cory; Stanley Merle Cowan; Jean Danker; Ethel Esther Davidson; Elizabeth Thomas Davis; Joseph Briggs DeVennish; Louis Di Tommaso; Edward D'Orazio; Irving Drooyan; Don Duffy; Betty Rose Ehrhart; Edwin Homer Ellison; Faye Rosalind Emmitt; Elizabeth Hope Euans; Eugene Paul Everhart; Harold William Federer; Mordechai Feigenbaum; Frederick Cleland Finke; Norma Frances Antoinette Fisher; Charles Werner Fogle; Howard William Foley; Faith Camille Foster; Virginia Ruth Frankel; Harriet Louise Franks; Joseph Michael Gallen; Charles Wilhelm Gehrke; Marie Evelyn Geil; Richard Geren; Mary Elizabeth Goodrich; Frances Hillis Goodwin; Forrest Edwin Gordon, Jr.; Sidney Grau; Maurice Greenfield; Sidney Dwight Griffith; Marian Louise Guise; Bernard Harold Hackett; Lucile Hagerty; Mary Jane Hahn; Arthur Dale Hallay; Charles McClure Ham; Vivian Alonzo Harris; John Richard Harrison; Mary Louise Hartman; James Chester Hays; Jack Rene Henry; Margaret Catherine Henry; Philip Jay Hermann; Robert LaVonne Hilty; Fred George Hobbs; James Ellsworth Hoffman, Jr.; Roberta Aleyene Hopper; Michael John Hunyadi; Reeder Clayton Hutchinson; Robert Burdette Ireland; Robert Earl Jaffe; Arnold B. Johnson; Arthur Thornton Jones; Nancy Elizabeth Jones; John Jay Kabealo; Muriel Esther Kasov; Anne Beecher Kauffman; Helen Jeannette Kauffman; Carolyn Kaufman; Bayard Martin Keller; Roger Darst Kennedy; George Edwin Khourie; Dorothy Virginia Kibler; Edward Cecil King; Elmer Richard King; Frances Elizabeth Kirby; Martha Louise Kirn; Earl

Perry Knisely; John Adolph Koenigshoff; Raymond Frederick Kreager; Irving Lackritz; James Lambrakis; Bert Robert Lanker; Warren Anthony Lapp; Fred Brown Larimore; Janice Corrine Lavender; Arthur Lefford; Shirley Reeve Levinson; Evelyn Shirley Levy; Richard Carl Light; Robert Melvin Light; Jean Linton; William Fredrick Lovebury; Catherine Lucas; Harry Caldwell Lytle; George John MacDonald; Howard William Mahaffey; Dean Willard Mallett; Elizabeth Arthur Mann; Robert Lahm Marshall; Gladys Emma Mason; Frank Arthur Masse; Dorothy Jane May; Ruth Lewis McClure; Robert Langdon McCorkle; Ray Francis McCoy; Carl Henry McFadden; Hugh Lynn McKinley; Howard Morton Metzenbaum; William J. Middleton; Franklin Gail Miller; Harold Charles Millstone; Jean Leslie Mitchell; Betty Eloise Moore; Joseph Francis Morabito; Sam Muchnick; Hester Fern Murray; Harvey Nathanson; Frank Gerry Neubach; Sanford Buddy Noll; Stanley Eugene Norris; Virginia Ruth Overton; Patricia Duncan Palmer; Gordon Hutchins Perry; William Edward Pfaadt; Joseph John Pfeifer; Ellen Jean Pierce; Hannah Miriam Polster; May Sing Pon; Clifford Woodrow Price; Ellen Mae Price; Robert Jay Priest; Richard Raymond Pursley; David Phillip Randall; Robert Lee Ratchford; Charles Arthur Reinhard; Henry Francis Rich; Samuel Joseph Rinaldo; Ezra Wayne Rinehart; Jeanne Elizabeth Roberts; Mary Elizabeth Roberts; Miriam Robins; Jeanne Marjorie Roof; Donald Fultz Rowles; Alfred George Runner; George Philip Sattler; Mary Elizabeth Schaefer; John Russel Schickler; Robert Joseph Schiffgen; Albert Eli Scoblow; Patricia Adelaide Searight; Seymour Shapins; Katharine Cleveland Sharp; Ralph Herbert Shilling; Hadassah Shuster; Edythe Cecil Siegel; John Wiltshire Sigler; John Fletcher Sisson; Edward Joseph Sloane; Robert John Smith; William Clements Smith, Jr.; Betty Jane Snell; Betsy Jordan Snyder; Margaret Ellen Sorn; William DeForrest Stanbro; Jacqueline Steinberg; Charles Fielding Steinman; Robert Truby Stephens; Robert Milton Stevens; Lucille Alma Stitt; Jean Storey; Dorothy Stott; Elmer Swack; Richard Isgrig Taylor; Ford Chester Teeter; James Thomas, Jr.; Donald Woodrow Traphagen; Wilfred Theodore Trumbusch; Earl Robert Tweedie; John Connell Van Meter; Frederick Alden Waltz; John Russell Warren; William Waldron Weber; Katherine Victoria Whitehead; Keith Elden Whitmore; Ralph Alfred Wickter; Frances Johnson Wildermuth; Joseph McMilton Wilson; Benjamin Franklin Winters; Ruth Henrietta Winzeler; Ah Foo Wong; Jane Cecelia Wood; Carolyn Harriett Woodard; Ada Sarah Yolles.

#### BACHELOR OF SCIENCE IN JOURNALISM

John William Angle; Henry Bela Bachrach; Joyce Baker; James Michael Burke; Jean Margaret Bushnell; Betty Carol Coffin; Robert Leon Craig; Mary Kay Denbow; Mary Elizabeth Doyle; Richard Lee Dugan; Irvin Albert Eubanks; Robert Willi Ferguson; Earl Ronald Gordon; David Robert Hawley; Paula Frances Hedges; Martha Ann Hinkle; Irving Morton Lichtenstein; Tom Johnston McFadden; Janelle Lucille Moser; Jean Cameron Poffenberger; John G. Pool; David Jennings Postle; Jean Marie Rees; Robert Waldo Robinson; James Carl Shuler; Eugene Bernard Squires; Rosalind Swados; Mary Agnes Vavrek; Paul Charles Warren; Vivian Louise Waxler; Donald Dover Wiseman.

## BACHELOR OF SCIENCE IN OPTOMETRY

James Thomas Angus, B.S. (Muskingum College); John Edward Buenau; Harold Cagen; Nathan Camm; Frank John Dunn, Jr.; Stanley Saul Engel; Carl Fredrick Fenton, Jr.; Murray Irving Haines; Richard Karl Jauch; John Claire Kehoe; Jack Horace Kurtz; Philip Lakin; Bernard Fredrick Masling; Kenneth Charles Mason; Marlan Eugene McElwain; Fannie Helen Melcer; Bernard Mindlin; Glenn Francis Ockuly; Frederick Wallace Richardson; Joseph Milton Roth; Joseph Seidenfeld; Neoma Libby Shapiro, B.A.; Fred Silverstein; Kathryn Louise Stone; Robert Geiser Sturges; Harry S. Vogel, B.A.; David Volk; Werner Carl Zentner.

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION—WITH HONORS

Howard Vincent Blackburn (with Honors); Philip Howell Burris (with Distinction in Foreign Commerce); Roger Wallace Gartner (with Honors); Ernest Lee Hicks (with Honors and Distinction in Accounting); Robert Beaver Mertie (with Honors and Distinction in Accounting); Mayer Rosenfeld (with Honors); Ralph Merle Schaefer (with Honors); Irvin Sobel (with Honors).

## BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION—WITH HONORS

Lillian Pearl Birnbaum (with Honors); Hyman Joseph Schulkin (with Honors); Miriam Jane Taylor (with Distinction in Social Administration).

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Lauren Darrell Ake; George Frederick Alter; Richard Thomas Baker; Kenneth Mateer Banks; Robert Earl Banks; Raymond John Baum; Howard Lester Beougher; Joseph Roy Beres; Keith Haviland Bliss; Jacob James Boesel; James William Bone; Emmett Louis Brasseux; Harry Giles Brattain; Paul Hyland Brown; Robert Ralph Brown; Betty Lou Burnett; Leland Andrew Byerly; Leah Carlstein; Richard Kanaga Chubb; Vincent Ciccarello; Mary Louise Coffman; Harriet Allison Conner; William James Cotter; James Lynn Crandall; Forrest Wesley Cromwell; George William Crook; Morris Charles Crossen; Jay Howard Cusick; Robert Kelly Dean; John Thomas Dempsey; William Albert Diehl; John Cornelius Duffy; Jane Darrah Ebersol; Jean Annetta Emmert; Joseph Edward Farrell; Joseph Francis Fischer; Gene Sapiro Fisher; Paul Eugene Flohr; Norris William Fluke; Arthur Henry Freedman; Jerome Joseph Friedman; George Marshal Gableman; William Overton Gall; Hadley Clare Galleher; Lucy Satterlee Gay; Dave Gerstein; Robert Raymond Giesser; Samuel Jacob Golomb; Richard Chalmers Gottier; Paul Edward Gribble; Thomas Hugh Grimes; Casper Gilblom Haas; Courtney Clark Hammitt, Jr.; Emil Peter Hanic; Milton Allen Hays; Milton Leonard Herman; Robert William Herrmann; Mary Elizabeth Hershberger; Raymond Allen Hertz; Shepard Arthur Hildebrand; Donald Warren Hindes; Loren Burdell Hissong; Elmer Russel Hites; Dorothea Jane Hoeflinger; Albert Glock Holmes; Edwin Maxwell Howison; Otto William Hueter, Jr.; Robert Allen Huff; Albert Erwin Immel; Clarence Albert Isaac; Waldo Clinton Jenkins; Beatrice Dixon Jenks; Jackson Andrew Jordan; Reino Charles Kahelin; Reginald George Kaithern; Robert Horace Kepler; Thomas Latimer Kibler, Jr.; Winfield Eugene King; Arthur Kohn; Juliette Rita Koren; Ivan Louis Kovacicek; Jerome Jay Kreinberg; Alfred Edward Lageman; Harry Ralph Lawson; Kenneth Erwin Lebens-

burger; Samuel Hyman Lefkowitz; Sanford William Liptzin; Angelo Patric Luckino; Raymond Terry Lyons; Arthur James MacKenzie; Joseph Francis Martin; Charles Edward Mauk; Charles LeRoy Maule; Raymond Eugene May; Reginald Dunbar Mayer; Richard Harvey McCloskey; Robert William McElroy; James Edward McGuire; Alexander Bernard McKee; George Xavier Mechir; John Max Mellott; Thomas Anthony Mendenhall; Franklin Gail Miller; Robert Warren Miller; Robert Edward Millisor; Lawrence Edward Mock; Charles Baughman Moody; John Henry Moorman; Walter Thomas Morgan; George William Morris; Joseph Peter Muliolis; Robert Francis Murphy; Robert Hudson Neff; Thomas Jackson Nugent; Harry Devereaux O'Keefe; Henry Parks, Jr.; Charles Carroll Patterson; Claude William Pendleton; Eldon Milo Penn; Richard Coy Pfeiffer; Arthur Joseph Piper; Marjorie Sue Postle; Donald Semler Poulton; Harold Burton Powell; Rhea Jean Preis; John Louis Racine; John Joseph Rajkovich; William F. Randolph; William Arnold Rasey, Jr.; Marjorie Florence Ratcliff; Donald A. Reed; Dan Reines; James Richard Reissig; Leo Anthony Roberts; Stanley Ulrich Robinson, Jr.; Paul Justin Rockey; Miles Edward Rodgers; Richard Brough Roley; Marcus Mitchell Ruben; Wilson Smith Rucker; George Rudyard Russ; Douglas Ward Sankey; William Stuart Schneider; Alexander Schoenbaum; Robert Schwartzwalder; Herman Scott; James Franklin Scott; John Eldon Senn; George William Sennish, Jr.; Marshall Randolph Seybold; Elmer James Shapiro; Ross Stoler Shoolroy; Victor Lewis Shumaker; LeVernne Ballou Slagle; Albert Harmon Smith; Allen James Smith; Francis Leighton Smith; Gail Jessie Smith; Howard George Smith; Blake Elno Stauffer; Edith Grace Steiger; Charles Fielding Steinman; John Nicholas Stimac; Jack Melvin Stone; Robert Herbert Strandburg; Edward Joseph Tetlak; John Leonard Textoris; John Chandler Thierman; Daniel Harris Trewetz; Irwin Trope; Mary Balthaser Ury; Delbert Charles Valentine; Elsie Josephine Veh; Hyman Herman Weintraub; Robert Lewis Weislogel; Robert Allen Wherry; Melvin Craig Wilson; Homer Lee Winnagle; Byron Stevens Worthen; Ralph Real Yarov; Kenneth LaMar Young.

#### BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Vera Jean Allen; Elnore Clark Amos; Frances Marilyn Anderson; Thomas James Barrett; Gertrude Christine Behner; Evelyn Jane Biggers; Anna Beatrice Brown; June-Lee Brown; Evelyn Cohen; Jean Louisa Crichton; Gladys Evelyn Evans; Margaret Anne Evans; Fay Feren; Julia Bell Frye; Grace LaVerne Gary; Jane Charlton Harmount; Doris Irene Katzman; Elsie Marie Kloos; Martha Quinlan Lee; Emma Lieder; Elaine Melrose Long; Bernard Milton Meyer; Marjorie Lucille Miller; Sarah Mildred Moore; John Joseph Morrett; Garnet Lucille Moyer; Cecile Ernestine Newman; Aviva Friedland Polish; Constance Lenore Pursglove; Katherine Louise Rayburn; Margaret Ruth Scholes; Jean Elizabeth Scott; Bettye Jane Sillman; Ann Sole; Ruth Lenore Stone; Rosalind Tornberg; Margaret Ruth Trasin; Laura Jane Vorhees; Kenneth Mulford Williams; Laura Frances Wood; Robert Donald Young.

#### BACHELOR OF SCIENCE IN EDUCATION—WITH HONORS

Marianne Virginia Belding (with Distinction); Jane Elizabeth Coulter (with Distinction); Elizabeth Hope Euans (with Distinction); Jane Louise Grierson (with Distinction); Ruth Elizabeth

Harden (with Distinction); Margaret Catherine Henry (with Distinction); Ruth Emmalene Hirth (with Distinction); Virginia Reading Hoff (with Distinction); Elsie Virginia Ireland (with Distinction); Norma Anne Kirkendall (with Distinction); Mary Ruth Self (with Distinction); Margaret Ann Wolfe (with Distinction).

#### BACHELOR OF SCIENCE IN EDUCATION

Edgar Luke Alexander; August Lynn Altenbernd; Janet Rose Anding; Helen Margaret Ayars, A.B. (University of Toledo); Edward John Baas; Elizabeth Duvall Bachman; Evelyn Graly Bailey; Howard King Bailey; William Harold Baird, Jr.; Milton Lowell Baker; Elsie Agnes Barch; Betty Marie Barker; Virginia Louise Barnard; Mary Helen Bauder; Kathryn Isabel Baum; Karl David Bechtle; Ruth Naomi Becker; Edna Belle Beery; Betty Bernice Belt; Irene Mary Berkebile; Florian Bruce Beymer; Ernest Ralph Biggs; Byron Perry Bishop; Marjory Ann Blair; Harry Bock; Russell William Bolinger; Robert Joseph Bolish; Francis Elwood Bonar; Dorothy Mae Bond; Mildred Irene Bordenkircher; Ruth Borowitz; Barbara Anne Boughton; Betty Jane Bowers; William Pearson Bownas, B.A.; James William Brady; Maida Phyllis Brody; Barbara Brown; Elderlia Louise Brown; Doris Lucille Buckner; Claude Darwin Budd; Virginia Kathryn Buker; Freda Jane Burkhardt; Jean Mary Burkley; Kathleen Marie Burns; Frieda Sterna Cadkin; Catherine June Carethers; John Irvin Carlson; Richard Arthur Carter; Vera Vileta Carter; Warren Vale Casey; Charles Goodwin Clager; Richard Guy Clark; Kitty Dallas Cline; Janice Young Cochran; Ruth Cohn; Doris Catherine Colvill; Jane Irene Cook; Paul Craig Cook; Robert Wayne Cook; Ruth Cornwell; Edward Peter Cory; William Franklin Cramer; Ruth Louise Crone; Dora Elizabeth Damrin; Apolinario Mario Dandoy; Dennis Franklin Davidson, B.A., M.Sc.; Hazel Merrilla Davis; Jane Elizabeth Davis; Marjorie Ann Davis, B.A.; Nelma Edith Davis; Christine Mary Davy; Loretta Mary Delaites; Phyllis Ruth Denison; Marjorie May Dew; Lillian Virginia Dierker; Helen Anna Diers; Theodore Henry Dietsch; James Monette Diley, Jr.; Leonard Henry Dinan; Elsie Eleanor Dix; Kenneth White Dobson; Martha Scharlotte Downs; Robert Kent Downs; Leila Cora Drake; Grace Elizabeth Dresbach; Helen Virginia Dusler; Maxine Alice Dwiggin; Queen Esther Earley; Betty May Edwards; Betty Rose Ehrhart; Martha Elizabeth Elbin; Florence Elconin; Annie Mary Erickson; Clara Pauline Ervin; James Stafford Eustath, Jr.; Mary Ethel Evans; Rose Margaret Evans; Avah Fahnestock; Gordon Howard Fallesen; David Auton Farrington; Ellen Fay Feinberg; Jeanne Elizabeth Ferguson; Robert Richard Fink; James Edward Fraley; Margaret Louise Frank; Leland Miesse Frederick, B.E.E.; Jane Florence Freidenberg; Ruth Isabel Frishkorn; Helen Marie Fritz; Hilda Jane Fulton; Mary Virginia Gallen, B.Fine Arts; Donald Howard Gilbert; Rachel Clarke Gillespie; Dorothy Gottlieb; Helen Shirley Grace; Robert Walter Graham; Edwin Eugene Graves; Alice Griffith; James Arthur Grossman; Edith Eleanor Guilkey; Catherine Helen Haddad; Charles F. Hagen; Irma Speer Hake; Ruth Louise Hamilton; Mary Jane Hancher; Katherine Donaldson Hannay; Lilly Mae Harding; Charlotte Maud Harman; Florence Elizabeth Harshe; Glenna Vail Hartley; Mabel Todd Hayes; Theodore Ross Heaton; Richard Wayne Heine; Janet Henninger; Beryl Donald Hensel; Charles Edmond Higgins; Walter Camby Higgins; Elizabeth Anne



Higley; Jeannette May Hillman; Clifford LeRoy Hite; Fred George Hobbs; Glenn Lawrence Hochenshilt; William Retroff Hoover; Ruth Mae Hornstein; Iva May Hosler; Harland John Howells; Emma Mabel Howie; Mary Bellenden Hutcheson; Harold Edwin Icenhower; Jean Ellen Jackson; Anthony Martin Jesko; Caroline Heron Johnson; Bette Elizabeth Johnston; Emma Frances Jones; Nancy Elizabeth Jones; Janet Thelma Jordan; Catherine Louise Kauffman; Helen Frances Kazmarek; Anne Keener; Irene Matylde Kellz; Darwin Benjamin Keye; John William Keys; Dorothy Emma Kilgore; Esther Lucille Kilpatrick; Harriet Estella Kimmel; Alma Marie King; Almeda May King; Kathryn Uhl King; Martha Elaine King; Beth Cynthia Kirk; Ralph Barney Klein; Ethel Alberta Klesa; Ruth Kols; Julia Cecelia Korn; Edith Eleonora Koski; Leah Mary Krantz; Laura Elizabeth Kratz; June Kurlander; Glendon Lainhart Lakes; Ellen Craig Laughhead; Francis Delano Layton; Robert Alden Lee; Carolyn Virginia Lehman; Ruth Lemon; David Griff Lewis; Marguerite Linton; Bernice May Liston; Robert Louis Livingston; Ruth Lyne; Nelson Edwards Lyttle; John Judge MacBride; Genevieve Alice Maloney; James Gordon Mason; Jose Dexter Masters; Katharine Elizabeth Mattingly; Myron Merchant McClish; Martha Louise McClure; Olive May McCombs; Marjorie Ruth McDermott; James Allen McDonald; Esther Mae McGlone; Myron St. Clair McKelvey; Gordon Green McMahon; Doris Lucine McNaught; John Noyes McVay; Esther Pauline McVicker; Nettie Mendel; Margaret Eleanor Mercier; Betty Marie Meyer; Floyd Henry Miller; Ellen Marie Mittler; Josephine Roberta Mooney; Jean Carolyn Moore; Birdean Jeannette Morris; William Martin Moss; Martha Moore Moulton; Hester Fern Murray; Elizabeth Anne Neff; Charles Edward Newman; Asa Euclare Offensend; Lorraine Gertrude Ogden; Mary Elizabeth Page; Alby Robert Paris; Jean Elizabeth Parish; Grace Marian Parke; Helen Frances Parker; Thelma Elizabeth Parker; John Augustus Paul; Margaret Louise Payton; Lowell Ray Perkins; Lois Newhall Phelps; Elizabeth Henrietta Pool; Philip Hyde Powell, B.A. (Ohio Wesleyan University); Ellen Mae Price; John Pruski; Henry Przychocki; Irene Gladys Quester; Eldora Gene Rader; Joseph Abner Ralston; Robert Glen Raney; Hugh Marcus Rea; Charles Daniel Ream; Elizabeth Ellen Reber; Rose Ellen Reed; Rena Ruth Rich; Hazel Richards, B.A.; Howard Fred Robbins; Margaret Daisy-Belle Roberts; Margaret Virginia Roberts; Sarah Louise Roberts; William Ezekial Robins, B.A., M.A.; Charles Robert Robinson, B.A., M.A.; Francis Mason Robinson; Howard Eugene Robinson; Ellen Agnes Roller; Phyllis Anita Roth; Louise Rummell; Jane Annette Runyan; George William Russ; Dortha Lee Sampson; Robert Charles Saup; Jean Margaret Schadler; Winifred Hathaway Schamp; Margaret Maye Schleckman; Judith May Schlegel; Faye Louise Schluppe; Ruth Catharine Schmid, B.A. (College of William and Mary); Hilda Rosetta Schmidt, B.A. (University of Wisconsin); Ella Amelia Schrock; Robert John Schroeder; Ralph Clyde Scott; Ruth Elizabeth Scott; Lloyd Clifford Seely; Winifred Mary Selvey; Helen Elizabeth Shively; Elizabeth Roy Shurtz; Harriet Lucille Sisler; Thelma Irene Slavens; Helen Marjorie Sleeth; Mary Gertrude Sluterbeck; Eunice Estelle Smith; Jeanne Smith; Gertrude Sniderman; Nita Belle Soncrant; Lucile Virginia Sondergelt; Lillian Sosnow; Rosemary Southard; John Arthur Speelman; Clara Annetta Spidell; Martha Jane Squier; Edward Joseph Stack; Evelyn Jane St. Clair; Irving Allan Stone; Miriam Kathryn Straley; Winifred

Irene Summers; Sheldon Wilber Swickard; Merle Jeanne Swineford, B.A.; Virginia Hope Tarsey; Virginia Maude Tatje; Genevieve Marion Taylor; McKinley Taylor, B.A.; Robert Paul Trehearne; George Ulnic; Thelma Louise Vilbrandt; Mary Jane Vines; Jane Walcutt; Marion Thomas Wallace; Mary Louise Fry Warrington, B.Sc. in Soc. Adm.; Patricia Helene Watkins; Jeanne Marcelle Webb; Jeanette Weinstein; Mary Catherine Welsh; Elinor Wheeler; Joella Whitaker; James Arthur Whittaker; Glenn Garman Whittier; Alice Julia Wick; Mary Alice Wilkins; Maurice Aaron Wogaman; Helen May Wolfe; Marion Staunton Wood; Richard Frank Wulforth; Betty Romola Wycoff; Margaret Ivadelle Yeager; John Harrison Zech; Harry William Ziegler, Jr.; Betty Zipkin.

#### BACHELOR OF FINE ARTS

Mary Katherine Alspaugh; Frances Nash Caulfield; Barbara Anne Clouse; Belle Bertha Collin; Elinor Claire Corbett; Ruth Payne Davis; Dorothy Carolyn Denison; Marjorie Hicks Dickason; Florence Gertrude Dykstra; Mary Alice Hershberger; Charles Joseph Hughes; Margaret Elizabeth Isaly; Kenneth Fredrick George Kleinfelder; Elinor Jane Levin; Robert Stuart MacKellar; Lloyd Elzo Manley; Virginia Jane McAllister; Betty Phillips McConnell; John Warren Meddick; Esther Almeda Miller; William Edward Otto; Eleanor Lucille Rivers; Jean Shoemaker; Dorothy Kathryn Shontz; Sara Marshall Sims; William Arthur Herbert Spratley, Jr.; Rachel Elinor Sterns; Arlene Jeannette Walters.

#### BACHELOR OF AGRICULTURAL ENGINEERING

Gordon McNess Royle, B.Sc. in Agr.

#### BACHELOR OF ARCHITECTURAL ENGINEERING

Charles Edwin Lex, III; Lam Woo.

#### BACHELOR OF ARCHITECTURE

Thomas Harrison Canfield; Paul Spence Shook; Philip Wahl Swain; William Woodrow Wells.

#### BACHELOR OF CERAMIC ENGINEERING

Wilbur Hall Corban; Sam Pershing Daugherty; Robert Fleming Davis; William Owen Fahrenbruck; Henry Allen Gornall; Leo Edward Harner; Earl Eldredge Hite; Peter Koopman, Jr.; Carey Eugene Lindsay; James Irving Mueller; John Paul Schloffman; William David Spore; James Kalb Stevenson, Jr.; William Fish Winemiller; Paul John Yavorsky.

#### BACHELOR OF CHEMICAL ENGINEERING

Sol Berg; George Buchanan Brookover; John Edward Chenevey; Albert Richard Downing; Carl David Fischer; Robert Russell Foltz; Dwight Arthur Francis; Sam Friedman; Jack Alan Gerster; Gordon Wade Goldrick; John Kenniston Harvey; John Louis Hotz; John Arthur Jacks, Jr.; Willis Everett Jackson; Ira Joseph Kail; Ellsworth Elmer Kimmel, Jr.; Lewis Robert Krieg; Dillard Woodson Kuhlman; John Mitchell McEwen; Robert Paul Mitchell; Richard Edward Ogden; Merrill Landis Riehl; George Edward Roese; Bernard Reginald Sarchet; Robert Edward Scheiber; Joel Saul Stahl; Richard Paul Theado; Roy William Thompson; Charles Henry Voit; Clayton William Weber.

## BACHELOR OF CIVIL ENGINEERING

Robert Goodlive Bainter; William Albert Berdelman; Richard DeWitt Bredbeck; Darwin Wilson Brown; Herbert Alfred Buros; William Anderson Cunningham; John William Graham, Jr.; Don Alexander Hindman; Edward Isaac Hofmayer; Howard Curtis Hooper; Moreton Ray Hughes; Charles Dayton Jones; Russell Earl Moreland; Samuel Coles Peebles, Jr.; Jay Coble Rabuck; Thomas Carlton Reddington; Eugene Francis Seaman; Raymond Garnet Shirkey; Carl Frederick Shultheis, Jr.; Bernard Herman Siegelman; Charles Spencer Stevenson; William Robert Thompson; Robert Harris Tippet; John Jacob Tomcik; Robert Woodford Warner; Charles Tyrell West; Mary Adelyn Wilson.

## BACHELOR OF ELECTRICAL ENGINEERING

Samuel John Anast; Dewey Mitchell Bassett; Paul Butler Best, Jr.; Franz William Beyer, B.A.; Anthony George Brown; John Arthur Clark; Jack M. Delfs; Herbert Thoburn Fessler; Walter Earl Flockencier; Victor Frederiksen, Jr.; Bernard Green; Robert James Hanville; Woodrow Wilson Heigle; Warren Leonard Hood; Robert Frederick Johnson; Alferd Earl Kerscher; Leonard Carl Koch; William James Lawrence; Randall Edward Lloyd; Clarence Joseph Marx; Robert Dickerson McComb; Roger Lee Merrill; Robert Lee Ogram; Ira Balmer Penniman, Jr.; Julius Hamilton Rubin; Charles Louis Semmelman; Louis Malaby Shaver; John Miller Sherman; Rosabel Virginia Weiser; Irving Francis Weiss; Richard Addison Weston; Carl Frederick Willert.

## BACHELOR OF ENGINEERING IN MINING

David Clinton Ridenour; David Lincoln Rohe; Francis Andrews Schurtz; Mac Bartlett Stephenson; Richard Hastings Wolcott.

## BACHELOR OF INDUSTRIAL ENGINEERING

Neal Curtiss Albert; Albert Miller Ankrom; Robert Burns Barry, Jr.; Kenyon Stowell Batchelor; Ralph Lowell Bower; Ray Eben Chandler, Jr.; Durwood Loy Cooperrider; Robert Graf Derrenger; William Wilson Dodge; Bernard Ervin Egger; Benjamin Hard Gardner, Jr.; Charles Michael Haas; Alfred Stanley Hamilton; Dwight Howerd, Jr.; Bruce William Jones; Carl Eugene Lauffer; Fred Henry Leupp, Jr.; Mast Carl Miller; Charles Lee Nissley, Jr.; Robert Heslip Pope; Franklin McCoy Rhodes; Charles Thomas Rose; Max Nichols Ruhl; Norman Edward Schoewe; William Jerome Smith; Robert McClellan Sprowl; John Edward Stinson; Ned Wilbur Strasser; Stephen Eugene Wargo.

## BACHELOR OF LANDSCAPE ARCHITECTURE

William Arthur Hutchings.

## BACHELOR OF MECHANICAL ENGINEERING

William Robert Alexander; Arthur Eugene Baggs, Jr.; Richard Warren Blair; Hyman Brier; Walter Max Brown; Thomas Johnson Cook, Jr.; Robert Lawrence Cooney; Eldon Walter Cooperrider; Lewis Aaron Dever; Richard Lester Dickinson; Robert Ted Drake; Ellsworth Hubbard Fromm; John Edward Gilkey; Wallace Erskine Harpst; Andrew Henery; Virgil L. Iles; Allan Parke Johnson; Edward Mackin Kelly; Glenn Elmer Manker; Don Hall Marquis; Virgil Herman Schrolucke; August Charles Schultz, Jr.; Arthur Emil

Schwemler, Jr.; Thomas Andrew Seddon; Paul Reign Shaffer; John Howard Shover; Paul Eugene Smith; Harry Bruce Steele; Robert Andrew Vaughan; Kenneth Leo Warthman.

#### BACHELOR OF METALLURGICAL ENGINEERING

William Wesley Brown; Lodwic Crary Davis, Jr.; Lloyd George Evans; John Keith Farrar; Donald Theodore Goettge; Joseph Wayne Lodge; Charles Louis Matasich; Leonard Anthony Phipps; Joseph Frank Rudolf; Charles Harold Shelton; Harry Lynn Shufflebarger.

#### BACHELOR OF SCIENCE IN PHYSICS

Allan Keith Conrad; Carl Wendell Cox; Stanley Vincent Forgue; Horace Wadsworth Gillett, Jr.; James Wallace Hackett; Oren John Huber; Karl Frederick Miles; Theodore Elias Pochapsky; Thomas Edmund Rafferty; Charles Louis Semmelman; George Martin Vanator.

#### CERAMIC ENGINEER

Probert Wood Dager, B.Cer.E., 1929; Melvin Sigvard Lund, B.Cer.E., 1929; Charles McMullen, B.Cer.E., 1928; Walter Clarence Rueckel, B.Cer.E., 1929, M.Sc., 1930, Ph.D., 1933; Walter Henry Schotts, B.Cer.E., 1927; George Richardson Sylvester, B.Cer.E., 1926.

#### CHEMICAL ENGINEER

Charles Leonard Fletcher, B.Ch.E., 1930; Ralph Edwin Hall, B.S., M.S. (Ohio Wesleyan University), M.A., 1911, Ph.D. (University of Chicago), D.Sc. (Ohio Wesleyan University); Dean Sterling Hubbell, B.Ch.E., 1928, M.Sc., 1928; Glenn Rounds Hull, B.Ch.E., 1924; Milton Fletcher Lindsley, Jr., B.Ch.E., 1927; Edward Eugene Slowter, B.Ch.E., 1934, M.Sc., 1935.

#### CIVIL ENGINEER

Harry Earnest Hallock, B.C.E., 1930.

#### INDUSTRIAL ENGINEER

Harry Alfred Dorsey, B.I.E., 1933; Sylvan Ellsworth Jackson, B.I.E., 1931; Harold Chester Miller, B.I.E., 1933.

#### MECHANICAL ENGINEER

Robert Garland Kilgore, B.M.E., 1932, M.Sc., 1934; Harry Rickert Patterson, B.M.E., 1931; Alan Richard Schrader, B.M.E., 1934.

#### BACHELOR OF SCIENCE IN PHARMACY—WITH HONORS

Kathleen June Bush (cum laude); Joseph Jeffery Davis (cum laude); Hilda Virginia Gilliland (cum laude); Fred George Schleicht (cum laude).

#### BACHELOR OF SCIENCE IN PHARMACY

Louis Ackerman; Maurice Lawrence Bleich; Aubrey Orestes Booher; Floyd Franklin Bumpus; Max William Clayton; Robert Arthur Crocetti; James Fidelia Davis; Bernard Arthur Donnelly; Vincent Facciuto; Josephine Sitterle Failer; Richard Conrad Findlay; William Joseph Flynn; Lee William Funk, Jr.; Charles Gardner Griste; Isadore Reuben Gurevitz; Myron Clarence Hamysh; Charles Marten Henry; Robert Jean Henry; Ernest James Joslin, B.S. (Mount Union College); Robert Wells Kemper; Mark A. Kiger; Mary Elizabeth Kohl; Max R. Leonard; Helen Tyce Lewis; Donald Evans

Liles; William Julius Martin; Leo Wendell Mossman; Lloyd Gilbert Mowery; Louis Joseph Nagy; Donald LeRoy Newland; Jack George O'Malley; Thomas James Phillips; William Ivan Hale Reeves; James Dwight Revennaugh; William Dale Rhodes; Samuel Amon Ritchey; Evelyn Ruth Rock; Abraham Morris Rolnick; George John Sevacko; Edward Efrid Smith; William Sharp Sutter; Van Devender Wells; Richard Harold Wepler.

#### CERTIFICATE OF GRADUATE NURSE

Mary Helen Bauder; Virginia Kathryn Buker; Glenna Vail Hartley; Thelma Elizabeth Parker; Rose Ellen Reed; Ellen Agnes Roller; Judith May Schlegel.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the above recommendations of the Acting President were upon roll call unanimously approved.

\* \* \* \* \*

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the Secretary was upon roll call unanimously authorized to enter into a contract with the Brink's Incorporated, effective May 1, 1939, for transporting money from the University to the State Treasury and to the University Bank. This new form of contract will replace the contract with the Brink's Express Company, Incorporated, approved by the Board of Trustees under date of May 13, 1930.

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Piping and Service in Tunnel for the Men's Dormitory (PWA Docket No. Ohio 1990-F) will be received on May 24, 1939, at 2 oclock.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the estimate of the University Architect and the Maintenance Engineer, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Piping and Service in Tunnel for the Women's Dormitories (PWA Docket No. Ohio 2095-F) will be received on May 24, 1939, at 2 o'clock.

Upon motion of Dr. Russell, seconded by Mr. Thompson, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and if any bids are received below the estimate of the University Architect and the Maintenance Engineer, to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary now presented the following report of the University Architect and actions of the Cabinet relative to bids received

on April 20, 1939 and contracts awarded in connection with the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F):

## CABINET MINUTES

Columbus, Ohio

April 20, 1939.

The Cabinet met in Room 100 of the Administration Building at 2 P. M.

Present: Messrs. Elleman, Smith and Steeb. Mr. Hugh J. Ryan, Field Clerk, Office of the Resident Engineer Inspector, Federal Emergency Administration of Public Works, was also present.

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on April 10, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for the Faculty Assembly Unit, as per advertisement. The following bids were received, read and tabulated:

## Division 1 — General Contract (Items I to XIV)

Bidder	Base Bid	Bond
(A) Ohio State Construction Company.....	\$130,471.00	\$160,000.00
(B) Robert H. Evans and Company.....	135,000.00	150,000.00
(C) Trapp-Carroll Company .....	131,600.00	146,000.00
(D) Steinle-Wolfe Company .....	132,594.00	150,000.00
(E) C. M. Barr Company.....	131,918.00	160,000.00
(F) Norton and Nadalin.....	137,400.00	151,220.00
(G) G. B. Wolstein and Company.....	139,470.00	155,000.00
(H) H. M. Boyajohn.....	142,775.00	175,000.00

## ALTERNATES

	No. 1	No. 2	No. 3	No. 4	No. 5	No. 6	No. 7	No. 8	No. 9	No. 10
	Add	Add	Deduct	Deduct	Add	Deduct	Deduct	Deduct	Add	Deduct
(A)	\$5,250	\$7,900	\$1,000	\$3,300	\$1,150	\$ 160	\$ 500	\$ 300	\$ 230	\$2,950
(B)	4,600	7,000	373	6,385	1,100	163	200	....	500	2,700
(C)	5,150	7,700	360	6,500	1,250	290	225	450	250	2,900
(D)	4,800	7,400	420	4,000	1,450	170	900	100	225	2,900
(E)	4,977	7,486	426	5,912	946	200	411	300	245	3,100
(F)	5,150	7,170	450	4,500	1,250	163	1,700	530	250	3,000
(G)	5,095	7,454	323	6,408	1,250	286	200	1,800	230	2,986
(H)	5,500	7,900	500	6,300	1,200	300	1,300	750	250	1,750

## Division 2 — Heating and Ventilating Contract (Item XV)

Bidder	Base Bid	Bond	Alt. H-1 (deduct)
H. J. LaPlante.....	\$12,087.00	\$12,500.00	\$1,600.00
Huffman-Wolfe Company .....	11,930.00	12,000.00	1,140.00
Eastern Plumbing Company.....	11,570.00	12,000.00	2,150.00
J. F. Oelgoetz Company.....	11,948.00	15,000.00	2,140.00

## Division 3 — Plumbing Contract (Item XVI)

Bidder	Base Bid	Bond
North Side Plumbing Company.....	\$8,334.00	\$9,000.00
H. J. LaPlante .....	6,782.00	7,500.00
Eastern Plumbing Company.....	6,589.00	6,589.00
J. F. Oelgoetz Company.....	5,595.00	6,000.00
W. C. Gleach Plumbing and Heating Company...	6,900.00	6,900.00
Huffman-Wolfe Company .....	7,988.00	8,000.00

## Division 4 — Electrical Contract (Item XVII)

Bidder	Base Bid	Bond	Alt. E-1 (add)
Superior Electric Engineering Company..	\$3,763.00	\$4,510.00	\$747.00
L. N. Burroughs.....	4,078.00	5,000.00	697.00
Electric Power Equipment Company.....	3,983.00	5,000.00	803.00

*Explanation of Alternates.*

- No. 1—Include freight elevator and one dumbwaiter.  
 No. 2—Include passenger elevator and one dumbwaiter.  
 No. 3—Omit concrete floors in unfinished portions of basement.  
 No. 4—Omit acoustic treatment in Assembly Room and omit acoustic treatment and plaster ceiling in Kitchen and change all other acoustic treatment from Acoustex to Temlock.  
 No. 5—Include screens and necessary boxing for windows.  
 No. 6—Change all architectural projected windows to commercial projected windows.  
 No. 7—Change all sandstone to Indiana Limestone.  
 No. 8—Change Flemish Bond to Common Bond Brickwork.  
 No. 9—Paint all exposed concrete in Assembly Room.  
 No. 10—Omit folding partitions between Rooms 104 and 105 and between 105 and 106.  
 H-1—Omit air conditioning.  
 E-1—Include Lighting Fixtures.

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

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### CABINET MINUTES

Columbus, Ohio  
 April 24, 1939.

The Cabinet met in the office of the Secretary at 9:30 A. M.

Present: Messrs. McPherson, Elleman, McCracken, Smith and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received April 20, 1939 for the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F).

April 24, 1939.

University Cabinet  
 Administration Building

Re: Faculty Assembly Unit

Gentlemen:

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet April 20, 1939, pursuant to advertisement for construction of the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F) and submit the following report:

1. (a) Since none of the proposals for the General Contract, Division 1, is sufficiently low to permit the acceptance of the proposal for the first (additive) alternate which is for the addition of the freight elevator and one dumbwaiter and which is deemed necessary for the use of the project, I recommend the acceptance of all the deductive alternates, those numbered 3-4-6-7-8 and 10. The low bid on this basis is that of Trapp-Carroll, at a net figure of \$120,875, which is regular in every respect and is below the net estimate of \$130,579 for the base bid with these six alternates, filed with the State Auditor.

(b) I find that the low bids for Contract Division 2, Heating and Ventilating, and 3, Plumbing, are regular in every respect and are below the estimates of \$12,800 and

\$8,550 respectively, which were filed with the Auditor of State.

(c) I find that no proposals for Contract Division 4, Electric Work, were below the estimate of \$3,500 filed with the Auditor of State.

2. I recommend that under the authority granted by the Board of Trustees of the Ohio State University at its meeting held April 10, 1939, the University Cabinet recommend to the State Director of Public Works the award of contracts as follows:

Division 1. General Contract and General Conditions on base bid and alternates 3-4-6-7-8 and 10 to Trapp-Carroll Company for the net sum of.....	\$120,875
Division 2. Heating and Ventilating Contract and General Conditions to Eastern Plumbing Company.....	\$ 11,570
Division 3. Plumbing Contract and General Conditions to J. F. Oelgoetz Company.....	\$ 5,595

3. I recommend that proposals for alternates 1-2-5 and 9 of Division 1, General Contract, for Alternate H-1 of Division 2, Heating and Ventilating Contract, and for Division 4, Electric Work, be rejected.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendations of the University Architect were approved, and the Architect was directed to advise the Director of Public Works of these recommendations.

\* \* \* \* \*

Mr. Smith now presented the following communication addressed to the Secretary of the Board of Trustees:

April 24, 1939.

Mr. C. E. Steeb, Secretary  
Board of Trustees  
Administration Building.

My dear Mr. Steeb:

In order to receive proposals for the installation of freight elevator and passenger elevator and two dumb-waiters in the Faculty Assembly Unit and new proposals for Contract Division 4, Electric Work, so that contracts for these items may be awarded in sufficient time to avoid delay in the progress of general construction of the building, which, according to the University's contract with PWA for Federal Grant must be completed by December 1, 1939, I recommend that the Director of Public Works be requested to declare an emergency and approve the advertisement for sealed proposals to be received for these items after 10 days of advertisement as provided by law.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion, the Cabinet instructed the Secretary to request the Board of Trustees for authority to proceed in



accordance with the recommendations of the University Architect as contained in the above letter.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary now presented a supplement to the specifications, revised estimate of cost, revised estimated bill of materials, and revised form of proposal for the proposed Electrical Work, Elevators and Dumbwaiters in the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F), as prepared by the University Architect, Mr. Howard Dwight Smith.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Board by unanimous vote approved the above supplement to specifications, revised estimate of cost, revised estimated bill of materials and revised form of proposal for the above project, and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the State Director of Public Works for approval, and if approved by them, to advertise for bids over a 10 day period in order to avoid delay in the construction of this building.

It was further ordered that the Cabinet be authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's revised estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary now stated that on February 13, 1939, the Board had approved the plans, specifications, estimate of cost, estimated bill of materials and form of proposal for the so-called Addition B-Journalism Building (as an extension of PWA Docket No. Ohio 1986-F).

Since that date, the PWA officials in Washington have ruled that this proposed Addition is construed as a "unit of work not heretofore included in the project for which the present allotment was made," and that it therefore cannot be approved.

In view of the above decision, the University Architect, Mr. Howard Dwight Smith has prepared drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for the Addition to Journalism Building (Miscellaneous Finish)—PWA Docket No. Ohio 1986-F, and the above documents are submitted herewith for approval.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the Board by unanimous vote approved the above drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for the Addition to Journalism Building (Miscellaneous Finish), and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the State Director of Public Works for their approval. In order that this work may proceed along with the construction of the building, the Secre-

tary was directed further to request the State Controlling Board to authorize a short term advertisement of one publication, not more than ten days nor less than eight days preceding the opening of the bids covering this work.

It was also ordered that the Cabinet be authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for Equipment and Construction for the Women's Dormitories (PWA Docket No. Ohio 2095-F), as prepared by the University Architect were now presented.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Board by unanimous vote approved the above drawings, specifications, estimate of cost, estimated bill of materials and form of proposal, and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the Director of Public Works for their approval, and if approved by them, to advertise for bids in accordance with law.

\* \* \* \* \*

The drawings, specifications, estimate of cost, estimated bill of materials and form of proposal for Equipment and Construction for the Men's Dormitory (PWA Docket No. Ohio 1990-F), as prepared by the University Architect were now presented.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Board by unanimous vote approved the above drawings, specifications, estimate of cost, estimated bill of materials and form of proposal, and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the Director of Public Works for their approval, and if approved by them, to advertise for bids in accordance with law.

\* \* \* \* \*

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the granting of a Dental Certificate was approved by unanimous vote for George Earl Ricketts, who graduated from the Starling-Ohio Medical College, Department of Dentistry, in June 1912.

\* \* \* \* \*

Mr. Dargusch now presented an interim report covering the progress of the work of the special committee of the Board which is investigating un-American activities on the University campus, and moved that the life of the committee be extended until the next meeting of the Board.

This motion was seconded by Mr. Atkinson and was upon roll call unanimously approved.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the Board by unanimous action requested the Acting President to advise Dean Herschel W. Arant, of the College of Law, that it is the desire

of the Board that he remain as Dean of the College and continue his teaching therein until the end of the Summer Quarter 1939.

\* \* \* \* \*

The Acting President reported that in accordance with action taken by the Board at its meeting on April 10, 1939, he had appointed three members of the University Faculty to develop and present to the President, for the consideration of the Board of Trustees, a plan for the creation of a committee which shall represent the faculty in an advisory capacity to the Board of Trustees, through the President of the University.

The Acting President then presented the report of this special committee and stated that in accordance with the procedure laid down in said report, ten names had been submitted to him from which to select five members to represent the faculty on this advisory committee. He now presented the names of Professor Alpheus W. Smith, as Chairman, Professor William E. Henderson, Dr. Charles A. Doan, and Professor Robert E. Mathews. The fifth name will be presented at the next meeting of the Board.

Upon motion of Mr. Atkinson, seconded by Mr. Thompson, the Board by unanimous action approved the plan as presented, and also the personnel of the committee for a period of one year.

\* \* \* \* \*

The Secretary presented to the Board the official audits of The Ohio State University as made by the Bureau of Inspection and Supervision of Business Offices, just received from the Auditor of State, for the fiscal years 1936-1937 and 1937-1938. Upon motion these audits were ordered received and filed.

Mr. Atkinson thereupon presented the following resolution and moved its adoption:

WHEREAS, the reports of the Bureau of Inspection and Supervision of Public Offices for the years 1936-1937 and 1937-1938, as submitted by the Auditor of State, covering certain cash accounts of The Ohio State University, reveal accuracy of university accounting and integrity of financial management to the complete satisfaction of the Board of Trustees,

BE IT THEREFORE RESOLVED that the Board express its commendation and appreciation for service well performed to Mr. Carl E. Steeb, as Business Manager and through him to the members of his staff and to those other University staff members and employes who are responsible for the collection and receipt of the funds covered by said audits.

This motion was seconded by Mr. Thompson and was unanimously approved by the Board.

\* \* \* \* \*

Mr. Dargusch, Chairman of the special committee of the Board to study a retirement system for the University staff, stated that the committee is receiving proposals from various insurance companies covering a Plan for Collective Life Insurance, and in studying these proposals, the committee feels that the Plan for Collective Life Insurance as approved by the Board at its April 10th meeting should be amended; he therefore moved that said plan be amended to read as follows:

# PLAN FOR COLLECTIVE OR GROUP LIFE INSURANCE

A Plan for Collective or Group Life Insurance is hereby established.

- I. *Participation.* All presumably permanent members of The Ohio State University who have not attained age 70 may participate.

Participation shall begin on the first day of the month next following the beginning of service, or on August 1, 1939, whichever is the later date. In no case, however, shall insurance of an individual begin before the first day of the month next following receipt by..... of completed application for insurance and the corresponding premium.

- II. *Coverage.* Each participant shall be covered for such amount of collective or group insurance as may be determined by the Sub-Committee on Retirement.
- III. *Premium Payment.* The Business Manager shall deduct the required premium per month from salary payment due each participant and forward it to the company.
- IV. *Contracts.* Each collective or group life insurance contract written in accordance with this plan will be the property of the individual participant; the contract is between the participant and the.....
- V. *Amendment.* The Board of Trustees reserves the right to amend or discontinue this plan at any time. No provision of this plan shall affect in any way the right of the University to discontinue the services of any individual at any time.

The above motion was seconded by Dr. Altmaier, and was upon roll call unanimously adopted.

\* \* \* \* \*

Acting President McPherson now announced to the Board that he was ready to present the recommendations of the University Faculty relating to honorary degrees.

Dr. Altmaier moved that the number of honorary degrees to be issued this year be limited to two. This motion was seconded by Dr. Russell and the roll call thereon resulted as follows:

Ayes: Messrs. Altmaier, Russell and Thompson.

Nays: Messrs. Atkinson, Caton, Dargusch and Miss Campbell.

The Chairman declared the motion lost.

\* \* \* \* \*

Dr. Altmaier then moved that the awarding of honorary degrees be dispensed with for three years, beginning with this year.

There being no second to this motion, the Chairman declared the motion lost for want of a second.

\* \* \* \* \*

Acting President McPherson now presented a list of five names which had been unanimously recommended by the University Faculty for honorary degrees to be awarded on June 12, 1939.

Merritt Finley Miller—for the honorary degree of Doctor of Science.

Upon motion of Mr. Dargusch, seconded by Miss Campbell, this recommendation was approved by unanimous vote.

Dard Hunter—for the honorary degree of Doctor of Letters.

Upon motion of Dr. Altmaier, seconded by Mr. Atkinson, this recommendation was approved by unanimous vote.

Charles R. Hook—for the honorary degree of Doctor of Laws.

Miss Campbell moved that this recommendation be approved. This motion was seconded by Mr. Dargusch, and the roll call thereon was as follows:

Ayes: Messrs. Altmaier, Atkinson, Caton, Dargusch, Thompson, and Miss Campbell.

Not voting: Dr. Russell.

The Chairman declared the motion carried.

Charles Proctor Cooper—for the honorary degree of Doctor of Science.

Mr. Atkinson moved that this recommendation be approved. This motion was seconded by Miss Campbell, and the roll call thereon was as follows:

Ayes: Messrs. Atkinson, Caton, Dargusch, Thompson, and Miss Campbell.

Nay: Dr. Altmaier.

Not voting: Dr. Russell.

The Chairman declared the motion carried.

John W. Bricker—for the honorary degree of Doctor of Laws.

Mr. Atkinson moved that this recommendation be approved. This motion was seconded by Miss Campbell, and the roll call thereon was as follows:

Ayes: Messrs. Atkinson, Caton, Dargusch, and Miss Campbell.

Not voting: Messrs. Altmaier, Russell, and Thompson.

The Chairman declared the motion carried.

\* \* \* \* \*

Upon motion of Miss Campbell, seconded by Dr. Russell, the Board by unanimous vote requested the Acting President to confer with the Dean of Men, the Dean of Women, the Superintendent of Residence Halls and with such other persons as he may desire, for the purpose of developing a plan for the operation of the Residence Halls for Women and for Men, said plan when prepared to be presented to the Board of Trustees for its consideration.

\* \* \* \* \*

Upon motion of Mr. Thompson, seconded by Mr. Dargusch, the Secretary was directed to arrange for the proper caps and gowns to be worn by the members of the Board of Trustees during the commencement exercises.

5-8-'39

The Board now went into executive session and the following minute was presented for the record of the Board.

Upon motion of Mr. Thompson, seconded by Miss Campbell, the expenses for Dr. Arthur H. Compton covering two trips to Columbus and to Marion, Ohio, to meet with the Board of Trustees for consultation re the presidency of the University, were by unanimous vote, ordered paid from the Interest on Endowment Fund.

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Thereupon the Board adjourned to meet on Monday, June 12, 1939, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) HARRY A. CATON,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND FOURTEENTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, June 12, 1939.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M.

Present: M. Edith Campbell, Vice-Chairman, Dr. Clinton J. Altmaier, Herbert S. Atkinson, Carlton S. Dargusch, Lockwood Thompson, and the Honorable Leo L. Rummell, of Columbus, whose appointment by Governor Bricker on May 31, 1939, to succeed the Honorable Harry A. Caton, was confirmed by the Senate on June 1, 1939.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Mr. Atkinson announced that, by courtesy of this Board, it has been the custom in the past to permit a member, whose son or daughter is to receive a degree from the University, to sign the diploma as Chairman of the Board.

Inasmuch as Mr. Rummell's daughter, Louise, will receive the degree of Bachelor of Science in Education at the June commencement, Mr. Atkinson then moved that Mr. Rummell be authorized to sign his daughter's diploma, as the Chairman of the Board.

This motion was seconded by Dr. Altmaier and was upon roll call unanimously approved.

\* \* \* \* \*

Acting President McPherson now presented the following recommendations:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

<i>Name</i>	<i>Title</i>	<i>Date Effective</i>	<i>Annual Rate</i>
<i>Agricultural Extension</i>			
Margery Welsh	Home Dem. Agent, Wayne County	June 30, 1939	\$ 1,800.00
Clara J. Burns	Student Clerk	Dec. 31, 1938	480.00
<i>College of Agriculture</i>			
<i>Animal Husbandry—Employees</i>			
Paul Boerger	Student Laborer	May 31, 1939	240.00
Lawrence Elliott	Student Laborer	May 31, 1939	240.00
Kenneth Elliott	Student Laborer	May 31, 1939	240.00
Omer Razor	Student Laborer	May 31, 1939	240.00
Ray Schwartz	Student Laborer	May 31, 1939	240.00
Hugh Stiver	Student Laborer	May 31, 1939	240.00
Daniel Thomas	Student Laborer	May 31, 1939	240.00
John Trumbull	Student Laborer	May 31, 1939	240.00
Robert Watts	Student Laborer	May 31, 1939	240.00
Thomas Williams	Student Laborer	May 31, 1939	240.00

*College of Arts and Sciences**Bacteriology*

Edwin B. Adams	Graduate Assistant	Su. Qr.	150.00
Edward A. Steinhaus	Graduate Assistant	Su. Qr.	150.00

*School of Journalism*

Raymond D. Lawrence	Assistant Professor	June 30, 1939	1,602.00
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*Speech*

J. Garber Drushal	Assistant	Su. Qr.	300.00
Lewis M. Ewing	Graduate Assistant	May 16, 1939	450.00

*College of Commerce and Administration**Economics*

Virgil C. Crissafulli	Graduate Assistant	May 15, 1939	450.00
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*Geography*

Leland D. Clover	Graduate Assistant	May 31, 1939	450.00
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*College of Education**Bureau of Educational Research (Rotary No. 7661)*

Elizabeth McGinty	Stenographer	May 15, 1939	1,200.00
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*Education*

C. Warren Moore	Assistant Professor	1st term, Su. Qr.	200.00
James K. Skipper	Part-time Instructor	May 15, 1939	339.00 period

*Fine Arts*

Ralston Thompson	Instructor	1st term, Su. Qr.	200.00
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*University School*

Marjorie Hammel	Assistant to Observers (Demonstration School)	1st term, Su. Qr.	50.00
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*College of Engineering**Electrical Engineering*

John Clark	Assistant	May 31, 1939	264.00 period
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*College of Medicine**Physiology*

Jane E. Gabriel	Research Assistant (Miss Gabriel died April 30, 1939)	Apr. 30, 1939	1,500.00
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*Starling-Loving Hospital**Nursing Care*

Hazel Bianchi	General Duty Nurse	May 31, 1939	900.00
Olive Harper	Nurses Aide	June 15, 1939	504.00
Evelyn Haskin	Nurses Aide	June 15, 1939	504.00

*Operating Room and Anesthetics*

Jean Spellman	Assistant Supervisor	June 30, 1939	1,254.00
Frances Shimp Lloyd	Assistant Supervisor	June 30, 1939	1,254.00

*Dietary*

Signe Truman	Diet Kitchen Helper	Apr. 30, 1939	588.00
Christine Hamilton	Diet Kitchen Helper	May 31, 1939	588.00

*Nursing Care (Rotary)*

Mayme E. Becker	Assistant Head Nurse	June 15, 1939	1,020.00
Julia Kessler	Assistant Head Nurse	June 30, 1939	1,020.00
Gail Hamilton	General Duty Nurse	May 22, 1939	900.00
Beulah Nash	General Duty Nurse	May 31, 1939	900.00
Margaret McSweeney	General Duty Nurse	June 15, 1939	900.00

*President's Division**Military Science*

Lt. Col. E. T. Spencer	Assistant Professor	June 30, 1939	240.00
Major W. N. Thomas	Assistant Professor	June 30, 1939	240.00
Capt. E. V. Williamson	Assistant Professor	June 30, 1939	240.00
Capt. W. H. Bertsch	Assistant Professor	June 30, 1939	240.00
Capt. J. W. Clyburn	Assistant Professor	June 30, 1939	240.00
Capt. J. B. Rasbach	Assistant Professor	June 30, 1939	240.00



*Administrative Division**Stores and Receiving*

Mary E. Wren	Typist	June 11, 1939	900.00
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*University Health Service*

Virginia E. Hoover	Assistant Nurse	June 30, 1939	900.00
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*Athletics*

Frank H. Gorton	Assistant Trainer	Mar. 31, 1939	500.00
	(Mr. Gorton died March 20, 1939)		

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*Appointments*

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

<i>Name</i>	<i>Title</i>	<i>Effective</i>	<i>Quarters</i>	<i>Annual Rate</i>
<i>Agricultural Extension</i>				
Clara Sesler	Stenographer	June 16, 1939		\$ 960.00
<i>College of Agriculture</i>				
<i>Animal Husbandry—Employees</i>				
Wayne Bauer	Student Laborer	June 1, 1939		360.00
Edwin Hofstetter	Student Laborer	June 1, 1939		360.00
Albert Koteles	Student Laborer	June 1, 1939		360.00
Laymon Schnell	Student Laborer	June 1, 1939		360.00
Stuart Theobald	Student Laborer	June 1, 1939		360.00
<i>College of Arts and Sciences</i>				
<i>Speech</i>				
Dean R. Christian	Graduate Assistant	May 16 to June 30, 1939		75.00 period
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Max North	Graduate Assistant	May 16 to June 30, 1939		75.00 period
<i>College of Education</i>				
<i>Administration</i>				
Wanda L. Martin	Clerk	June 1, 1939 for 2½ months		187.50 period
Ruth Beattie	Clerk	June 15, 1939 for 2½ months		187.50 period
Elinor Marion	Clerk	June 15, 1939 for 2½ months		187.50 period
Jean Failing	Assistant	June 19, 1939	Su. Qr.	150.00 period
<i>Bureau of Educational Research</i>				
Bernice E. Williams	Stenographer	May 16, 1939		1,200.00
	(Salary to be paid from Rotary No. 7661)			
<i>Education</i>				
Prudence Bostwick	Part-time Instructor	May 15 to June 30, 1939		169.50 period
<i>College of Engineering</i>				
<i>Electrical Engineering</i>				
C. E. Katzenberger	Assistant	June 1 to Aug. 31, 1939		264.00 period
<i>Industrial Engineering</i>				
Victor D. Filimon	Arc Welding Scholar in Welding Engineering	Oct. 1, 1939	Au. Wi. Sp.	250.00
	(Salary to be paid from Arc Welding Scholarship Fund—Rotary No. 7032)			
<i>College of Medicine</i>				
<i>Anatomy</i>				
Margaret C. Oleson	Research Assistant	Sept. 1, 1939 for 10 months		500.00 period
	(Salary to be paid from the Comly Fund)			

<i>Medicine</i>				
Carol Anderson	Stenographer	May 1, 1939 for 1 month		90.00 period
<i>Physiology</i>				
Reuben Dubach	Research Assistant	May 1, 1939 (12 months)		1,500.00
<i>Surgical Research</i>				
Frederick G. Smith	Assistant in Research Surgery	June 1, 1939 (12 months)		No salary
<i>Starling-Loving Hospital</i>				
<i>Nursing Care</i>				
Nana H. Tarleton	General Duty Nurse	June 1 to June 30, 1939	Code (3&4)	75.00 period
<i>Dietary</i>				
Miriam Swinehart	Diet Kitchen Helper	May 2, 1939	(3&4)	588.00
<i>Starling-Loving Hospital—Rotary No. 7727</i>				
<i>Nursing Care</i>				
Verna Sparks	General Duty Nurse	June 8, 1939	(3&4)	900.00
Josephine Shupink	General Duty Nurse	June 1, 1939	(3&4)	900.00
Anne Madaras	General Duty Nurse	June 1, 1939 for 2 months	(3&4)	120.00 period
<i>Graduate School</i>				
Leonard R. Wilson	Mary S. Muellhaupt Scholar	Sept. 1, 1939	(12 mos.)	1,892.00
Edward A. Steinhaus	Mary S. Muellhaupt Scholar	July 1, 1939	(12 mos.)	1,008.00
Herman Von Dach	Mary S. Muellhaupt Scholar	Sept. 1, 1939	(12 mos.)	1,008.00
	(Salaries to be paid from the Mary S. Muellhaupt Scholarship Fund)			
Melvin S. Newman	Elizabeth Clay Howald Scholar	Oct. 1, 1939	(12 mos.)	3,000.00
	(Salary to be paid from the Elizabeth Clay Howald Scholarship Fund)			
David F. Beard	Ohio Seed Improvement Assn. Graduate Fellow	July 1, 1939	(12 mos.)	1,500.00
	(Salary to be paid from the Ohio Seed Improvement Assn. Fund)			
Joe John Groom	Research Fellow	July 1, 1939	(12 mos.)	1,200.00
	(Salary to be paid from the Lincoln Electric Company Fund)			
Robert L. Griffith	Procter and Gamble Fellow	June 19, 1939	Su.Au.Wi.	1,000.00
	(Salary to be paid from the Procter and Gamble Company Fund)			
Ernest B. Snyder	Research Fellow	July 1, 1939 for 6 months		960.00 period
	(Salary to be paid from the Bethlehem Steel Company Fund)			
R. A. Bournique	duPont de Nemours and Company Fellow	Oct. 1, 1939	Au.Wi.Sp.	750.00
	(Salary to be paid from the E. I. duPont de Nemours and Company Fund)			
John E. Barkley	National Aluminate Fellow	Oct. 1, 1939 for 10 months		600.00 period
	(Salary to be paid from the National Aluminate Corporation Fund)			
John C. Swartley	American Chemical Paint Company Fellow	July 1, 1939	(12 mos.)	600.00
	(Salary to be paid from the American Chemical Paint Company Fund)			
*Carl R. Bloomquist	Battelle Memorial Institute Fellow	Sept. 1, 1939 for 10 months		600.00 period
*Murray C. Udy	Battelle Memorial Institute Fellow	Sept. 1, 1939 for 10 months		600.00 period
	(Salaries to be paid direct by the Battelle Memorial Institute)			
Emil G. Wiest	Eastman Kodak Company Fellow	Oct. 1, 1939	Au.Wi.Sp.	500.00
	(Salary to be paid from the Eastman Kodak Company Fund)			
Joseph H. Chilcote	Research Fellow	June 1 to Aug. 31, 1939		450.00 period
	(Salary to be paid from the Stark Brick Company Fund)			
LaVerne M. Poast	Jansky and Bailey Fellow	Oct. 1, 1939	Au.Wi.Sp.	300.00
	(Salary to be paid from the Jansky and Bailey Fund)			
David R. Peryham	Phi Kappa Phi Fellow	Oct. 1, 1939	Au.Wi.Sp.	No salary
	(Salary to be paid direct by the Phi Kappa Phi Honor Society)			
<i>Administrative Division</i>				
<i>Business Office</i>				
Velma Pollock	Typist	May 8, 1939		960.00

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*Entrance Board*

Jane Bowers	Clerk	June 1, 1939 for 5 months	375.00 period
Ada Ruth Davis	Clerk	June 16, 1939 for 3 months	225.00 period
E. Eleanor Guilkey	Clerk	June 16, 1939 for 3 months	225.00 period
Thelma Vilbrandt	Clerk	June 16, 1939 for 3 months	225.00 period
Elizabeth Hogue	Clerk	June 16, 1939 for 3 months	210.00 period
<i>Laboratory Supply Store—Rotary No. 7991</i>			
Percy Groome	Pharmacist	June 1, 1939	1,500.00
Sadie Yarger	Clerk	June 1, 1939	900.00

*Summer Quarter Appointments*

<i>Name</i>	<i>Title</i>	<i>Period</i>	<i>Rate for Period</i>
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Mary Jane Madden	Assistant (part time)	Su. Qr.	\$ 150.00
Emily M. Johnstone	Assistant (part time)	Su. Qr.	150.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Homer F. Marsh	Graduate Assistant	Su. Qr.	150.00
<i>German</i>			
Norman H. Binger	Graduate Assistant	Su. Qr.	150.00
<i>School of Journalism</i>			
*Edward N. Doan	Assistant Professor	Su. Qr.	666.00
<i>Speech</i>			
J. Edwin Gordon	Assistant	Su. Qr.	300.00
<i>College of Commerce and Administration</i>			
<i>Accounting</i>			
*James R. McCoy	Instructor	Su. Qr.	600.00
Don Moore	Assistant	Su. Qr.	300.00
<i>College of Dentistry—Rotary</i>			
*Chas. W. Strosnider	Assistant Professor	June 15 to Sept. 30, 1939	600.00
*Lyle S. Pettit	Instructor	June 15 to Sept. 30, 1939	400.00
*Carl O. Boucher	Instructor	June 15 to Sept. 30, 1939	400.00
*H. S. Shumway	Instructor	June 15 to Sept. 30, 1939	400.00
*Harold K. Crow	Instructor	June 15 to Sept. 30, 1939	400.00
*Robert E. Wade	Instructor	June 15 to Sept. 30, 1939	400.00
<i>College of Education</i>			
<i>Education</i>			
A. W. Anderson	Instructor	Su. Qr.	500.00
James K. Skipper	Instructor	Su. Qr.	500.00
Gladys Ridsen	Instructor	1st term, Su. Qr.	200.00
*George Salt	Instructor (part time)	1st term, Su. Qr.	100.00
Laura Johnston	Assistant	Su. Qr.	300.00
W. L. Sprouse	Assistant	Su. Qr.	300.00
K. B. Henderson	Assistant	Su. Qr.	150.00
J. Crawford Bower	Assistant	Su. Qr.	150.00
Robert E. Black	Assistant	Su. Qr.	150.00
Bernard W. Dornbirer	Assistant	Su. Qr.	150.00
O. H. P. Snyder	Assistant	Su. Qr.	150.00
Harold Reynard	Assistant	1st term, Su. Qr.	100.00
Robert Fink	Assistant	1st term, Su. Qr.	100.00
T. H. Everhart	Graduate Assistant	Su. Qr.	150.00
Paul O. Parker	Graduate Assistant	Su. Qr.	100.00
Evelyn McClelland	Graduate Assistant	1st term, Su. Qr.	50.00
<i>Fine Arts</i>			
Charles G. Yeager	Instructor	1st term, Su. Qr.	200.00

<i>Music</i>				
*George Hardesty	Assistant Professor	1st term, Su. Qr.		240.00
Samuel R. Goldman	Instructor	1st term, Su. Qr.		240.00
<i>University School—Demonstration School</i>				
Margaret E. Sutton	Instructor	1st term, Su. Qr.		300.00
Olive Jackson	Instructor	1st term, Su. Qr.		300.00
Ruth Shane	Assistant	1st term, Su. Qr.		50.00
John Marquis	Assistant	1st term, Su. Qr.		50.00
Ellen Laughhead	Assistant to Observers	1st term, Su. Qr.		50.00
<i>College of Medicine</i>				
<i>Physiology</i>				
Floyd R. Stauffer	Graduate Assistant	Su. Qr.		150.00
<i>President's Division</i>				
<i>Physical Education for Men</i>				
*Leo G. Staley	Associate Professor	1st term, Su. Qr.		400.00
*Richard C. Larkins	Associate Professor	1st term, Su. Qr.		400.00
*Bernard F. Mooney	Assistant Professor	2nd term, Su. Qr.		400.00
(Above salaries to be paid from Intramural Athletics—General Activities Fee Fund)				
*Delbert Oberteuffer	Professor	Su. Qr.		1,000.00
<i>Physical Education for Women</i>				
*Violet Boynton	Assistant Professor	1st term, Su. Qr.		350.00
(Above salary to be paid from Intramural Athletics—General Activities Fee Fund)				
<i>Franz Theodore Stone Laboratory</i>				
*David C. Chandler	Assistant Professor	Su. Qr.		600.00
(Salary to be paid as follows: \$275 from Conservation Funds; \$325 from A-1)				
M. W. Senstius	Research Professor	Su. Qr.		600.00
Nelson Marshall	Research Assistant	Su. Qr.		150.00
(Above salaries to be paid from Conservation Funds)				
* (Special Contracts)				
*	*	*	*	*

### Changes in Salary

That the following changes in salary be approved:

That the following changes in salary be approved.				
Name	Title	Effective	Annual Rate	
			From	To
<i>College of Agriculture</i>				
<i>Animal Husbandry—Employees</i>				
Jack Rickly	Student Laborer	June 1, 1939	\$240.00	\$360.00
Kenneth Lloyd	Student Laborer	June 1, 1939	240.00	360.00
*	*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from state funds:

William L. Everitt, Professor of Electrical Engineering, to attend the national convention of the American Institute of Electrical Engineers and the Institute of Radio Engineers in San Francisco, California, June 19-July 8, 1939;

T. S. Sutton, Assistant Professor of Animal Husbandry, to attend the annual meeting of the American Dairy Science Association at Pullman, Washington, June 21-29, 1939.

That, in accordance with the regulations of the Public Employees Retirement System, William E. Conant, Janitor in the Physical Plant, be retired from the University service as of June 30, 1939, under the provisions of the Superannuation Retirement.

That Mildred Kruschenski, General Duty Nurse, Starling-Loving Hospital, be granted a leave of absence, without salary, for the

months of June and July in order to take a course in Physical Therapy in New York City.

That the sum of \$200 be paid from Athletic Association Funds to Captain James W. Clyburn, Assistant Professor of Military Science, for his services as Polo Coach during the years 1937-1938 and 1938-1939.

That a laboratory fee of \$1 per quarter per student be authorized for the Survey of Agriculture and Home Economics 400 courses, effective with the Autumn Quarter 1939. The proceeds of this fee are to be set up as a rotary fund to be used for the partial rental of a test scoring machine, the purchase of tests, printing, the purchase of other supplies and the employment of help in connection with these courses.

That a laboratory fee of \$1 per quarter per student be authorized for the Arts Survey 401 course, effective with the Autumn Quarter 1939. The proceeds of this fee are to be set up as a rotary fund for the purchase of books, for lecturers, and for the employment of help in connection with this course.

That the Board of Trustees authorize the issuance of a "certificate of attendance" carrying the seal of the University, the form and wording of such certificate to be approved by the President and Business Manager of the University. This certificate is to be given to those in registered attendance at the proposed Ohio Institute of Mine Management to be held on the University campus from June 26 to July 21, 1939, under joint charge and direction of Professor H. W. Nisonger of the Bureau of Special and Adult Education and Professor H. E. Nold of the Department of Mine Engineering. This Institute has been organized at the request of eastern Ohio coal operators and mine employees "to give those engaged in mining and others vitally interested in the coal industry a broader understanding of the industry with which they are associated, its practical problems, and its important relationship to other phases of American life and business." It represents another effort of the University to render service to the people of Ohio in the field of adult education upon a voluntary and self-sustaining basis, without cost to the University, and with no college credit to those attending the Institute, and is similar to the Police School, the Fire School, etc.

That there be appropriated from H-8 Contributions \$200 for the use of the Agricultural Student, a periodical published by the students of the College of Agriculture, for the period January 1 to June 30, 1939.

That the C.M.T.C. Scholarship be renewed for the year 1939. This scholarship is to be granted to the outstanding Citizens Military Training Camp cadet graduating in the Summer 1939 from the four year course; this carries with it only the remission of the quarterly incidental fee.

Inasmuch as the Board of Trustees at its meeting held August 18, 1933, voted that the tuition fees of \$20 per quarter be waived on behalf of certain students who are in charge of the Ohio State Bureau of Vocational Rehabilitation, upon the certification of the list of such students by the Director of the State Department of Education, effective at the opening of the Autumn Quarter 1933 for the school year 1933-1934; and inasmuch as the President of the University has continued to waive the tuition of such students from

that date to the present, it is recommended that similar action be taken by the Board for the academic year 1939-1940.

That the Board of Trustees record its profound appreciation and the gratitude of the University for the gift of the priceless library of the late Professor Emeritus Charles S. Plumb and that copies of this resolution be spread upon the minutes of the Board and furnished to the members of the family.

This library, consisting of more than 1600 items including books, periodicals, miscellaneous pamphlets, and of certain newspaper clippings, photographs, lantern slides and correspondence later to be added to the collection by Mrs. Plumb, becomes the permanent property of the University under the last will and testament of Professor Plumb who died on March 4, 1939 after 37 years of distinguished service to the Ohio State University. The Board recognizes the generous interest and cooperation of Mrs. Helen G. Plumb and of Mr. Winthrop Plumb, these being the family of the deceased professor, in the building of this library and the decision of Professor Plumb to make the University the object of his benefaction.

That the proposal of the Luther Foundation at Ohio State University to establish a Lutheran fellowship for a graduate student and to give \$400 to support said fellowship during the school year 1939-1940, be accepted and the appreciation of the Board of Trustees be appropriately expressed.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$10,375 (additional) from Progressive Education Association for study entitled "Commission on the Relation of Schools and Colleges" (Rotary No. 7147);

\$31,500 from General Education Board for the Radio Evaluation Study (Rotary No. 7661);

\$1,580 from the Payne Fund for Research in Education (Rotary No. 7620);

\$200 from William R. Kenan, Jr., to be added to the William R. Kenan Fund (Rotary No. 7360);

\$600 from the American Chemical Paint Company of Ambler, Pennsylvania, for the establishment of a fellowship for research work in the Division of Floriculture.

That the research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation setting up the following projects be reported to the Board of Trustees for information and record:

Lincoln Electric Company, Cleveland, Ohio—Investigation of the toxicity of welding fumes (to be known as Dr. von Haam investigation of the Toxicity of Welding Fumes);

Bethlehem Steel Company, Bethlehem, Pennsylvania—Investigation of Blast Furnace Refractories (to be known as the Bethlehem Steel Company Fellowship).

That the changes in Rule 196 (Official Marks) and in Rule 270 (Fraternalities and Sororities—Regulations), adopted by the University Faculty at a meeting on June 7, 1939, be approved, effective with the Summer Quarter 1939.

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the

above recommendations of the Acting President were upon roll call unanimously approved.

\* \* \* \* \*

The Acting President now recommended that the salary of Laurence H. Snyder, Professor in the Department of Zoology and Entomology, be increased from \$4464 per annum to \$6000 per annum, effective July 1, 1939.

Upon motion of Dr. Altmaier, seconded by Mr. Rummell, the above recommendation of the Acting President was unanimously approved.

\* \* \* \* \*

The Acting President presented the proposed new Rule 259 (Student Campus Activities), pertaining to the duties and responsibilities of Faculty Counselors, and the Regulations for Student Organizations. This rule was adopted by the University Faculty at its meeting on June 7, 1939.

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, this rule was referred, for consideration and report, to the special committee of the Board appointed to investigate un-American activities on the University campus.

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Upon motion of Mr. Atkinson, seconded by Mr. Thompson, the Chairman was requested to appoint a special committee of the Board to assist the Acting President in making a study of the qualifications of available candidates for the position of Dean of the College of Law. The Chairman appointed to serve on this committee, Messrs. Thompson, Dargusch, and Atkinson.

\* \* \* \* \*

The Acting President now presented a communication from Dean John F. Cunningham of the College of Agriculture, recommending that the Animal Husbandry Building be named "Plumb Hall" in honor of the late Charles Sumner Plumb who was Professor of Animal Husbandry from 1902 to 1939. The Acting President stated that he concurred heartily with this recommendation.

Upon motion of Mr. Rummell, seconded by Mr. Dargusch, the Board by unanimous action approved the above recommendation.

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Mr. Dargusch presented the following motion:

That the Business Manager, in preparing the estimate of available income for the salary budget for the year beginning July 1, 1939 as required in Section 6, Chapter III of the By-Laws of the Board of Trustees, shall make provision therein for the Retirement and Insurance Plans as approved by the Board at its meetings held April 10 and May 8, 1939.

The above motion was seconded by Mr. Atkinson, and was upon roll call unanimously adopted.

\* \* \* \* \*

Upon motion of Dr. Altmaier, seconded by Mr. Thompson, the Board by unanimous vote elected Miss M. Edith Campbell as Chairman of the Board for the term beginning June 12, 1939 and ending June 30, 1940.

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the Board by unanimous vote elected Mr. Herbert S. Atkinson as Vice-

Chairman of the Board for the term beginning June 12, 1939 and ending June 30, 1940.

Upon motion of Mr. Atkinson, seconded by Mr. Dargusch, Mr. Carl E. Steeb was by unanimous vote elected Secretary of the Board for the fiscal year ending June 30, 1940.

Upon motion of Mr. Rummell, seconded by Mr. Dargusch, Mr. Charles F. Kettering was by unanimous vote elected Treasurer of the Board for the fiscal year ending June 30, 1940.

\* \* \* \* \*

The Secretary now presented the following reports of the University Architect and Maintenance Engineer, and actions of the Cabinet relative to bids received on May 24, 1939 for Piping and Service in Tunnel for the Men's Dormitory (PWA Docket No. Ohio 1990-F), and for Piping and Service in Tunnel for the Women's Dormitories (PWA Docket No. Ohio 2095-F), and contracts awarded thereon:

### CABINET MINUTES

Columbus, Ohio  
May 24, 1939.

The Cabinet met in Room 100 of the Administration Building at 2:00 P. M.

Present: Messrs. McCracken, Elleman, Smith, Steeb, and Mr. Hugh J. Ryan, Field Clerk, Office of the Resident Engineer Inspector, Federal Emergency Administration of Public Works.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on May 8, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for (1) Piping and Service in Tunnel for the Men's Dormitory (PWA Docket No. Ohio 1990-F), and (2) Piping and Service in Tunnel for the Women's Dormitories (PWA Docket No. Ohio 2095-F), as per advertisement. The following bids were received, read and tabulated:

#### *Piping and Service in Tunnel for Men's Dormitory*

##### *Division 1 — General Piping and Service Contract (Items I to XII)*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>
Huffman-Wolfe Company .....	\$31,440.00	\$32,000.00
Pittsburgh Piping and Equipment Company...	22,800.00	22,800.00
Blaw-Knox Construction Company .....	30,561.00	35,000.00
National Valve and Manufacturing Company..	31,000.00	40,000.00
Kaighin and Hughes .....	33,900.00	33,900.00
Midwest Piping and Supply Company.....	29,734.00	35,000.00

##### *Division 2 — Electrical Contract (Item XIII)*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>
Electric Power Equipment Company.....	\$ 5,712.00	\$ 5,800.00
Ginn Electric Company .....	4,750.00	4,750.00
Gustav Hirsch Organization .....	5,738.00	6,500.00

#### *Piping and Service in Tunnel for Women's Dormitories*

##### *Division 1 — General Piping and Service Contract (Items I to XII)*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>
Midwest Piping and Supply Company.....	\$60,946.00	\$70,000.00
Pittsburgh Piping and Equipment Company...	66,900.00	66,900.00
Huffman-Wolfe Company .....	58,380.00	60,000.00
Blaw-Knox Construction Company .....	62,255.00	65,000.00
National Valve and Manufacturing Company..	60,500.00	75,000.00
Kaighin and Hughes .....	61,999.00	61,999.00



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Upon motion, the above bids were turned over to the University Architect and Maintenance Engineer for inspection and report back to the Cabinet.

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CABINET MINUTES

Columbus, Ohio  
May 26, 1939.

The Cabinet met in the office of the Secretary at 9 A. M.  
Present: Messrs. Smith, McCracken, Elleman and Steeb.

\* \* \* \* \*

The Cabinet met to receive the reports of the University Architect and Maintenance Engineer on the bids received May 24, 1939 for the (1) Piping and Service in Tunnel for the Men's Dormitory, and (2) Piping and Service in Tunnel for the Women's Dormitories.

May 26, 1939.

University Cabinet                      Re: Piping and Service in Tunnel,  
Administration Building                      Men's Dormitory  
Gentlemen:

Acting under instructions from the University Cabinet, we have carefully examined the proposals received by the Cabinet May 24, 1939, pursuant to advertisement for proposals for Piping and Tunnel Services for the Men's Dormitory (PWA Docket No. Ohio 1990-F), and submit the following report:

1. (a) The bid of the Pittsburgh Piping and Equipment Company for Division 1, General Piping and Service Contract, is so low that it will require further examination.

(b) The low bid of Division 2, Electrical Contract, of the Ginn Electric Company is regular in every respect and below the estimate of \$6,841 filed with the Auditor of State.

2. We recommend that under the authority granted by the Board of Trustees of the Ohio State University at its meeting May 8, 1939, the University Cabinet recommend to the State Director of Public Works the award of the contract on Division 2, Electrical Contract, to the Ginn Electric Company of Cincinnati, at its low bid of .....\$4,750.

Very truly yours,

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

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May 26, 1939.

University Cabinet  
Administration Building

Re: Piping and Service in Tunnel,  
Women's Dormitories

Gentlemen:

Acting under instructions from the University Cabinet, we have carefully examined the proposals received by the Cabinet May 24, 1939, pursuant to advertisement for proposals for Piping and Service in Tunnel, Women's Dormitories (PWA Docket No. Ohio 2095-F), and submit the following report:

- (1) The low bid of the Huffman-Wolfe Company of Columbus, in the sum of \$58,380 is regular in every respect and is below the estimate of \$59,900 filed with the Auditor of State.
- (2) We therefore recommend that under the authority granted by the Board of Trustees of the Ohio State University at its meeting held May 8, 1939, the University Cabinet recommend to the State Director of Public Works the award of the contract for Piping and Service in Tunnel to the Huffman-Wolfe Company at their low bid of \$58,380.

Very truly yours,

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendations of the University Architect and Maintenance Engineer were approved, and the Architect and Engineer were directed to advise the Director of Public Works of these recommendations.

#### CABINET MINUTES

Columbus, Ohio  
June 1, 1939.

The Cabinet met in the office of the Secretary at 9:00 A. M.

Present: Messrs. McPherson, McCracken, Smith, Elleman and Steeb.

\* \* \* \* \*

The following report and recommendation concerning the bid received from the Pittsburgh Piping and Equipment Company for the Piping and Service in Tunnel for Men's Dormitory, on May 24, 1939, was presented by Mr. Elleman and Mr. Smith:

May 31, 1939.

University Cabinet  
Administration Building

Gentlemen:

We have carefully reviewed the documents dated May 26, 1939, from the Pittsburgh Piping and Equipment Company, presented to establish the fact of an error in the computation of their proposal of May 24, 1939, which is apparently the

low bid for the Division 1, Piping and Tunnel Services, Men's Dormitory (PWA Docket No. Ohio 1990-F), and make the following report:

- (1) The photostatic copies of the work sheets substantiate the sworn statement of the bidder that certain items required by the drawings and specifications for this docket are not included, but were included in their concurrent proposal for Division 1, Piping and Tunnel Services for Women's Dormitories (PWA Docket No. 2095-F).
- (2) Comparison with the Engineer's original estimate of costs indicates that the items in question represent a cost of approximately \$6500.
- (3) The Piping and Tunnel Services for this project and for the Women's Dormitories (PWA Docket No. Ohio 2095-F) are complementary. Analysis of the bids received concurrently on the two projects substantiates the statement made by the bidder, as indicated by the following comparison of figures taken from the tabulations of May 24, 1939:

	<i>Men's Dormitory Ohio 1990-F (this project)</i>	<i>Women's Dor- mitories, Ohio 2095-F (concurrent project)</i>	<i>Totals</i>
(Engineer's Estimate) .....	\$29,951	\$59,900	\$89,851
This bidder No. 1.....	22,800	66,900	89,700
Variation from Estimate.....	-7,151	+7,000	-151
Other bidder No. 2.....	29,734	60,946	90,680
Variation .....	-217	+1,046	+829
Other bidder No. 3.....	30,561	62,265	92,816
Variation .....	+610	+2,355	+2,965
Other bidder No. 4.....	31,000	60,500	91,500
Variation .....	+1,049	+600	+1,649
Other bidder No. 5.....	31,440	58,380	89,820
Variation .....	+1,489	-1,520	-31
Other bidder No. 6.....	33,900	61,999	95,899
Variation .....	+3,949	+2,099	+6,048
Average of No. 2 to No. 6.....	31,327	60,816	92,143
Variation .....	+1,376	+916	+2,292

It is noted that the Pittsburgh Piping and Equipment bid for this project is \$7,151 below the Engineer's estimate, the bid for the Women's Dormitories is \$7,000 over the Engineer's estimate, but the total of the two is \$151 below the Engineer's total.

- (4) After a careful examination of the original form of proposal, the bidder's work sheets and sworn statement, Engineer's estimates and the analysis of the tabulation of bids, we are convinced that the Pittsburgh Piping and Equipment Company has made an error in its computations and we, therefore, recommend that it be permitted to withdraw its low bid of \$22,800, dated May 24, 1939, for Division 1, Piping and Tunnel Services, Men's Dormitory (PWA Docket No. Ohio 1990-F).

Very truly yours,

(Signed) PAUL H. ELLEMAN,  
Maintenance Engineer.

(Signed) HOWARD DWIGHT SMITH,  
University Architect.

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendation of the Maintenance Engineer and University Architect was approved, and the Secretary of the Board of Trustees was requested to confer with the Attorney General to see if this bid, under the Ohio Building Code, may be withdrawn.

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#### CABINET MINUTES

Columbus, Ohio  
June 5, 1939.

The Cabinet met in the office of the Secretary at 9:30 A. M.

Present: Messrs. McCracken, Smith, Elleman and Steeb.

\* \* \* \* \*

Mr. Steeb now reported that in accordance with instructions from the University Cabinet, he had requested the advice of the Attorney General as to whether the bid of the Pittsburgh Piping and Equipment Company, submitted on May 24, 1939, for the General Piping and Service Contract for Tunnel, Men's Dormitory (PWA Docket No. Ohio 1990-F), could be withdrawn, and that he had received from the Attorney General the following reply:

June 2, 1939.

Honorable Carl E. Steeb,  
Secretary, The Ohio State University,  
Columbus, Ohio.

Dear Sir:

Acknowledgement is made of your communication under date of June 1st, 1939, wherein you inquire the procedure to be followed in awarding the contract for Piping and Service in Tunnel for Men's Dormitory, Ohio State University. The following statement of facts is quoted from your letter:

"On May 24th, the University opened bids received in accordance with public advertisement for Piping and Service in Tunnel for Men's Dormitory (a PWA Project bearing the Docket No. Ohio 1990-F), and at the same time bids were received for Piping and Service in Tunnel for the Women's Dormitories (PWA Docket No. Ohio 2095-F).

"The bid submitted by the Pittsburgh Piping and Equipment Company for the Men's Dormitory was the low bid received, and when the bid for the Women's Dormitories was opened it was apparent that some error had been made in computation.

"These bids were then referred to the University Architect, and Maintenance Engineer, for examination and report. The representative of the Pittsburgh Piping and Equipment Company met with the Architect and Engineer, and explained the error which had been made in the proposals as submitted. This was later confirmed by certain documents submitted under date of May 26, 1939, in which the Pittsburgh Piping and Equipment Company asks

permission to withdraw its bid for the Men's Dormitory."

In reply, please be advised that this office rendered an opinion on an analogous situation by the then Attorney General, Edward C. Turner, on June 28, 1927, as contained in Opinions of the Attorney General, Volume II, page 1138, Opinion 670, which opinion is approved and followed, and the syllabus of which reads as follows:

"1. Where a bona fide bidder for a contract for the construction of a building for the use of the state or an institution supported in whole or in part by the state in good faith submits a bid which is based on a mistake in calculation which would involve him in serious financial loss were he compelled to perform the work for the amount of the bid he cannot be compelled to execute the proposed contract.

"2. The proper course to be pursued in such case is to reject the bid and accept another bid as provided in Section 2320 of the General Code."

This conclusion makes a specific answer to your question unnecessary.

Very truly yours,

(Signed) THOMAS J. HERBERT,  
*Attorney General.*

In view of the above opinion, the following report and recommendation was presented by Mr. Elleman and Mr. Smith:

June 3, 1939.

University Cabinet  
Administration Building

Gentlemen:

We have carefully examined the proposals received by the Cabinet on May 24 for Division 1, Piping and Tunnel Services, Men's Dormitory (PWA Docket No. Ohio 1990-F), and submit the following report:

- (1) The low bid of the Pittsburgh Piping and Equipment Company has been withdrawn, based upon—
  - (a) Sworn statement of the bidder, dated May 26 establishing error in computation;
  - (b) Our report and recommendation dated May 31;
  - (c) The approving opinion of the Attorney General dated June 2, 1939.
- (2) Of the five remaining proposals, that of the Midwest Piping and Supply Company of St. Louis is lowest; it is regular in every respect, and it is below the Engineer's estimate of \$29,951, filed with the Auditor of State.
- (3) We therefore recommend, under the authority given by the Board of Trustees of Ohio State University at its meeting of May 8, that the University Cabinet recommend to the Director of Public Works the award of the contract for Division 1, General Piping and Service in

Tunnel, Men's Dormitory, to the Midwest Piping and Supply Company at its bid of \$29,734.

Yours very truly,

(Signed) PAUL H. ELLEMAN,  
Maintenance Engineer.

(Signed) HOWARD DWIGHT SMITH,  
University Architect.

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendations of the University Architect and Maintenance Engineer were approved, and the Architect and Engineer were directed to advise the Director of Public Works of these recommendations.

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the above recommendations of the University Architect and Maintenance Engineer, and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary presented the following report of the University Architect and actions of the Cabinet relative to bids received on May 22, 1939, and contracts awarded for the Addition to Journalism Building (Miscellaneous Finish) (PWA Docket No. Ohio 1986-F):

#### CABINET MINUTES

Columbus, Ohio

May 22, 1939.

The Cabinet met in Room 100 of the Administration Building at 2:00 P. M.

Present: Messrs. Smith, Elleman, McCracken, and Mr. Hugh J. Ryan, Field Clerk, Office of the Resident Engineer Inspector, Federal Emergency Administration of Public Works.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on May 8, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for the Addition to Journalism Building (Miscellaneous Finish) as per advertisement. The following bids were received, read and tabulated:

##### *Division 1 — General Contract (Items I to VIII)*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>
Robert H. Evans and Company.....	\$11,318.00	\$12,000.00

##### *Division 2 — Heating and Ventilating Contract (Item IX)*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>
Huffman-Wolfe Company .....	\$ 3,970.00	\$ 4,000.00

##### *Division 3 — Electrical Contract (Item X)*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>
Superior Electric Engineering Company.....	\$ 490.00	\$ 500.00
Electric Power Equipment Company.....	450.00	450.00

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

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CABINET MINUTES

Columbus, Ohio  
May 23, 1939.

The Cabinet met in the office of the Secretary at 10 A. M.

Present: Messrs. McPherson, Smith, McCracken, Elleman and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received May 22, 1939, for the Addition to Journalism Building (Miscellaneous Finish)—PWA Docket No. Ohio 1986-F.

May 22, 1939.

University Cabinet  
Administration Building

Re: Addition to Journalism Building  
(Miscellaneous Finish)

Gentlemen:

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet, May 22, 1939, pursuant to advertisement for Miscellaneous Finish in the Addition to Journalism Building (PWA Docket No. Ohio 1986-F), and submit the following report:

- (1) The low bids for Division 1—General Contract, Division 2—Heating and Ventilating Contract, and Division 3—Electrical Work, are regular in every respect and are below the estimates of \$11,350, \$4,300 and \$1,500, respectively, which were filed with the Auditor of State.
- (2) I recommend that under the authority granted by the Board of Trustees of The Ohio State University at its meeting held May 8, 1939, the University Cabinet recommend to the State Director of Public Works the award of the contracts as follows:

Division 1. General Contract and General Conditions to Robert H. Evans and Company.....	\$11,318
Division 2. Heating and Ventilating Contract and General Conditions to Huffman-Wolfe Company....	3,970
Division 3. Electrical Contract and General Conditions to Electric Power Equipment Company.....	450

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendations of the University Architect were approved, and the Architect was directed to advise the Director of Public Works of these recommendations.

---

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the above recommendations of the University Architect and actions of

6-12-'39

the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary now presented the following report of the University Architect and actions of the Cabinet relative to readvertised bids received on May 22, 1939, and contracts awarded for the Electrical Work, Elevators and Dumbwaiters, Faculty Assembly Unit (PWA Docket No. Ohio 2158-F):

# CABINET MINUTES

Columbus, Ohio  
May 22, 1939.

The Cabinet met in Room 100 of the Administration Building at 2:00 P. M.

Present: Messrs. Smith, Elleman, McCracken, and Mr. Hugh J. Ryan, Field Clerk, Office of the Resident Engineer Inspector, Federal Emergency Administration of Public Works.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on May 8, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for the Faculty Assembly Unit (Electrical Work, Elevators and Dumbwaiters), as per advertisement. The following bids were received, read and tabulated:

## Division 4 — Electrical Contract (Item XVII)

Bidder	Base Bid	Bond
Superior Electric Engineering Company.....	\$ 5,790.00	\$ 6,000.00
Electric Power Equipment Company.....	6,329.00	6,400.00
L. N. Burroughs.....	5,846.00	6,000.00

## Division 5 — Elevators and Dumbwaiters

Capital Elevator Manufacturing Company.....	\$12,750.00	\$12,750.00
Warner Elevator Manufacturing Company.....	10,925.00	10,925.00
Otis Elevator Company.....	11,985.00	12,500.00

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

# CABINET MINUTES

Columbus, Ohio  
May 23, 1939.

The Cabinet met in the office of the Secretary at 10:00 A. M.

Present: Messrs. McPherson, Smith, McCracken, Elleman and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received on May 22, 1939 for the Faculty Assembly Unit (Electrical Work, Elevators and Dumbwaiters)—PWA Docket No. Ohio 2158-F.



6-12-'39

May 22, 1939.

University Cabinet  
Administration Building  
Gentlemen:

Re: Faculty Assembly Unit

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet, May 22, 1939, pursuant to advertisement for proposals for Elevators and Electrical Work for the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F), and submit the following report:

- (1) The low bids for both items are regular in every respect and are below the estimates of \$13,100 and \$5,935 respectively, which were filed with the Auditor of State.
- (2) I recommend that under the authority granted by the Board of Trustees of the Ohio State University, at its meeting held May 8, 1939, the University Cabinet recommend to the State Director of Public Works the award of contracts as follows:

Division 5. Elevators and General Conditions to the Warner Elevator Manufacturing Company at its low bid of.....	\$10,925
Division 4. Electrical Contract and General Conditions to The Superior Electric Engineering Company at its low bid of.....	5,790

Yours very truly,  
(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendations of the University Architect were approved, and the Architect was directed to advise the Director of Public Works of these recommendations.

---

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the Board by unanimous vote approved a recommendation of the University Cabinet covering change orders in the contracts for the Women's Dormitories (PWA Docket No. Ohio, 2095-F), making provision for a rearrangement of the east portion, first floor of the North Addition, Unit B. Proposals for this work have been received from E. Elford and Son in the amount of \$508.68 for general construction additions and revisions; and from the Huffman-Wolfe Company in the amount of \$468 for plumbing additions involved.

\* \* \* \* \*

Mr. Dargusch now presented the following motion:

That the University Cabinet be authorized and directed, for and on behalf of the Board of Trustees, to recommend to the State Director of Public Works and to the Federal

Emergency Administration of Public Works the approval of such minor changes in contracts for the Men's Dormitory, the Women's Dormitories, the Addition to Journalism Building, and the Faculty Assembly Unit, as may arise from time to time, provided that no such change shall exceed in cost, \$1,000;

That the Secretary shall report to the Board at its next regular meeting each change which may be so authorized;

That changes involving more than \$1,000 shall be presented to the Board of Trustees for its consideration and approval.

The above motion was seconded by Dr. Altmaier and was upon roll call unanimously approved.

\* \* \* \* \*

Satisfactory evidence having been presented that the original diploma had been damaged, it was moved by Mr. Dargusch, seconded by Dr. Altmaier, and ordered by unanimous vote that a duplicate diploma be granted to Wilbur Lloyd Gephart who received the degree of Bachelor of Science in Business Administration on August 28, 1931.

\* \* \* \* \*

The Acting President announced that he would have the salary budget for the fiscal year 1939-1940 ready for the consideration of the Board at its regular meeting to be held Monday, July 10th. The Board thereupon accepted the invitation of Mr. Atkinson to hold the July 10th meeting at his home "Grifana Farm."

\* \* \* \* \*

Thereupon the Board adjourned to meet in a special session to be held at the Columbus Club at 4:00 P. M., Sunday, June 25, 1939.  
Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*

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